### ADVERTISEMENT FOR REQUEST FOR PROPOSAL COBB COUNTY PURCHASING DEPARTMENT

**BID OPENING DATE: JULY 23, 2009** 

Cobb County will receive Sealed Bids before 12:00 NOON, July 23, 2009 in the Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, GA 30008 for:

# SEALED BID # 09 – 5428 PC, PRINTER, AND PERIPHERAL HARDWARE MAINTENANCE COBB COUNTY INFORMATION SERVICES DEPARTMENT

PRE-PROPOSAL MEETING: JULY 7, 2009 @ 2:00 P.M. (EST)
COBB COUNTY PURCHASING DEPARTMENT
1772 COUNTY SERVICES PARKWAY
MARIETTA, GEORGIA 30008

No bids will be accepted after the 12:00 noon deadline.

Proposals are opened at 2:00 p.m. at Cobb County Purchasing Department, 1772 County Services Parkway, 2nd Floor, Bid/Meeting Room, Marietta, GA 30008. Proposals received after the date and time indicated will not be considered.

No proposal may be withdrawn for a period of one hundred twenty (120) days after date of bid opening, unless otherwise specified in the bid documents. Cobb County will consider the competency and responsibility of bidders in making the award. Cobb County reserves the right to reject any and all proposals, to waive informalities and technicalities, to reject portions of the proposals, and to award contracts in a manner consistent with the County and the laws governing the State of Georgia.

This solicitation and any addenda are available for download in PDF format on the Cobb County purchasing website. www.purchasing.cobbcountyga.gov

To request a copy of the proposal documents, **FAX** the following information to the Purchasing Department @ 770-528-1154 or **e-mail** requests to <u>purchasing@cobbcounty.org</u>:

Company name, contact name, company address, phone number and fax number.

Please reference the proposal number and the title of the proposal in the request

Advertise: JUNE 26, 2009

JULY 3, 10, 17, 2009



# SUBMIT BID/PROPOSAL TO: COBB COUNTY PURCHASING DEPARTMENT 1772 COUNTY SERVICES PARKWAY MARIETTA. GA 30008-4012

**BID/PROJECT NUMBER: 09-5428** 

### REQUEST FOR PROPOSAL PC, PRINTER, AND PERIPHERAL HARDWARE MAINTENANCE COBB COUNTY INFORMATION SERVICES DEPARTMENT

### DELIVERY DEADLINE: JULY 23, 2009 BEFORE 12:00 (NOON) EST (NO BIDS/PROPOSALS WILL BE ACCEPTED AFTER THIS DEADLINE).

OPENING DATE: JULY 23, 2009 @ 2:00 P.M. IN THE PURCHASING DEPARTMENT BID ROOM.

BUSINESS NAME AND ADDRESS INFORMATION:		
COMPANY NAME:		
CONTACT NAME:		
COMPANY ADDRESS:		
E-MAIL ADDRESS:		
PHONE NUMBER:		
FAX NUMBER:		
NAME AND OFFICIAL TITLE OF OFFICER GUARA		
(PLEASE PRINT/TYPE) NAME		TITLE
SIGNATURE OF OFFICER ABOVE:(SIGNA		
TELEPHONE:	FAX:	
BIDDER WILL INDICATE TIME PAYMENT DISCOU	NT:	
RIDDER SHALL INDICATE MAXIMUM DELIVERY D	ΔΤΕ·	

BIDS RECEIVED AFTER THE DATE AND TIME INDICATED WILL NOT BE CONSIDERED. COBB COUNTY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, TO WAIVE INFORMALITIES, TO REJECT PORTIONS OF THE BID, TO WAIVE TECHNICALITIES AND TO AWARD CONTRACTS IN A MANNER CONSISTENT WITH THE COUNTY AND THE LAWS GOVERNING THE STATE OF GEORGIA.

THE ENCLOSED (OR ATTACHED) BID IS IN RESPONSE TO INVITATION NUMBER <u>09-5428</u>; IS A FIRM OFFER, **AS DEFINED BY SECTION O.C.G.A. (S) 11-2-205 OF THE CODE OF GEORGIA (GEORGIA LAWS 1962 PAGES 156-178)**, BY THE UNDERSIGNED BIDDER. THIS OFFER SHALL REMAIN OPEN FOR ACCEPTANCE FOR A PERIOD OF 120 CALENDAR DAYS FROM THE BID OPENING DATE, AS SET FORTH IN THIS INVITATION TO BID UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS.

NOTICE TO BIDDERS - - BID QUOTES MUST INCLUDE INSIDE DELIVERY CHARGES

ADVERTISE DATES: JUNE 26, 2009 JULY 3, 10, 17, 2009

#### BIDDING INSTRUCTIONS – TERMS AND CONDITIONS

#### 1. PREPARATION OF BID:

- (A) Bidders are expected to examine the drawings, specifications, schedules, and all instructions. Failure to do so will be at the bidder's risk.
- (B) Each bidder shall furnish the information required by the bid form. The bidder shall sign and print or type his/her name where designated. The person signing the bid must initial erasures or other changes.
- (C) Unit price for each quotation shall be shown and such price shall include packing unless otherwise specified, along with a total and grand total where applicable. In case of discrepancy between a unit price and extended price, the unit price will be presumed correct.
- (D) Where not otherwise specified, bidders must definitely state <u>DATE OF DELIVERY</u>.

#### 2. EXPLANATION TO BIDDERS:

Any explanation desired by a bidder regarding the meaning or interpretation of Invitation to Bids, Request for Proposals or Qualifications, drawings, specifications, etc., <u>must be in writing.</u> All questions must be received within seven (7) business days prior to the bid opening date for a response to be generated by the County to all bidders in the form of an addendum. If any statement in the bidding documents, specifications, etc., appears ambiguous to the bidder, the bidder is specifically instructed to make a written request to the Purchasing Department, unless otherwise outlined in the specifications. Any information given to a prospective bidder concerning an Invitation for Bid will be furnished to all prospective bidders, as an addendum to the invitation, if such information is necessary to bidders in submitting bids on the invitation or if the lack of such information would be prejudicial to uninformed bidders. Receipt of the addendum by a bidder must be acknowledged on the bid or by letter received before the date and time specified for the bid opening. **ORAL EXPLANATION OR INSTRUCTIONS GIVEN BEFORE THE AWARD OF THE CONTRACT WILL NOT BE BINDING.** 

#### 3. SUBMISSION OF BIDS: FACSIMILE BIDS WILL NOT BE CONSIDERED.

- (A) Any Bid Package and modifications thereof shall be enclosed in a sealed envelope, addressed to the office specified in the Invitation to Bid, with the name and address of the bidder, the date and hour of bid opening, and name of bid. A bid reply label will be included in most bid packages stating the above referenced information. Any bid package NOT having bid information on outside of package could be opened as regular mail, and bid could be disqualified.
- (B) Samples of items, when required, must be submitted within the time specified, unless otherwise specified by the County, and at no expense to the County
- (C) An item offered must at least meet specifications called for and must be of quality which will adequately service the purpose and use for which it was intended.
- (D) Full identification of each item bid upon, including brand name, make, model, and catalog number, must be furnished according to the bid specifications if requested to identify exactly what the bidder is proposing. Supporting literature may be furnished to further substantiate the proposal.
- (E) The bidder represents that the article(s) to be furnished under this Invitation to Bid is (are) new and that the quality has not deteriorated so as to impair its usefulness.
- (F) Bids cannot be withdrawn or corrected after the bid opening (except reductions or changes by the successful bidder which would be beneficial or advantageous to the County). The County as deemed necessary may reject changes.
- (G) Cobb County is exempt from Federal Excise Tax and Georgia Sales Tax.
- (H) Cobb County does not accept conditional bids.

#### 4. **DEFAULT**:

The Award as a result of bids received under this invitation may be in part based on the delivery factor. Accordingly, should delivery fail to be performed within the time specified by the bidder, the bid may then be declared in default of the contract. In such event, the County may then proceed to purchase in the open market the items from another source.

#### 5. F.O.B. POINT:

Unless otherwise stated in the Invitation to Bid and any resulting contract, all articles will be F.O.B. Destination. This means delivered, unloaded, and placed in the designated place.

#### 6. AWARD OF CONTRACT:

The Contract will be awarded to the responsible bidder whose bid will be the most advantageous to the County, price, and other factors considered. The County will make the determination. The County reserves the right at any time to reject any and all bids, to waive informalities and technicalities, to award portions of the bid, and to award contracts consistent with the County and the laws governing the State of Georgia. Normal payment terms are net thirty (30) days after receipt of invoice by the Finance Department.



### **IMPORTANT NOTICE – PLEASE READ CAREFULLY!!**

All vendors are required to submit the ORIGINAL AND AT LEAST one (1) duplicated copy of any bid submitted to Cobb County. Please refer to your bid specifications to determine if more than one (1) copy is required. Non-submission of a duplicate copy may disqualify your bid/proposal.

A "SEALED BID LABEL" has been enclosed to affix to your bid. This label <u>MUST</u> be affixed to the outside of the envelope or package, even if it is a "NO BID" response. Failure to attach the label may result in your bid being opened in error or not being routed to the proper location for consideration. No bid will be accepted after the date and time specified. IT IS THE VENDOR'S RESPONSIBILITY TO ENSURE THAT EACH BID HAS BEEN RECEIVED IN A TIMELY MANNER.

### BIDS MUST BE RECEIVED BEFORE 12:00 (NOON) ON BID OPENING DAY

Bids must be received at the Cobb County Purchasing Department. **Any bids received later than 12:00 (noon) will not be accepted**. The County accepts no responsibility for delays in the mail. Bids are to be mailed or hand delivered to:

COBB COUNTY PURCHASING DEPARTMENT 1772 COUNTY SERVICES PARKWAY MARIETTA, GA 30008-4012

Bids will be opened at 2:00 P.M. in the Cobb County Purchasing Department, 1772 County Services Parkway, 2<sup>nd</sup> Floor, Conference/Bid Room, Marietta, GA 30008.

Thank you in advance for your cooperation.

### **SEALED BID LABEL**

### **SEALED BID ENCLOSED**

DELIVER TO:
COBB COUNTY PURCHASING
1772 County Services Parkway
Marietta, GA 30008-4012

**SEALED BID # 09-5428 DATE: July 23, 2009** 

**BIDS MUST BE RECEIVED BEFORE 12:00 NOON** 

**DESCRIPTION:** Request for Proposal PC, Printer and Peripheral Hardware Maintenance

PLEASE ATTACH LABEL TO OUTSIDE OF BID PACKAGE



#### REQUEST FOR PROPOSAL

SEALED BID # 09 – 5428
PC, PRINTER, AND PERIPHERAL HARDWARE MAINTENANCE
COBB COUNTY INFORMATION SERVICES DEPARTMENT
BID OPENING DATE: JULY 23, 2009

PRE-PROPOSAL CONFERENCE: JULY 7, 2009 @ 2:00 P.M. (E.S.T.)

COBB COUNTY PURCHASING DEPARTMENT

1772 COUNTY SERVICES PARKWAY

MARIETTA, GEORGIA 30008

BIDS ARE RECEIVED IN THE
COBB COUNTY PURCHASING DEPARTMENT
1772 COUNTY SERVICES PARKWAY
MARIETTA, GEORGIA 30008
BEFORE 12:00 (NOON) BY THE BID OPENING DATE

BIDS WILL BE OPENED IN THE COBB COUNTY PURCHASING DEPARTMENT BID/MEETING ROOM AT 2:00 P.M.

VENDORS ARE REQUIRED TO SUBMIT THE ORIGINAL AND 5 COPIES OF BID (UNLESS OTHERWISE SPECIFIED IN BID SPECIFICATIONS)

N.I.G.P. COMMODITY CODE: 93921

NAME:	
REPRESENTATIVE:	
PHONE:	
E-MAIL	

NOTE: The Cobb County Purchasing Department will not be responsible for the accuracy or completeness of the content of any Cobb County Invitation to Bid or Request for Proposal or subsequent addenda thereto received from a source other than the Cobb County Purchasing Department.



#### "STATEMENT OF NO BID"

#### COBB COUNTY PURCHASING DEPARTMENT 1772 COUNTY SERVICES PARKWAY MARIETTA, GA 30008

#### TO ALL PROSPECTIVE BIDDERS:

Because of the many requests to be placed on our vendors' list, we are continuously updating the list. While we want to include all bona fide vendors, we do not want to mail bids to those vendors who may no longer be interested in participating in our bidding process.

If you do not choose to respond to the attached Invitation to Bid/Request for Proposal, please fill out the form below indicating whether or not you want to be retained on our current vendor list.

Vendors who do not respond in any way (by either submitting a bid or by returning this form) over a period of one year may be removed from the current vendor list.

Vendors who do not wish to bid often return the entire bid package, sometimes at considerable postage expense. Returning the entire bid package is not necessary. Simply return this form.

Thank you for your cooperation.	
Cobb County Purchasing Departmen	ı

# "STATEMENT OF NO BID" SEALED BID NUMBER 09-5428 REQUEST FOR PROPOSAL PC, PRINTER AND PERIPHERAL HARDWARE MAINTENANCE

If you do not wish to respond to the attached Invitation to Bid/Request for Proposal, please complete this form and mail/fax to: Cobb County Purchasing Department, Attention: Sealed Bid Department, 1772 County Services Parkway, Marietta, GA. Fax # 770-528-1154

I do not wish to submit a bid/proposal on this solicitation.

I wish to be retained on the vendor list for this commo	odity or service: Yes	No
Please PRINT the following:		
Company	Representative	
You are invited to list reasons for your decision not to bid:		

# Cobb County Government Information Services Department

#### **REQUEST FOR PROPOSALS**

**FOR** 

### PC, PRINTER, AND PERIPHERAL HARDWARE MAINTENANCE

#### **SEALED BID #09-5428**

Cobb County Purchasing Department 1772 County Services Parkway Marietta, GA 30060-4021

770-528-8400

Rick Brun, Director

Cobb County Information Services 100 Cherokee Street, Suite 520 Marietta, GA 30090-9616

770-528-8700

Paul Ruth, Director

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#### **Cobb County General Instructions For Proposers, Terms and Conditions**

#### I. Preparation of Proposals

Each proposer shall examine the drawings, specifications, schedule, and all instructions. Failure to do so will be at the proposer's risk.

Each proposer shall furnish all information required by the proposal form or document. Each proposer shall sign the proposal and print or type his or her name on the schedule. The person signing the proposal must initial erasures or other changes. An agent authorized to bind the company must sign proposals.

#### II. Delivery

Each proposer should state time of proposed delivery of goods or services. Words such as "immediate", "as soon as possible", etc. shall not be used. The known earliest date or the minimum number of calendar days required after receipt of order (delivery A.R.O.) shall be stated (if calendar days are used, include Saturday, Sunday and holidays in the number).

#### III. Explanation To Proposers

Any explanation desired by a proposer regarding the meaning or interpretation of the request for proposal, drawings, specifications, etc. must be received seven (7) working days prior to proposal opening in order for a reply to reach all proposers before the close of the proposal. Requests received after this 7-day period will not receive a reply. Any information given to a prospective proposer concerning a request for proposal will be furnished to all prospective proposers as an addendum to the invitation if such information is necessary or if the lack of such information would be prejudicial to uninformed proposers.

The written proposal document supersedes any verbal or written communication between parties. Receipt of addenda must be acknowledged in the proposal. Although the Purchasing Division will take effort to send any addendum to known proposers, it is the proposer's ultimate responsibility to ensure that they have all applicable addenda prior to proposal submittal. This may be accomplished via contact with the Purchasing Division prior to proposal submittal.

#### IV. Submission of Proposals

Proposals shall be enclosed in a sealed package, addressed to the Cobb County Purchasing Department with the name and address of the proposer, the date and hour of

opening, and the request for proposal number on the face of the package. Telegraphic/faxed proposals will not be considered. Any addenda should be enclosed in the sealed envelopes as well.

Samples of items, when required, must be submitted within the time specified and, unless otherwise specified by the County, at no expense to the County. Unless otherwise specified, samples will be returned at the proposer's request and expense if testing does not destroy items. Items offered must meet required specifications and must be of a quality that will adequately serve the use and purpose for which intended.

Full identification of each item proposed, including brand name, catalog number, etc. must be furnished to identify exactly what the proposer is offering. Manufacturer's literature may be furnished. The proposer must certify that the items to be furnished are new and that the quality has not deteriorated so as to impair its usefulness.

Unsigned proposals will not be considered.

Cobb County is exempt from federal excise tax and Georgia sales tax with regards to goods and services purchased directly by Cobb County. Suppliers and contractors are responsible for federal excise tax and sales tax, including taxes for materials incorporated in county construction projects. Suppliers and contractors should contact the State of Georgia Sales Tax Division for additional information.

