

ADVERTISEMENT FOR REQUEST FOR PROPOSAL
COBB COUNTY PURCHASING DEPARTMENT

BID OPENING DATE: December 10, 2009

Cobb County will receive Sealed Bids before 12:00 NOON, December 10, 2009 in the Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, GA 30008 for:

SEALED BID # 10 – 5459
NEW PARKING DECK BUILDING/GEO TECHNICAL CONSTRUCTION
AND SPECIAL TESTING SERVICES
COBB COUNTY PROPERTY MANAGEMENT DEPARTMENT

No bids will be accepted after the 12:00 noon deadline.

Proposals are opened at 2:00 p.m. at Cobb County Purchasing Department, 1772 County Services Parkway, 2nd Floor, Bid/Meeting Room, Marietta, GA 30008.

No proposal may be withdrawn for a period of ninety (90) days after date of bid opening, unless otherwise specified in the bid documents. Cobb County will consider the competency and responsibility of bidders in making the award. Cobb County reserves the right to reject any and all proposals, to waive informalities and technicalities, to reject portions of the proposals, and to award contracts in a manner consistent with the County and the laws governing the State of Georgia.

This solicitation and any addenda are available for download in PDF format on the Cobb County purchasing website. www.purchasing.cobbcountyga.gov
To request a copy of the proposal documents, **FAX** the following information to the Purchasing Department @ 770-528-1154 or **e-mail** requests to purchasing@cobbcounty.org:

Company name, contact name, company address, phone number and fax number.

Please reference the proposal number and the title of the proposal in the request

Advertise: NOVEMBER 27, 2009
DECEMBER 4, 2009



SUBMIT BID/PROPOSAL TO:
COBB COUNTY PURCHASING DEPARTMENT
1772 COUNTY SERVICES PARKWAY
MARIETTA, GA 30008-4012

BID/PROJECT NUMBER: 10-5459

REQUEST FOR PROPOSAL
NEW PARKING DECK BUILDING/GEO TECHNICAL
CONSTRUCTION, AND SPECIAL TESTING SERVICES

**DELIVERY DEADLINE: DECEMBER 10, 2009 BEFORE 12:00 (NOON) EST
(NO BIDS/PROPOSALS WILL BE ACCEPTED AFTER THIS DEADLINE).**

OPENING DATE: DECEMBER 10, 2009 @ 2:00 P.M. IN THE PURCHASING DEPARTMENT BID ROOM.

BUSINESS NAME AND ADDRESS INFORMATION:

COMPANY NAME: _____

CONTACT NAME: _____

COMPANY ADDRESS: _____

E-MAIL ADDRESS: _____

PHONE NUMBER: _____

FAX NUMBER: _____

NAME AND OFFICIAL TITLE OF OFFICER GUARANTEEING THIS QUOTATION:

(PLEASE PRINT/TYPE) NAME TITLE

SIGNATURE OF OFFICER ABOVE: _____
(SIGNATURE)

TELEPHONE: _____ FAX: _____

BIDDER WILL INDICATE TIME PAYMENT DISCOUNT: _____

BIDDER SHALL INDICATE MAXIMUM DELIVERY DATE: _____

BIDS RECEIVED AFTER THE DATE AND TIME INDICATED WILL NOT BE CONSIDERED. COBB COUNTY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, TO WAIVE INFORMALITIES, TO REJECT PORTIONS OF THE BID, TO WAIVE TECHNICALITIES AND TO AWARD CONTRACTS IN A MANNER CONSISTENT WITH THE COUNTY AND THE LAWS GOVERNING THE STATE OF GEORGIA.

THE ENCLOSED (OR ATTACHED) BID IS IN RESPONSE TO INVITATION NUMBER 10-5459; IS A FIRM OFFER, AS DEFINED BY SECTION O.C.G.A. (S) 11-2-205 OF THE CODE OF GEORGIA (GEORGIA LAWS 1962 PAGES 156-178), BY THE UNDERSIGNED BIDDER. THIS OFFER SHALL REMAIN OPEN FOR ACCEPTANCE FOR A PERIOD OF 90 CALENDAR DAYS FROM THE BID OPENING DATE, AS SET FORTH IN THIS INVITATION TO BID UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS.

NOTICE TO BIDDERS - - BID QUOTES MUST INCLUDE INSIDE DELIVERY CHARGES

ADVERTISE DATES: NOVEMBER 27, 2009,
DECEMBER 4, 2009

BIDDING INSTRUCTIONS – TERMS AND CONDITIONS

1. PREPARATION OF BID:

- (A) Bidders are expected to examine the drawings, specifications, schedules, and all instructions. Failure to do so will be at the bidder's risk.
- (B) Each bidder shall furnish the information required by the bid form. The bidder shall sign and print or type his/her name where designated. The person signing the bid must initial erasures or other changes.
- (C) Unit price for each quotation shall be shown and such price shall include packing unless otherwise specified, along with a total and grand total where applicable. In case of discrepancy between a unit price and extended price, the unit price will be presumed correct.
- (D) Where not otherwise specified, bidders must definitely state DATE OF DELIVERY.

2. EXPLANATION TO BIDDERS:

Any explanation desired by a bidder regarding the meaning or interpretation of Invitation to Bids, Request for Proposals or Qualifications, drawings, specifications, etc., must be in writing. All questions must be received within seven (7) business days prior to the bid opening date for a response to be generated by the County to all bidders in the form of an addendum. If any statement in the bidding documents, specifications, etc., appears ambiguous to the bidder, the bidder is specifically instructed to make a written request to the Purchasing Department, unless otherwise outlined in the specifications. Any information given to a prospective bidder concerning an Invitation for Bid will be furnished to all prospective bidders, as an addendum to the invitation, if such information is necessary to bidders in submitting bids on the invitation or if the lack of such information would be prejudicial to uninformed bidders. Receipt of the addendum by a bidder must be acknowledged on the bid or by letter received before the date and time specified for the bid opening. **ORAL EXPLANATION OR INSTRUCTIONS GIVEN BEFORE THE AWARD OF THE CONTRACT WILL NOT BE BINDING.**

