



PURCHASING DEPARTMENT  
1772 County Services Parkway  
Marietta, Georgia 30008-4012  
(770) 528-8400/FAX (770) 528-1154

Mark Kohntopp  
INTERIM DIRECTOR

---

**ADDENDUM No. 1**

**Sealed Bid # 11-5558  
Request for Proposal  
Preparation for Cobb County Cost Allocation Plans**

**DATE: February 25, 2011**

Page 1 of 15

The following addendum hereby amends and/or modifies the Proposal Documents and specifications as originally issued for this project. All proposers are subject to the provisions of this Addendum.

**Proposers shall acknowledge receipt of this addendum.**  
Include this original form inside your proposal package.

**This Addendum consists of:**

- **Minutes of the February 24, 2011 Pre-Proposal Conference**
- **Allocated Cost by Department**
- **Pre-Proposal Conference Attendee List**

**All bids must be received before 12:00 (noon) by the Bid Opening date. Bids shall be delivered to Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, GA 30008.**

**Electronic / faxed bid response will not be considered.**

---

**I acknowledge that I have received Addendum No. 1**

**Sealed Bid # 11-5558  
Request for Proposal  
Preparation for Cobb County Cost Allocation Plans**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Sent to Purchasing

\_\_\_\_\_  
Please Print Name

Please sign, date, and return this form ONLY to:  
Cobb County Purchasing Department  
Fax #: 770-528-1154  
E-Mail: [purchasing@cobbcounty.org](mailto:purchasing@cobbcounty.org)

Please note: The deadline for questions is: March 1, 2011 by 5:00 pm  
Any questions received after this deadline will not be considered.

Addendum 1  
Cobb County Sealed Bid # 11-5558  
Request for Proposal  
Preparation for Cobb County Cost Allocation Plans  
Pre-Bid Meeting Minutes 2/24/2011

1. Does the county have a budget set up for the work, (RFP), to be done?
  - We can provide the FY11 budget as it is at this point in time.
2. Who is your current provider?
  - Cost Plans Plus, LLC
3. What is the current fee?
  - \$9,000 was paid last year
4. Will you be able to provide a cost allocation plan from Last Year?
  - Provided below.
5. What Fiscal Year Budget Data will be provided?
  - Fiscal Year 2010 Actuals
  - Fiscal Year 2011 Current Budget
  - Fiscal Year 2012 Proposed Budget
6. How are you currently using this plan?
  - The plan is prepared at the department level and broken out between the different funds. Depending on the breakout and budget situation, the cost is transferred on a monthly basis to the General Fund.
  - We use the plan as we transfer monies from different funds in the county to the General Fund.
  - We also use the plan to break out the costs for our grant funds such as our CDBG and WIA grants.
7. What's the typical life cycle of the work?
  - Information is gathered in January through March and submitted as soon as possible after the information is available. The county is usually flexible the first year since it may be tight on time.
8. How is the data provided?
  - The county will provide data via email. Most documentation is provided using excel, pdf, zip drives etc. Typically the vendor will come on site for a short time in a room that is provided for the vendor to gather information they may need, but typically we send the files.

9. How long have you been with CP Plus?

- 5 Years

10. What accounting software do you use?

- CGI is used for both our Financial and Human Resources System. Business Objects is also a tool we use to extract the data from these systems for reporting purposes. These files can export data from our Financial System into Excel.

11. Do you use time reports?

- Yes

12. Who approves the Final Plan once submitted?

- The Finance Director, James Pehrson

Other Notes:

- Jim will address whether 2 plans or 4 plans will be needed. We have decided to go with utilizing the Budget for our cost plans.
- In the 1<sup>st</sup> paragraph of page 4, we need to clarify the year in #1.
  - Full Cost Allocation Plans and OMB Circular A-87 Cost Allocation Plans based on both actual costs incurred in fiscal year 2010 and on the budgeted cost basis for fiscal year 2011 budgets.
- The county would like to capture the total cost including the indirect costs in the Street Light Fund. This fund was initially adopted into the General fund but later moved into its own separate fund. Wastewater does the billing for this fund.

