



PURCHASING DEPARTMENT  
1772 County Services Parkway  
Marietta, Georgia 30008-4012  
(770) 528-8400/FAX (770) 528-1154

Mark Kohntopp  
INTERIM DIRECTOR

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**ADDENDUM No. 1**

**Sealed Bid # 11-5579  
Bus Stop, Transfer Center, Park and Ride Lot  
Maintenance and Cleaning for Cobb Community Transit (CCT)**

**DATE: May 18, 2011**

Page 1 of 7

The following addendum hereby amends and/or modifies the Proposal Documents and specifications as originally issued for this project. All proposers are subject to the provisions of this Addendum.

**Proposers shall acknowledge receipt of this addendum.**  
Include this original form inside your proposal package.

**This Addendum consists of:**

- Minutes of the Pre-Bid Meeting held on May 13, 2011
- Questions submitted in writing
- Revised Bid Form – Attachment A
- Pre-Bid Conference Sign In Sheet

**All bids must be received before 12:00 (noon) by the Bid Opening date. Bids shall be delivered to Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, GA 30008.**

**Electronic / faxed bid response will not be considered.**

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**I acknowledge that I have received Addendum No. 1**

**Sealed Bid # 11-5579  
Bus Stop, Transfer Center, Park and Ride Lot  
Maintenance and Cleaning for Cobb Community Transit (CCT)**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Sent to Purchasing

\_\_\_\_\_  
Please Print Name

**Please sign, date, and return this form ONLY to:  
Cobb County Purchasing Department  
Fax #: 770-528-1154  
E-Mail: [purchasing@cobbcounty.org](mailto:purchasing@cobbcounty.org)**

# ADDENDUM 1

## SEALED BID # 11-5579

CCT BUS STOP, TRANSFER CENTER, PARK AND RIDE LOT MAINTENANCE AND CLEANING  
COBB COUNTY DEPARTMENT OF TRANSPORTATION  
COBB COMMUNITY TRANSIT  
May 18, 2011

### Minutes of Pre-bid Conference held on May 13, 2011

#### Meeting Minutes

(1) Introduction of Special Representatives in attendance.

(2) This is the Pre-bid Conference for Cobb DOT PROJECT NO. 11-5579, CCT Bus Stop, Transfer Center, Park and Ride Lot Maintenance and Cleaning. Bids will be received until 12:00 noon on May 26, 2011, at Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, Georgia. Bids will be opened and read aloud at 2:00 p.m. at the Cobb County Purchasing Department, 1772 County Services Parkway.

**NO BIDS WILL BE ACCEPTED AFTER THE 12:00 NOON DEADLINE.  
DO NOT DELIVER BIDS TO COBB DEPARTMENT OF TRANSPORTATION.**

Bids received late will not be opened. Minutes of this meeting and any revisions will be issued in an addendum.

**A bid bond is required for this project. The successful bidder will be required to comply with all applicable FTA, Federal and State rules and regulations, as well as those of Cobb County.**

The Contractor and their subcontractors are required to be in compliance with the "Georgia Security and Immigration Act. The Contractor must execute **and submit at the time of the bid** the "Contractor Affidavit and Agreement," (Exhibit A) **or bid will be determined non-responsive and will be disqualified. Form must be notarized and signed.** The Contractor must also execute and submit the "Subcontractor Affidavit and Agreement" (Exhibit A-1), and "Immigration and Compliance Certification" (Exhibit A-2) executed by all of their subcontractors **prior to beginning work** on the project.

**Do not mark any forms with N/A. All Federal Attachments must be acknowledged with a signature to be considered responsive.**

Floor opened to questions:

#### **QUESTION AND ANSWER SESSION**

Question      In regards to the Immigration Form, is the user ID the same as the E-Verify number?

Answer:        Yes, the E-Verify number and Program User ID number are the same.

