



PURCHASING DEPARTMENT
1772 County Services Parkway
Marietta, Georgia 30008-4012
(770) 528-8400/FAX (770) 528-1154

Rick Brun
DIRECTOR

ADDENDUM No. 1

**Sealed Bid # 09-5443
Annual Contract
Electrical/Mechanical and Electronic Equipment Repairs
Full Service Maintenance Agreement**

DATE: September 4, 2009

Page 1 of 4

The following addendum hereby amends and/or modifies the Proposal Documents and Specifications as issued for this project. All proposers are subject to the provisions of this Addendum.
Proposers shall acknowledge receipt of this addendum.

This Addendum consists of:

- **Minutes of the August 25, 2009 Pre-Bid Meeting**
- **Questions submitted in writing**
- **Pre-Bid Meeting Attendee List**

Include this original form inside your proposal package when submitted.

If you have any questions concerning this addenda please contact: John Flood @ 770-528-8418

All bids must be received before 12:00 (noon) by the Bid Opening date. Bids should be sent/delivered to Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, GA 30008. Bids will be opened at 2:00 p.m. in the Cobb County Purchasing Department, 1772 County Services Parkway, Bid/Meeting Room, 2nd Floor, Marietta, GA 30008.

I acknowledge that I have received Addendum No. 1

Sealed Bid # 09-5443
**Annual Contract
Electrical/Mechanical and Electronic Equipment Repairs
Full Service Maintenance Agreement**

Company Name

Signature

Date Sent to Purchasing

Please Print Name

**Please sign, date, and fax back this form ONLY to:
Fax #: 770-528-1154
Attn.: John Flood
Please call 770-528-8400 for questions regarding this addendum.**

ADDENDUM 1

Sealed Bid # 09-5443

Annual Contract

ELECTRICAL/MECHANICAL AND ELECTRONIC EQUIPMENT REPAIRS FULL SERVICE MAINTENANCE AGREEMENT

September 4, 2009

Pre-Bid Meeting Minutes

August 25, 2009

The following personnel met on August 25, 2009

Mark D. Kohntopp, C.P.M. Division Manager. Cobb County Purchasing

Phil Horton, CCWS

The following items were discussed:

- 1) Mark Kohntopp explained the bid process. He informed attendees of closing date for this bid is September 10, 2009 at 12:00 noon. Mr. Kohntopp stressed that late bids would not be accepted. Bidders were informed to submit two (2) copies of bid with original being mark as "original" to 1772 County Services Parkway; Marietta, Georgia. Bidders were also informed that a bid bond was not required.
- 2) Mr. Kohntopp informed bidders that any questions should be faxed to 770-528-1154, no later than September 1, 2009 by 5:00 pm. Also, asked bidders to include bid # and title on questions. Mr. Kohntopp included that a performance bond would be required upon the award of the bid.
- 3) The meeting was then turned over to Phil Horton, Project Manager, and the floor was opened for questions.

-Motor and Gear Engineering, Inc. asked the question how this contract was different or separated from existing Water System instrumentation or fabrication contracts?

Mr. Horton answered, stating that historically the specification of this contract were for motor repair and services only and it is to replace the existing agreement 08-5030 which has been used for that purpose, the broad details of specification written for this agreement gives the Water System more lateral ability for integration of associated service as it relates to motor repair either in a shop environment or field service setting.

-Siemens Energy & Automation, Inc. asked the question as to whether there would be any exception to the term of the contract?

Mr. Kohntopp answered stating that the standard term was consistent with Cobb County Purchasing guide lines and would remain a 12 month agreement with two, one year options pursuant to the language of the specification.

-TAW asked for a list of specific Preventive Maintenance work order items to be maintained by the vendor.

Mr. Horton answered, stating that there are not general PM's assigned to the vendor that the specification as it implies to work orders that may be ask of the vendor to perform in relation to instillation of repaired equipment for temporary monitoring purposes at start-up or for temporary observation of equipment that is suspect and would be determined with the vendor at the time of the issue, should it arise.

-Siemens Energy & Automation, Inc. asked for the highest voltage that the vendor would be required to be working with.

Mr. Horton answered; stating that the highest voltages that a vendor would be exposed to would be 4160 volts, maximum.

-TAW asked at the prebid meeting, about the amount of dollars spent per year with the current vendor, with the contract 06-5030. Could you furnish that dollar per year amount?

Mr. Kohntopp answered, stating that those amounts would not necessarily be relevant to future purchases, however any Bidder, could call the Cobb County Purchasing Department to make an appointment to review to previous Water System expenditures for the former contract.

PRE- BID CONFERENCE
ANNUAL CONTRACT
ELECTRICAL / MECHANICAL AND ELECTRONIC REPAIRS
FULL SERVICE MAINTENANCE AGREEMENT
SEALED BID #09-5443
COBB COUNTY PROPERTY MANAGEMENT DEPARTMENT
AUGUST 25, 2009

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	FAX # (INCLUDE AREA CODE)	E-MAIL ADDRESS
Tony Cheatha	Motor and Gear Eng. 3545 McCall Pl. Doraville GA.	770 454 9001	770 454 9092	tcheat@bellsouth.net
Barry Allen Eddie Stewart	111 Technolog Pkwy Alphretta Ga 30205 Hwy 78 TAW Winston, GA	678 386 7093	678 770 740 3578	Allen.barry@ siemens.com eddie.stewart@ tawinc.com
Rich Dutcher	Motor & Gear 3545 McCall Pl Doraville	770 454 9091	770 454 9092	motoreng@bellsouth.net
P. Horton	Cobb Water	770.414.6218		