Allocated Costs by Department

Central Service Departments	<u>CABLE TV</u>	<u>CD/EROSION CTRL</u>	<u>CD/DEVEL&amp;INS PTNS</u>	<u>CD/ZONING</u>	<u>CD/PLANNING</u>	<u>CD/CODE ENFORCMT</u>	<u>CD/BUSINESS LIC</u>	<u>CD/I/S - GIS</u>	<u>DRUG TRT EDUC</u>
BUILDING USE ALLOWANCE				\$2,137					
EQUIPMENT USE ALLOWANCE									
PROFESSIONAL SERVICES		\$2	\$19	\$21	\$9	\$51	\$96	\$5	\$9
INTEREST EXPENSE		\$1,830	\$14,768	\$1,830	\$3,293	\$3,921	\$3,267		
COUNTY CLERK		\$659	\$5,323	\$659	\$1,187	\$1,413	\$1,178		
COUNTY MANAGER		\$2,174	\$17,550	\$2,174	\$3,914	\$4,659	\$3,883		
COMMUNICATIONS	\$101,564								
LEGAL DEPARTMENT					\$167,004	\$13,677	\$36,366		
COMMUNITY DEVELOPMENT ADMIN		\$127,805	\$1,031,575	\$127,805	\$230,052	\$273,869	\$228,224		
INFORMATION SERVICES		\$9,933	\$77,353	\$9,933	\$16,908	\$21,134	\$293,037	\$12,251	\$5,706
TRANSPORTATION ADMINISTRATION									
DOT PLANNING									
DOT ENGINEERING									
INTERNAL AUDIT / MGMNT & BUDG									
FINANCE		\$1,955	\$17,372	\$3,701	\$3,835	\$5,221	\$9,990	\$60	\$2,174
PURCHASING		\$586	\$1,951	\$418	\$167	\$7,832	\$1,644	\$418	\$669
PURCH RECORDS MANAGEMENT							\$4,178		
FLEET MANAGEMENT		\$8,604	\$37,881	\$463	\$342	\$14,648	\$3,876		
HUMAN RESOURCES		\$3,218	\$25,967	\$3,218	\$5,791	\$6,894	\$5,745		
PROPERTY MANAGEMENT			\$17,387				\$25,288		
PUBLIC SERVICES ADMIN									
SUPPORT SERVICES-GOVT CENTE			\$6,231	\$56	\$61	\$1,710	\$121,578		
SUPPORT SERVICES-ADMIN									
PUBLIC SAFETY									
DISTRICT ATTY'S ADMINISTRATION									
COMMISSIONERS OFFICE									
TAX ASSESSOR									
TAX COMMISSIONER									
ECONOMIC DEVELOPMENT		\$930	\$7,500	\$930	\$1,672	\$1,991	\$1,659		
Subtotal	\$101,564	\$157,696	\$1,260,877	\$153,345	\$434,235	\$357,020	\$740,009	\$12,734	\$8,558
Proposed Costs	\$101,564	\$157,696	\$1,260,877	\$153,345	\$434,235	\$357,020	\$740,009	\$12,734	\$8,558