## **QUESTIONS SUBMITTED IN WRITING**

- 1) Question: Is there a pre bidders list or a plan holders list available yet?
- Answer: The plan holders list will be provided in the addendum. **See attachment B**
- 2) Question: Under "SCOPE OF WORK" forth task down, "Bus Stop Maint & Cleaning", indicates the frequency of that service to be performed weekly. "ATTACHMENT 14", forth task down and the same task as previously mentioned, "Bus Stop Maint & Cleaning", will be performed "upon request". What is the frequency of maintenance for bus stop cleaning, upon request or once a week?
- Answer: Maintenance for bus stop cleaning should occur "weekly".

## **Specifications Revisions/Clarification**

- 1) Page 52: Attachment 14 Bid Form, Task #4  
The Contractor is responsible for emptying all trash cans at every CCT bus stop, including bus stops that have CCT bus shelters replacing the trash can liner, removing all ground debris, and weed whacking, if necessary. The Contractor is NOT responsible for emptying trash cans, replacing trash can lines, or debris removal at Advertising Bus Shelters.

**Delete: Frequency "Upon Request"**

**Add: Frequency "Weekly"**

**See Attachment A – Revised Bid Form**

**REVISED BID FORM –ATTACHMENT A**

**ATTACHMENT 14**

**BID FORM**

**BUS STOP, TRANSFER CENTER, PARK AND RIDE LOT MAINTENANCE AND CLEANING**

**SEALED BID #11-5579**

<b>TASK</b>	<b>Frequency</b>	<b>Year 1 Cost Per Unit 7/1/11-6/30/12</b>	<b>Year 1 Total Cost</b>	<b>Year 2 Cost Per Unit 7/1/12 - 6/30/13</b>	<b>Year 2 Total Cost</b>	<b>Year 3 Cost Per Unit 7/1/13-6/30/14</b>	<b>Year 3 Total Cost</b>
Empty and clean trash receptacles and remove trash and litter from surrounding areas at the Marietta Transfer Center. Cleaning should include all materials/debris both natural and human made (e.g. cigarette butts, pine straw, leaves, debris).	Once per day – 6 days per week. Monday – Saturday. Cleaning shall be done at 5:00 A.M.	\$	\$	\$	\$	\$	\$
Empty and clean trash receptacles and remove trash and litter from surrounding areas at Cumberland Transfer Center. Cleaning should include all materials/debris both natural and human made (e.g. cigarette butts, pine straw, leaves, debris).	Once per day – 6 days per week. Monday – Saturday. Cleaning shall be done at 5:00 A.M.	\$	\$	\$	\$	\$	\$
Clean fence line along South Marietta Parkway adjacent to Marietta Transfer Center and Marietta Park and Ride Lot fence line.	Upon Request	\$	NA	\$	NA	\$	NA
The Contractor is responsible for emptying all trash cans at every CCT bus stop, including bus stops that have CCT bus shelters replacing the trash can liner, removing all ground debris, and weed whacking, if necessary. <u>The Contractor is NOT responsible for emptying trash cans, replacing trash can lines, or debris removal at Advertising Bus Shelters.</u>	Weekly	\$	\$	\$	\$	\$	\$
The Contractor will be responsible for making structural repairs, and CCT bus shelters and stops. The Contractor is not responsible for making structural repairs to advertising shelters. <b>Please price per panel for replacing shelter glass including all installation labor costs.</b>	Upon Request	\$	NA	\$	NA	\$	NA

**REVISED BID FORM – ATTACHMENT A**  
**ATTACHMENT 14**  
**BID FORM**  
**BUS STOP, TRANSFER CENTER, PARK AND RIDE LOT MAINTENANCE AND CLEANING**  
**SEALED BID #11-5579**