Except as otherwise provided by law, information submitted by a proposer in the proposal process shall be subject to disclosure after proposal award in accordance with the Georgia Open Records Act. Proprietary information must be identified. Entire proposals may not be deemed proprietary.

#### V. Withdraw Proposal Due To Error

To withdraw a proposal after proposal opening, the supplier has up to forty-eight (48) hours to notify the Cobb County Purchasing Department of an obvious clerical error made in calculation of proposal. Withdrawal of bid bond for this reason must be done in writing. Suppliers who fail to request withdrawal of proposal by the required forty-eight (48) hours shall automatically forfeit bid bond. Bid bond may not be withdrawn otherwise.

No proposer who is permitted to withdraw a proposal shall, for compensation, supply any material or labor or perform any subcontract or other work agreement for the person or firm to whom the contract is awarded or otherwise benefit, directly or indirectly, from the performance of the project from which the withdrawn proposal was submitted.

Proposal withdrawal is not automatically granted and will be allowed solely at the discretion of Cobb County.

#### VI. Testing and Inspection

Since tests may require several days for completion, the County reserves the right to use a portion of any supplies before the results of a test are determined. Cost of inspections and tests of any item that fails to meet specifications shall be borne by the proposer.

#### VII. F.O.B. Point

Unless otherwise stated in the request for proposal and any resulting contract, or unless qualified by the proposer, items shall be shipped F.O.B. Destination. The seller shall retain title for the risk of transportation, including the filing for loss or damages. The invoice covering the items is not payable until the items are delivered and the contract of carriage has been completed. Unless the F.O.B. clause states otherwise, the seller assumes transportation and related charges either by payment or allowance.

#### VIII. Patent Indemnity

The contractor guarantees to hold the County, its agents, officers or employees harmless from liability of any nature or kind for use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used in the performance of the contract, for which the contractor is not the patentee, assignee or licensee.

#### IX. Bid, Payment & Performance Bonds

**NOT USED** 

#### X. Discounts

Time payment discounts will be considered in arriving at net prices and in award of proposal. Offers of discounts for payment within ten (10) days following the end of the month are preferred.

In connection with any discount offered, time will be computed from the date of delivery and acceptance at destination, or from the date correct invoice or voucher is received, whichever is the later date. Payment is deemed to be made for the purpose of earning the discount, on the date of the County check.

#### XI. Insurance

SEE SECTION 1.10

#### XII. Award

Award will be made to the highest scoring responsive and responsible proposer according to the criteria stated in the proposal documents. The County may make such investigations as it deems necessary to determine the ability of the proposer to perform, and the proposer shall furnish to the County all such information and data for this purpose as the County may request. The County reserves the right to reject any proposal if the evidence submitted by, or investigations of such proposer fails to satisfy the County that such proposer is properly qualified to carry out the obligations of the contract.

The County reserves the right to reject or accept any or all proposals and to waive technicalities, informalities and minor irregularities in the proposals received. The County reserves the right to make an award as deemed in its best interest which may include awarding a proposal to a single proposer or multiple proposers; or to award the whole proposal, only part of the proposal, or none of the proposal to single or multiple proposers, based on its sole discretion of its best interest.

#### XIII. County Furnished Property

The County will furnish no material, labor or facilities unless so provided in the RFP.

#### XIV. Rejection of Proposals

Failure to observe any of the instructions or conditions in this request for proposal may constitute grounds for rejection of proposal.

#### XV. Contract

Each proposal is received with the understanding that the acceptance in writing by the County of the offer to furnish any or all of the commodities or services described therein shall constitute a contract between the proposer and the County which shall bind the proposer on his part to furnish and deliver the articles quoted at the prices stated in accordance with the conditions of said accepted proposal. The County, on its part, may order from such contractor, except for cause beyond reasonable control, and to pay for, at the agreed prices, all articles specified and delivered.

Upon receipt of a proposal containing a Cobb County "Sample Contract" as part of the requirements, it is understood that the proposer has reviewed the documents with the understanding that Cobb County requires that all agreements between the parties must be entered into via these documents. If any exceptions are taken to any part, each exception must be stated in detail and submitted as part of the proposal document. If no exceptions are stated, it is assumed that the proposer fully agrees to the "Sample Contract" in its entirety. The County reserves the right to make changes to the "Sample Contract".

When the contractor has performed in accordance with the provisions of this agreement, Cobb County shall pay the contractor within a reasonable time any payment requested based upon work completed or service provided pursuant to the contract, the sum so requested, less the retainage stated in this agreement, if any. The County's normal payment terms are net thirty (30) days after receipt of invoice.

#### XVI. Delivery Failures

Failure of a contractor to deliver within the time specified or within reasonable time as interpreted by the Purchasing Director, or failure to make replacements of rejected articles/services when so requested, immediately or as directed by the Purchasing Director, shall constitute authority for the Purchasing Director to purchase in the open market or rebid for articles/services of comparable grade to replace the articles/services rejected or not delivered. On all such purchases, the contractor shall reimburse the County within a reasonable time specified by the Purchasing Director for any expense incurred in excess of contract prices, or the County shall have the right to deduct such an amount from monies owed the defaulting contractor. Alternatively, the County may penalize the contractor one percent (1%) per day for a period of up to ten (10) days for each day that delivery or replacement is late. Should public necessity demand it, the County reserves the right to use or consume articles/services delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Director.

#### XVII. Non-Collusion

By submission of a proposal, the proposer certifies, under penalty of perjury, that to the best of its knowledge and belief:

- (a) The prices in the proposal have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other vendor or with any competitor.
- (b) Unless otherwise required by law, the prices which have been quoted in the proposal have not been knowingly disclosed by the proposer prior to opening, directly or indirectly, to any other proposer or to any competitor
- (c) No attempt has been made, or will be made, by the proposer to induce any other person, partnership or corporation to submit or not to submit a proposal for the purpose of restricting competition.

Collusion and fraud in bid preparation shall be reported to the State of Georgia Attorney General and the United States Justice Department.

#### XVIII. Conflict Of Interest, Etc.

By submission of a proposal, the proposer certifies, under penalty of perjury, that to the best of its knowledge and belief:

- 1. No circumstances exist which cause a Conflict of Interest in performing the services required by this RFP, and
- 2. That no employee of the County, nor any member thereof, not any public agency or official affected by this RFP, has any pecuniary interest in the business of the responding firm or his sub-consultant(s) has any interest that would conflict in any manner or degree with the performance related to this RFP.

The responding firm also warrants that he and his sub-consultant(s) have not employed or retained any company or person other than a bona fide employee working solely for the responding firm or sub-consultant(s) to solicit or secure a contract agreement with Cobb County, as related to this RFP, and that he and his sub-consultant(s) have not paid or agreed to pay any person, company, corporation, individual, or firm other than a bona fide employee working solely for the responding firm or his sub-consultant(s) any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award of this Agreement.

For any breach or violation of this provision, the County shall have the right to terminate any related contract or agreement without liability and at its discretion to deduct from the price, or otherwise recover, the full amount of such fee, commission, percentage, gift, payment or consideration.

The successful responding firm shall require each of its sub-consultant(s) to sign a statement certifying to and agreeing to comply with the terms of the subsections above.

#### XIX. Default

The contract may be cancelled or annulled by the Purchasing Director in whole or in part by written notice of default to the contractor upon non-performance or violation of any contract term. An award may be made to the next highest rated responsive and responsible proposer, or articles specified may be purchased on the open market similar to those terminated or the County may issue a new Request for Proposal. In any event, the defaulting contractor (or his surety) shall be liable to the County for costs to the County in excess of the defaulted contract prices; provided, however, that the contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause. Failure of the contractor to deliver materials or services within the time stipulated on its proposal, unless extended in writing by the Purchasing Director, shall constitute contract default.

#### XX. Disputes

Except as otherwise provided in the contract documents, any dispute concerning a question of fact arising under the contract which is not disposed of shall be decided after a hearing by the Purchasing Director who shall reduce his/her decision to writing and mail or otherwise furnish a copy thereof to the contractor. The decision of the Purchasing Director shall be final and binding, however, the contractor shall have the right to appeal said decision to a court of competent jurisdiction.

#### XXI. Substitutions

Proposers offering and quoting on substitutions or who are deviating from the attached specifications shall list such deviations on a separate sheet to be submitted with their proposal. The absence of such a substitution list shall indicate that the proposer has taken no exception to the specifications contained therein.

#### XXII. Ineligible Proposers

The County may choose not to accept the proposal of one who is in default on the payment of taxes, licenses or other monies owed to the County. Failure to respond three (3) consecutive times for any given commodity may result in removal from the list under that commodity.

#### XXIII. General Information

Sealed proposals, with original signatures, will be accepted by the County Purchasing Department at the time, place, and date specified. One (1) original and six (6) copies of the proposal must be submitted, complete with a cover letter signed by an official within the organization who has authority over project negotiation.

These proposals must be in accordance with the purposes, conditions, and instructions provided in this RFP. The Cobb County Board of Commissioners assumes no responsibility for proposals received after the submission time, whether due to mail delays or any other reason. Proposals received after the submission time will be filed unopened and considered non-responsive.

Cobb County reserves the right to retain all proposals submitted, and to use any idea in any proposal regardless of whether that proposal is selected. All work performed by the successful respondent shall be performed in compliance with the Americans With Disabilities Act.

#### XXIV. Uniformity Of Proposal

To facilitate comparative analysis and evaluation of proposals it is desired that a uniform format be employed in structuring each proposal. The respondent's degree of compliance with the requirements of the RFP will be a factor in the subsequent point-based evaluation of the proposal. Proposals with major deviations or omissions many not be considered for detailed study. Proposals will become part of the contract with Cobb County should they be selected under the RFP.

#### XXV. Request Additional Information

Inquiries that must be answered in regards to the Proposal procedures or technical matters shall be submitted in writing via U.S. Mail or facsimile to:

Mr. Rick Brun Purchasing Director Cobb County Purchasing Division 1772 County Services Parkway Marietta, Georgia 30008-4021

Fax: (770) 528-1154

Email: purchasing@cobbcounty.org

Correspondence should be submitted only to the designated individual. All inquiries must be in writing. Copies of all inquiries and responses shall be shared with all known recipients of the RFP by addendum. All inquiries must be received by 5:00 pm, Tuesday, July 14, 2009. Cobb County will not orally or telephonically address any question or clarification regarding specifications or procedures. Cobb County is not bound by any oral representations, clarifications, or changes made to the written specification by County employees, unless such clarification or change is provided to the respondent in written addendum form from Cobb County.

#### XXVI. Firm Prices

Prices quoted by proposal shall be firm and best prices. Prices quoted must be valid for a minimum of one hundred and twenty (120) days from the date of bid opening.

#### XXVII. Proposal/Presentation Costs

The cost for developing a proposal will be borne by the respondent. Cobb County is not liable for any costs incurred by the respondent in preparation and/or presentation of proposals in response to this RFP or for travel and other costs related to this RFP.

#### XXVIII. Proposal Format

Presentation of the relevant information is at the discretion of the respondent; however, the proposal must address all items identified in Section Titled, Proposal Requirements. To assist in the evaluation of proposals resulting from the RFP, it is recommended that each proposal be written in a concise and forthright manner and that unnecessary marketing statements and materials be avoided.

#### XXIX. Indemnification/Hold Harmless

By submission of a proposal, the selected responding firm agrees to indemnify Cobb County to the fullest extent permitted by law, protect, defend, indemnify and hold harmless Cobb County, its officers, officials, employees and volunteers from and against all claims, actions, liabilities, losses (including economic losses), or costs arising out of any actual or alleged a) bodily injury, sickness, disease, or death; or injury to or destruction of tangible property including the loss of use resulting there from; or any other damage or loss arising out of or resulting claims resulting in whole or part from any actual or alleged act or omission of the responding firm, sub-consultant, anyone directly or indirectly employed by any of them; or anyone for whose acts any of them may be liable in the performance of work; b) violation of any law, statute, ordinance, governmental administrative order, rule, regulation, or infringements of patent rights or other intellectual property rights by the responding firm in the performance of work; or c) liens, claims or actions made by the responding firm or other party performing the work, as approved by Cobb County.

The indemnification obligations herein shall not be limited to any limitation on the amount, type of damages, compensation, or benefits payable by or for the responding firm or its sub-consultant(s), as approved by the County, under workers' compensation acts, disability benefit acts, other employee benefit acts, or any statutory bar or insurance.

#### XXX. Proposal Evaluation

The Evaluation process will address current requirements and consider possible future operation and maintenance needs. Both objective and subjective rationale will be involved in the decision process.

- 1. Evaluation Responsibility
  - A selection committee will coordinate the review of all proposals and will submit a recommendation to the County Manager and Board of Commissioners.
- 2. Presentations

During the evaluation process, the members of the selection committee may require that responding firms conduct a presentation. If required, these

presentations will be scheduled in advance and limited in time. Location of the presentations will be pre-arranged.

#### 3. Evaluation Criteria

The County will use a specific set of criteria for the qualitative evaluation of competitive proposals. The structure of the evaluation will be to assign points to each response in a number of categories. A non-response to a specific category will result in no points being awarded for that category. Final rankings will be based on a combination of price and qualitative factors.

#### **SEE SECTION 3.2 FOR EVALUATION CRITERIA**

All proposal requirements must be met, or capable of being met by the responding firm or the proposal will be disqualified as non-responsive. It is extremely important that project schedules are met. Only those firms or teams with the necessary resources and a commitment to complete all project work on schedule should submit a Proposal.

#### XXXI. Multi-Year Contract Provisions

The successful respondent will be required to enter into a contract containing the provisions as required by Georgia law pertaining to multi-year contracts. The following is a sample of the provision and will be adjusted as to the term or as to the length of the contract.

This contract shall terminate absolutely and without further obligation on the part of Cobb County at the close of the calendar year in which it was executed, and at the close of each succeeding calendar year for which it may be renewed as provided in O.C.G.A. Section 36-60-13. The contract shall automatically renew for each of the remaining calendar years provided for in the contract, unless positive action is taken by Cobb County to terminate such contract, and the nature of such action shall be written notice provided to the consulting firm within sixty (60) days before the end of the initial year of the contract or each succeeding remaining calendar year.

This contract shall terminate immediately and absolutely at such time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations of Cobb County under this contract.

#### XXXII. Proposal Requirements

The respondents must demonstrate competence and experience in the area of expertise outlined in this Request for Proposal.

Respondents must demonstrate competence and experience in public speaking and graphic presentations for the purpose of conveying project information to large and

diverse community groups. Respondents should also demonstrate the ability to build consensus among public and private interest groups related to this project.

#### XXXIII. Cover Letter/Executive Summary

Respondents shall provide a cover letter or letter of transmittal to briefly summarize the company's interest and relevant qualifications for the project. This letter shall not exceed two (2) pages, and shall be signed by an agent of the responding firm who is authorized to negotiate the details of the proposed services.

#### XXXIV. Project Team

Respondents shall provide an organizational chart for the proposed project team, as well as the relevant background and experience for every proposed team member.

#### XXXV. Special Terms And Conditions

Should these General Terms and Conditions be in conflict with any attached Special Terms and Conditions, the Special Terms and Conditions will control.

### XXXVI. Disadvantaged Business Enterprises (DBE): The following provisions should be carefully read to determine applicability to your business.

Cobb County Government encourages the participation of all businesses in offering their services and/or products. The Cobb County Government has the goal to fairly and competitively procure the best product at the most reasonable cost.

A Disadvantaged Business Enterprise (DBE) is generally defined as a Female, Black American, Hispanic American and any other minority owned business. The Federal Government has long had program in place to ensure participation of DBE vendors and suppliers. The State of Georgia has established a similar program whereby DBE firms are defined, certified and made known. This effort is managed by the Georgia Department of Transportation (GDOT). More information can be obtained from GDOT web site:

#### 1. http://www.dot.state.ga.us/eeo-div/index.shtml

The Cobb County Government addresses DBE business participation (frequency and dollar value) in the following ways:

1. Cobb County wishes to identify <u>all</u> DBE participation; both at the contractor and subcontractor levels in the following ways.

- a. DBE businesses are requested to identify such status at the time they register as a vendor.
- b. DBE businesses are requested to identify themselves at the time they propose to do business. Please complete **EXHIBIT B** if applicable and return with bid submittal.
- c. All businesses will receive with each Purchase Order an instruction sheet for use of the furnished *Cobb County Government DBE Participation Report*, **EXHIBIT C.** Businesses are requested to complete this report and submit it with each invoice for the time period billed.
- 2. Cobb County has established a <u>Disadvantaged Business Enterprise Plan</u> in accordance with the regulations of the U.S. Department of Transportation (U. S. Department of Transportation (USDOT), 49 CFR Part 26.) The Cobb County Department of Transportation is the lead agency for implementing the USDOT DBE Program for the County.