3. SUBMISSION OF BIDS: FACSIMILE BIDS WILL NOT BE CONSIDERED.

- (A) Any Bid Package and modifications thereof shall be enclosed in a sealed envelope, addressed to the office specified in the Invitation to Bid, with the name and address of the bidder, the date and hour of bid opening, and name of bid. A bid reply label will be included in most bid packages stating the above referenced information. Any bid package NOT having bid information on outside of package could be opened as regular mail, and bid could be disqualified.
- (B) Samples of items, when required, must be submitted within the time specified, unless otherwise specified by the County, and at no expense to the County
- (C) An item offered must at least meet specifications called for and must be of quality which will adequately service the purpose and use for which it was intended.
- (D) Full identification of each item bid upon, including brand name, make, model, and catalog number, must be furnished according to the bid specifications if requested to identify exactly what the bidder is proposing. Supporting literature may be furnished to further substantiate the proposal.
- (E) The bidder represents that the article(s) to be furnished under this Invitation to Bid is (are) new and that the quality has not deteriorated so as to impair its usefulness.
- (F) Bids cannot be withdrawn or corrected after the bid opening (except reductions or changes by the successful bidder which would be beneficial or advantageous to the County). The County as deemed necessary may reject changes.
- (G) Cobb County is exempt from Federal Excise Tax and Georgia Sales Tax.
- (H) Cobb County does not accept conditional bids.

4. DEFAULT:

The Award as a result of bids received under this invitation may be in part based on the delivery factor. Accordingly, should delivery fail to be performed within the time specified by the bidder, the bid may then be declared in default of the contract. In such event, the County may then proceed to purchase in the open market the items from another source.

5. F.O.B. POINT:

Unless otherwise stated in the Invitation to Bid and any resulting contract, all articles will be F.O.B. Destination. This means delivered, unloaded, and placed in the designated place.

6. AWARD OF CONTRACT:

The Contract will be awarded to the responsible bidder whose bid will be the most advantageous to the County, price, and other factors considered. The County will make the determination. The County reserves the right at any time to reject any and all bids, to waive informalities and technicalities, to award portions of the bid, and to award contracts consistent with the County and the laws governing the State of Georgia. Normal payment terms are net thirty (30) days after receipt of invoice by the Finance Department.



COBB COUNTY
PURCHASING DEPARTMENT
1772 County Services Parkway
Marietta, Georgia 30008-4012
(770) 528-8400/FAX (770) 528-1154
www.cobbcounty.org

IMPORTANT NOTICE – PLEASE READ CAREFULLY!!

All vendors are required to submit the ORIGINAL AND AT LEAST one (1) duplicated copy of any bid submitted to Cobb County. Please refer to your bid specifications to determine if more than one (1) copy is required. Non-submission of a duplicate copy may disqualify your bid/proposal.

A “**SEALED BID LABEL**” has been enclosed to affix to your bid. This label ***MUST*** be affixed to the outside of the envelope or package, **even if it is a “NO BID” response**. Failure to attach the label may result in your bid being opened in error or not being routed to the proper location for consideration. No bid will be accepted after the date and time specified. **IT IS THE VENDOR’S RESPONSIBILITY TO ENSURE THAT EACH BID HAS BEEN RECEIVED IN A TIMELY MANNER.**

BIDS MUST BE RECEIVED BEFORE 12:00 (NOON) ON BID OPENING DAY

Bids must be received at the Cobb County Purchasing Department. **Any bids received later than 12:00 (noon) will not be accepted.** The County accepts no responsibility for delays in the mail. Bids are to be mailed or hand delivered to:

COBB COUNTY PURCHASING DEPARTMENT
1772 COUNTY SERVICES PARKWAY
MARIETTA, GA 30008-4012

Bids will be opened at 2:00 P.M. in the Cobb County Purchasing Department, 1772 County Services Parkway, 2nd Floor, Conference/Bid Room, Marietta, GA 30008.

Thank you in advance for your cooperation.

SEALED BID LABEL

SEALED BID ENCLOSED

DELIVER TO:
COBB COUNTY PURCHASING
1772 County Services Parkway
Marietta, GA 30008-4012

SEALED BID # 10-5459 DATE: DECEMBER 10, 2009

BIDS MUST BE RECEIVED BEFORE 12:00 NOON

**DESCRIPTION: RFP – New Parking Deck Building/Geo
Technical Construction, and Special Testing Services**

PLEASE ATTACH LABEL TO OUTSIDE OF BID PACKAGE



Cobb County...Expect the Best!

REQUEST FOR PROPOSAL

**SEALED BID # 10 – 5459
NEW PARKING DECK BUILDING/GEO TECHNICAL
CONSTRUCTION, AND SPECIAL TESTING SERVICES
COBB COUNTY PROPERTY MANAGEMENT DEPARTMENT**

BID OPENING DATE: DECEMBER 10, 2009

BIDS ARE RECEIVED IN THE
COBB COUNTY PURCHASING DEPARTMENT
1772 COUNTY SERVICES PARKWAY
MARIETTA, GEORGIA 30008
BEFORE 12:00 (NOON) BY THE BID OPENING DATE

BIDS WILL BE OPENED IN THE COBB COUNTY PURCHASING DEPARTMENT
BID/MEETING ROOM AT 2:00 P.M.

**VENDORS ARE REQUIRED TO SUBMIT THE ORIGINAL AND 3 COPIES OF BID
(UNLESS OTHERWISE SPECIFIED IN BID SPECIFICATIONS)**

N.I.G.P. COMMODITY CODE: 92546

NAME: _____

ADDRESS: _____

REPRESENTATIVE: _____

PHONE: _____ FAX: _____

E-MAIL _____

NOTE: The Cobb County Purchasing Department will not be responsible for the accuracy or completeness of the content of any Cobb County Invitation to Bid or Request for Proposal or subsequent addenda thereto received from a source other than the Cobb County Purchasing Department.



Cobb County...Expect the Best!