Allocated Costs by Department

Central Service Departments	<u>D/T JUV CRT</u>	<u>EXTENSION SRVCS</u>	<u>DOT AIRPORT</u>	<u>DOT ROW</u>	<u>DOT ST LIGHTS</u>	<u>ROAD MAINT PROJ</u>	<u>DOT FY 01 PROJ</u>	<u>DOT FY 02 PROJ</u>	<u>DOT FY 03 PROJ</u>
BUILDING USE ALLOWANCE									
EQUIPMENT USE ALLOWANCE									
PROFESSIONAL SERVICES	\$45	\$36	\$70	\$55	\$2,892	\$1,923			
INTEREST EXPENSE	\$1,176	\$3,267	\$261		\$523	\$31,627			
COUNTY CLERK	\$424	\$1,178	\$94		\$188	\$11,400			
COUNTY MANAGER	\$1,398	\$3,883	\$311		\$621	\$37,585			
COMMUNICATIONS		\$22,170							
LEGAL DEPARTMENT			\$10,662						
COMMUNITY DEVELOPMENT ADMIN									
INFORMATION SERVICES		\$38,316	\$12						
TRANSPORTATION ADMINISTRATION			\$92,717		\$16,750	\$1,046,875			
DOT PLANNING			\$13,321		\$3,810	\$238,075			
DOT ENGINEERING			\$7,735			\$1,014,798			
INTERNAL AUDIT / MGMNT & BUDG									
FINANCE	\$2,513	\$4,164	\$26,894	\$879	\$130,184	\$146,165			
PURCHASING		\$1,309	\$4,209		\$502	\$44,482			
PURCH RECORDS MANAGEMENT		\$20,762							
FLEET MANAGEMENT			\$39,863			\$672,405			
HUMAN RESOURCES	\$2,068	\$5,745	\$460		\$919	\$55,612			
PROPERTY MANAGEMENT			\$2,222						
PUBLIC SERVICES ADMIN		\$8,000							
SUPPORT SERVICES-GOVT CENTE		\$13,887							
SUPPORT SERVICES-ADMIN									
PUBLIC SAFETY									
DISTRICT ATTY'S ADMINISTRATION									
COMMISSIONERS OFFICE									
TAX ASSESSOR									
TAX COMMISSIONER									
ECONOMIC DEVELOPMENT	\$598	\$1,659	\$133		\$266	\$16,062			
Subtotal	\$8,222	\$124,376	\$198,964	\$934	\$156,655	\$3,317,009			
Proposed Costs	\$8,222	\$124,376	\$198,964	\$934	\$156,655	\$3,317,009			

Allocated Costs by Department

Central Service Departments	<u>DOT FY 04</u> <u>PROJ</u>	<u>DOT FY 05</u> <u>PROJ</u>	<u>DOT FY 06</u> <u>PROJ</u>	<u>DOT FY 07</u> <u>PROJ</u>	<u>DOT FY 08</u> <u>PROJ</u>	<u>SPLOST</u>	<u>LIBRARY</u>	<u>PKS/REC</u> <u>ADMIN</u>	<u>PKS PROG DIV</u>
BUILDING USE ALLOWANCE									
EQUIPMENT USE ALLOWANCE									
PROFESSIONAL SERVICES						\$758	\$735	\$87	\$182
INTEREST EXPENSE							\$19,603	\$1,435,060	\$9,410
COUNTY CLERK							\$7,066	\$1,131	\$3,392
COUNTY MANAGER							\$23,296	\$3,728	\$11,182
COMMUNICATIONS							\$34,045	\$33,256	
LEGAL DEPARTMENT							\$26,117	\$45,485	
COMMUNITY DEVELOPMENT ADMIN									
INFORMATION SERVICES							\$26,269	\$240,291	
TRANSPORTATION ADMINISTRATION						\$409,273			
DOT PLANNING						\$24,884			
DOT ENGINEERING						\$930,084			
INTERNAL AUDIT / MGMNT & BUDG									
FINANCE			\$76,086	\$447	\$1,843	\$18,126	\$98,185	\$18,622	\$16,461
PURCHASING						\$4,989	\$6,829	\$2,202	\$6,298
PURCH RECORDS MANAGEMENT							\$14,428	\$104,114	
FLEET MANAGEMENT							\$11,777		\$295,942
HUMAN RESOURCES							\$34,470	\$5,515	\$16,545
PROPERTY MANAGEMENT							\$685,910		
PUBLIC SERVICES ADMIN							\$144,308	\$7,680	\$23,038
SUPPORT SERVICES-GOVT CENTE							\$17,503		
SUPPORT SERVICES-ADMIN									
PUBLIC SAFETY									
DISTRICT ATTY'S ADMINISTRATION									
COMMISSIONERS OFFICE									
TAX ASSESSOR									
TAX COMMISSIONER									
ECONOMIC DEVELOPMENT							\$9,955	\$1,593	\$4,779
Subtotal			\$76,086	\$447	\$1,843	\$1,388,114	\$1,160,496	\$1,898,764	\$387,229
Proposed Costs			\$76,086	\$447	\$1,843	\$1,388,114	\$1,160,496	\$1,898,764	\$387,229