The <u>Plan</u> applies only to projects which are clearly indicated by the County.

#### XXXVII. Americans With Disabilities Act

Cobb County requires all contractors to comply with applicable sections of the Americans With Disabilities Act (ADA) as an equal opportunity employer. In compliance with the Americans With Disabilities Act (ADA), Cobb County provides reasonable accommodations to permit a qualified applicant with a disability to enjoy the privileges of employment equal to those employees without disabilities. Disabled individuals must satisfy job requirements for education background, employment experience, and must be able to perform those tasks that are essential to the job with or without reasonable accommodations.

### XXXVIII. Evidence of Compliance with Georgia Security & Immigration Compliance Act

The County and Contractor agree that compliance with the requirements of O.C.G.A.
Sec. 13-10-91 and Rule 300-10-102 of the Rules of the Georgia Department of Labor
are conditions of this Agreement for the physical performance of services.
The Contractor represents that it employs:
500 or more employees;
100 or more employees; or
fewer than 100 employees
(Contractor must initial appropriate category)
<del>.</del>
Contractor Name

The Contractor further agrees that its compliance with the requirements of O.C.G.A. Sec. 13-10-91 and DOL Rule 300-10-1-.02 is attested to on the executed Contractor Affidavit and Agreement attached hereto as EXHIBIT A.

If employing or contracting with any subcontractor(s) in connection with this Agreement, Contractor further agrees:

- (1) To secure from the subcontractor(s) such subcontractor(s)') indication of the employee-number category applicable to the subcontractor(s); and
- (2) To secure from the subcontractor(s) an affidavit attesting to the subcontractor's compliance with O.C.G.A. Sec. 13-10-91 and DOL Rule 300-10-1-.02; such affidavit being in the form attached hereto and referenced as EXHIBIT A-1; and
- (3) To submit such subcontractor affidavit(s) to the County when the subcontractor(s) is retained, but in any event, prior to the commencement of work by the subcontractor(s).

The failure of Contractor to supply the affidavit of compliance at the time of execution of this Agreement and/or the failure of Contractor to continue to satisfy the obligations of O.C.G.A. Sec. 13-10-91 and DOL Rule 300-10-1-.02 as set forth in this Agreement during the term of the Agreement shall constitute a material breach of the contract. Upon notice of such breach, Contractor shall be entitled to cure the breach within ten (10) days, upon providing satisfactory evidence of compliance with the terms of this Agreement and State law. Should the breach not be cured, the County shall be entitled to all available remedies, including termination of the contract and damages.

#### THIS PAGE MUST BE SUBMITTED WITH BID PACKAGE

SEE AFFIDAVITS ON FOLLOWING PAGES

### CONTRACTOR AFFIDAVIT & AGREEMENT EXHIBIT A

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is contracting with Cobb County, Georgia, has registered and is participating in a federal work authorization program\* [an electronic verification of work authorization program operated by the U.S. Department of Homeland Security or any equivalent federal work authorization program operated by the U.S. Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned further agrees that should it employ or contract with any subcontractor(s) for the physical performance of services pursuant to the contract with Cobb County, Georgia, the contractor will secure from the subcontractor(s) verification of compliance with O.C.G.A. § 13-10-91 on the attached Subcontractor Affidavit. (EXHIBIT A-1) The contractor further agrees to maintain records of such compliance and shall provide a copy of each such verification to Cobb County, Georgia, at the time the subcontractor(s) is retained to perform such services.

BY:	Authorized Officer or Agent [Contractor Name]	Date:	
Title			
	ed Name		
	pany Name		
BEFO	SCRIBED AND SWORN ORE ME ON THIS THE DAY OF, 200_		
	y Public commission Expires:		
*The	applicable federal work authoriza	ion program as of the effective date of the s	tati

<sup>\*</sup>The applicable federal work authorization program as of the effective date of the statute is the Basic Pilot program of the Systematic Alien Verification for Entitlements (SAVE) Program Office of U.S. Citizenship and Immigration Service (USCIS).

#### SUBCONTRACTOR AFFIDAVIT EXHIBIT A-1

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Cobb County, Georgia, has registered and is participating in a federal work authorization program\* [an electronic verification of work authorization program operated by the U.S. Department of Homeland Security or any equivalent federal work authorization program operated by the U.S. Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA)], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91.

BY:	Authorized Officer or Agent [Contractor Name]	Date:	
Title		_	
Printe	ed Name	-	
Comp	pany Name	-	
BEFO	SCRIBED AND SWORN ORE ME ON THIS THE DAY OF, 200	_	
	ry Public Commission Expires:	-	
		— vrization program as of the effective date of the tic Alien Verification for Entitlements (SAVE) I	

Office of U.S. Citizenship and Immigration Service (USCIS).

#### **EXHIBIT B**

#### DISADVANTAGED BUSINESS ENTERPRISE (DBE) IDENTIFICATION FORM

A Disadvantaged Business Enterprise (DBE) is generally defined as a Female, Black American, Hispanic American and any other minority owned business. If your firm is classified as a Disadvantaged Business Enterprise (DBE), please complete this form and submit with bid response or send to:

Cobb County Purchasing Department Attn: Mr. Rick Brun, Purchasing Director 1772 County Services Parkway

Marietta, GA 30008 Fax: 770-528-1154

Email: purchasing@cobbcounty.org

ame of Firm:
ddress:
elephone:
ax:
mail:
IBE Certification Number:
ame of Organization Certification

This information is acquired for informational purposes only and will have no bearing on the award unless otherwise stated

# Instructions for Completing Exhibit C Disadvantaged Business Enterprise (DBE) Participation Report

All Cobb County Government contractors or vendors are requested to complete a report descriptive of any DBE subcontractor involvement in work for which the government is making payment. If otherwise specified in an RFP or contract, additional reporting forms may be required as well.

The objective of this request is to assist in the identification of Disadvantaged Business Enterprise (DBE) business participation with the Cobb County Government and to quantify that participation.

The Cobb County Government does <u>not</u> administer a DBE Certification Program. The principle certification agency for the State of Georgia is the Georgia Department of Transportation. As a Contractor/Vendor you are <u>not</u> responsible for verification of any DBE Certification information of your subcontractor.

### \*\*\* Instructions \*\*\*

- 1. Contractor/Vendor is furnished the one-page *DBE Participation Report* form with each Cobb County Government-issued Purchase Order.
- 2. Contractor/Vendor completes this form for each billing period and attaches it to the invoice to then be sent to the Cobb County Government.
- 3. Upon receipt of a Contractor/Vendor invoice, County staff should simply separate the completed DBE form and transmit to:

Cobb County Purchasing Department, Attn.: DBE Report

A Disadvantaged Business Enterprise (DBE) is a firm that is under the control of someone in an ownership position (at least 51%) that:

- 1. Has membership in one or more of the following groups: Female, Black American, Hispanic American, Native American, Subcontinent Asian American and Asian-Pacific America. There may be other groups that may be eligible to be certified as DBE;
- 2. Is a U.S. citizen or lawfully admitted permanent resident of the U.S.;
- 3. Has a personal net worth which does not exceed \$750,000; and,
- 4. The business meets the Small Business Administration's size standard for a small business and does not exceed \$17.42 million in gross annual receipts;
- 5. The business is organized as a for-profit business.
- 6. The business may also be DBE eligible as a certified U.S. Small Business Administration 8(a) program.

### **EXHIBIT C**

### **Cobb County Government Disadvantaged Business Enterprise Participation Report**

Submitted by:	to make copies for actual use a	Invoiced:	
Submitted by:Name of Prime Contrac	tor/Vendor		From/To:
Cobb County Project Name:		Bid o	or P.O. Number:
Cobb County Project Name:Cobb County Department or Agency receives	ing service or product:		
Description of Purchased Service/Product:			
Description of Purchased Service/Product: Full Contracted Amount: \$	Payment amount requested a	at this time: \$	
1. Are YOU, the Prime Contractor	or Vendor a DBE business?	YES NO _	
2. Please provide the following info	ormation for each subcontracto	r participating during	this reporting period:
Subcontractor Business Name	Type Service or Product	Subcontractor	Actual Dollar Value
	Supplied	Business/Contact	of Subcontractor Participation
		Tel. Number	this Reporting Period
			\$
			\$
			\$
			\$
			\$
			\$
Submitted by:			
Printed Name			
mtal tal			
Title or position:		Sionati	are of Authorized Representative
Date Completed:		Signate	sie of Hamorizou Representative

#### **1.0** General Information

#### 1.1 Purpose

The purpose of this Request for Proposal (RFP) is to provide sufficient information when considered with the information to be provided in the pre-proposal conference to enable vendors responding to submit proposals for PC, printer, and peripheral hardware maintenance.

#### 1.2 Objective

Cobb County Information Services (hereinafter known as CCIS) is responsible for providing technology equipment, services, and support to all Cobb County Government (hereinafter known as CCG) departments. The objective of this RFP is to receive competitive bids for the maintenance of PC, printer, and peripheral hardware installed in those departments. Cobb County has over 5000 PC's and 2000 printers and other peripherals installed at multiple county campuses and facilities. See Attachments A, B, C, D and E for representative lists of equipment.

#### 1.3 General Information

This section of the RFP contains the general conditions and restrictions covering the preparation, submission, and contents of proposals. It is essential that these conditions be strictly observed.

Attendance at the pre-proposal conference is encouraged. Sealed proposals will be accepted by the Cobb County Purchasing Department at the time, place, and date specified. One (1) original and five (5) copies of the proposal must be submitted in a standard format and enclosed in a sealed envelope at the time and place specified in the cover letter accompanying the RFP. These proposals must be in accordance with the purposes, conditions, and instructions provided in the RFP. Cobb County Government assumes no responsibility for bids received after the advertised bid submission time, whether due to mail delays or any other reason. Bids received after the bid submission time will be filed unopened and not returned.

### 1.3.1 Right to Reject Any or All Proposals

Each proposal must comply with all requirements for a regular proposal as directed or required by this notice. Notice is hereby given to all companies bidding that if their proposal is defective or irregular, the same may be rejected immediately. CCIS and CCG reserve the right to reject any or all proposals at its sole discretion or to waive any specific technicalities or formalities in order to accept any proposal(s) deemed to be in the best interest of CCG.

The successful bidder will be required to enter into a contract agreeable to CCG, and in the event

a negotiated contract agreeable to CCG cannot be completed, then CCG may withdraw from the negotiations and enter into negotiations with another qualified bidder.

#### 1.3.2 Uniform Proposals

To facilitate comparative analysis and evaluation of proposals it is desired that a uniform format be employed in structuring each proposal. The required format is one that will coincide with specifications given later in this RFP under Proposal Format. The vendor's degree of compliance with the requirements of the RFP will be a factor in the subsequent evaluation of the proposal. Proposals with major deviations or omissions may not be considered for detailed study. Company proposals will become part of the contract with Cobb County should they be selected under the RFP.

#### 1.3.3 Requests for Additional Information

This RFP has been prepared by CCIS. It is anticipated that most questions will be answered at the pre-proposal conference. Inquiries that must be answered in regards to the proposal procedures or technical matters should be submitted in writing to:

Rick Brun, Director Cobb County Purchasing Department 1772 County Services Parkway Marietta, GA 30060-4021 Fax: (770) 528-1154

E-mail: purchasing@cobbcounty.org

Correspondence should be submitted only to the designated individual. All inquiries must be in writing, whether submitted before or after the pre-proposal conference. Copies of all inquiries and responses will be shared with all known recipients of the RFP. All inquiries must be received by **Tuesday**, **July 14**, **2009 at 5:00 p.m.** . CIS will include all questions from the pre-proposal conference in the addendum. CCG is not bound by any oral representations, clarifications, or changes made to the written specifications by CCG's employees, unless such clarification or change is provided to the vendors in written addendum form from CCG.

#### 1.3.4 Firm Prices

Prices quoted by proposal shall be firm and best prices. All prices for services must be valid for one (1) year from the awarding of the bid.

Reasonable price changes based on market conditions and price/cost analysis may be made after the initial Contract period. The Contractor shall supply documentation satisfactory to Cobb

County, such as: documented changes to Producers Price Indexes; Consumer Price Indexes; or a manufacturer's published notification of price change(s).

Cobb County will evaluate this information to determine if revising the pricing is considered fair and reasonable to the satisfaction of Cobb County. Requests for any such change must be received in writing by the Cobb County Purchasing Department thirty (30) days prior to the expiration of the original contract term. The County may cancel the contract if the price increase request is not approved.

All price reductions at the manufacturers' or distributors' level shall be reflected in a reduction of the contract price(s) to Cobb County retroactive to the effective date of the price reduction(s).

#### 1.3.5 Right to Purchase Services From Any Source

CCG reserves the right to purchase any desired services from any source in part or in whole.

#### 1.3.6 Proposal and/or Presentation Costs

The cost for developing a proposal will be borne by the vendor. CCG is not liable for any costs incurred by vendors in the preparation and/or presentation of proposals in response to this RFP or for travel costs related to this RFP.

### 1.4 Proposal Format

To assist in the evaluation of proposals resulting from the RFP, it is requested that each proposal be written in a concise and forthright manner and that unnecessary marketing statements and materials be avoided. Vendor solutions for each of the Requirements criteria listed under Section 2.0 must be clearly stated along with the itemized cost information required by Section 1.4.1.

### 1.4.1 Cost of Proposed Services

CCG intends to have under maintenance all electronic devices and mechanical components contained within the covers of those devices listed to include network interface cards, duplex assemblies, etc. In the event the specific replacement part that matches the part number of the original is not available, CCG or CCIS reserves the right to select the manufacturer of the replacement part.

The attachments explained below list the equipment on which the vendors responding will base their proposals. The actual number of machines and their configurations that CCG requests maintenance on will differ from this list due to a changing inventory. Any changes made to

actual numbers and configurations of the equipment subsequent to contract signing will be conveyed to the vendor to insure proper maintenance coverage.

As long as CCG equipment is covered by OEM warranty, CCG will not be billed a monthly fee for coverage. **Such warranty repairs shall be at no cost to CCG.** After the warranty period expires for CCG equipment, the selected vendor will continue to cover the equipment at the same level as was in the OEM warranty at an agreed to monthly fee as quoted.

**Attachment A** lists all the equipment that CCG currently <u>owns</u>. The selected vendor shall be certified by the manufacturers to cover warranty repairs for the equipment currently under warranty. The vendor shall be able to continue maintenance on the equipment after the warranty expires.

**Attachment B** lists equipment that CCG is currently <u>leasing</u>. The selected vendor shall be certified by the manufacturers to cover warranty repairs on currently leased hardware. The selected vendor will need to secure the necessary arrangements with the manufacturers. Proof of that agreement will need to be supplied to CCG prior to contract signing.

Service calls for equipment on Attachments A and B can be referred to the vendor Monday through Friday from 7:00 AM to 5:00 PM.

**Attachment** C lists <u>server</u> type equipment which will be supported 7 x 24.

The selected vendor shall be certified by the manufacturers to cover warranty repairs on equipment in Attachment C. The selected vendor will need to secure the necessary arrangements with the manufacturers. Proof of that agreement will need to be supplied to CCG prior to contract signing.

**Attachment D** lists <u>server</u> type equipment which will be supported 5 x10, 4 hour response.

The selected vendor shall be certified by the manufacturers to cover warranty repairs on equipment in Attachment D. The selected vendor will need to secure the necessary arrangements with the manufacturers. Proof of that agreement will need to be supplied to CCG prior to contract signing.

**Attachment E** lists <u>server</u> type equipment which will be supported 5 x10, next business day.

The selected vendor shall be certified by the manufacturers to cover warranty repairs on equipment in Attachment E. The selected vendor will need to secure the necessary arrangements with the manufacturers. Proof of that agreement will need to be supplied to CCG prior to contract signing.

The vendor must be able to meet the response times as required and discussed in detail in Section 2.4, Call Handling Procedures.

Bids to CCG should be exempt of all Federal, State, and Local Taxes (Tax Exemption # 58-6000804).

Contract pricing will be on an individual unit basis where the unit can be defined as the PC, printer, or peripheral device. CCG prefers pricing on a total unit basis. The vendor shall be expected to service monitors connected to a leased PC whether or not the monitor is itemized as a separate piece of leased equipment. Pricing structures should include the following:

- 1. Monthly and annual maintenance price for all hardware, itemized by manufacturer and model. Based on attachments A, B, C, D and E and the appropriate service level agreement.
  - a. Pricing for printer maintenance must include all parts and services with the exception of paper and toner.
- 2. Monthly and annual maintenance price for all hardware that is added to the contract following the warranty expiration. Based on attachments A, B, C, D and E and the appropriate service level agreement.
- 3. Per call rate for service calls arising from conditions not covered in the contract. All time and material service calls will require prior approval by CCIS management.

