



PURCHASING DEPARTMENT
1772 County Services Parkway
Marietta, Georgia 30008-4012
(770) 528-8400/FAX (770) 528-1154

Rick Brun
DIRECTOR

ADDENDUM No. 1

Sealed Bid # 09-5440 Request for Proposal DUI Court Alcohol/Drug Treatment Services DATE: August 20, 2009

Page 1 of 3

The following addendum hereby amends and/or modifies the Proposal Documents and Specifications as issued for this project. All proposers are subject to the provisions of this Addendum. **Proposers shall acknowledge receipt of this addendum.**

This Addendum consists of:

- **Questions submitted in writing**

Include this original form inside your proposal package when submitted.
If you have any questions concerning this addenda please contact: John Flood @ 770-528-8418

All bids must be received before 12:00 (noon) by the Bid Opening date. Bids should be sent/delivered to Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, GA 30008. Bids will be opened at 2:00 p.m. in the Cobb County Purchasing Department, 1772 County Services Parkway, Bid/Meeting Room, 2nd Floor, Marietta, GA 30008.

I acknowledge that I have received Addendum No. 1

Sealed Bid # 09-5440
Request for Proposal
DUI Court Alcohol/Drug Treatment Services

Company Name

Signature

Date Sent to Purchasing

Please Print Name

Please sign, date, and fax back this form ONLY to:

Fax #: 770-528-1154

Attn.: John Flood

Please call 770-528-8400 for questions regarding this addendum.

**REQUEST FOR PROPOSAL
ALCOHOL/DRUG TREATMENT SERVICES FOR THE
COBB COUNTY DUI COURT PROGRAM
COBB COUNTY STATE COURT
SEALED BID#09-5440**

Addendum 1

Clarification of Terminology:

The Department of Human Resources (DHR) Multiple Offender Program is now known as the **Department of Behavioral Health & Developmental Disabilities (DBHDD) DUI Intervention Program**. All references to the DHR Multiple Offender Program and Multiple Offender Treatment Provider Registry should be considered to be references to the DBHDD DUI Intervention Program.

The “**clinical and DHR evaluations**” discussed in Scope of Services (d) on p. 23 of the Request for Proposal refer to two separate evaluations. The “DHR evaluation” is “performed by an approved Clinical Evaluator, [who] can be found on the DUI Intervention Program Registry at www.mop.uga.edu.”¹ Said evaluation must comport with the requirements of the DUI Intervention Program, which includes a prescribed format. Prospective bidders may find more information at the following addresses:

<http://www.mop.uga.edu/cetp/DUIIPwebsite/New%20Procedure%20Manual.pdf>
(*DUI Intervention Program Procedure Manual*)

http://dbf.georgia.gov/vgn/images/portal/cit_1210/20357294CasePresentation.pdf
(*Case presentation format*)

For each DUI Court participant, the clinical evaluator on staff must also prepare a clinical evaluation in narrative format. This evaluation is submitted to and kept in the confidential files of the DUI Court probation officer.

¹ <http://www.mop.uga.edu/cetp/DUIIPwebsite/services.htm>

Treatment schedule

Bidders should be aware that most DUI Court participants have suspended or limited licenses. Therefore, close proximity to the Cobb Community Transit (CCT) bus line or to another bus line connecting with CCT is preferred, as is the availability of early evening group sessions.

Questions from Prospective Bidders

1. Regarding drug screens: are UDS collections and supplies paid for by the court or is that part of the fee paid to treatment? Would it be covered by the court or by the patient within the fee?

Answer: Supplies for UDS collection and courier services are included in DUI Court's agreement with the county's drug testing lab and are separate and apart from the fee paid to treatment.

2. Is there any possibility to remove the NO CAP provision on participants? We would like to set an upper limit per year.

Answer: Whether a cap is included in the bid is up to the bidder. As DUI Court is a post-conviction program, delaying admissions because of a treatment cap will impede the adjudication of cases and cause a backlog in the Court's docket. It is expected that bidders will formulate their bids with an eye towards handling program growth and providing adequate services. As stated in the RFP, "There is no expected cap on program admissions; however, groups should have no more than 20 people. It may become necessary to split the phases (for example, Phase I-A and I-B) to maintain appropriate group sizes (12-18 preferred)."

3. Section D a, what are you considering a clinical and DHR evaluation?

Answer: Please see the information in Clarification of Terminology above.