Allocated Costs by Department

Central Service Departments	<u>PKS</u> <u>ATRS/CULT</u> <u>AFF</u>	<u>PKS DIVISION</u>	<u>PKS</u> <u>AQUA/GYM</u>	<u>PKS TENNIS</u> <u>CTR</u>	<u>PKS ADM</u> <u>VOLUN</u>	<u>PKS ATH/SPEC</u> <u>SRVCS</u>	<u>ECON DEVEL</u>	<u>COUNTY 800</u> <u>Mhz</u>	<u>POLICE ADMIN</u>
BUILDING USE ALLOWANCE									\$86,558
EQUIPMENT USE ALLOWANCE									
PROFESSIONAL SERVICES	\$224	\$1,709	\$349	\$159		\$107		\$42	\$1,585
INTEREST EXPENSE	\$2,875	\$22,152	\$1,830	\$1,830		\$6,012		\$784	\$179,828
COUNTY CLERK	\$1,036	\$7,984	\$659	\$659		\$2,167		\$283	\$64,819
COUNTY MANAGER	\$3,417	\$26,324	\$2,174	\$2,174		\$7,144		\$932	\$213,705
COMMUNICATIONS									
LEGAL DEPARTMENT									
COMMUNITY DEVELOPMENT ADMIN									
INFORMATION SERVICES							\$44	\$4,227	\$465,462
TRANSPORTATION ADMINISTRATION									
DOT PLANNING									
DOT ENGINEERING									
INTERNAL AUDIT / MGMNT & BUDG									\$107
FINANCE	\$14,891	\$117,030	\$25,756	\$5,826	\$332	\$8,711		\$5,573	\$255,932
PURCHASING	\$4,766	\$45,068	\$18,144	\$8,083		\$5,658		\$2,732	\$76,506
PURCH RECORDS MANAGEMENT									\$55,906
FLEET MANAGEMENT			\$468					\$824	\$1,265,775
HUMAN RESOURCES	\$5,056	\$38,952	\$3,218	\$3,218		\$10,571		\$1,379	\$316,207
PROPERTY MANAGEMENT								\$1,029	\$848,024
PUBLIC SERVICES ADMIN	\$7,039	\$217,262	\$4,479	\$4,479		\$14,720			
SUPPORT SERVICES-GOVT CENTE	\$44,181								\$13,745
SUPPORT SERVICES-ADMIN									
PUBLIC SAFETY								\$4,202	\$963,833
DISTRICT ATTY'S ADMINISTRATION									
COMMISSIONERS OFFICE									
TAX ASSESSOR									
TAX COMMISSIONER									
ECONOMIC DEVELOPMENT	\$1,460	\$11,250	\$930	\$930		\$3,053		\$398	\$91,327
Subtotal	\$84,945	\$487,731	\$58,007	\$27,358	\$332	\$58,143	\$44	\$22,405	\$4,899,319
Proposed Costs	\$84,945	\$487,731	\$58,007	\$27,358	\$332	\$58,143	\$44	\$22,405	\$4,899,319