The final net contract price will be determined by the successful vendor and CCG personnel within forty-five (45) days of the contract award based on actual inventory at that time and the vendor adjusting the cost accordingly. Unit pricing will remain constant. The initial term of the contract will begin on September 30, 2009 and expire on September 30, 2010, to coincide with CCG's fiscal year and will automatically renew for two (2) additional individual twelve (12) month terms unless terminated by CCG.

The successful bidder will be required to enter into a contract containing the provisions as required by Georgia law pertaining to multi-year contracts. The following is a sample of the provision.

This contract shall terminate absolutely and without further obligation on the part of CCG at the close of the calendar year in which it was executed, and at the close of each succeeding calendar year for which it may be renewed as provided in O.C.G.A. Section 36-60-13. The contract shall automatically renew for each of the remaining calendar years provided for in the contract, unless positive action is taken by CCG to terminate such contract, and the nature of such action shall be written notice provided to the vendor within sixty (60) days before the end of the initial year of the contract or each succeeding remaining calendar year.

This contract shall terminate immediately and absolutely at such time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations of CCG under this contract.

#### 1.4.2 Prime Contractor

Vendors submitting proposals may sub-contract the services contained in this RFP. However, a Prime Contractor must be designated and the proposal must state the name of the Sub-Contractor providing the services and the ability and experience of that Sub-Contractor in delivering those services. References must be included. Vendors are encouraged to provide considerable detail in their response in order for CCIS to more efficiently evaluate those services.

#### 1.4.3 References

Vendors must provide a list of customers, including contact persons and telephone numbers, comparable to CCG where services such as those proposed by the vendor have been delivered. More specific details on what is required for reference are given in Section 2.1, Corporate Capabilities.

#### 1.5 Added Value

Vendors may include anything unique in their proposed solution which adds value to the products/services provided to CCG. The cost of this added value must be clearly explained and justified in the proposal.

#### 1.6 Schedule of Events

CCIS intends to progress in this selection in a series of orderly steps. The following schedule has been developed in order to provide adequate information for potential bidders to prepare proposals and to permit Information Services to fully consider the various factors that may affect its decision.

<u>EVENT</u> <u>DATE</u>

Pre-Proposal Conference, to be held at 2:00 PM at: Cobb County Purchasing 1772 County Services Parkway Marietta, GA 30008-4012 July 7, 2009

Final Date, Time, and Location for Proposal Submission,
Before 12:00 NOON at:
Cobb County Purchasing
1772 County Services Parkway

Marietta, GA 30008-4012

Bid Opening,
to be held at 2:00 PM at:
Cobb County Purchasing
1772 County Services Parkway
Marietta, GA 30008-4012

#### 1.7 Non-Collusion Statement

By submission of a proposal, the vendor certifies, under penalty of perjury, that to the best of its knowledge and belief:

- (a) The prices in the proposal have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other vendor or with any competitor.
- (b) Unless otherwise required by law, the prices, which have been quoted in the proposal, have not been knowingly disclosed by the vendor prior to opening, directly or indirectly, to any other vendor or to any competitor.
- (c) No attempt has been made, or will be made, by the vendor to induce any other person, partnership or corporation to submit or not to submit a proposal for the purpose of restricting competition.

### 1.8 Conflict of Interest/Contingency Fees/Certification by Subcontractors

By submission of a proposal, the vendor certifies, under penalty of perjury, that to the best of its knowledge and belief:

- (a) No circumstances exist which will cause a Conflict of Interest in performing the services required by this RFP, that no employee of Cobb County Government, nor any member thereof, nor any public agency or official affected by this RFP, has any pecuniary interest in the business of the Vendor or his Subcontractor(s), and that no person associated with the Vendor or his Subcontractor(s) has any interest that would conflict in any manner or degree with the performance related to this RFP.
- (b) The vendor also warrants that he and his Subcontractor(s) have not employed or retained any company or person other than a bona fide employee working solely for the Vendor or Subcontractor(s) to solicit or secure a contract agreement with CCG, as related to this RFP, and that he and his Subcontractor(s) have not paid or agreed to pay any person, company, corporation, individual, or firm other than a bona fide employee working

solely for the Vendor or his Subcontractor(s) any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award of this Agreement. For any breach or violation of this provision, the County shall have the right to terminate any related contract or agreement without liability and at its discretion to deduct from the price, or otherwise recover, the full amount of such fee, commission, percentage, gift, payment, or consideration.

(c) The successful vendor shall require each of his Subcontractor(s) to sign a statement certifying to and agreeing to comply with the terms of (a) and (b) above.

#### 1.9 Indemnification/Hold Harmless Agreement

By submission of a proposal, the selected vendor agrees to indemnify CCG and, to the fullest extent permitted by law, protect, defend, indemnify and hold harmless CCG, its officers, officials, employees and volunteers from and against all claims, actions, liabilities, losses (including economic losses), or costs arising out of any actual or alleged a) bodily injury, sickness, disease, or death; or injury to or destruction of tangible property including the loss of use resulting therefrom; or any other damage or loss arising out of or resulting from claims resulting in whole or in part from any actual or alleged act or omission of the Vendor, any subcontractor, anyone directly or indirectly employed by any of them; or anyone for whose acts any of them may be liable in the performance of work; b) violation of any law, statute, ordinance, governmental administrative order, rule, regulation, or infringement of patent rights or other intellectual property rights by the Vendor in the performance of work; or c) liens, claims or actions made by the Vendor or other party performing the work, as approved by the County.

The indemnification obligations herein shall not be limited by any limitation on the amount, type of damages, compensation, or benefits payable by or for the Vendor or his subcontractor(s), as approved by the County, under workers' compensation acts, disability benefit acts, other employee benefit acts, or any statutory bar or insurance.

#### 1.10 Proof of Insurance

The successful vendor will be required to provide proof of insurance as follows:

Contractor shall procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damages to property that may arise from or in connection with performance of the Work hereunder by the Contractor, his agents, representatives, employees, or subcontractors.

#### A. MINIMUM LIMITS OF INSURANCE

Contractor shall maintain limits no less than:

- 1. General Liability: \$1,000,000 combined single limit per occurrence for comprehensive coverage including bodily injury, personal injury and property damage for premises/operations, products/completed operations, contractual liability, independent contractors, broad-from property damage, and underground, explosion and collapse hazard.
- 2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage including all owned, hired, and non-owned.
- 3. Workers' Compensation and Employers Liability: Workers' Compensation limits as required by the Labor code of the State of Georgia and Employers Liability of \$100,000 per accident.
- 4. Umbrella Liability: \$5,000,000 combined single limits per occurrence.
- 5. Builders Risk Insurance, if applicable: All Risk coverage on any buildings, structure of work and material in an amount equal to 100 per cent of the value of the contract. Coverage is to cover Cobb County interest and Cobb County shall be named as Loss Payee.

#### B. DEDUCTIBLES AND SELF-INSURED RETENTION

Any deductibles or self-insurance retentions must be declared to and approved by the Owner. At the option of the Owner, either: The insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Owner, its officers officials, and employees; or the Contractor shall procure a bond guaranteeing payment of losses related to investigations, claim administration and defense expenses.

#### C. OTHER INSURANCE PROVISIONS

1. General Liability, Automobile Liability, and Umbrella Liability Coverages
The Owner and its officers, officials, employees and volunteers are to be
covered as additional insureds as respects: liability arising out of activities performed by
or on behalf of the Contractor.

Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Owner and its officers, officials employees or volunteers.

The Contractor is responsible for insuring its own property and equipment.

- 2. Workers' Compensation and Employers Liability Coverage. The insurer shall agree to waive all rights of subrogation against the Owner and its officers, officials, employees and volunteers for losses arising from the work performed by the Contractor for the Owner.
- 3. All Coverages: Each insurance policy required by this clause shall be endorsed to state that coverage shall not be changed, cancelled, suspended, terminated or non-renewed

except after sixty (60) days prior written notice by certified mail, return receipt requested, has been given to Cobb County of said change of coverage, cancellation, suspension, termination / or non-renewal.

#### D. ACCEPTABILITY.

Insurance is to be placed with insurers with a Best's rating of no less than A: VII, or otherwise acceptable to the Owner.

#### E. VERIFICATION OF COVERAGE.

Contractor shall furnish the Owner with certificates of insurance and with original endorsements effecting coverage required by this clause. These certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the Owner before any work commences. The Owner reserves the right to require complete, certified copies of all required insurance policies at any time.

#### F. SUBCONTRACTORS

Subcontractor means one not in the employment of the Contractor who is performing all or part of the services under this Agreement under a separate contract with the Contractor.

Contractor shall include all subcontractors as insured under its insurance or shall ensure that subcontractors have met the insurance requirements of this agreement. Owner may request evidence of subcontractor's insurance.

Contractor is responsible for having all subcontractors comply with all terms and conditions of the Invitation to Bid.

#### G. WAIVER OF SUBROGATION

Vendor shall require all insurance policies in any way related to the work and secured and maintained by Vendor to include clauses stating each underwriter shall waive all rights of recovery, under subrogation or otherwise, against Customer. Vendor shall require of subcontractors, by appropriate written agreements, similar waivers each in favor of all parties enumerated in this section.

#### 2.0 Statement of Needs

This section defines the required corporate capabilities and structure as well as the service responsibilities and expectations of the maintenance contractor. Any exceptions to the needs

specified here must be clearly identified in the vendor's proposal and alternate solutions must be proposed. The vendor's ability to perform according to the requirements identified in this section will be a factor in determining the successful vendor. CCIS intends to obtain the highest quality computer equipment maintenance at the lowest possible cost.

### 2.1 Corporate Capabilities

The information provided in this section will be used by CCIS as a basis for determining the vendor's technical capability for providing the required level of service. A concise but thorough description of relevant service is desired. The vendor shall supply the following information:

- 1. Details of corporate experience during the last three (3) years relevant to the maintenance of PC's, printers, and peripheral devices as listed in Attachments A, B, C, D, and E.
- The vendor shall furnish a reference list of all customers in the Atlanta area. The vendor shall also provide a reference list of customers nationwide who are similar in size and structure to CCG and who are receiving service comparable to that required in this RFP. The references shall include the company name, contact person, telephone number, and the approximate number of PC's, printers, and peripheral devices maintained. The references shall have received service, similar in scope to that required by CCIS, for a minimum of one (1) year.
- 3. A list of any pending litigation filed against or on behalf of the vendor will be supplied as part of this proposal. If there no pending litigation, the vendor must so specify.

### 2.2 Local Organizational Structure

The vendor shall designate for CCG an Account Manager, a Service Manager, and multiple Customer Engineers. The vendor shall have management representation in on site status meetings with CCIS. Status meetings shall occur monthly or more frequently as determined by CCIS.

### 2.2.1 Account Manager

The Account Manager shall be the liaison between CCIS and the vendor for all account activity not directly related to daily service issues.

### 2.2.2 Service Manager

The Service Manager shall have authority over the Customer Engineers for conduct, setting

priorities of repairs, expediting repairs, and parts delivery. This individual must have sufficient working knowledge of the equipment to fully understand the repairs and effectively communicate with both Customer Engineers and CCIS technical staff. The Service Manager shall keep CCIS personnel adequately informed on the status of all outstanding service calls, including estimated time to repair, estimated arrival of parts, equipment replacements and any other information required by CCIS.

### 2.2.3 Customer Engineers

The Customer Engineers shall be fully trained and competent on PC's, printers, and peripheral devices as listed in Attachments A, B, C, D and E "Fully trained" is defined as capable of performing required maintenance without trial and error or without learning on the job at the expense of this contract. The vendor shall provide a summary of the education, certifications and experience of technicians that may be assigned to CCG. All Customer Engineers will have to submit to a background check prior to working on-site at CCG.

### 2.3 Technical Approach

The vendor shall explicitly address all of the following CCIS requirements:

- 1. Customer Engineer certification and training. Minimum requirements include at least three years work experience, Dell and HP certification.
- 2. Resources available for problem determination, their location, and method of invoking those resources. Minimum requirements include server, printer and desktop engineers available for call escalation to meet SLAs.
- 3. Description of management structure, availability (hours/days), and methods used to track calls and ensure customer satisfaction. Vendor will be required to update CCIS Call Center ticketing system (SDE, Magic).
- 4. Explanation of the use of "spare" units of equipment for temporary replacement during extended repairs. CCG's expectation is that if equipment must remain out of service for more than one working day, a spare or loaner provided by the vendor will be installed for the customer.
- 5. Corporate policy on repair vs. replacement of defective system components.
- 6. Corporate policy on reloading of software lost due to hardware failure.
- 7. Specific location(s) of spare parts inventories in metro Atlanta and elsewhere. A limited amount of space will be available at CCG for spare parts inventory. Regardless of the location of storage options, the vendor must be able to meet CCG's requirements for response times as discussed in Section 2.4, Call Handling Procedures.
- 8. Also describe the following:
  - a. Inventory replenishment procedures including vendor agreements for technical assistance and spare parts.
  - b. Time required for procurement of parts not stocked locally or out of stock.

- c. Method for obtaining parts in emergency situations.
- d. Quality of spare parts and loaner equipment.
- e. Criteria for selection of spare parts.

### 2.4 Call Handling Procedures

Vendor must provide a central dispatch facility to which CCIS will place all work orders for remedial maintenance. The central dispatch facility shall have an e-mail address and a toll free telephone number available seven (7) days per week, twenty-four (24) hours per day.

Each work order placed to the central dispatch facility shall be given a unique reference number. Both the vendor and CCIS personnel will use this reference number when reporting required information or attempting to resolve associated problems.

Acknowledgement of the work orders from central dispatch must occur within one hour of receipt of the work order.

Response from Customer Engineer to the customer for service must occur within two (2) hours. On-site arrival must occur within four (4) hours for all standard service calls. CCIS may request priority service on a per incident basis. All priority service calls must be dispatched to both a Customer Engineer and local service management. On-site arrival must occur within two (2) hours for all priority service calls.

Vendor engineers must provide status on service calls through CCIS Call Center ticketing system. (Service Desk Express, Magic)

#### 2.5 Call Escalation

Vendor shall establish an escalation procedure whereby if the equipment is not repaired within four (4) hours after the first Customer Engineer arrives on-site, the call will be escalated to the Service Manager. Should the equipment remain inoperative, the call will be escalated to additional management levels with notification to the CCIS Technology Services Manager at two (2) hour increments. This procedure must be established and operational prior to the effective contract date.

### 2.6 Reporting

Vendor shall provide a report of all service calls and the cycle time (time received to time of completion) for each. Calls with a cycle time exceeding eight (8) hours must include a detailed explanation for the extended service time. This report shall be provided monthly or more often as required by CCIS. In addition, monthly reports detailing equipment replacements (including serial numbers), call volumes, types of calls, and equipment failure rates shall be provided.

### 2.7 Warranty

Equipment covered under warranty will be covered as such until the term of the warranty expires, at which time the item will be added to the contract and covered as a regular maintenance item for the term of the contract. Any warranty repairs performed during the OEM warranty period shall be at no cost to CCG. Vendor must implement a plan to cover equipment after the manufacturer's warranty has expired.

CCIS will attempt to provide the vendor with the necessary information on new equipment at the time of installation. Vendor shall provide warranty service that complies with all service specifications of the manufacturer of the equipment for the duration of the contract.

The serial numbers of printers, monitors and CPUs are recorded in an asset management system. If any of this equipment is replaced, serial numbers of both the new and replaced equipment must be recorded on the Asset Tracking Form provided by CCIS in compliance with the CCIS Technology Asset Management Plan.

#### 2.8 Contract Revisions

Upon notification of a change to the covered equipment list due to additions, deletions, replacements, or transfers, the vendor shall modify its records, including monthly, quarterly, or annual invoices on the next billing cycle, to indicate the revision(s).

#### 2.8.1 Additions

During the term of the contract CCG shall have the right to add equipment or upgrade components within the equipment at any time to the contract at the current rate for that equipment or a similar item. Equipment added from warranties shall be accepted as maintainable and added to the current contract at the current rate for that equipment or a similar item. CCG may add additional equipment of a different make and/or model to the contract at the current rate for similar equipment. CCG expects to receive the same discount considerations for models not identified in the contract.