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Clean litter and debris at Acworth Park & Ride Lot.	Upon Request	\$	NA	\$	NA	\$	NA
Clean litter and debris at Busbee Park and Ride.	Upon Request	\$	NA	\$	NA	\$	NA
Clean litter and debris at Marietta Park and Ride Lot.	Upon Request	\$	NA	\$	NA	\$	NA
Clean litter and debris at Johnson Ferry Park and Ride Lot.	Upon Request	\$	NA	\$	NA	\$	NA
Clean litter and debris at Mableton Park and Ride.	Upon Request	\$	NA	\$	NA	\$	NA
Clean litter and debris at fuel island, wash bay and bus parking area at CCT Operations and Administrative Facility.	Upon Request	\$	NA	\$	NA	\$	NA
Install bus stop sign. <b>Please price per installation.</b>	Upon Request	\$	NA	\$	NA	\$	NA
Remove bus stop sign. <b>Please price per removal.</b>	Upon Request	\$	NA	\$	NA	\$	NA
Install bench at shelter or bus stop. <b>Please price per installation.</b>	Upon Request	\$	NA	\$	NA	\$	NA
Install concrete bench pad. <b>Please price per installation.</b>	Upon Request	\$	NA	\$	NA	\$	NA
Install concrete shelter pad. <b>Please price per installation.</b>	Upon Request	\$	NA	\$	NA	\$	NA
Salt transfer centers and park and ride lots in inclement weather	Upon Request	\$	NA	\$	NA	\$	NA

**REVISED BID FORM – ATTACHMENT A**  
**ATTACHMENT 14**  
**BID FORM**  
**BUS STOP, TRANSFER CENTER, PARK AND RIDE LOT MAINTENANCE AND CLEANING**  
**SEALED BID #11-5579**

<b>TASK</b>	<b>Frequency</b>	<b>Year 1 Cost Per Unit 7/1/11- 6/30/12</b>	<b>Year 1 Total Cost</b>	<b>Year 2 Cost Per Unit 7/1/12 - 6/30/13</b>	<b>Year 2 Total Cost</b>	<b>Year 3 Cost Per Unit 7/1/13-6/30/14</b>	<b>Year 3 Total Cost</b>
Power wash the concrete pavement and passenger shelter at the Marietta Transfer Center. (48 hour advance notification is required)	Upon Request	\$	NA	\$	NA	\$	NA
Power wash the concrete pavement and passenger shelter at the Cumberland Transfer Center. (48 hour advance notification is required)	Upon Request	\$	NA	\$	NA	\$	NA
Power wash the concrete pavement and passenger shelter at the Busbee Park and Ride Lot. (48 hour advance notification is required)	Upon Request	\$	NA	\$	NA	\$	NA
Power wash the passenger shelter at the Acworth Park and Ride Lot. (48 hour advance notification is required)	Upon Request	\$	NA	\$	NA	\$	NA
Power wash the passenger shelter at the Mableton Park and Ride Lot. (48 hour advance notification is required)	Upon Request	\$	NA	\$	NA	\$	NA
Inventory <b>all</b> bus stops including County and Cities	Upon Request	\$	NA	\$	NA	\$	NA
Inventory <b>all</b> bus shelters including County and Cities	Upon Request	\$	NA	\$	NA	\$	NA
Install additional or replacement trash receptacles. <b>Please price per installation.</b>	Upon Request	\$	NA	\$	NA	\$	NA
		<b>GRAND TOTAL YEAR 1</b>	\$	<b>GRAND TOTAL YEAR 2</b>	\$	<b>GRAND TOTAL YEAR 3</b>	\$

## PRE- BID CONFERENCE

SEALED BID #11 - 5579

BUS STOP, TRANSFER CENTER, PARK AND RIDE LOT MAINTENANCE AND CLEANING FOR CCT  
COBB COUNTY COMMUNITY TRANSIT DEPARTMENT

MAY 13, 2011

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	FAX # (INCLUDE AREA CODE)	E-MAIL ADDRESS
JOHN FLOOD	CC PURCHASING	770-528-8418	770-528-1154	JOHN.FLOOD@COBBOCOUNTY.ORG
Mike Graham	SRP Company 335 Erinway St Cartersville GA	770-757-6890	770-606-0013	Mgraham@sipsales.com
BO KATTNER	COSECO, LLC	404-694-8783	—	BONDSE@COMCAST.NET MISAL@COBBOCOUNTY.ORG
Debra Miller	Global Waste Group	404-554-7197	770-426-0711	MILLER@GWSG.COM
Tami McKenzie	CCT	770-528-1604		TAMISHA.MCKENZIE@COBBOCOUNTY.ORG
REBECCAH GUTOWSKY	CCT	770-528-1614		REBECCAH.GUTOWSKY@COBBOCOUNTY.ORG