



PURCHASING DEPARTMENT  
1772 County Services Parkway  
Marietta, Georgia 30008-4012  
(770) 528-8400/FAX (770) 528-1154

Rick Brun  
DIRECTOR

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**MEMORANDUM**

**TO:** «FirstName» «LastName»  
«Company» «FaxPhone»

**FROM:** Daphne Bailey, Supervisor

**DATE:**

**SUBJECT:** Sealed Bid #

**ADDENDUM No.**

Page 1 of 2

The following addendum hereby amends and/or modifies the Proposal Documents and Specifications as issued for this project. All proposers are subject to the provisions of this Addendum. **Proposers shall acknowledge receipt of this addendum.**

**This Addendum consists of**

Include this original form inside your proposal package when submitted.  
If you have any questions concerning this addenda please contact: John Flood @ 770-528-8418

**All bids must be received before 12:00 (noon) by the Bid Opening date. Bids should be sent/delivered to Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, GA 30008.** Bids will be opened at 2:00 p.m. in the Cobb County Purchasing Department, 1772 County Services Parkway, Bid/Meeting Room, 2<sup>nd</sup> Floor, Marietta, GA 30008.

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I acknowledge that I have received Addendum No.

**Sealed Bid # 08-**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Sent to Purchasing

\_\_\_\_\_  
Please Print Name

**Please sign, date, and fax back this form ONLY to:  
Fax #: 770-528-1154  
Attn.: John Flood**



PURCHASING DEPARTMENT  
1772 County Services Parkway  
Marietta, Georgia 30008-4012  
(770) 528-8400/FAX (770) 528-1154

Mark Kohntopp  
INTERIM DIRECTOR

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**ADDENDUM No. 1**

**Sealed Bid # 12-5647  
Landscape Maintenance Service for  
Cobb County Water System**

**DATE: March 9, 2012**

Page 1 of 11

The following addendum hereby amends and/or modifies the Proposal Documents and specifications as originally issued for this project. All proposers are subject to the provisions of this Addendum.

**Proposers shall acknowledge receipt of this addendum.**  
Include this original form inside your proposal package.

**This Addendum consists of:**

- **Minutes of the March 7, 2012 Pre-bid Meeting**
- **Pre-bid Meeting Attendee List**
- **Clarification of the Specifications**

**All bids must be received before 12:00 (noon) by the Bid Opening date. Bids shall be delivered to Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, GA 30008.**

**Electronic / faxed bid response will not be considered.**

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**I acknowledge that I have received Addendum No. 1**

**Sealed Bid # 12-5647  
Landscape Maintenance Service for  
Cobb County Water System**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Sent to Purchasing

\_\_\_\_\_  
Please Print Name

Please sign, date, and return this form ONLY to:  
Cobb County Purchasing Department  
Fax #: 770-528-1154  
E-Mail: [purchasing@cobbcounty.org](mailto:purchasing@cobbcounty.org)

Please note: The deadline for questions is: **March 13, 2012** by 5:00 pm  
Any questions received after this deadline will not be considered.