#### 2.8.2 Deletions

During the term of the contract CCG shall have the right to delete equipment from the contract. Deletions will be forwarded to the vendor on a periodic basis and CCG will receive a credit for the balance of the maintenance cost for the deleted item. The deleted item shall not be included in any subsequent invoices.

#### 2.8.3 Replacement

During the term of the contract CCG shall have the right to replace items under the contract. The replaced item will be treated as a deletion and the replacement item will be treated as an addition. If an item cannot be repaired and is replaced permanently by the maintenance vendor, the vendor shall provide the details (make, model, serial number, etc. of the replaced item and the replacement item) to Cobb County Information Services Support Manager via e-mail for inventory control purposes.

Vendor must have the ability to invoice third party vendors or suppliers directly for equipment, supplies or services rendered.

#### 2.8.4 Transfer

CCG reserves the right to transfer any item(s) covered under the contract from one location within the county to another without prior notice to the vendor. CCG will attempt to keep the vendor up to date on the location of items transferred. Failure to notify the vendor of the relocation of an item or items covered under the contract shall not void the maintenance contract for that item or items nor subject CCG to additional maintenance charges.

#### 3.0 Evaluation

The selection of a vendor to provide maintenance of PC's, printers, and peripheral hardware for CCG is an important task. This process must address current requirements and consider possible future needs. Both objective and subjective rationale will be involved in the decision process. This process is outlined in the following subsections.

### 3.1 Evaluation Responsibility

Representatives of CCIS will coordinate the review and evaluation of all proposals and will serve as technical advisors to CCG.

### 3.2 Evaluation of Vendor Proposals

CCG will use a specific set of criteria for evaluating vendor proposals. The structure of the evaluation will be to assign a value (points) to each response in a number of categories. A non-response to a specific category will result in no points being awarded for that category. The specific categories are as follows:

- 1. The quality of the proposal, technical qualifications, ability to meet requirements (Section 2.3), and presentation (if required).
- 2. The bidder's reputation and viability of the company.
- 3. Cost of the maintenance service for the term of the contract.

The relative importance of these factors involves management judgment and will include both objective and subjective analysis. Selection of a specific maintenance vendor will depend not only on cost, but also on the vendor's response to the requirements set forth in Section 2.0. Vendor proposals will be evaluated against the requirements presented in the RFP. A vendor may be eliminated from consideration for failure to comply completely with one or more of the requirements.

#### 3.3 Presentations

During the evaluation process, the members of the evaluation team may require that vendors conduct a presentation. If required, these presentations will be scheduled in advance and limited in time. Presentations will be conducted at CCG facilities as designated by CCIS.

# **EXAMPLE: Asset Tracking Form Cobb County Information Services Department**

### ASSET TRACKING FORM

Date:									
Asset Tag (CCI	5):								
Serial No.:									
Description:								c	Owned
Model No.:								I	Leased
Department/Use	r:								Move acking Only
Address/Location	n:								maintenance)
Move/Transfer	From:								
Comments:									
Installed by:									
D : 11		(Please Prin	nt and Sign I	Vame)					
Received by:	1/N/L	(D1 D-:-		·T)					
Department F	ead/Manager	(Please Prin	it and Sign I	vame)					
NOTE: If th	s is for replace	ment of exist	ing equipme	ent, please co	omplete	the inform	nation be	low.	
	ng replaced sho								
This form do	s not replace th	e requirement EQUIPME				y dispositio	on form.		
Serial No.:									
Description:									
-									
Model No.:									
	Surplus by I.S	S	Surplus l	by Dept.		Re-Deploy	y		

Please return the signed receipt to designated Admin staff. Thank you.

#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

Category	Manufacturer	Asset Description	Model	Qty	Mo. Price per Unit	Total Mo. Price	Total Annual Price	Annual Warranty Upgrade/Unit
Card	DELL	EMC QL2360 (HBA) CX300	QL2360	Qty 3		Total Wo. 1 fice	1 1106	Opgrade/Offit
Card	DELL	Server Qlogic QLE2360	QLE2360	3				
Desktop	Clone	Clone PC	Clone PC	10				
Desktop	Compaq	15" Evo D500	D500	2				
Desktop	Compaq	Deskpro 2000	DP 2000	5				
Desktop	Compaq	Deskpro EC P350	P350	1				
Desktop	Compaq	Deskpro EC P450	P450	2	<b>)</b>			
Desktop	Compaq	Evo D530 CMT PB078U	PB078U	42				
Desktop	Dell	Dimension 2400	2400	12	-			
Desktop	DELL	Dimension 4700	4700	1				
Desktop	DELL	Dimension 8100	8100	3	3			
Desktop	DELL	Dimension 8200	8200	2				
Desktop	DELL	Dimension 8400	8400	1				
Desktop	DELL	Dimension L1000R	L1000R	2	2			
Desktop	DELL	Dimension XPS	XPS	1				
Desktop	DELL	OptiPlex 170L	170L	1				
Desktop	DELL	Optiplex 740	740	11				
Desktop	DELL	Optiplex 745	745	12	2			
Desktop	DELL	Optiplex 755	755	3	3			
Desktop	Dell	Optiplex 760	760		1			
Desktop	DELL	Optiplex GX150	GX150T	3	3			
Desktop	DELL	OptiPlex GX240	GX240	2	2			
Desktop	DELL	Optiplex GX260	GX260T	54	1			
Desktop	DELL	Optiplex GX270	GX270	5	5			
Desktop	DELL	Optiplex GX280	GX280T	1				
Desktop	DELL	Optiplex GX400	GX400T	7	7			
Desktop	DELL	Optiplex GX520	GX520	20				
Desktop	DELL	Optiplex GX60	GX60	1				
Desktop	DELL	Optiplex GX620	GX620	1				
Desktop	DELL	Precision 210 WorkStation	DP 210	1				
Desktop	DELL	Precision 330 WorkStation	P330	2	2			
Desktop	DELL	Precision 340 WorkStation	P340	7	7			

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

					Mo. Price per		Total Annual	Annual Warranty
Category	Manufacturer	Asset Description	Model	Qty	Unit	Total Mo. Price	Price	Upgrade/Unit
Desktop	Dell	Precision 360 WorkStation	P360	1				
Desktop	DELL	Precision 650 WorkStation	P650	1				
Desktop	DELL	Precision 690 WorkStation	690	1				
Desktop	Fujitsu	Stylistic	Stylistic	1				
Desktop	Gateway	500x	500X	11				
Desktop	Gateway	700L	700L	1				
Desktop	Gateway	DS Profile 5MXL Deluxe	5MXL	2				
Desktop	Gateway	E 1000	E 1000	1				
Desktop	Gateway	E 3000	E 3000	6				
Desktop	Gateway	E 3110	E 3110	1				
Desktop	Gateway	E 3200	E 3200	1				
Desktop	Gateway	E 3400	E 3400	1				
Desktop	Gateway	E 4000	E 4000	1				
Desktop	Gateway	E2100 CTO PIV	E2100	1				
Desktop	Gateway	E-2300	E 2300	3				
Desktop	Gateway	E2500D	E2500D	2				
Desktop	Gateway	E4000 DELUXE	E4000	19				
Desktop	Gateway	E4100 DELUX CTO	E4100	4				
Desktop	Gateway	E4500D	E4500D	5				
Desktop	Gateway	E4620D	E4620D	9				
Desktop	Gateway	GP5-120	GP5-120	2				
Desktop	Gateway	GP5-133	GP5-133	3				
Desktop	Gateway	GP5-166	GP5-166	1				
Desktop	Gateway	GP5-200	GP5-200	7				
Desktop	Gateway	GP5-233	GP5-233	6				
Desktop	Gateway	GP5-90	GP5-90	1				
Desktop	Gateway	GP6-266	GP6-266	3				
Desktop	Gateway	GP6-300	GP6-300	3				
Desktop	Gateway	GP6-350	GP6-350	3				
Desktop	Gateway	GP6-400	GP6-400	6				
Desktop	Gateway	GP7-450	GP7-450	2				
Desktop	Gateway	GP7-500	GP7-500	3				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

					Mo. Price per		Total Annual	Annual Warranty
Category	Manufacturer	Asset Description	Model	Qty	Unit	Total Mo. Price	Price	Upgrade/Unit
Desktop	Gateway	GP7-550	GP7-550	3				
Desktop	Gateway	GP7-650	GP7-650	1				
Desktop	Gateway	GP7-750	GP7-750	1				
Desktop	Gateway	GP7-800	GP7-800	1				
Desktop	Gateway	GP7-850	GP7-850	1				
Desktop	Gateway	GW 610 Media Center/BTW	GW 610 Media Center	1				
Desktop	Hewlett Packard	Pavilion 736xe	XE736	2				
Desktop	Hewlett Packard	Pavillion Media Center TV PC M8100n	GC673AA	1				
Desktop	Hewlett Packard	Vectra	Vectra ve	1				
Desktop	Hewlett Packard	Vectra VL420 DT	A9481S	1				
Desktop	IBM	PS/2 model 50	9595	2				
Desktop	IBM	ThinkCentre M51	814324U	2				
Desktop	IBM	Tower M50 P4		1				
Desktop	Sony	VAIO pcv-rx04	PCV-RX04	1				
Desktop	Systemax	Systemax PC	P5GC-MX	12				
Desktop-GIS	DELL	Precision 670 Work Station	P670	8				
Desktop-GIS	DELL	Precision 690 WorkStation	P690	7				
Hard Drive	LaCie	Hard Drive Lacie Bigger Disk	300875	1				
Hard Drive	LaCie	Hard Drive Lacie External	500GB	1				
Hard Drive	LaCie	Network Drive Lacie 2TB	301298U	4				
Hard Drive	Maxtor	Hard Drive Maxtor 500GB External	HH500R0081141	1				
Hard Drive	Okidata	External	WD2500B011	1				
Hard Drive	Other	Hard Drive 301294U External		1				
Hard Drive	Other	Hard Drive HD-HS500Q External	HS500Q	1				
KvmSwitch	Compaq	Switch KVM TFT5600RKM US	221546-001	1				
KvmSwitch	DELL	Switch KVM	KVM	2				
KvmSwitch	DELL	Switch PowerEdge 2160AS KVM	2160AS	2				
Laptop	Compaq	Armada	Armada	1				
Laptop	Compaq	Laptop	Armada Laptop	2				
Laptop	Compaq	Notebook Evo N160	N160	1				
Laptop	Compaq	Notebook Presario PC 2710	PC 2710	1				
Laptop	Compaq	Notebook Presario 12xL501	12XL501	1				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

					Mo. Price per		Total Annual	Annual Warranty
Category	Manufacturer	Asset Description	Model	Qty	Unit	Total Mo. Price	Price	Upgrade/Unit
Laptop	Compaq	Notebook Presario 12xL502	12XL502	1				
Laptop	Compaq	Pavilion C9705	C9704A	1				
Laptop	Compaq	PROVADA	Provada	1				
Laptop	Compaq	Tablet TC1000 PC	470045-236	6				
Laptop	DELL	Inspiron 1300/B130	1300/B130	3				
Laptop	DELL	Inspiron 2500	2500	2				
Laptop	DELL	Inspiron 2600	2600	2				
Laptop	DELL	Inspiron 4100	4100	1				
Laptop	DELL	Inspiron 6000	6000	1				
Laptop	Dell	Inspiron 6400	6400	2				
Laptop	DELL	Inspiron 8100	8100	5				
Laptop	DELL	Inspiron 8600	8600	1				
Laptop	DELL	Inspiron 9300	9300	1				
Laptop	DELL	Inspiron D620 notebook	D620	1				
Laptop	DELL	Inspiron M600	M600	1				
Laptop	DELL	Latitude 100L	100L	1				
Laptop	DELL	Latitude C510	C510	4				
Laptop	DELL	Latitude C600	C600	3				
Laptop	DELL	Latitude C610	C610	4				
Laptop	DELL	Latitude C640	C640	8				
Laptop	DELL	Latitude C800	C800	4				
Laptop	DELL	Latitude C810	C810	1				
Laptop	DELL	Latitude D520	D520	3				
Laptop	DELL	Latitude D600	D600	10				
Laptop	DELL	Latitude D610	D610	38				
Laptop	DELL	Latitude D620	D620	6				
Laptop	DELL	Latitude D630	D630	17				
Laptop	DELL	Latitude D800	D800	5				
Laptop	DELL	Latitude D820	D820	50				
Laptop	DELL	Latitude D830	D830	4				
Laptop	DELL	Latitude E5500	E5500	3				
Laptop	DELL	Latitude E6400ATG	E6400ATG	2				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

					Mo. Price per		Total Annual	Annual Warranty
Category	Manufacturer	Asset Description	Model	Qty	Unit	Total Mo. Price	Price	Upgrade/Unit
Laptop	DELL	Latitude E6500	E6500	2				
Laptop	DELL	Notebook Precision 810	D810	3				
Laptop	DELL	Notebook Precision M60	M60	1				
Laptop	DELL	Notebook Precision M90	M90	1				
Laptop	DELL	Notebook XPS M170	M170	1				
Laptop	Fujitsu	T4020D	T4020D	1				
Laptop	Gateway	200XL	200XL	1				
Laptop	Gateway	DS 600SYG2	DS 600S YG2	13				
Laptop	Gateway	DS M275E CTO	M275E	3				
Laptop	Gateway	DS M280E CTO	M280E	6				
Laptop	Gateway	DS M285E CTO	M285E	3				
Laptop	Gateway	DS M405E	M405E	4				
Laptop	Gateway	DS M460E	M460E	12				
Laptop	Gateway	E4620D	E4620D	1				
Laptop	Gateway	M250E	M250E	2				
Laptop	Gateway	M255-E Notebook	M255	1				
Laptop	Gateway	M675E PRR	M675E	1				
Laptop	Gateway	M680G	M680G	l,q				
Laptop	Gateway	M685-E Laptop T7400	M685-E	2				
Laptop	Gateway	MX8738	MX8738	1				
Laptop	Gateway	Notebook 1450 LS	1450 LS	1				
Laptop	Gateway	Notebook GWMA1	MA1	1				
Laptop	Gateway	Notebook Solo 1450 LS	1450 LS	3				
Laptop	Gateway	Notebook Solo 2000	2000	1				
Laptop	Gateway	Notebook Solo 2150	2150	1				
Laptop	Gateway	Notebook Solo 2300	2300	1				
Laptop	Gateway	Notebook Solo 2500	2500	5				
Laptop	Gateway	Notebook Solo 2550	2550	4				
Laptop	Gateway	Notebook Solo 5300	5300 XL	4				
Laptop	Gateway	Notebook Solo 9150	9150	1				
Laptop	Gateway	Notebook Solo 9300	9300E LS	2				
Laptop	Gateway	Notebook Solo 9550	9550	1				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

Category	Manufacturer	Asset Description	Model	Qty	Mo. Price per Unit	Total Mo. Price	Total Annual Price	Annual Warranty Upgrade/Unit
Laptop	Gateway	Notebook Solo DS 1450 SE	1450	1 Qty	Offic	Total Wo. 1 fice	THICE	opgrade/orin
Laptop	Gateway	System	2100	1				
Laptop	Gateway	Notebook Solo VE 9300 XL	9300XL	1				
Laptop	Gateway	Notebook W322	W322	2				
Laptop	generic	General Dynamics Go Book	XR-1	2				
	Hewlett Packard	Compaq TC 1000 tablet	470045-236	2				
Laptop	Hewlett Packard	Pavilion DV6830	DV6830	1				
Laptop	Hewlett Packard	Promo Cnc6320	EN372UT	4				
Laptop	IBM	Thinkpad Xseries 95U	7762-95U	18				
Laptop	IBM		TP560	10				
Laptop	IBM	Thinkpad 560	1830ADU	1				
Laptop	IBM	Thinkpad R51		<u> </u>				
Laptop		Thinkpad R51	1836	6				
Laptop	IBM	Thinkpad R51	2883CTO	2				
Laptop	IBM	Thinkpad T23	T23	2				
Laptop	IBM	Thinkpad T42	2373	40				
Laptop	IBM	Thinkpad x6 Tablet Ultrabase	42X4323	11				
Laptop	Itronix	Toughbook General Dynamics	GoBook XR-1	3				
Laptop	Lenovo	Thinkpad T400 (T4002768WZ6)	2768	1				
Laptop	Lenovo	Thinkpad T400 7417 Lenovo	7417	1				
Laptop	Lenovo	Thinkpad X200 tablet	7450	38				
Laptop	Panasonic	CF-P1 Handheld PC	CF-P1	3				
Laptop	Panasonic	Toughbook CF18	CF-18	2				
Laptop	Panasonic	Toughbook CF19	CF-19	18				
Laptop	Panasonic	Toughbook CF27	CF27	3				
Laptop	Panasonic	Toughbook CF28	CF-28	159				
Laptop	Panasonic	Toughbook CF29	CF-29	68				
Laptop	Panasonic	Toughbook CF30	CF-30	131				
Laptop	Panasonic	Toughbook CF51	CF-51	3				
Laptop	Panasonic	Toughbook CF52	CF-52	5				
Laptop	Sony	Notebook PC Sony VAI0 T170P/L	VGN-T170P/L	2				
Laptop	Sony	Sony VAIO VGN-SZ140	VNGSZ140	1				
Laptop	Toshiba	Toshiba Satellite	A205-S5843	5				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