Allocated Costs by Department

Central Service Departments	<u>ANIMAL CONTROL</u>	<u>P/S TRAINING CTR</u>	<u>MED EXAMINER</u>	<u>PRETRIAL SERVICES</u>	<u>CLK/STATE CRT</u>	<u>CLK/SUPER CRT</u>	<u>DIST ATTY</u>	<u>MAGISTRATES CRT</u>	<u>JUV COURT</u>
BUILDING USE ALLOWANCE				\$2,912	\$36,773	\$47,710		\$14,340	
EQUIPMENT USE ALLOWANCE									
PROFESSIONAL SERVICES	\$1,197	\$100	\$53		\$152	\$345		\$67	
INTEREST EXPENSE	\$11,501	\$4,182	\$2,091	\$2,614	\$20,780	\$25,484	\$3,131	\$14,245	
COUNTY CLERK	\$4,145	\$1,507	\$754	\$942	\$7,490	\$9,185	\$1,142	\$5,134	
COUNTY MANAGER	\$13,667	\$4,970	\$2,485	\$3,106	\$24,694	\$30,285	\$3,730	\$16,928	
COMMUNICATIONS									
LEGAL DEPARTMENT	\$6,928		\$360						\$3,128
COMMUNITY DEVELOPMENT ADMIN									
INFORMATION SERVICES	\$31,221		\$5,204	\$23,931	\$199,775	\$191,065	\$16,908	\$163,005	\$123,427
TRANSPORTATION ADMINISTRATION									
DOT PLANNING									
DOT ENGINEERING									
INTERNAL AUDIT / MGMNT & BUDG	\$4,957								
FINANCE	\$41,276	\$9,630	\$4,738	\$1,380	\$24,142	\$31,964	\$1,530	\$16,942	\$24,571
PURCHASING	\$8,807	\$4,711	\$1,170		\$3,317	\$7,664	\$2,146	\$1,672	
PURCH RECORDS MANAGEMENT	\$30,827	\$6,994	\$1,370		\$2,153	\$22,534	\$37,216	\$6,496	\$2,195
FLEET MANAGEMENT	\$135,514	\$23,934	\$6,568						\$3,561
HUMAN RESOURCES	\$20,223	\$7,353	\$3,677	\$4,596	\$36,538	\$44,812	\$5,516	\$25,048	
PROPERTY MANAGEMENT	\$147,045	\$99,611	\$6,257	\$17,229	\$150,550	\$249,424		\$84,843	
PUBLIC SERVICES ADMIN									
SUPPORT SERVICES-GOVT CENTE	\$5,585		\$948	\$1,174	\$118,071	\$131,391	\$36,183	\$21,477	\$21,634
SUPPORT SERVICES-ADMIN									
PUBLIC SAFETY	\$61,640	\$22,415							
DISTRICT ATTY'S ADMINISTRATION							\$84,428		
COMMISSIONERS OFFICE									
TAX ASSESSOR									
TAX COMMISSIONER									
ECONOMIC DEVELOPMENT	\$5,841	\$2,124	\$1,062	\$1,327	\$10,553	\$12,942	\$1,587	\$7,234	
Subtotal	\$530,374	\$187,531	\$36,737	\$59,211	\$634,988	\$804,805	\$193,517	\$377,431	\$178,516
Proposed Costs	\$530,374	\$187,531	\$36,737	\$59,211	\$634,988	\$804,805	\$193,517	\$377,431	\$178,516