"STATEMENT OF NO BID"

COBB COUNTY PURCHASING DEPARTMENT
1772 COUNTY SERVICES PARKWAY
MARIETTA, GA 30008

TO ALL PROSPECTIVE BIDDERS:

Because of the many requests to be placed on our vendors' list, we are continuously updating the list. While we want to include all bona fide vendors, we do not want to mail bids to those vendors who may no longer be interested in participating in our bidding process.

If you do not choose to respond to the attached Invitation to Bid/Request for Proposal, please fill out the form below indicating whether or not you want to be retained on our current vendor list.

Vendors who do not respond in any way (by either submitting a bid or by returning this form) over a period of one year may be removed from the current vendor list.

Vendors who do not wish to bid often return the entire bid package, sometimes at considerable postage expense. Returning the entire bid package is not necessary. Simply return this form.

Thank you for your cooperation.
Cobb County Purchasing Department

**"STATEMENT OF NO BID"
SEALED BID NUMBER 10-5459
RFP – NEW PARKING DECK BUILDING/GEO TECHNICAL
CONSTRUCTION AND SPECIAL TESTING SERVICES**

If you do not wish to respond to the attached Invitation to Bid/Request for Proposal, please complete this form and mail/fax to: **Cobb County Purchasing Department, Attention: Sealed Bid Department, 1772 County Services Parkway, Marietta, GA. Fax # 770-528-1154**

I do not wish to submit a bid/proposal on this solicitation.

I wish to be retained on the vendor list for this commodity or service: Yes _____ No _____

Please PRINT the following:

Company

Representative

You are invited to list reasons for your decision not to bid: _____

COBB COUNTY REQUEST FOR COMPETITIVE SEALED PROPOSALS

**NEW PARKING DECK BUILDING/GEO TECHNICAL,
CONSTRUCTION, AND SPECIAL TESTING SERVICES**

**191 Lawrence Street
Marietta, GA 30060**

SEALED BID NUMBER: 10-5459

DUE DATE FOR PROPOSALS:

December 10, 2009

COBB COUNTY REQUEST FOR COMPETITIVE SEALED PROPOSALS

NEW PARKING DECK BUILDING/GEO TECHNICAL, CONSTRUCTION, AND SPECIAL TESTING SERVICES 191 Lawrence Street Marietta, GA 30060

SEALED BID NUMBER: #10-5459

TABLE OF CONTENTS

Advertisement	Page 3
Introduction	Pages 4
Background	Pages 4-5
Scope of Services	Pages 5
Selection Criteria	Pages 6-7
Qualifications & Information	Pages 6-11
Conflict of Interest Statement	Page 12
Officer's Oath	Page 13
Georgia Security and Immigration Compliance Act	Page 14-16
Disadvantaged Business Enterprises	Page 17-20
Design Builder schedule, Plans and Documents	Attachments

COBB COUNTY REQUEST FOR COMPETITIVE SEALED PROPOSALS

SEALED BID #10-5459

NEW PARKING DECK BUILDING/GEO TECHNICAL, CONSTRUCTION, AND SPECIAL TESTING SERVICES

**191 Lawrence Street
Marietta, GA 30060**

The Cobb County Board of Commissioners (Owner) is soliciting competitive sealed proposals from experienced firms for the geo-technical, construction materials, and required special inspections in conjunction with the design and construction of the New Parking Deck Building. This Proposal needs to include; listing of all engineers, inspectors, and related field personnel that will visit, review testing information, and provide reports during this design and construction project. An award will be made to the responsible and responsive offeror whose proposal is determined to be the most advantageous to Cobb County. Proposals will be received until **12:00 noon, December 10, 2009** at the Cobb County Purchasing Department located at 1772 County Services Parkway, Marietta, Georgia 30008. Any proposal received after this time will be rejected and will not be opened. Proposals, timely received, will be opened at 2:00 PM (local time) on December 10, 2009 at the offices of the Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, Georgia 30008.

The Cobb County Board of Commissioners reserves the right to reject all proposals, to waive technicalities and informalities, to reject portions of the proposals, and to award contracts in a manner consistent with the interest of Cobb County and the laws of the State of Georgia.

No offeror may withdraw its proposal and must honor its proposal for 90 days after the actual date of the opening thereof.

**NEW PARKING DECK BUILDING/GEO TECHNICAL,
CONSTRUCTION, AND SPECIAL TESTING SERVICES
191 Lawrence Street
Marietta, GA 30060**

I. Introduction

During the competitive sealed proposal process, proposals received will be opened in a manner so as to avoid disclosure of contents to competing Offeror's and during any process of discussion; the County will not disclose the contents of proposals to competing Offeror's.

Each firm is to prepare its proposal according to the Request for Proposal (RFP) format, i.e., by section and paragraph of this RFP. Cobb County reserves the right to reject any proposal not submitted within the required time frame; reject any incomplete proposal submitted; contact client references; require further information; and/or require interviews/presentations from any responding firm. All costs related to the preparation, submittal, and/or presentation of a proposal are the responsibility of the offeror and will not be assumed in full or in part by Cobb County.

Written inquiries regarding this RFP may be addressed to:
Cobb County Purchasing Department
1772 County Services Parkway
Marietta, Georgia 30008
Fax: 770-528-1154
Email: purchasing@cobbcounty.org

The deadline for questions is 5:00 PM, Tuesday, December 1, 2009

**Submit an original and three (3) copies of this RFP to:
Cobb County Purchasing Department
1772 County Services Parkway
Marietta, Georgia 30008**

Proposals must be submitted before **12:00 noon, December 10, 2009.** **Proposals must be received in a sealed envelope or container. Place the Project name, BID number, and opening date on the submitting envelope or container.** Proposals will be opened on this same date at 2:00 pm at the Cobb Purchasing Department.

II. Background

The New Parking Deck Building will operate fronting on Lawrence Street at the current location of the 191 Lawrence Street Building. This invitation is for the construction testing inspections, review of construction documents, necessary soils investigation drilling, any necessary design consultation through the finish of the building. Basis for the design is the set of floor plans and building elevations already prepared. These plans will be available to all proposers.