Cotogony	Manufacturer	Agest Description	Model	Qty	Mo. Price per Unit	Total Mo. Price	Total Annual Price	Annual Warranty Upgrade/Unit
Category Laptop	Viewsonic	Asset Description VAIO	CAIO	Qiy	Unit	Total No. Price	Price	Opgrade/Onit
Monitor	Acer	19" V193 LCD	V193	1				
		22" AC2223W LCD	AC2223W	1				
Monitor	Acer			1				
Monitor	Acer	22" AL2216W LCD	AL2216W	1				
Monitor	Systems	PPD 220 Display LED	PPD 220	13				
Monitor	Addonics	15"		1				
Monitor	AT&T	15"		1				
Monitor	Compaq	14"		3				
Monitor	Compaq	15"	V50	3				
Monitor	Compaq	15" V500	V 500	1				
Monitor	Compaq	15" V55	V 55	1				
Monitor	Compaq	17" 177FF	177FF	1				
Monitor	Compaq	17" S700	S700	1				
Monitor	Compaq	Accusync 70	NEC 70	1				
Monitor	Compaq	TFT5600RKM US Flat Panel	TFT5600	1				
Monitor	Compaq	V1000	V1000	1				
Monitor	CTX	17" V75	V75	2				
Monitor	DELL	15" E151FP Flat Panel LCD	E151FP	32				
Monitor	DELL	15" 1505FP Ultrasharp	1505FP	9				
Monitor	DELL	15" 151S	151S	2				
Monitor	DELL	15" E152FP TFT LCD	E152FP	1				
Monitor	DELL	15" E154FP Flat Panel	E154FP	3				
Monitor	DELL	15" E156FP Flat Panel Analog	E156FP	14				
Monitor	DELL	15" E157FP Flat Panel	E157FP	2				
Monitor	DELL	15" E177FP Flat Panel	E177FP	1				
Monitor	DELL	15" E550	E 550	1				
Monitor	DELL	17" 1704FPT UltraSharp	1704FPT	1				
Monitor	Dell	17" 1708FP	E1708FP	16				
Monitor	DELL	17" D1728D-LS	D1728D	2				
Monitor	DELL	17" E172FP LCD	E172FP	1				
Monitor	DELL	17" E173FPB Flat Panel	E173FPB	2				
Monitor	DELL	17" E177FP	E177FP	2				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

Monitor   Dell   17" E178FP   E178FP   34	Category	Manufacturer	Asset Description	Model	Qty	Mo. Price per Unit	Total Mo. Price	Total Annual Price	Annual Warranty Upgrade/Unit
Monitor         DELL         17" E771P         E771P         10         Monitor           Monitor         DELL         17" E772P         E772P         25         Monitor           Monitor         DELL         17" E772P         M782P         1         Monitor           Monitor         DELL         17" E178FP Flat Panel Display         M782P         1         M010           Monitor         DELL         17" E178FP Flat Panel Display         M782P         1         M010         M010           Monitor         DELL         17" M782P         M782P         1         M010			·		-		Total Wo. Price	FIICE	Opgrade/Offit
Monitor         DELL         17" E772P         E772P         25         Image: Control of the control o									
Monitor         DELL         17' E772P         M782P         1         Common Com									
Monitor         DELL         17" E773S         E773S         1         C         C         C           Monitor         DELL         17" E178FP Flat Panel Display         E178FP         1         C         C         C           Monitor         DELL         17" M782P         M782P         1         C         C         C           Monitor         DELL         17" Optiplex         L         1         C         C         C           Monitor         DELL         17" P993         P793         1         C         C         C           Monitor         DELL         17" Ultrascan         D1025TM         2         C         C         C           Monitor         DELL         17" Ultrascan         D1025TM         2         C         C         C           Monitor         DELL         17" Ultrascan         D1025TM         2         C         C         C           Monitor         DELL         19" 190FP         P780         1         C         C         C         C           Monitor         DELL         19" 190FP         190FP         1         C         C         C         C         C         C         C					20				
Monitor         DELL         17" E178FP Flat Panel Display         E178FP         4         C         C         C           Monitor         DELL         17" E178FP Flat Panel Display         M781P         4         C<					1				
Monitor         DELL         17" E178FP Flat Panel Display         M781P         4         6         6         6           Monitor         DELL         17" M782P         M782P         1         6         6         6           Monitor         DELL         17" Optiplex         7         7         1         6         6           Monitor         DELL         17" Optiplex         793         1         6         6         6           Monitor         DELL         17" P992         P992         1         6         6         6           Monitor         DELL         17" Ultrascan         P780         1         6         6         6           Monitor         DELL         17" Ultrascan P780         P780         1         6         6         6           Monitor         DELL         19" 1901FP         1901FP         1         6         6         6           Monitor         DELL         19" 1908FP         1908FP         1         6         6         6           Monitor         DELL         19" 199FFF 1st Panel         E193FP         2         2         6         6         6           Monitor         DELL					1				
Monitor         DELL         17" M782P         M782P         1         Common Monitor         DELL         17" Optiplex         1         Common Monitor         DELL         17" Optiplex         1         Common Monitor         Common Monitor         DELL         17" P992         P793         1         Common Monitor         DELL         17" Ultrascan         D1025TM         2         Common Monitor         DELL         17" Ultrascan P780         P780         1         Common Monitor         DELL         17" Ultrascan P780         P780         1         Common Monitor         DELL         17" Ultrascan P780         P780         1         Common Monitor         DELL         18" 1800 Flat Panel         1800         1         Common Monitor         DELL         18" 1800 Flat Panel         1800         1         Common Monitor         DELL         19" 1908FP         1908 FPT         3         Common Monitor         DELL         19" 1908FP         1908 FPT         3         Common Monitor         DELL         19" Flat Panel         E193FP         3         Common Monitor         DELL         19" Flat Panel Envision Monitor         EN9410         1         Common Monitor         EN9410         1         Common Monitor         EN9410         1         Common Monitor         EN9410         1         Common M					1				
Monitor         DELL         17" Optiplex         P793         1         C <td></td> <td></td> <td></td> <td></td> <td>4</td> <td></td> <td></td> <td></td> <td></td>					4				
Monitor         DELL         17" P793         P793         1         Common Commo				M782P	1				
Monitor         DELL         17° P992         P992         1         C         C         C           Monitor         DELL         17° Ultrascan         D1025TM         2         C         C         C         C           Monitor         DELL         17° Ultrascan P780         P780         1         C         C         C         C           Monitor         DELL         18° 1800 Flat Panel         1800         1         C         C         C         C           Monitor         DELL         19° 1908FP         1908 FPT         3         C					•				
Monitor         DELL         17" Ultrascan P780         P780         1         Common Cell         Common Cell         Cell         17" Ultrascan P780         P780         1         Cell					1				
Monitor         DELL         17" Ultrascan P780         P780         1         Common Section         Common Sect					1				
Monitor         DELL         18" 1800 Flat Panel         1800         1         Common Section         Common Sec					2				
Monitor         DELL         19" 1901FP         1         1         6         6         6           Monitor         DELL         19" 1908FP         1908 FPT         3         6         6         6         6           Monitor         DELL         19" E193FP Flat Panel         E193FP         3         6         6         6         6           Monitor         dell         19" E196FP Flat Panel         E196FP         2         6					1				
Monitor         DELL         19" 1908FP         1908 FPT         3         Monitor         Monitor           Monitor         DELL         19" E193FP Flat Panel         E193FP         3         Monitor         Monitor         Monitor         DELL         19" Flat panel Envision Monitor         EN9410         1         Monitor         Monitor         DELL         19" ODC323 Flat Panel         ODC323         1         Monitor         DELL         19" ODC323 Flat Panel         ODC323         1         Monitor         DELL         20" 2007FP Ultrasharp         2007FP         23         Monitor         DELL         20" 2007FP Ultrasharp         2007FP         23         Monitor         DELL         20" 2001FP Ultrasharp         2001FP         3         Monitor         DELL         20" 2001FP Ultrasharp         2001FP         3         Monitor         DELL         20" 2001FP Ultrasharp         2001FP         3         Monitor         DELL         20" Flat panel         E207WFPC         2         DELL         Monitor         DELL         20" Flat panel         Monitor         Monitor         DELL         20" Optiplex V655 flat panel         Monitor         P1100         2         DELL         Monitor         DELL         21" P1110         P1110         P1110         P1110         P1110			18" 1800 Flat Panel		1				
Monitor         DELL         19" E193FP Flat Panel         E193FP         3         Company	Monitor	DELL	19" 1901FP	1901FP	1				
Monitor         dell         19" E196FP Flat Panel         E196FP         2 <td>Monitor</td> <td>DELL</td> <td>19" 1908FP</td> <td>1908 FPT</td> <td>3</td> <td></td> <td></td> <td></td> <td></td>	Monitor	DELL	19" 1908FP	1908 FPT	3				
Monitor         DELL         19" Flat panel Envision Monitor         EN9410         1         6         6           Monitor         DELL         19" ODC323 Flat Panel         ODC323         1         6         6           Monitor         DELL         20" 2007FP Ultrasharp         2007FP         23         6         6           Monitor         DELL         20" 2001FP Ultrasharp         2001FP         3         6         6           Monitor         DELL         20" Flat panel         E207WFPC         2         6         6           Monitor         DELL         20" HF730         HF730         1         6         6           Monitor         DELL         20" Optiplex V655 flat panel         V655         1         6         6           Monitor         DELL         21" P1100         P1100         2         6         6           Monitor         DELL         21" P1120         P1120         3         6         6           Monitor         DELL         21" P1130         P1130         10         6         6           Monitor         DELL         21" Trinitron         4         6         6           Monitor         DELL         22	Monitor	DELL	19" E193FP Flat Panel	E193FP	3				
Monitor         DELL         19" ODC323 Flat Panel         ODC323         1         Second         Second         Monitor           Monitor         DELL         20" 2007FP Ultrasharp         2001FP         23         Second	Monitor	dell	19" E196FP Flat Panel	E196FP	2				
Monitor         DELL         20" 2007FP Ultrasharp         2007FP         23         Second         Second           Monitor         DELL         20" 2001FP Ultrasharp         2001FP         3         Second         Second           Monitor         DELL         20" Flat panel         E207WFPC         2         Second         Second           Monitor         DELL         20" HF730         HF730         1         Second         Second           Monitor         DELL         20" Optiplex V655 flat panel         V655         1         Second         Second           Monitor         DELL         21" P1100         P1100         2         Second         Second           Monitor         DELL         21" P1110         P1110         9         Second         Second           Monitor         DELL         21" P1120         P1120         3         Second         Second           Monitor         DELL         21" P1130         P1130         10         Second         Second           Monitor         DELL         21" Trinitron         4         Second         Second         Second           Monitor         DELL         22" Flat panel         E228WFP         2         Second	Monitor	DELL	19" Flat panel Envision Monitor	EN9410	1				
Monitor         DELL         20" 2001FP Ultrasharp         2001FP         3            Monitor         DELL         20" Flat panel         E207WFPC         2             Monitor         DELL         20" HF730         HF730         1             Monitor         DELL         20" Optiplex V655 flat panel         V655         1              Monitor         DELL         21" P1100         P1100         2              Monitor         DELL         21" P1110         P1110         9              Monitor         DELL         21" P1120         P1120         3              Monitor         DELL         21" P1130         P1130         10              Monitor         DELL         21" Trinitron         4              Monitor         DELL         22" Flat panel         E228WFP         2	Monitor	DELL	19" ODC323 Flat Panel	ODC323	1				
Monitor         DELL         20" Flat panel         E207WFPC         2           Monitor         DELL         20" HF730         HF730         1           Monitor         DELL         20" Optiplex V655 flat panel         V655         1           Monitor         DELL         21" P1100         P1100         2           Monitor         DELL         21" P1110         P1110         9           Monitor         DELL         21" P1120         P1120         3           Monitor         DELL         21" P1130         P1130         10           Monitor         DELL         21" Trinitron         4            Monitor         DELL         22" Flat panel         E228WFP         2	Monitor	DELL	20" 2007FP Ultrasharp	2007FP	23				
Monitor         DELL         20" HF730         HF730         1         6         6         6         7         8         9         8         9	Monitor	DELL	20" 2001FP Ultrasharp	2001FP	3				
Monitor         DELL         20" Optiplex V655 flat panel         V655         1           Monitor         DELL         21" P1100         P1100         2           Monitor         DELL         21" P1110         P1110         9           Monitor         DELL         21" P1120         P1120         3           Monitor         DELL         21" P1130         P1130         10           Monitor         DELL         21" Trinitron         4         4           Monitor         DELL         22" Flat panel         E228WFP         2	Monitor	DELL	20" Flat panel	E207WFPC	2				
Monitor         DELL         21" P1100         P1100         2           Monitor         DELL         21" P1110         P1110         9           Monitor         DELL         21" P1120         P1120         3           Monitor         DELL         21" P1130         P1130         10           Monitor         DELL         21" Trinitron         4         4           Monitor         DELL         22" Flat panel         E228WFP         2	Monitor	DELL	20" HF730	HF730	1				
Monitor         DELL         21" P1110         P1110         9           Monitor         DELL         21" P1120         P1120         3           Monitor         DELL         21" P1130         P1130         10           Monitor         DELL         21" Trinitron         4            Monitor         DELL         22" Flat panel         E228WFP         2	Monitor	DELL	20" Optiplex V655 flat panel	V655	1				
Monitor         DELL         21" P1120         P1120         3           Monitor         DELL         21" P1130         P1130         10           Monitor         DELL         21" Trinitron         4            Monitor         DELL         22" Flat panel         E228WFP         2	Monitor	DELL	21" P1100	P1100	2				
Monitor         DELL         21" P1130         P1130         10           Monitor         DELL         21" Trinitron         4	Monitor	DELL	21" P1110	P1110	9				
Monitor         DELL         21" P1130         P1130         10           Monitor         DELL         21" Trinitron         4		DELL		P1120	3				
Monitor         DELL         21" Trinitron         4           Monitor         DELL         22" Flat panel         E228WFP         2									
Monitor DELL 22" Flat panel E228WFP 2									
				E228WFP	2				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

Category	Manufacturer	Asset Description	Model	Qty	Mo. Price per Unit	Total Mo. Price	Total Annual Price	Annual Warranty Upgrade/Unit
Monitor	DELL	29" Trinitron		1				
Monitor	DELL	31"		1				
Monitor	Gateway	14" CRYSTALSCAN		1				
Monitor	Gateway	15" FPD1520 Flat Panel	FPD1520	1				
Monitor	Gateway	15" CRYSTALSCAN		8				
Monitor	Gateway	15" EV500	EV500	21				
Monitor	Gateway	15" FPD1500 Flat Screen LCD	FPD1500	6				
Monitor	Gateway	15" FPD1520	FPD1520	2				
Monitor	Gateway	15" Vivitron	V15	2				
Monitor	Gateway	17" VX700 SVGA	VX700	7				
Monitor	Gateway	17" 1730 Flat Screen LCD	FPD1730	1				
Monitor	Gateway	17" CRYSTALSCAN		1				
Monitor	Gateway	17" EV700	EV700	32				
Monitor	Gateway	17" EV730	EV730	1				
Monitor	Gateway	17" Vivitron	V17	5				
Monitor	Gateway	18" FPD1810 Flat Screen LCD	FPD1810	1				
Monitor	Gateway	19" EV910	EV1910	2				
Monitor	Gateway	19" EV910B	EV910B	3				
Monitor	Gateway	19" Monitor 900G	900G	1				
Monitor	Gateway	21" Vivitron	V21	3				
Monitor	Gateway	700G	700G	1				
Monitor	Gateway	EV 700	EV 700	1				
Monitor	Gateway	FTD2185W	FTD2185W	1				
Monitor	Gateway	Profile 3	P3	2				
Monitor	Gateway	VX 900	VX900	4				
Monitor	Gateway	VX 920	VX920	1				
Monitor	Gateway	VX110	VX110	2				
Monitor	Gateway	VX1110	VX1110	4				
Monitor	Gateway	VX1120	VX1120	1				
Monitor	Gateway	VX700	VX700	1				
Monitor	Gateway	VX900	VX900	9				
Monitor	Gateway	VX920	VX920	2				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