Allocated Costs by Department

Central Service Departments	<u>JUV CRT</u> <u>SRVCS</u>	<u>ST COURT DIV</u> <u>II</u>	<u>PROBATE</u> <u>DIVISION</u>	<u>SHER</u> <u>CORRECTIONS</u>	<u>SHER GENL</u> <u>OPS</u>	<u>DETENTION</u> <u>CENTER</u>	<u>SOLICITOR</u>	<u>STATE COURT</u>	<u>SUP CRT</u> <u>ADMIN</u>
BUILDING USE ALLOWANCE			\$27,068		\$98,791	\$17,636	\$24,221	\$182,152	\$147,391
EQUIPMENT USE ALLOWANCE									
PROFESSIONAL SERVICES	\$276	\$96	\$88		\$877	\$860	\$72	\$180	\$560
INTEREST EXPENSE	\$19,473		\$4,443		\$74,493	\$923,397	\$18,035	\$24,177	\$23,916
COUNTY CLERK	\$7,019		\$1,602		\$26,851	\$45,505	\$6,500	\$8,714	\$8,620
COUNTY MANAGER	\$23,141		\$5,280		\$88,526	\$150,028	\$21,433	\$28,732	\$28,421
COMMUNICATIONS					\$3,166				
LEGAL DEPARTMENT					\$82,663	\$565	\$1,926	\$9,649	\$9,015
COMMUNITY DEVELOPMENT ADMIN									
INFORMATION SERVICES			\$54,118		\$171,698	\$12	\$275,148	\$798,105	\$222,304
TRANSPORTATION ADMINISTRATION									
DOT PLANNING									
DOT ENGINEERING									
INTERNAL AUDIT / MGMNT & BUDG			\$66,692						
FINANCE	\$33,131	\$11,430	\$8,316		\$172,342	\$181,232	\$24,313	\$30,621	\$44,637
PURCHASING	\$4,292	\$557	\$1,087		\$13,601	\$33,891	\$1,366	\$3,958	\$5,101
PURCH RECORDS MANAGEMENT	\$13,282		\$9,618		\$129,369	\$39,369	\$9,618	\$62,209	\$73,561
FLEET MANAGEMENT	\$7,454				\$365,684				
HUMAN RESOURCES	\$34,241		\$7,814		\$130,987	\$221,989	\$31,712	\$42,513	\$42,053
PROPERTY MANAGEMENT	\$509,381		\$150,131	\$154,868	\$433,257	\$104,344	\$116,591	\$810,159	\$667,888
PUBLIC SERVICES ADMIN									
SUPPORT SERVICES-GOVT CENTE			\$19,136		\$41,778	\$2,446	\$21,995	\$23,770	\$36,775
SUPPORT SERVICES-ADMIN									
PUBLIC SAFETY									
DISTRICT ATTY'S ADMINISTRATION									
COMMISSIONERS OFFICE									
TAX ASSESSOR									
TAX COMMISSIONER									
ECONOMIC DEVELOPMENT	\$9,889		\$2,256		\$37,832	\$64,115	\$9,160	\$12,278	\$12,146
Subtotal	\$661,579	\$12,083	\$357,649	\$154,868	\$1,871,915	\$1,785,389	\$562,090	\$2,037,217	\$1,322,388
Proposed Costs	\$661,579	\$12,083	\$357,649	\$154,868	\$1,871,915	\$1,785,389	\$562,090	\$2,037,217	\$1,322,388

Allocated Costs by Department

Central Service Departments	<u>ELECTIONS</u>	<u>CIRCUIT DEFENDER</u>	<u>GRANTS</u>	<u>TRANSIT</u>	<u>TRANS CAP DOT</u>	<u>SENIOR SERVICES</u>	<u>CSBG</u>	<u>HEALTH DEPT</u>	<u>FIRE DEPT</u>
BUILDING USE ALLOWANCE	\$21,908	\$9,370							
EQUIPMENT USE ALLOWANCE									
PROFESSIONAL SERVICES	\$219	\$1,967	\$82			\$683	\$9	\$10	\$2,009
INTEREST EXPENSE	\$5,489	\$3,006		\$1,568		\$20,387			
COUNTY CLERK	\$1,978	\$1,083		\$565		\$7,348			\$64,018
COUNTY MANAGER	\$6,523	\$3,572		\$1,863		\$24,228			\$211,064
COMMUNICATIONS	\$14,249			\$11,081		\$6,332			
LEGAL DEPARTMENT	\$2,810	\$200				\$2,291		\$630	\$3,199
COMMUNITY DEVELOPMENT ADMIN									
INFORMATION SERVICES	\$173,983	\$18,018		\$69		\$25,723			\$780,341
TRANSPORTATION ADMINISTRATION				\$155,721					
DOT PLANNING				\$130,831					
DOT ENGINEERING				\$32,817					
INTERNAL AUDIT / MGMNT & BUDG				\$35,181					
FINANCE	\$27,495	\$101,498	\$82,483	\$26,459	\$9,198	\$121,442	\$880		\$224,436
PURCHASING	\$7,525	\$641	\$11,399	\$9,309	\$1,421	\$25,641	\$28		\$90,415
PURCH RECORDS MANAGEMENT	\$55,979	\$3,168				\$29,257			\$48,638
FLEET MANAGEMENT	\$873			\$1,050		\$125,565		\$546	\$54,195
HUMAN RESOURCES	\$9,652	\$5,285		\$2,758		\$35,849			\$312,301
PROPERTY MANAGEMENT	\$248,579	\$34,458				\$211,769			\$385,942
PUBLIC SERVICES ADMIN	\$13,438					\$49,916			
SUPPORT SERVICES-GOVT CENTE	\$135,074	\$7,910		\$4,190		\$8,339			\$3,606
SUPPORT SERVICES-ADMIN									\$951,925
PUBLIC SAFETY									
DISTRICT ATTY'S ADMINISTRATION									
COMMISSIONERS OFFICE									\$559,144
TAX ASSESSOR									\$1,029,685
TAX COMMISSIONER									\$90,199
ECONOMIC DEVELOPMENT	\$2,788	\$1,526		\$797		\$10,354			
Subtotal	\$728,562	\$191,702	\$93,964	\$414,259	\$10,619	\$705,124	\$917	\$1,186	\$4,811,117
Proposed Costs	\$728,562	\$191,702	\$93,964	\$414,259	\$10,619	\$705,124	\$917	\$1,186	\$4,811,117