**ADDENDUM 1**  
**Sealed Bid #12-5647**  
**Landscape Maintenance Service For**  
**Cobb County Water System**

**Minutes of the Pre-Bid Meeting on March 7, 2012**

- Question 1: Can we do the parking lots that are suppose to been done on the weekend after 5:00PM?
- Answer 1: You can do that but after 5:30PM
- Question 2: Is the outside perimeter the fence line at the locations?
- Answer 2: Yes at the plant locations. This contract DOES include mowing/weed control at the Secondary Locations as described in Section IV – A – 2 –b of the contract. Note that “Secondary Locations” does include the detention ponds.
- Question 3: Will the outside perimeter be out for bid?
- Answer 3: We are evaluating whether an existing contract can assume this responsibility. If that is not effective, then the perimeter will be put out for bid as a separate stand-alone contract.
- Question 4: Can you clarify Section D page 20 talks about damage or loss of plants in the Rain Garden?
- Answer 4: If the plants are damaged due to negligence, replacement will be negotiated with the contractor.
- Question 5: The contractor is responsible for watering the color plantings. Are there irrigation systems on all the color plantings?
- Answer 5: The contractor is only responsible for watering the color plantings where there are irrigation systems in place.
- Question 6: Is the County going to break this up between multiple vendors?
- Answer 6: No it will be one vendor.
- Question 7: Who is the contractor now
- Answer 7: RGS Landscape Inc.
- Question 8: Can we see the old contract?
- Answer 8: Yes, contact Purchasing @ 770-528-8400 to schedule an appointment.
- Question 9: On page 26 VI: test and inspection what does this mean?
- Answer 9: This is in the event that the County needs to evaluate the chemicals that are used by the vendor.
- Question 10: The Check Lists referenced on Pages 13 and 14; is the County going to supply this or the vendor?
- Answer 10: The vendor is to supply this to the County. Give it to a supervisor or e-mail to the facility involved.

Question 11: What if there is no supervisor or anyone to give the checklist to (weekends or after hours)?

Answer 11: Send it to the County via email to [jwix@cobbcounty.org](mailto:jwix@cobbcounty.org).

Question 12 Can you clarify the frequency of the herbicide and fertilizer applications?

Answer 12 Two (2) rounds of pre-emergent herbicide application shall be applied to all primary turf areas and mulch beds to prevent germination of certain seasonal weeds. The first application shall be applied in February or March to all primary turf areas and mulch beds. The second application shall be applied in May or June to all primary turf areas and mulch beds.

Two (2) rounds of post-emergent herbicide shall be applied as needed to all primary turf areas and mulch beds to kill existing weeds. Applications are not to be applied during stressful environmental conditions.

A post-emergent herbicide shall be applied to weed growth in cracks of paved areas including Secondary Areas.

Three (3) rounds of fertilizer shall be applied as required by soil analysis described in section IV. – A – 5 of the contract.

Question 13 Regarding the Contractor to be responsible for watering the “Color” plantings, is there irrigation available to these areas?

Answer 13 It shall be the responsibility of the contractor to insure the appropriate amounts of water in the irrigated areas, and fertilization occur during the growing season

Question 14 How is the Contractor to submit visit checklists to the Owner during the off-hours visits?

Answer 14 Due to Off-Hour work periods, email check lists will be accepted. Email contact is [jwix@cobbcounty.org](mailto:jwix@cobbcounty.org).

## Clarification of Scope / Specifications:

The following is in response to questions/ comments made during and following the tour of the Rain Garden areas. Changes are in red / underlined.

Replace the section **VII. EDUCATIONAL RAIN GARDEN LANDSCAPING PROJECT** with the following section verbiage:

### A. Maintenance

#### 1. The Educational Garden Definition

The Educational Garden is a demonstration area that requires special care. The Garden is intended to display natural restoration techniques and to attract wildlife. Most of the plants are native species that could be considered weeds in another context. Always select chemical products with the least environmental impact, apply lowest labeled rates and refer to the University of Georgia Pest Management Handbook.

#### 2. Leaf and debris removal & Vegetative Maintenance

a) Limit leaf blowing to lawn, stone paths, outdoor classroom and dry streambed. Blow leaves into planting beds

b) Leave in place fallen leaves in planting beds and natural areas = remove only fallen branches & limbs.

c) Clear vegetation from stormwater channel between November 1 and December 1. Cut back all plant material and compost off site. Maintain plant height at maximum of 18 inches.

d) The area between the berm and geosynthetic log shall be maintained at a height not to exceed 6 inches.

e) Remove by hand all garbage from planting beds, lawn, and naturalized areas and take off site

f) Leave lawn clippings on turf areas to recycle nutrients.

g) In Natural Area 1 - Clear any understory brush and privette as needed.

#### 3. Mowing

##### a) Lawn

(1) Mow all turf areas every seven (7) days during growing season (April 15 to October 31), with a riding or push mower

(2) Maintain Bermuda turf at 1 ½ inch height.

(3) Leave lawn clippings on turf areas to recycle nutrients.