					Mo. Price per		Total Annual	Annual Warranty
Category	Manufacturer	Asset Description	Model	Qty	Unit	Total Mo. Price	Price	Upgrade/Unit
Monitor	Gateway	XP700	XP700	1				
Monitor	Gateway	YE0711-01	YE0711-01	1				
Monitor	Hewlett Packard	15" Flat Panel	L1506	4				
Monitor	Hewlett Packard	19" L1950 Flat Screen LCD	GG458A8	3				
Monitor	Hewlett Packard	19" W1907 LCD	W1907	1				
Monitor	Hewlett Packard	20" 2035 Flat Panel	2035	3				
Monitor	Hewlett Packard	20" L2035 Flat Panel LCD	P9614A	116				
Monitor	Hewlett Packard	20" L204SW Flat Panel	L204SW	1				
Monitor	Hewlett Packard	C2746A	C2746A	1				
Monitor	Hewlett Packard	Pavilion V50	V50	1				
Monitor	Hewlett Packard	Touchscreen LCD	L5006TM	6				
Monitor	HITACHI	Hitachi SuperScan Elite 751	CM751	1				
Monitor	IBM	17" ThinkVision L171P	9417AB1	1				
Monitor	IBM	6627-4AN	6627-4AN	1				
Monitor	IBM	8512-001	8512-001	1				
Monitor	I-Inc	I-Inc Monitor	IU191DBBUF100	13				
Monitor	Micro Electronics	Micro Electronics	F562dU	1				
Monitor	mitsubishi	Diamond scan monitor 20H	20H	1				
Monitor	NEC	Mulitsync 1250	1250	1				
Monitor	NEC	17" 1760V-BK	1760V-BK	1				
Monitor	NEC	17" 1770VX-BK Flat Panel	1770VX-BK	5				
Monitor	NEC	17" NEC		1				
Monitor	NEC	21"		1				
Monitor	NEC	AS70M	AS70M	1				
Monitor	NEC	E641	E641	1				
Monitor	NEC	Multisync 1530 LCD	lcd1530	9				
Monitor	NEC	Multisync 1550V LCD	lcd1550v	6				
Monitor	NEC	Multisync 1760 LCD	lcd1700v	1				
Monitor	NEC	Multisync 1760 LCD	lcd1760v	5				
Monitor	NEC	Multisync Xe15	XE15	1				
Monitor	NEC	N7832-34	N7832-34	1				
Monitor	NEC	Nec Monitor		1				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

					Mo. Price per		Total Annual	Annual Warranty
Category	Manufacturer	Asset Description	Model	Qty	Unit	Total Mo. Price	Price	Upgrade/Unit
Monitor	Okidata	Bot Hyundai B90D	B90D	2				
Monitor	Optiquest	V655	V655	1				
Monitor	Packard Bell	12"		1				
Monitor	Packard Bell	14"		1				
Monitor	Philips	15" Flat Screen	150B3	1				
Monitor	Sampo	Alphascan KM711	KM711	1				
Monitor	Sampo	Alphascan KM716	KM716	1				
Monitor	Sampo	Alphascan P780	P780	1				
Monitor	Samsung	SAMSUNG Sync Master 912N	912N	1				
Monitor	Samsung	Syncmaster 151S 15" LCD	151S	1				
Monitor	Sony	15" Display LCD	SDMS53	5				
Monitor	Sony	17" 200es	200es	1				
Monitor	Sony	20" Display LCD	SDMS204B	3				
Monitor	Sony	21"		1				
Monitor	Sony	Multiscan Trinitron W900	W900	2				
Monitor	Sony	SMD M51 FLATSCREEN	M51	1				
Monitor	TATUNG	15"		1				
Monitor	Unknown	LG 32" LD Flat Panel	M3200-BA	1				
Monitor	Viewsonic	17" Optiquest Q171WB	VS12088	17				
Monitor	Viewsonic	17" VG730M	VS11383	3				
Monitor	Viewsonic	17" View Sonic VP2030b Flat Panel	VS10772	2				
Monitor	Viewsonic	17" Viewsonic Monitor VG730M	VS11353	6				
Monitor	ViewSonic	19" Viewsonic Thinedge Flat Panel	VP930B	1				
Monitor	Viewsonic	19" Viewsonic	VS10867	2				
Monitor	Viewsonic	19" Viewsonic Display LCD	VA912B	10				
Monitor	Viewsonic	19" Viewsonic Flat Panel Black	VA903B	1				
Monitor	Viewsonic	19" Viewsonic Flat Panel Black	VP930B	2				
Monitor	Viewsonic	19" Viewsonic LCD	VP950b	5				
Monitor	Viewsonic	19" Viewsonic VA903B Flat Panel	VS11282	1				
Monitor	Viewsonic	21"	E220	2				
Monitor	Viewsonic	22" Viewsonic Flat Panel	VS11349	4				
Monitor	Viewsonic	E90F	E90	2				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

					Mo. Price per		Total Annual	Annual Warranty
Category	Manufacturer	Asset Description	Model	Qty	Unit	Total Mo. Price	Price	Upgrade/Unit
Monitor	Viewsonic	Graphic Series G771	G771	23				
Monitor	Viewsonic	Graphic Series G773	G773	2				
Monitor	Viewsonic	Graphic Series G810	G810	3				
Other	Hewlett Packard	Laserjet Duplexer CB519a	CB519A	1				
Other	McData	populated w/8 shortwave SFP's		2				
Plotter	Hewlett Packard	Designjet 1050c	C6074B	3				
Plotter	Hewlett Packard	Designjet 1055 CM PLUS	C6075B	6				
Plotter	Hewlett Packard	Designjet 4000PS	Q1274A	1				
Plotter	Hewlett Packard	DesignJet 500	C7769B	2				
Plotter	Hewlett Packard	Designjet 5500 (42")	Q1251A	2				
Plotter	Hewlett Packard	Designjet 5500 (60")	Q1253A	1				
Plotter	Hewlett Packard	Designjet 5500UV (60")	Q1253V	1				
Plotter	Hewlett Packard	Designjet 750C Plus	C4706A	1				
POS		APG S4000 Cash Drawers	4000	14				
POS	IBM	SurePOS 750	4800-732	3				
prin	Citizen	S0501 Receipt Printer	CD-S501	1				
Printer	DELL	Laser 3010CN Network Color	3010CN	1				
Printer	DELL	Laser 5100cn Network Color	5100CN	2				
Printer	DELL	Laser 5310N	5310N	1				
Printer	DELL	Laser M5200n Network	M5200N	1				
Printer	DELL	Laser Mono 2330dn	2330dn	2				
Printer	DELL	Laser Network 3110CN	3110CN	1				
Printer	DELL	Laser Network Color	3010cn	2				
Printer	DELL	Laser W5300n Workgroup	W5300n	2				
Printer	DELL	LaserJet Printer 1720DN	1720DN	1				
Printer	Epson	Action Impact 4000	C001151	1				
Printer	Epson	FX-880 Impact Printer	FX880	2				
Printer	Epson	TM-H6000II Multifunction Printer	TMH6000II	9				
Printer	Hewlett Packard	CB532A		1				
Printer	Hewlett Packard	DCP8060		1				
Printer	Hewlett Packard	Laserjet 2600n	Q6455A	2				
Printer	Hewlett Packard	Laserjet 2600n Color	Q6455A	1				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

					Mo. Price per		Total Annual	Annual Warranty
Category	Manufacturer	Asset Description	Model	Qty	Unit	Total Mo. Price	Price	Upgrade/Unit
Printer	Hewlett Packard	Laserjet 2840 Color	Q3950A	1				
Printer	Hewlett Packard	Laserjet 4240n	Q7785A	1				
Printer	Hewlett Packard	Laserjet 4250tn	Q5402A	1				
Printer	Hewlett Packard	Laserjet 5550dtn Color	Q3416A	1				
Printer	Hewlett Packard	Laserjet 6L	Q5927A	1				
Printer	Hewlett Packard	Laserjet P3005x	Q7816A	1				
Printer	Hewlett Packard	Laserjet 1300n	Q1335A	26				
Printer	Hewlett Packard	Laserjet 1320n	Q5928A	47				
Printer	Hewlett Packard	Laserjet 1500L	Q2488A	2				
Printer	Hewlett Packard	Laserjet 2015	CB366A	1				
Printer	Hewlett Packard	Laserjet 2015dn	CB368A	1				
Printer	Hewlett Packard	Laserjet 2015x	CB369A	9				
Printer	Hewlett Packard	Laserjet 2100	C4170A	15				
Printer	Hewlett Packard	Laserjet 2100	C4170A	1				
Printer	Hewlett Packard	Laserjet 2100m	C4171A	8				
Printer	Hewlett Packard	Laserjet 2100tn	C4172A	14				
Printer	Hewlett Packard	Laserjet 2200d	C7058A	89				
Printer	Hewlett Packard	Laserjet 2200dn	C7061A	2				
Printer	Hewlett Packard	Laserjet 2200dn	C7063A	61				
Printer	Hewlett Packard	Laserjet 2200tn	C4172A	1				
Printer	Hewlett Packard	Laserjet 2300	C8125A	7				
Printer	Hewlett Packard	Laserjet 2300d	Q2474A	1				
Printer	Hewlett Packard	Laserjet 2300dn	Q2475A	4				
Printer	Hewlett Packard	Laserjet 2300dtn	Q2476A	1				
Printer	Hewlett Packard	Laserjet 2300n	Q2473A	13				
Printer	Hewlett Packard	Laserjet 2420	Q5956A	11				
Printer	Hewlett Packard	Laserjet 2420d	C6490A	1				
Printer	Hewlett Packard	Laserjet 2420dn	Q5959A	12				
Printer	Hewlett Packard	Laserjet 2430n	Q5964A	15				
Printer	Hewlett Packard	Laserjet 2430tn	Q5961A	2				
Printer	Hewlett Packard	Laserjet 2500	C9706A	1				
Printer	Hewlett Packard	Laserjet 2500c	C9706A	1				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

					Mo. Price per		Total Annual	Annual Warranty
Category	Manufacturer	Asset Description	Model	Qty	Unit	Total Mo. Price	Price	Upgrade/Unit
Printer	Hewlett Packard	Laserjet 2500n	C9707A	1				
Printer	Hewlett Packard	Laserjet 2550	Q3704A	1				
Printer	Hewlett Packard	Laserjet 2550n	Q3704A	1				
Printer	Hewlett Packard	Laserjet 2600N	Q6455A	7				
Printer	Hewlett Packard	Laserjet 2605dn	Q7822A	3				
Printer	Hewlett Packard	Laserjet 2840	Q3950A	1				
Printer	Hewlett Packard	Laserjet 3	33449A	18				
Printer	Hewlett Packard	Laserjet 3005dn	Q7815A	1				
Printer	Hewlett Packard	Laserjet 3500	Q1319A	2				
Printer	Hewlett Packard	Laserjet 3500	Q2701A	1				
Printer	Hewlett Packard	Laserjet 3500n	Q1320A	3				
Printer	Hewlett Packard	Laserjet 3505n	CB442A	1				
Printer	Hewlett Packard	Laserjet 3550	Q5990a	2				
Printer	Hewlett Packard	Laserjet 3550n	Q5991A	1				
Printer	Hewlett Packard	Laserjet 3600dn	Q5988A	2				
Printer	Hewlett Packard	Laserjet 3600n	Q5987A	7				
Printer	Hewlett Packard	Laserjet 3700n	Q1322A	3				
Printer	Hewlett Packard	Laserjet 3800dn	Q5983A	1				
Printer	Hewlett Packard	Laserjet 3800n	Q5982A	1				
Printer	Hewlett Packard	Laserjet 3d	33459A	2				
Printer	Hewlett Packard	Laserjet 3p	33481A	8				
Printer	Hewlett Packard	Laserjet 4	C2001A	20				
Printer	Hewlett Packard	Laserjet 4 Plus	C2037A	22				
Printer	Hewlett Packard	Laserjet 4000	C4118A	3				
Printer	Hewlett Packard	Laserjet 40000	C4118A	1				
Printer	Hewlett Packard	Laserjet 4000dn	CB504A	1				
Printer	Hewlett Packard	Laserjet 4000n	C4120A	25				
Printer	Hewlett Packard	Laserjet 4000tn	C4120A	1				
Printer	Hewlett Packard	Laserjet 4000tn	C4121A	10				
Printer	Hewlett Packard	Laserjet 4015tn	CB510A	1				
Printer	Hewlett Packard	Laserjet 4050	C4251A	2				
Printer	Hewlett Packard	Laserjet 4050n	C4253A	15				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

					Mo. Price per		Total Annual	Annual Warranty
Category	Manufacturer	Asset Description	Model	Qty	Unit	Total Mo. Price	Price	Upgrade/Unit
Printer	Hewlett Packard	Laserjet 4050tn	C4254A	2				
Printer	Hewlett Packard	Laserjet 4100	C8049A	1				
Printer	Hewlett Packard	Laserjet 4100	C8050A	1				
Printer	Hewlett Packard	Laserjet 4100dtn	C8052A	1				
Printer	Hewlett Packard	Laserjet 4100n	C8050A	3				
Printer	Hewlett Packard	Laserjet 4200	Q2438B	8				
Printer	Hewlett Packard	Laserjet 4200dtn	Q2428A	5				
Printer	Hewlett Packard	Laserjet 4200n	Q2426A	4				
Printer	Hewlett Packard	Laserjet 4200tn	Q2427A	9				
Printer	Hewlett Packard	Laserjet 4240n	Q7785A	19				
Printer	Hewlett Packard	Laserjet 4250	Q5400A	1				
Printer	Hewlett Packard	Laserjet 4250	Q5401A	2				
Printer	Hewlett Packard	Laserjet 4250dtn	Q5400A	4				
Printer	Hewlett Packard	Laserjet 4250dtn	Q5403A	15				
Printer	Hewlett Packard	Laserjet 4250dtn w/envelope Tray	Q5403A	1				
Printer	Hewlett Packard	Laserjet 4250n	Q5401A	12				
Printer	Hewlett Packard	Laserjet 4250tn	Q5402A	10				
Printer	Hewlett Packard	Laserjet 4500n	C4089A	3				
Printer	Hewlett Packard	Laserjet 4500n	C7086A	4				
Printer	Hewlett Packard	Laserjet 4600	C9660A	1				
Printer	Hewlett Packard	Laserjet 4600 Color	C9660A	1				
Printer	Hewlett Packard	Laserjet 4600dn	C9661A	1				
Printer	Hewlett Packard	Laserjet 4600n	C9660A	1				
Printer	Hewlett Packard	Laserjet 4650	Q3668A	1				
Printer	Hewlett Packard	Laserjet 4650dn	Q3670A	2				
Printer	Hewlett Packard	Laserjet 4650dtn	Q3671A	1				
Printer	Hewlett Packard	Laserjet 4700dn	Q7493A	1				
Printer	Hewlett Packard	Laserjet 4700n	Q7492A	2				
Printer	Hewlett Packard	Laserjet 4L	C2003A	3				
Printer	Hewlett Packard	Laserjet 4si	C2010A	10				
Printer	Hewlett Packard	Laserjet 5	C3916A	3				
Printer	Hewlett Packard	Laserjet 5000	C4110A	8				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