Cobb County will be the Owner and primary occupant of the Project. Design and construction will overlap, so teamwork will be the fundamental ingredient in the relationships between the parties. The Owners' tentative schedule for this project is: complete design by February 2009; issue Notice to Proceed by May 2009; begin construction by May of 2009; and complete project by December of 2010.

III. Scope of Services

Anticipated Testing and Inspection Services

Testing and inspection procedures for this project are to be conducted in accordance with the technical requirements of the Contract Documents, staffing and technical requirements of the entire State of Georgia Special Inspections Guidelines and applicable laws, which mandate compliance with the requirements of Chapter 17 of the International Building Code (IBC). The following specific elements of the project construction are anticipated by the Owner to require testing and/or inspection services of the successful firm:

- 1. Soil (foundations and auger-cast piles if used)**
- 2. Reinforced Concrete (foundations, pile caps, slab, columns and site concrete)**
- 3. Structural Steel (inspection of field welds and connections)**
- 4. Fireproofing**
- 5. Waterproofing**
- 6. Joint Sealant (preconstruction compatibility and adhesion testing and field test adhesion to joint substrates)**
- 7. Asphalt Paving (if needed)**
- 8. Masonry**
- 9. Pipe (Copper, Cast Iron, or other)**
- 10. Glass/Curtain Wall/Storefront/Composite and Ribbed Metal Wall Panels**
- 11. NPDES (minimum of Level 1A Certification)**
- 12. Aggregate base (density and gradation)**
- 13. Handrails**
- 14. Soil Density Testing (structural and backfill)**
- 15. Concrete moisture content (before installation of finishes).**
- 16. Through penetration fire stop systems**

All Local, County, State, and Federal Codes and regulations must be followed, with particular emphasis on Building Codes, Life Safety Codes, and the Americans with Disabilities Act. Once all contract documents are executed, between the County and the successful offeror, the successful offeror will be required to deliver the services required by this RFP. Cobb County must first approve any change in or substitution of project team members, including any consultant, in writing.

IV. Selection Criteria

The Competitive Sealed Proposals will be evaluated based on the information presented in the proposal package, and on an analysis of other publicly available information. The Owner may conduct such investigations or interviews, as it deems necessary to assist in the evaluation of any proposal submitted and to establish to Cobb County's satisfaction the responsibility, qualifications, and financial ability of any offeror.

The selection may be based solely on the evaluation of the information presented in the proposal package. If the Owner so elects, select groups may be invited to make in person presentations to the selection committee. All firms should provide their lowest pricing in their proposal. Firms submitting proposals should not assume that the Owner will elect to pursue any discussion or interviews.

Technical/Qualifications Criteria **45 Points**

Approach to Work: Clarity and logic of approach; understanding of project issues; identification of unique factors; schedule 10 points

Project Team Makeup: The total Commitment / Availability / Depth of key team members; qualifications / experience of key staff (Contractor, Architect, Engineer, Subcontractors, and Sub consultants) 05 points

Specialized Experience: Experience directly related to project 20 points

Quality and Performance: Response of references; quality and satisfactory performance of prior work 10 points

Financial/Responsiveness/Cost Criteria **55Points**

Review the completeness of proposal form and assessment of financial information along with the Hourly Rates for the services listed on the bid form 55 points

The RFP should be prepared per the following Sections as well as a one-page letter of transmittal signed by an owner, officer, or authorized agent of the firm acknowledging and accepting the terms and conditions of this RFP and an executed Conflict of Interest Statement. An executed "Officer's Oath" on the form provided will be required of the successful offeror prior to commencing work. The officer shall file the oath whose duty it is to make the payment. If the contractor is a partnership, all of the partners and any officer, agent, or other person who may have represented or acted for them in bidding for procuring the contract shall also make the oath. If the contractor is a corporation, all officers, agents, or other persons who may have acted for or represented the corporation in bidding for or procuring the contract shall make the oath. If such oath is false, the contract shall be void, and all sums paid by the County on the contract may be recovered by appropriate action.

Provide the following Qualifications and Information:

A. Firm or Firms' Information

1. Firm local name, address, and telephone number
2. Primary local contact person(s) and telephone number(s)
3. Total number of firm's local full-time employees
4. Year firm established
5. Local firm's billings for the last three fiscal years
6. Local firms' billing for the current fiscal year
7. Listing and description of last 3 years of litigation involving the local firm
8. Listing and description of all litigation history for the local firm including 2008
9. Copy of the most recent 3 completed years of audited financial statements (Income Statement and Balance Sheet) for the local firm
10. Cost proposal amount
11. List any OSHA violations within the past 3 years.
12. State your Experience Modification Factor, for the past 3 years, as related to your Workman's Comp Rates.

MODIFICATION OR WITHDRAWAL OF PROPOSALS

A submitted proposal may be retrieved in person by an offeror or its authorized representative if, before the scheduled closing time for receipt of proposals, the identity of the persons requesting retrieval is established and that person signs a receipt for the proposal. If the proposal is retrieved for modification, the sealed proposal must be resubmitted prior to the scheduled closing time for receipt of proposals. If the proposal is not resubmitted, it will be considered as withdrawn.

MISTAKES: CORRECTIONS AND WITHDRAWAL OF PROPOSALS

After proposals are opened, if the low Offeror claims a serious and honest error in proposal preparation, and can support such claim with evidence satisfactory to the Owner, withdrawal of the proposal without forfeiture of the bid security will be permitted. As a condition of this release, the low Offeror will be prohibited from:

- 1) Subcontracting or furnishing labor or equipment on this project.
- 2) Bidding on any Cobb County System projects within ninety (90) days of release by Owner.