(4) Ensure areas around and between experimental plots are mowed.

4. Edging

a) Lawn

(1) Edge every 14 days during growing season

(2) Edge all concrete and crushed stone surfaces and all planting beds and the edge of the lawns adjacent to the natural and experimental areas.

(3) Edge Planting Beds including the backside of the Rain Garden Closest to Atlanta Road and along the dry streambed at the channel and turf intersection.

(4) Perform chemical trimming only as needed, in accordance with University of Georgia Pest Management Handbook. Use lowest labeled rate.

5. Dethatching

a) Lawn

(1) Remove thatch between May 15 and June 1 of each year, only when thatch exceeds ½ inch depth.

6. Aeration

a) Lawn

(1) Use a core aerator between April 15 and May 15

(2) Aerate 2-3 inches deep, ½ inch diameter

7. Renovation

a) Lawn

(1) Lay sod or plant plugs as needed on thin, bare or dead areas.

8. Fertilizing and Liming

a) Lawn

(1) Fertilize at low maintenance level according to University of Georgia soil test results

(2) Lime according to University of Georgia soil test results.

b) Planting beds:

(1) No fertilizing, no liming.

c) Natural Areas:

(1) No fertilizing and no liming.

9. Disease control

a) Lawn

(1) Only as needed, apply in accordance with University of Georgia Pest Management Handbook. Use lowest labeled rate

(2) Protect temporarily adjacent planting beds when spraying.

b) Planting beds

(1) No chemical disease control permitted

(2) In the event of widespread disease, Owner will identify affected plants for removal by contractor.

(3) Note: Many plant species have been selected intentionally to attract butterfly caterpillars and other insects.

10. Weed control

a) Lawn

(1) Apply two rounds of pre-emergent twice yearly, once during February and March, and a second time during September and October.

(2) Use lowest labeled rate in accordance with University of Georgia Pest Management Handbook.

(3) Apply two-rounds of post-emergent herbicide as needed at lowest labeled rate in accordance with University of Georgia Pest Management Handbook.

(4) Temporarily protect adjacent planting beds when spraying.

b) Planting beds

(1) Hand weed all planting beds once every 14 days

(2) Absolutely no herbicide is to be used in planting beds.

c) Gravel Paths and Dry Rock Bed

(1) Hand weed once every 14 days.

d) Outdoor Classroom Area

(1) Keep area free of weeds.

e) Experimental Plots

(1) NO WEEDING within plots.

(2) Treat any weed encroachment from experimental beds into adjacent lawn areas.

(3) Protect experimental plots from any spray used on adjacent lawn areas.

11. Pruning

a) Ornamental grasses: Cut above new growth tips and compost off site between January 21 and February 7.

## 12. Mulching

### a) Planting beds

(1) Apply mulch twice yearly, once between March 1 and March 15, and a second time between September 15 and October 1

(2) Touch up throughout the growing season as conditions dictate

(3) Mulch shall be natural colored hardwood chips in the Planting Bed Areas, EXCEPT in the Planting Bed Areas immediately adjacent to the Lab Building proper which shall be pine straw.

(4) Apply mulch and maintain at a depth of 3”

(5) Do not pile mulch against trunk and stem

(6) Apply mulch around experimental plots to cover fabric.

### b) Natural Areas

(1) Natural Area #1

(a) No mulching required.

(2) Natural Area #2

(a) Apply natural colored hardwood chips annually to a depth of 3 inches.

(b) Do not pile mulch / chips against trunks and stems.

(3) Natural Area #3

(a) Apply pine straw mulch annually to a depth of 3 inches.

(b) Do not pile mulch against trunks and stems.

(c) Remove weeds prior to mulching.

(d) Hand-weed every 14 days.

## 13. CONVERSION

### a) Lawn

(1) Convert the strip of grass labeled “LAWN \*” (with the asterix) on the reference map to a “Planting Bed”, integrate with the existing Planting Bed and maintain accordingly.

(2) Submit conversion plan to Owner for approval.

(a) Indicate time of year and method of grass removal.