						Total Annual	Annual Warranty
	·		Qty	Unit	Total Mo. Price	Price	Upgrade/Unit
	•		1				
	•		1				
Hewlett Packard	•		1				
Hewlett Packard	Laserjet 5550	Q3715A	1				
Hewlett Packard	Laserjet 5550dn	Q3715A	1				
Hewlett Packard	Laserjet 5550dtn	Q3716A	1				
Hewlett Packard	Laserjet 5L	C3941A	1				
Hewlett Packard	Laserjet 5n	C3925A	1				
Hewlett Packard	Laserjet 5n	C3952A	68				
Hewlett Packard	Laserjet 5p	C3150A	12				
Hewlett Packard	Laserjet 5si	C3166A	8				
Hewlett Packard	Laserjet 6l	C3990A	16				
Hewlett Packard	Laserjet 6l xi	C3996A	5				
Hewlett Packard	Laserjet 6mp	C3982A	2				
Hewlett Packard	Laserjet 6p	C3980A	59				
Hewlett Packard	Laserjet 8000	C4085A	1				
Hewlett Packard	Laserjet 8000dn	C4086A	1				
Hewlett Packard	Laserjet 8000dn	C4087A	6				
Hewlett Packard	Laserjet 8000n	C4086A	3				
Hewlett Packard	Laserjet 8100	C4214A	2				
Hewlett Packard	Laserjet 8100dn	C4216A	2				
Hewlett Packard	Laserjet 8100n	C4215A	2				
Hewlett Packard	Laserjet 8150	C4265A	1				
Hewlett Packard	Laserjet 8150Dn	C4266A	3				
Hewlett Packard	Laserjet 8150Dn	C4267A	11				
Hewlett Packard	Laserjet CP 3525n	CC469A	1				
Hewlett Packard	Laserjet CP1215	CC376A	1				
Hewlett Packard	Laserjet CP3505n	CB442A	1				
Hewlett Packard	Laserjet M1522nf	cb534A	1				
Hewlett Packard	Laserjet P1505	CB412a	2				
Hewlett Packard	Laserjet P2015	CB366A	23				
Hewlett Packard		CB367A	1				
	Hewlett Packard	Hewlett Packard Laserjet 5200dtn Hewlett Packard Laserjet 5200dtn Hewlett Packard Laserjet 5500dn Hewlett Packard Laserjet 5550 Hewlett Packard Laserjet 5550dn Hewlett Packard Laserjet 5550dtn Hewlett Packard Laserjet 5550dtn Hewlett Packard Laserjet 5L Hewlett Packard Laserjet 5n Hewlett Packard Laserjet 5n Hewlett Packard Laserjet 5p Hewlett Packard Laserjet 6l Hewlett Packard Laserjet 6l Hewlett Packard Laserjet 6mp Hewlett Packard Laserjet 6p Hewlett Packard Laserjet 6p Hewlett Packard Laserjet 8000 Hewlett Packard Laserjet 8000dn Hewlett Packard Laserjet 8000dn Hewlett Packard Laserjet 8000n Hewlett Packard Laserjet 8100 Hewlett Packard Laserjet 8100 Hewlett Packard Laserjet 8100n Hewlett Packard Laserjet 8150Dn Hewlett Packard Laserjet 8150Dn Hewlett Packard Laserjet 8150Dn Hewlett Packard Laserjet CP 3525n Hewlett Packard Laserjet CP 3505n Hewlett Packard Laserjet CP3505n Hewlett Packard Laserjet M1522nf Hewlett Packard Laserjet P1505 Hewlett Packard Laserjet P2015	Hewlett Packard	Manufacturer         Asset Description         Model         Qty           Hewlett Packard         Laserjet 5100         Q1860A         1           Hewlett Packard         Laserjet 5200dtn         Q7546A         1           Hewlett Packard         Laserjet 5550dn         Q3715A         1           Hewlett Packard         Laserjet 5550dn         Q3715A         1           Hewlett Packard         Laserjet 5550dn         Q3716A         1           Hewlett Packard         Laserjet 55         C3941A         1           Hewlett Packard         Laserjet 5         C3941A         1           Hewlett Packard         Laserjet 5         C392A         68           Hewlett Packard         Laserjet 5         C3150A         12           Hewlett Packard         Laserjet 5         C3150A         12           Hewlett Packard         Laserjet 5         C3166A         8           Hewlett Packard         Laserjet 6         C3990A         16           Hewlett Packard         Laserjet 6         C3990A         5           Hewlett Packard         Laserjet 6         C3980A         5           Hewlett Packard         Laserjet 6         C3980A         5           Hewlett Packard	Hewlett Packard	Manufacturer	Manufacturer

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

Category	Manufacturer	Asset Description	Model	Qty	Mo. Price per Unit	Total Mo. Price	Total Annual Price	Annual Warranty Upgrade/Unit
Printer	Hewlett Packard	Laserjet P2015dn	CB368A	Qty	Offic	Total Mo. Price	FIICE	Opgrade/Offit
Printer	Hewlett Packard	Laserjet P2035	Q7812A	3				
		•	CE462A	4				
Printer	Hewlett Packard	Laserjet P2035n						
Printer	Hewlett Packard	Laserjet P3005	Q7812A	34				
Printer	Hewlett Packard	Laserjet P3005dn	Q7812A	1				
Printer	Hewlett Packard	Laserjet P3005dn	Q7815A	21				
Printer	Hewlett Packard	Laserjet P3005n	Q7814A	12				
Printer	Hewlett Packard	Laserjet P3005x	Q7816A	4				
Printer	Hewlett Packard	Laserjet P4515n	CB514A	5				
Printer	Hewlett Packard	Laserjet P4515tn	CB515A	3				
Printer	Hewlett Packard	Laserjet Printer 4250dtn	Q5403A	2				
Printer	Hewlett Packard	Laserjet Printer P1505n	CB413A	1				
Printer	Hewlett Packard	Laserjet Printer P2015	CB366A	1				
Printer	Hewlett Packard	Laserjet Printer P3005	Q7812A	1				
Printer	Hewlett Packard	Troy MICR 9000 Secure EX Printer	C8519A	2				
Printer	Ithaca	Ithaca Series 93 Parallel Receipt Printer	90 Plus	5				
Printer	Ithaca	Ithaca Series 93 Plus Receipt Printer	93 Plus PRJ11	1				
Printer	Ithaca	Printer	93 Plus SRJ11	1				
Printer	Ithaca	Ithaca Series 93 Plus Slip Printer	93 Plus	6				
Printer	Ithaca	Ithaca Series 93CX Printer	93CX	6				
Printer	Ithaca	Ithaca 93 Parallel Receipt Printer	93 Plus	6				
Printer	Ithaca	Ithaca Parallel Model 152/Receipt Printer	152	3				
Printer	Ithaca	Ithaca Series 150	153P	1				
Printer	Ithaca	Ithaca Series 52	52	1				
Printer	Ithaca	Ithaca Series 90 Plus Receipt Printer	90 Plus	75				
Printer	Kyocera	FS-1700	FS-1700	3				
Printer	Kyocera	FS-1920	FS-1920	2				
Printer	minolta	Minolta magicolor 2000	2200	1				
Printer	minolta	Minolta QMS 2060	2060	2				
Printer	minolta	MSP3000 Printer	MSP3000	1				
Printer	minolta	Page Pro 1350W Printer	Page Pro 1350W	1				
Printer	NEC	Supercsript 1800	SS1800	2				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

					Mo. Price per		Total Annual	Annual Warranty
Category	Manufacturer	Asset Description	Model	Qty	Unit	Total Mo. Price	Price	Upgrade/Unit
Printer	QMS	QMS Hammerhead 2060	QMS-2060	3				
Printer	QMS	QMS Magicolor 3100	QMS 3100	1				
Printer	QMS	QMS2560	QMS2560	1				
Printer	Ricoh	Laserjet Ricoh SP C420dn Color	C420DN	1				
Printer	Sony	Digital Up-2500 Color	UP2500	1				
Printer	Tally	Tally T2265 Sprintpro Printer		2				
Printer	Tally	Tally T6101 Printer	648	1				
Printer	Xerox	Laser Phaser 7700n	7700N	1				
Printer	Xerox	Phaser 560	Z560E	1				
Printer	Xerox	Phaser 6200	P6200	1				
Printer	Xerox	Phaser 740	P740	1				
Printer	Xerox	Phaser 7700	P7700	1				
Printer	Zebra	Zebra Barcode Printer	TLP 2844	3				
Printer	Zebra	Zebra Eletron P310I Series Printer	P310I	5				
Projector	Epson	Projector Epson Lumen EMP-X3	EMP-X3	2				
Projector	InFocus	Projector Infocus	IN1100	1				
Projector	InFocus	Projector InFocus LP540	LP540	1				
Projector	InFocus	Projector InFocus LP600	LP600	1				
Projector	Mitsubishi	Projector XL5980U LCD Projector	5980U	1				
Projector	Multi Media Services	Projector DLP Video/Data Projector	XG-MB55X	1				
Projector	NEC	Projector NEC NP2000	NP2000	1				
Projector	NEC	Projector VT695	VT695	1				
Projector	Sony	Projector XGA Ultra Compact LCD	VPC-CX70	1				
Projector	Toshiba	Projector Toshiba DLP	TDP-T45	2				
Scanner	Anatech	Evolution	Evolution	2				
Scanner	Canon	DR 9080C document scanner	DR-9080C	2				
Scanner	Canon	PC430	PC430	1				
Scanner	Colorado	19200	19200	1				
Scanner	crimpro	Crimpo		1				
Scanner	Fujitsu	Fi-4120C	Fi-4120C	2				
Scanner	Fujitsu	Fi-4220C	Fi-4220C	1				
Scanner	Fujitsu	Fi-4750C	Fi-4750C	2				

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#### **ATTACHMENT A - OWNED EQUIPMENT (EXCLUDING SERVERS)**

Catamani	Monufacturer	Accet Decements	Model		Mo. Price per Unit	Total Ma Drice	Total Annual	Annual Warranty
Category	Manufacturer	Asset Description	Model F: 40500	Qty		Total Mo. Price	Price	Upgrade/Unit
Scanner	Fujitsu	Fi-4850C	Fi-4850C	2				
Scanner	Fujitsu	Fi-5015	Fi-5015	3				
Scanner	Fujitsu	Fi-5110C	Fi-5110C	61				
Scanner	Fujitsu	Fi-5120C	Fi-5120C	2				
Scanner	Fujitsu	Fi-5530C	Fi-5530C	3				
Scanner	Fujitsu	Fi-5750C	Fi-5750C	2				
Scanner	Fujitsu	Fi-6130	Fi-6130	28				
Scanner	Fujitsu	M3093DE	M3093DE	1				
Scanner	Fujitsu	M3093DG	M3093DG	1				
Scanner	Fujitsu	M3097DE	M3097DE	2				
Scanner	Fujitsu	M3099EX High Speed	M3099EX	2				
Scanner	Fujitsu	M4097D	M4097D	2				
Scanner	Fujitsu	M4099D	M4099D	2				
Scanner	IDEAL	Contex Chameleon TX 36 Plus Scanner	TX 36 Plus	1				
Scanner	Oce	OCE 4032 36" wide format Color Scanner	CS4032	1				
Scanner	Oce	Oce TCS 500 Color All-in-one	TCS 500	1				
Scanner	Ricoh	Ricoh IS450SE Flatbed Scanner	IS450SE	2				
Scanner	Zebra	Zebra 8150 LR Scanner	ZB8150	15				
Scanner	Zebra	Zebra Barcode Scanner	MK7120	1				
Switch	DELL	ANALOG SWITCH	221-8096	2				
Switch	DELL	Brocade Fiber Switch 5000	222-8482	2				
TapeDrive	Compaq	Tape Drive DLT		1				
TapeDrive	DELL	PowerVault 110T LTO	PE110T	1				
TapeDrive	Hewlett Packard	Tape Drive LTO	LTO	1				
Tray	Hewlett Packard	Laserjet Envelope Feeder For LaserJet 4250dtn		1				
		Totals						

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### **ATTACHMENT B - LEASED PC'S**

Category	Mfg	Asset Description	Model	Qty	Mo. Price per Unit	Total Mo. Price	Total Annual Price	Annual Warranty Upgrade per Unit
Desktop	Dell	Optiplex 755 Minitower Small Form	Optiplex 755 USFF	20				
Desktop	Dell	Optiplex 755 Minitower	Optiplex 755	2,780				
Desktop	IBM	ThinkCentre M52	8113D1U	827				
Desktop	IBM	ThinkCentre M52	8113D5U	40				
Desktop	IBM	ThinkCentre M55e	9637F9U	68				
Desktop-GIS	DELL	Precision PWST5400	PWST5400	72				
Desktop-GIS	IBM	IBM Intellistation Z Pro	622375U	21				
Desktop-GIS	IBM	IBM Intellistation Z Pro	922886U	5				
		Total		3,833				

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### ATTACHMENT C - SERVERS/EQUIPMENT REQUIRING 7 X 24 COVERAGE

Manufacturer	Asset Description	Model	Qty	Mo. Price per Unit	Total Mo. Price	Total Annual Price	Annual Warranty Upgrade per Unit
Compaq	Proliant ML350	ML350T02	1				
DELL	PowerEdge 2800	PE2800	2				
DELL	PowerEdge 2850	PE2850	5				
DELL	PowerEdge 2950	PE2950	6				
DELL	PowerEdge 4600	PE4600	1				
DELL	PowerVault 745N	745N	1				
Hewlett Packard	DL380R03 X2.8/400 512 1GB	DL380	8				
Hewlett Packard	DL580G2 X2.0-1M RACK	325132-001	3				
	Total		27				

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### ATTACHMENT D - SERVERS REQUIRING 5 X 10 COVERAGE, 4 HR RESPONSE

Manufacturer	Asset Description	Model	Qty	Mo. Price per Unit	Total Mo. Price	Total Annual Price	Annual Warranty Upgrade per Unit
Clone	IBM PC Clone	Clone	1	·			
Compaq	Deskpro ENM-P400	ENM-P400	2				
Compaq	DP2M6200	DP2M6200	1				
Compaq	Proliant DL380	Proliant DL380	3				
Compaq	Proliant DL580	Proliant DL580	1				
Compaq	Proliant ML350	Proliant ML350	6				
Compaq	Proliant ML370	Proliant ML370	1				
DELL	Optiplex 745	745	2				
DELL	Optiplex 755	755	1				
DELL	Optiplex GX270 Small Minitower	GX270T	1				
DELL	Optiplex GX280	GX280	2				
DELL	PowerEdge 1600SC	PE1600SC	1				
DELL	PowerEdge 1750	PE1750	3				
DELL	PowerEdge 1800	PE1800	1				
DELL	PowerEdge 180AS	180AS	1				
DELL	PowerEdge 1850	PE1850	5				
DELL	PowerEdge 1950	PE1950	11				
DELL	PowerEdge 2500	PE2500	1				
DELL	PowerEdge 2600	PE2600	6				
DELL	PowerEdge 2650	PE2650	2				
DELL	PowerEdge 2800	PE2800	22				
DELL	PowerEdge 2850	PE2850	26				
DELL	PowerEdge 2900	PE2900	18				
DELL	PowerEdge 2950	PE2950	17				
DELL	Poweredge 2970	PE2970	1				
DELL	PowerEdge 4600	PE4600	3				
DELL	PowerEdge 5500	PE5500	1				

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### ATTACHMENT D - SERVERS REQUIRING 5 X 10 COVERAGE, 4 HR RESPONSE

Manufacturer	Asset Description	Model	Qty	Mo. Price per Unit	Total Mo. Price	Total Annual Price	Annual Warranty Upgrade per Unit
DELL	PowerEdge 6400	PE6400	1	·			
DELL	PowerEdge 6650	PE6650	3				
DELL	PowerEdge 6850	PE6850	2				
DELL	PowerEdge 840	PE840	1				
DELL	PowerEdge Rack Console 15FP	4210	1				
DELL	PowerEdge SC1420	PE1420SC	2				
DELL	PowerEdge SC1430	PE1430	2				
DELL	PowerEdge SC420	PE420SC	1				
DELL	PowerVault 220S	PV220S	4				
DELL	PowerVault 725N (Rackmount NAS Appliance)	PV725N	2				
DELL	PowerVault 745N	PV745N	1				
DELL	PowerVault MD3000	MD3000	1				
DELL	PowerVault NX1950	PV NX1950	1				
Gateway	7400 Server	7400	4				
Gateway	A SVR 930 SERIES 930CMS LTD	930CMS LTD	6				
Gateway	A SVR 980 SERIES 980MS	980	5				
Gateway	ALR 7200	ALR 7200	2				
Gateway	E3400	E3400	1				
Gateway	E4000 DELUXE	E4000	4				
Gateway	E4200	E 4200	1				
Gateway	Gateway A SVR 7210	7210	1				
Gateway	Gateway A SVR ALR 8300	ALR 8300	1				
Gateway	Gateway E-2500D	E2500D	1				
Gateway	Gateway G6-200	G6-200 XL	1				
Gateway	GP6-400	GP6-400	1				
	Totals		190				

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#### ATTACHMENT E - SERVERS REQUIRING 5 X 10 COVERAGE, NBD RESPONSE

				Mo. Price per			Annual Warranty
Manufacturer	Asset Description	Model	Qty	Unit	Total Mo. Price	Total Annual Price	Upgrade per Unit
Compaq	PROLIANT SERVER 1600	PROLIANT 1600	1				
DELL	PowerEdge 1750	PE1750	2				
DELL	PowerEdge 1850	PE1850	2				
DELL	PowerEdge 2500	PE2500	1				
DELL	PowerEdge 2650	PE2650	2				
DELL	PowerEdge 2800	PE2800	2				
DELL	PowerEdge 2850	PE2850	3				
DELL	PowerEdge SC1420	PE1420SC	2				
DELL	PowerEdge SC1425	PE1425SC	3				
Gateway	GP6-400	GP6-400	1				
	Totals		19				

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