Any questions concerning this request for proposals should be directed in writing via letter or facsimile, no later than 5:00 p.m. on December 1, 2009, to:

**Cobb County Purchasing Department
1772 County Services Parkway
Marietta, GA 30008-4021
FAX: (770) 528-1154
E-mail: purchasing@cobbcounty.org**

SITE EXAMINATION

The site of the proposed work is shown on the drawings. The Offeror, before making his proposal, shall examine the drawings, specifications and the site and shall make such examinations as may be necessary to thoroughly familiarize themselves with the nature and extent of the proposed construction and with all local conditions affecting the work. The Offeror shall also accept the premises in its present condition and carry out all work in accordance with the requirements of the specifications and as shown on the drawings. The Owner will not be responsible for Offeror's errors and misjudgment nor for failure to obtain any information on local conditions or general laws or regulations pertaining thereto. At the time of the opening of proposals, each Offeror will also be presumed to have read and to be thoroughly familiar with the drawings, Contract Documents (including all addenda), and the construction specifications. The failure or omission of any Offeror to examine any form, instrument, or document shall in no way relieve any Offeror from any obligation in respect to his proposal.

NOTICE OF SPECIAL CONDITIONS

NONE

LAWS AND REGULATIONS: LICENSING

The Offeror's attention is directed to the fact that all applicable Federal and state laws, county and municipal ordinances and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the Contract throughout, and they will be deemed to be included in the Contract the

same as though herein written out in full.

The State of Georgia has requirements for the licensing of contractors engaged in specific types of construction, including general contracting, electrical, plumbing, and underground utility work [re: OCGA § 43-14]. Any contractor (or subcontractor of any tier) performing regulated work on this project shall furnish proof of valid and current registration to the Owner. Similarly, the State requirements concerning local business licenses shall be met.

EXECUTION OF COMPETITIVE SEALED PROPOSALS

The Offeror, in signing his proposal on the whole or any portion of the work, shall conform to the following requirements:

1. Competitive Sealed Proposals, which are not signed by individuals providing said proposal shall have attached thereto a power of attorney evidencing authority to sign the proposal in the name of the person for whom it is signed.
2. Competitive Sealed Proposals, which are signed for a partnership shall be signed by all of the partners or by an attorney-in-fact. There should be attached to the proposal a power of attorney executed by the partners evidencing authority to sign the proposal.
3. Competitive Sealed Proposals, which are signed for a corporation shall have the correct corporate name thereof and the signature of the president or other authorized officer of the corporation manually written below the corporate name following the wording "By _____." The corporate seal shall also be affixed to the proposal.

NON-COLLUSION AFFIDAVIT

The Georgia statute concerning public works construction contracting requires that any person who procures such work by bidding or proposal shall make an oath in writing that he/she has not prevented or attempted to prevent competition in such bidding [OCGA § 36-91-21(d),(e)]. If the Contractor is a partnership, all of the partners and any officer, agent, or other person who may have represented or acted for them in bidding for or procuring the contract shall make the oath and complete the Affidavit. If the Contractor is a corporation, all officers, agents, or other persons who may have acted for or represented the corporation in bidding for or procuring the contract shall make the oath and complete the Affidavit. If such oath is false, the Contract shall be void, and all sums paid by the County on the Contract may be recovered by appropriate action.

INSURANCE PROOF OF COVERAGE

MINIMUM LIMITS OF INSURANCE:

Contractor shall maintain limits no less than:

A. General Liability

\$1,000,000 General Liability combined single limit per occurrence, for bodily injury, personal injury, property damage, contractual liability, and broad form property damage.

B. Automobile Liability

\$1,000,000 Automobile Liability combined single limit per accident, for bodily injury and property damage, including owner, non-owned, hired, leased or rented vehicles.

C. Workers' Compensation and Employers' Liability

\$100,000 Employers' Liability limit per accident and Worker's Compensation limits as required by the Labor Code of the State of Georgia.

D. Builder's Risk

Full amount of cost proposal Cobb County should be listed as a Loss Payee under this insurance.

E. Professional Liability

\$1,000,000 Professional Liability Insurance to cover damages resulting from errors or omissions of the engineers and/or architects on the Contractor's project team.

DEDUCTIBLES AND SELF-INSURED RETENTION

Any deductibles or self-insured retentions must be declared to and approved by the **Owner**. At the option of the **Owner**, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the **Owner**, its officers, officials, or employees; or the **Contractor** shall procure a bond guaranteeing payment of losses and related investigations, claims administration and defense expenses.

A. Workers' Compensation and Employers' Liability Coverage

The insurer shall agree to waive all rights of subrogation against the **Owner**, its officers, officials, employees, and volunteers for losses arising from work performed by the **Contractor** for the **Owner**.

B. All Coverage

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits.

ACCEPTABILITY

Insurance is to be placed with insurers with a Best's rating of no less than A.VII, or acceptable to the **Owner**.

VERIFICATION OF COVERAGE

A. The Contractor shall furnish the **Owner** with five original Certificates of Insurance, each with **original endorsements** affecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The name of the Insured on the Certificate must exactly match the name on the Agreement/Contract and on the Contractor's corporate seal.

Each certificate must have an original signature in blue ink or a stamped signature in blue ink. Photocopies are not acceptable.

B. The Certificates must include the Cobb County Property Management Project Name and Project Number. The Certificate Holder must be shown as:

Cobb County Board of Commissioners
Cobb County, Georgia

Attention: Cobb County Property Management
57 Waddell Street
Marietta, GA 30060

- C. The certificates and endorsements naming additional insured's and indicating required waivers are to be submitted with the executed Agreement/Contract and Performance and Payment Bonds, and shall be approved by the **Owner** before work commences. The **Owner** reserves the right to require complete, certified copies of all required insurance policies at any time.
- D. The endorsements on the certificates must read as follows:
1. The certificate for All Coverage shall include the following Cancellation endorsement, worded exactly as follows: *"Should any coverage be suspended, voided, cancelled or, reduced in coverage or in limits, thirty (30) days prior written notice delivered by certified mail, return receipt requested, will be given to the Certificate Holder."*
 2. The certificate for General Liability and Automobile coverage shall include the following endorsement, worded exactly as follows: *"Owner, its officers, officials, employees and volunteers are covered as additional insured's as respects liability arising out of actions performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor."*
 3. The certificate for Worker's Compensation and Employers' Liability coverage shall include the following endorsement, worded exactly as follows: *"The insurer agrees to waive all rights of subrogation with respect to Worker's Compensation and Employers' Liability Coverage against the Owner, its officers, officials, employees, and volunteers for losses arising from work performed by the Contractor for the Owner."*