(b) Note restrictions on use of chemicals in Planting Bed areas.

## B. Maintenance Performed by Owner

Owner staff may conduct additional pruning, planting, general maintenance or plant division throughout the Garden, independently of the Contractor’s obligations



C. Annual flower beds

Annuals in the two planting beds at the Rain Garden entrance will be selected, planted and maintained by Owner – see reference map.

D. Plant Replacement

1. Contractor is responsible for any plant damage or loss.
2. Replacement plants must be of same species as the ones removed, at nearest caliper available in nurseries

E. Planting plan and species list

1. available upon request at [water\\_rsvp@cobbcounty.org](mailto:water_rsvp@cobbcounty.org)

PRE-BID CONFERENCE  
 SEALED BID # 12-5647  
 LANDSCAPING MAINTENANCE SERVICE FOR  
 COBB COUNTY WATER SYSTEM  
 MARCH 7, 2012

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	FAX # (INCLUDE AREA CODE)	E-MAIL ADDRESS
Brandon Jackson	1125 old Ellis Rd Russell Ct 30076	770 404-2599 2624	770 518-6905	BJackson@Edcastro.com
Ed Castro	ED CASTRO LANDSCAPE	/	/	nolsone@edcastro.com
Michael Hayes	TRUGREEN	770 286 5617	770 286 5617	michael.hayes@landcare.com
Adam Burton	Athens Landscaping	(770) 845 2420		Athens15@gmail.com
GERMAN Flores	Athens Landscaping	(7) 845 2420		Athens15@gmail.com
Mel Nord	White Oak Landscape	(7) 427-0524	(7) 421-1847	mnord@whiteoaklandscape.com
TERESA Simpson	ARTEP Landscape	770 310 7814		Arteservicia@yahoo.com Teresa@ArtepLandscape.com
Stephanie Brice	Colso Courty Peechovis	(4) 528-8400	(7) 528-8400	Stephanie.brice@colscourty.org

\*Please note that contact information provided to a government agency may be subject to public release as required by Georgia's open records law.

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REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	FAX # (INCLUDE AREA CODE)	E-MAIL ADDRESS
Jelani Linder	Standard Landscaping 7512 Southlake Pkwy Jonesboro, GA 30236	678-938-8808	678-817-3236	Jelani@standardlandscaping.com
Brandon Hill	Hill's Remodeling Services Inc 2359 Hwy 70 SE #200 Alicia, GA 31702	828-635-7520		HILL1518@gada.com
BRAUNTON DOBBS	Atlanta Environmentals	404 427 6573		<del>braunton@atlenvi.com</del> ATLENVY.comconf.net
Latasha Crenshaw	AC Sweepers & Lawn Maintenance	678-807-9337	770-794-8188	Service team @ acsweepers.com
John Shummin	CCWS North Georgia	770-819-3204	770-819-3204	John.Shummin@alabama.com
Kendra Moore	Landscaping & Const.	706-248-2563	678-726-7185	scott2563@comcast.net
David Rice	Cobb Co. Water	770-419-8214		David.Rice@cobbcountyga.gov

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REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	FAX # (INCLUDE AREA CODE)	E-MAIL ADDRESS
Alicia Giddens	Abb Water	770-528-1481	770-528-1483	alicia.giddens@cobbcountry.org
STEVEN NESTOR	CCWS	7) 419-6321	" "	STEVEN.NESTOR@COBBCOUNTY.ORG
Dick Krause	CCWS	770 5281031		dkrause@cobbcountry.org
STEPHAN HERNIMIC	C. C. W. S. - NODDING	770-491-3165		<del>Stephan.hernimic@ccws.org</del> Stephan.hernimic@ccws.org
Brian Clark	CCWS	7-419-6484		Brian.Clark@cobbcountry.org
Jeff Wix	CCWS	7-419-6218		JEFFWIX@COBBCOUNTY.ORG
Annette Nordhoff	Cobb Co Purchasing	770-528-8424		<del>Annette.Nordhoff@cobbcountry.org</del> Annette.Nordhoff@cobbcountry.org

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