



PURCHASING DEPARTMENT
1772 County Services Parkway
Marietta, Georgia 30008-4012
(770) 528-8400/FAX (770) 528-1154

Rick Brun
DIRECTOR

ADDENDUM No. 1

**Sealed Bid # 10-5498
Request for Proposal
In-Home Service Voucher Program for Cobb County Senior Citizens
DATE: June 17, 2010**

Page 1 of 4

The following addendum hereby amends and/or modifies the Proposal Documents and specifications as originally issued for this project. All proposers are subject to the provisions of this Addendum.

Proposers shall acknowledge receipt of this addendum.

Include this original form inside your proposal package.

This Addendum consists of:

- Minutes of the June 8, 2010 Pre- Proposal Conference
- Pre-Proposal Conference attendee list

All bids must be received before 12:00 (noon) by the Bid Opening date. Bids shall be delivered to Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, GA 30008.

Electronic / faxed bid response will not be considered.

I acknowledge that I have received Addendum No. 1

**Sealed Bid # 10-5498
Request for Proposal
In-Home Service Voucher Program for Cobb County Senior Citizens**

Company Name

Signature

Date Sent to Purchasing

Please Print Name

Please sign, date, and return this form ONLY to:
Cobb County Purchasing Department
Fax #: 770-528-1154
E-Mail: purchasing@cobbcounty.org

Please note: The deadline for questions is: June 15, 2010 by 5:00 pm
Any questions received after this deadline will not be considered.



Cobb County...Expect the Best!

Addendum 1
In Home Services Voucher Program (IHSVP)
Cobb County Senior Services
Sealed Bid # 10-5498

Questions during the June 8, 2010 Pre-Proposal Conference

Can you tell me how this voucher program works?

It is outlined in the RFP, but basically is a client directed service, where clients are assessed by case managers and after eligibility are given vouchers and a list of vendors to purchase Homemaker or Personal Care from. Once they contact your agency, they are treated just like any other private pay person. Your nurse goes out to assess and sets up the service requested. You adhere to all state requirements for Personal Care & Homemaker service, etc. Explained that old voucher book with \$500 worth of pages in various denominations will be replaced by vouchers that will be filled in like a check. One will be paid for each visit.

What is the selection process?

Once the bid is open, they will be sent to CSS and a committee will review each, giving points based on the evaluation criteria listed in the RFP. Purchasing explained that evaluation criteria and selection committee are already established and on file.

How many vendors do you hope to have?

4-5 would be ideal. We used to have only 1, but were not able to meet all the needs of our clients.

Why did you go to voucher program instead of just 1 vendor?

Explained CSS' desire to go with the client-directed or self-directed care concept. That way, clients can have the service that they need, when they need it. Also, 1 vendor was not often enough to service all clients.

How much money is allotted for this program?

That is not really relevant here. You should know that we have 66 clients, who should average 4 hours of service per week. You will be placed on the list and the client decides which vendor to use. I cannot guarantee how many will select your company.

Can I know who bid on the service?

Purchasing gave the number and contact person to arrange to review in person all bids submitted. Copies can be had at a cost.

What was process to solicit vendors?

We sent information to some vendors referred from CSS and we look in telephone book, list on website, etc.

How many were emailed to?

You can request that information from Purchasing.

What was the difference or has it been better for you when you switched from 1 vendor to several using the vouchers?

It has been better for the agency and our clients. They are much happier making the decision for how much service they receive.

So, you said that my nurse would complete the assessment. Who determines that the seniors get this service?

All of our clients receive an assessment. The start of service is when someone calls our Information & Referral hotline. We are a CBA (Community Based Agency) operating under the Atlanta Regional Commission. Seniors are screened, case managers complete assessments. It is a comprehensive assessment to determine needs.

Who makes the initial contact with the agency, will Case Manager make a referral like CCSP?

No, the client contacts whatever vendor they wish to use.

How can we verify that client is eligible for service or information is accurate?

Case Managers can be contacted at any time and can send you needed information. We all work together.

What if my worker goes to the home and performs service, then finds out it was not authorized?

Right now, we have the front of the voucher book stamped showing the type of service the client is authorized to receive. In the RFP, it is stated that the worker should check client's paperwork before any work is completed.

So you said the vouchers are like checks, who keeps track of how much they have left?

We do. We will issue a set number of these vouchers that roughly equal \$500 of service. Our system is computerized. As each voucher is processed and paid, we enter that information and it tells us how much is left. A vendor will be paid if service is rendered to our client.

So, if I am out seeing a client and they don't know about this service, I can tell them to contact Senior Services and if eligible to pick Brightstar as the provider?

You can certainly refer them to CSS, if they don't know about the program, but I would not give them the impression that they have to request Brightstar as the provider. As I stated, this is a client-directed program and they have the right to choose whatever service they want. It would seem too close to soliciting our seniors, they may misunderstand that they have to choose your company.

PRE- BID CONFERENCE

REQUEST FOR PROPOSAL
 IN-HOME SERVICES VOUCHER PROGRAM FOR COBB COUNTY SENIOR CITIZENS
 SEALED BID #10-5498
 COBB COUNTY SENIOR SERVICES DEPARTMENT
 JUNE 8, 2010

| REPRESENTATIVE NAME | COMPANY NAME & COMPLETE ADDRESS | PHONE (INCLUDE AREA CODE) | FAX # (INCLUDE AREA CODE) | E-MAIL ADDRESS |
|---------------------|--|---------------------------|---------------------------|--------------------------------------|
| Larry Tatz | Senior Connections 5238 Peachtree Rd. Chamblee, Ga 30341 | 770-455-7602 | 770-455-8157 | ltatz@srconn.org |
| T. Ffany Hooks | Senior Connections 5238 Peachtree Rd Chamblee GA 30341 | 770-455-7602 | 770-455-8157 | tarchibald-hooks@srconn.org 1 |
| LINDA PARROTT | CSS | | | |
| Scott Saffran | Bright Star Healthcare 1290 Kennerstone Circle Suite D-205 Marietta GA 30066 | 678-290-7827 | 678-290-7817 | SSA Saffran@BrightStarHealthcare.com |
| Daphne Bailey | Cobb County Purchasing | | | |
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