SUBCONTRACTORS

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

OWNERSHIP OF PROPOSAL DOCUMENTATION

Upon receipt of the Proposal by the Owner, the Proposal and all included documentation shall become the property of the Owner, without compensation to the Offeror, for disposition or usage by the Owner at its discretion. The Owner assumes no responsibility or obligation to firms providing proposals and will make no payment for any costs associated with the preparation or submission of proposals. All work, including but not limited to planning, programming, cost estimates and summaries, plans, specifications and other materials prepared by or for the firms proposing to the Owner under this Invitation for Proposals shall become the property of the Owner

Conflict of Interest Statement

As a duly authorized representative of the firm _____

I, _____ with the title _____ certify

that to the best of my knowledge no circumstances exist that will cause a conflict of interest in performing services for Cobb County Government, that no employee of Cobb County, nor any public agency official or employee affected by this Request for Proposals has any pecuniary interest in the business of this firm, associates or consultants of this firm, or the firm's parent firm, subsidiary, or other legal entity of which this firm is a part, and that no person associated with or employed by this firm has any interest that would conflict in any way, manner or degree with the performance of services for Cobb County Government.

Date: _____

Company Name: _____

Authorized Representative Name: _____

Title: _____

Signature: _____

Officer's Oath

As a duly authorized representative of the firm involved in the bidding for or procuring the contract _____

I, _____ with the title _____ certify that I did not prevent or attempt to prevent competition in such proposals by any means whatsoever. Nor did I prevent or endeavor to prevent anyone from making a proposal therefore by any means whatsoever, or induce another to withdraw a proposal for the work.

Date: _____

Company Name: _____

Authorized Representative Name: _____

Title: _____

Signature: _____

BACKGROUND

Pursuant to the “Georgia Security and Immigration Compliance Act,” Cobb County cannot contract for the physical performance of services unless the contractor registers and participates in the federal work authorization program to verify information of all new employees. Neither may any contractor or subcontractor enter a contract with the county in connection with the physical performance of services unless the contractor or subcontractor registers and participates in the federal work authorization program to verify information of all new employees. O.C.G.A. § 13-10-91.

PROCEDURE

Affirmative language will be set forth in contracts for the performance of services regarding the above requirement. **The County will require an affidavit from a contractor showing its compliance with the requirements of O.C.G.A. § 13-10-91 at the time a contract for the performance of physical services is executed.** The contractor will be responsible for securing similar affidavits, for submission to the County, for any subcontractors employed or retained for work under the contract. The contract shall include language referencing this obligation and providing that failure to supply an affidavit evidencing such compliance (or to continue to meet the statutory obligation during the life of the contract) shall constitute a material breach of the contract. Upon notice of such breach, the contractor shall be entitled to cure the breach within ten (10) days and provide evidence of such cure. Should the breach not be cured, the County should be entitled to all available remedies, including termination of the contract and damages.

SEE AFFIDAVIT ON FOLLOWING PAGE

CONTRACTOR AFFIDAVIT & AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is contracting with Cobb County, Georgia, has registered and is participating in a federal work authorization program* (an electronic verification of work authorization program operated by the U.S. Department of Homeland Security or any equivalent federal work authorization program operated by the U.S. Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA)), in accordance with the deadlines established in the referenced statute.

The undersigned further agrees that should it employ or contract with any subcontractor(s) for the physical performance of services pursuant to the contract with Cobb County, Georgia, the contractor will secure from the subcontractor(s) verification of compliance with O.C.G.A. § 13-10-91 on the attached Subcontractor Affidavit. (EXHIBIT A). The contractor further agrees to maintain records of such compliance and shall provide a copy of each such verification to Cobb County, Georgia, at the time the subcontractor(s) is retained to perform such services.

BY: Authorized Officer or Agent
[Contractor Name]

Date

Printed Name

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE ____ DAY OF _____, 200_

Notary Public
My Commission Expires:

*The applicable federal work authorization program as of the effective date of the statute is the Basic Pilot program of the Systematic Alien Verification for Entitlements (SAVE) Program Office of U.S. Citizenship and Immigration Service (USCIS).

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Cobb County, Georgia, has registered and is participating in a federal work authorization program* (an electronic verification of work authorization program operated by the U.S. Department of Homeland Security or any equivalent federal work authorization program operated by the U.S. Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA)), in accordance with the deadlines established in the referenced statute.

BY: Authorized Officer or Agent
[Contractor Name]

Date

Printed Name

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE ____ DAY OF _____, 200_

Notary Public
My Commission Expires:

*The applicable federal work authorization program as of the effective date of the statute is the Basic Pilot program of the Systematic Alien Verification for Entitlements (SAVE) Program Office of U.S. Citizenship and Immigration Service (USCIS).

Disadvantaged Business Enterprises (DBE): The following provisions should be carefully read to determine applicability to your business.

Cobb County Government encourages the participation of all businesses in offering their services and/or products. The Cobb County Government has the goal to fairly and competitively procure the best product at the most reasonable cost.

A Disadvantaged Business Enterprise (DBE) is generally defined as a Female, Black American, Hispanic American and any other minority owned business. The Federal Government has long had program in place to ensure participation of DBE vendors and suppliers. The State of Georgia has established a similar program whereby DBE firms are defined, certified and made known. This effort is managed by the Georgia Department of Transportation (GDOT). More information can be obtained from GDOT web site:

1. <http://www.dot.state.ga.us/eoo-div/index.shtml>

The Cobb County Government addresses DBE business participation (frequency and dollar value) in the following ways:

1. Cobb County wishes to identify all DBE participation; both at the contractor and sub-contractor levels in the following ways.
 - a. DBE businesses are requested to identify such status at the time they register as a vendor.
 - b. DBE businesses are requested to identify themselves at the time they propose to do business. Please complete **EXHIBIT B** if applicable and return with bid submittal.
 - c. All businesses will receive with each Purchase Order an instruction sheet for use of the furnished *Cobb County Government DBE Participation Report*, **EXHIBIT C**. Businesses are requested to complete this report and submit it with each invoice for the time period billed.
2. Cobb County has established a Disadvantaged Business Enterprise Plan in accordance with the regulations of the U.S. Department of Transportation (U. S. Department of Transportation (US DOT), 49 CFR Part 26.) The Cobb County Department of Transportation is the lead agency for implementing the US DOT DBE Program for the County.

The Plan applies only to projects which are clearly indicated by the County.

**DISADVANTAGED BUSINESS ENTERPRISE (DBE) IDENTIFICATION
FORM**

A Disadvantaged Business Enterprise (DBE) is generally defined as a Female, Black American, Hispanic American and any other minority owned business. If your firm is classified as a Disadvantaged Business Enterprise (DBE), please complete this form and submit with bid response or send to:

Cobb County Purchasing Department
Attn: Mr. Rick Brun, Purchasing Director
1772 County Services Parkway
Marietta, GA 30008
Fax: 770-528-1154
Email: purchasing@cobbcounty.org

Name of Firm: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

MBE Certification Number: _____

Name of Organization Certification _____

<p>This information is acquired for informational purposes only and will have no bearing on the award unless otherwise stated</p>
--

Instructions for Completing
Disadvantaged Business Enterprise (DBE)
Participation Report

All Cobb County Government contractors or vendors are requested to complete a report descriptive of any DBE subcontractor involvement in work for which the government is making payment. If otherwise specified in an RFP or contract, additional reporting forms may be required as well.

The objective of this request is to assist in the identification of Disadvantaged Business Enterprise (DBE) business participation with the Cobb County Government and to quantify that participation.

The Cobb County Government does not administer a DBE Certification Program. The principle certification agency for the State of Georgia is the Georgia Department of Transportation. As a Contractor/Vendor you are not responsible for verification of any DBE Certification information of your subcontractor.

*** **Instructions** ***

1. Contractor/Vendor is furnished the one-page ***DBE Participation Report*** form with each Cobb County Government-issued Purchase Order.
2. Contractor/Vendor completes this form for each billing period and attaches it to the invoice to then be sent to the Cobb County Government.
3. Upon receipt of a Contractor/Vendor invoice, County staff should simply separate the completed DBE form and transmit to:

Cobb County Purchasing Department,
Attn.: DBE Report

A Disadvantaged Business Enterprise (DBE) is a firm that is under the control of someone in an ownership position (at least 51%) that:

1. Has membership in one or more of the following groups: Female, Black American, Hispanic American, Native American, Subcontinent Asian American and Asian-Pacific America. There may be other groups that may be eligible to be certified as DBE;
2. Is a U.S. citizen or lawfully admitted permanent resident of the U.S.;
3. Has a personal net worth which does not exceed \$750,000; and,
4. The business meets the Small Business Administration's size standard for a small business and does not exceed \$17.42 million in gross annual receipts;
5. The business is organized as a for-profit business.
6. The business may also be DBE eligible as a certified U.S. Small Business Administration 8(a) program.

**Cobb County Government Disadvantaged
Business Enterprise Participation Report**

→PLEASE keep this blank form to make copies for actual use as needed. Also, please
print or type in the form. ←

Submitted by: _____

Period Invoiced: _____

Name of Prime Contractor/Vendor

From/To:

Cobb County Project Name: _____

Bid or P.O. Number: _____

Cobb County Department or Agency receiving service or product:

Description of Purchased Service/Product:

Full Contracted Amount: _____ \$ _____

Payment amount requested at this time: \$ _____

1. Are YOU, the Prime Contractor or Vendor a DBE business?

YES _____ NO _____

2. Please provide the following information for each subcontractor participating during this reporting period:

Subcontractor Business Name	Type Service or Product Supplied	Subcontractor Business/Contact Tel. Number	Actual Dollar Value of Subcontractor Participation this Reporting Period
			\$
			\$
			\$
			\$
			\$

Submitted by: _____

Printed Name

Signature of Authorized Representative _____

Date : _____

Title or position: _____

County Departments: Please send this completed form to the Cobb County Purchasing Department, ATTN: DBE Report

COBB COUNTY PROPERTY MANAGEMENT

DESIGN BUILDERS LIST OF REQUIRED SERVICES

Listed below are the geotechnical parameters so you can obtain bids on the testing. I would assume you would want to include the material testing in this solicitation as well. The first summary is a schedule for testing based on each option. Below that, is the testing scope of work.

Cast in place option

Grading	3 weeks
Deep foundations	4 weeks
Foundations	3 weeks – approximately 10 pours
Slab on grade	4 pours
Concrete structure	12 weeks

Precast option

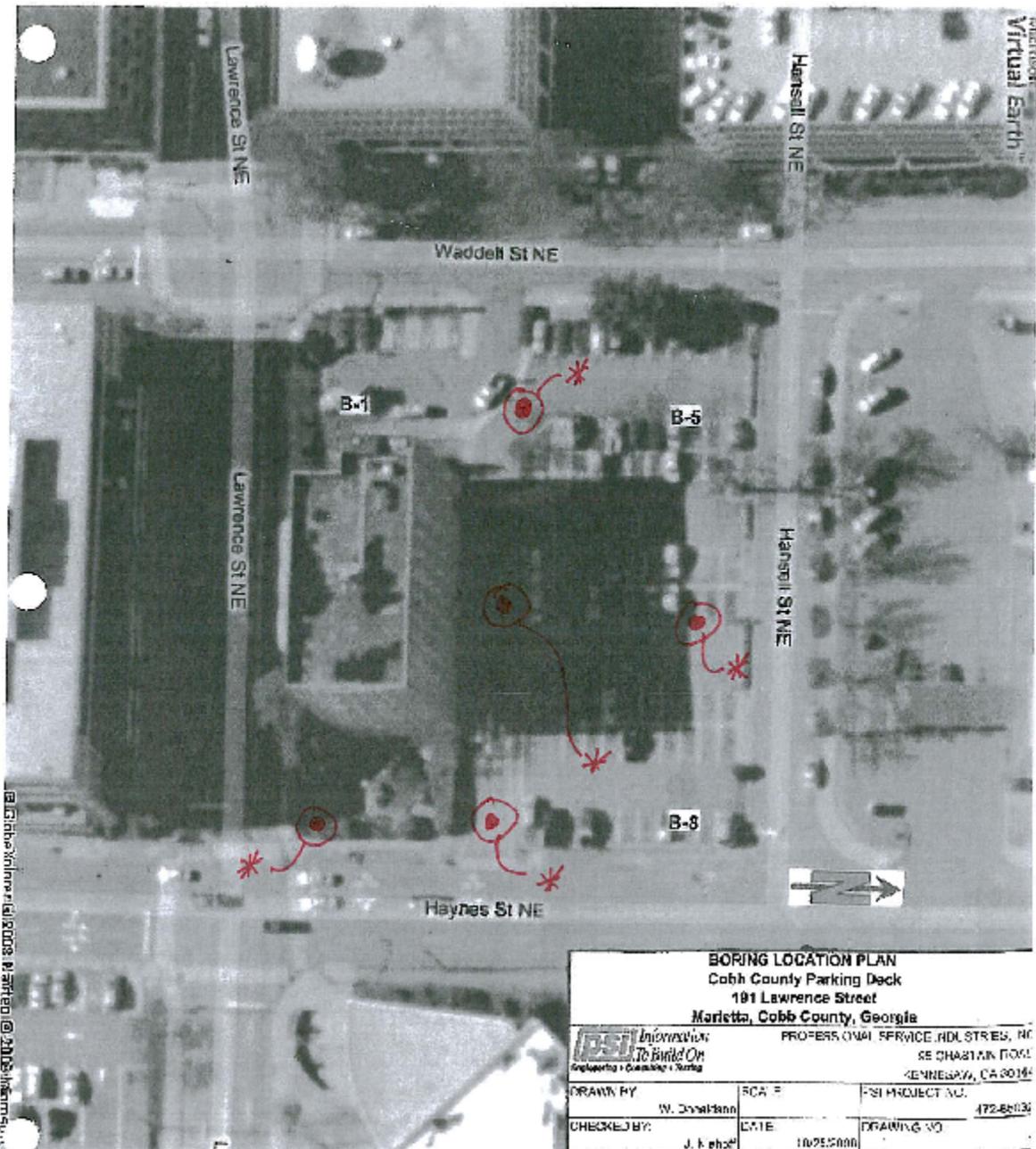
Grading	3 weeks
Deep foundations	3 weeks
Foundations	2 weeks – approximately 10 pours
Slab on grade	4 pours
Elevated slab pours	8 pours

Include miscellaneous steel inspections for stairs and precast connections.

As requested during the kick-off meeting the following outlines the scope needed from the geotechnical engineer. Typical columns loads (Dead+Live+Snow) will be approximately 1500 kips for an interior column and 800 kips for an exterior column. Typical wall loads will be approximately 40 klf for interior walls and 20 klf for exterior walls.

1. Perform borings to auger refusal at the five locations identified on the attached sketch. Additionally the boring identified as B-1 was not taken to auger refusal. At a location as near as possible to boring B-1 determine the pile foundation bearing elevation (if pile foundations are recommended.)
2. Perform a site specific spectral analysis to determine the response spectrum.
3. Provide the following information:
 - a. Foundation recommendations including capacity and estimated settlement
 - b. If a pile or pier foundation system is recommended, provide the shear and moment diagrams corresponding to pile allowable lateral loads and lateral deflections.
 - c. Modulus of sub-grade reaction
 - d. Coefficient of sliding friction
 - e. Passive and active pressure coefficients
 - f. Casing requirements and recommendations
 - g. Seismic site class
 - h. Slab on grade design parameters
 - i. Backfill and compaction requirements
 - j. Subgrade drainage requirements
 - k. Material testing for deep foundation system, concrete and misc. steel.

Attachment E



BORING LOCATION PLAN		
Cobb County Parking Deck 191 Lawrence Street Marietta, Cobb County, Georgia		
		PROFESSIONAL SERVICE, 401 STREETS, NW SUITE 300, ATLANTA, GEORGIA 30303 KENNEDY, CA 90114
DRAWN BY:	SCALE:	ESI PROJECT NO.
W. Crystal		472-64134
CHECKED BY:	DATE:	DRAWING NO.
J. K. Holt	10/25/2000	

* - APPROXIMATE ADDITIONAL BORING LOCATION. COORDINATE EXACT LOCATION WITH SITE CONDITIONS AND UNDERGROUND UTILITIES.

**NEW PARKING DECK BUIDLING/GEO TECHNICAL AND SPECIAL TESTING SERVICES
 BID FORM
 SEALED BID #10-5459**

Inspections		COST PER HOUR/INSPECTION	
Project Engineer for ACP install monitoring			
Staff/Project Engineer for footings and proof rolls			
Soils Technician for compaction/density testing			
Dewatering and underdrain system inspecitions			
Standard Proctor test			
Modified Proctor test			
ACP grout cube testing and reporting			
Project Manager for data review consultation			
ICC reinforced Concrete inspector			
PTI level 1 inspector			
Cylinder testing			
Project Manager for data review			
Project Manager for data review comsultation			
ASNT UT Level 2 technician			
CWI Inspector			
ASMT MT Level 2 Technician			

**NEW PARKING DECK BUIDLING/GEO TECHNICAL AND SPECIAL TESTING SERVICES
 BID FORM
 SEALED BID #10-5459**

Inspections		COST PER HOUR/INSPECTION	
Project Manager			
ICC Structural Steel Inspector			
Graded aggregate base density placement test			
Inspections of erosion control measure			
NPDES sampling and monitoring events			
Monthly statement of special inspections			
Final report of special inspections			
Soil natural moisture concrete testing			
Soil Organic Content Testing			
TOTAL			