Allocated Costs by Department

Central Service Departments	<u>PARKING DECK</u>	<u>LAW LIBRARY</u>	<u>E-911 SERVICE</u>	<u>HOTEL/MOTEL TX</u>	<u>COBB CO GRANT FD</u>	<u>CHILD SUPP ENF</u>	<u>WORKFORCE INV ACT</u>	<u>CDBG</u>	<u>CDBG HOME</u>
BUILDING USE ALLOWANCE	\$526	\$12,166	\$63,902			\$4,170			
EQUIPMENT USE ALLOWANCE									
PROFESSIONAL SERVICES	\$6	\$47	\$196	\$2		\$54	\$330	\$142	\$52
INTEREST EXPENSE	\$392	\$523	\$29,536			\$5,228			
COUNTY CLERK	\$141	\$188	\$10,647			\$1,884			
COUNTY MANAGER	\$466	\$621	\$35,100			\$6,213			
COMMUNICATIONS								\$3,540	
LEGAL DEPARTMENT									
COMMUNITY DEVELOPMENT ADMIN									
INFORMATION SERVICES	\$1,189	\$2,173	\$55			\$20,187	\$36,998	\$7,955	
TRANSPORTATION ADMINISTRATION									
DOT PLANNING									
DOT ENGINEERING									
INTERNAL AUDIT / MGMNT & BUDG								\$18,462	
FINANCE	\$6,144	\$9,372	\$22,550		\$113	\$21,419	\$19,386	\$52,951	\$35,094
PURCHASING	\$613	\$1,533	\$6,216			\$196	\$2,759	\$1,923	\$223
PURCH RECORDS MANAGEMENT			\$2,040			\$1,259			
FLEET MANAGEMENT			\$2,428						
HUMAN RESOURCES	\$689	\$919	\$51,935			\$9,192			
PROPERTY MANAGEMENT		\$49,805				\$38,944	\$34,446		
PUBLIC SERVICES ADMIN									
SUPPORT SERVICES-GOVT CENTE						\$15,073			
SUPPORT SERVICES-ADMIN									
PUBLIC SAFETY			\$158,305						
DISTRICT ATTY'S ADMINISTRATION						\$21,107			
COMMISSIONERS OFFICE									
TAX ASSESSOR									
TAX COMMISSIONER									
ECONOMIC DEVELOPMENT	\$199	\$266	\$15,000			\$2,655		\$24,915	\$8,305
Subtotal	\$10,365	\$77,613	\$397,910	\$2	\$113	\$147,581	\$93,919	\$109,888	\$43,674
Proposed Costs	\$10,365	\$77,613	\$397,910	\$2	\$113	\$147,581	\$93,919	\$109,888	\$43,674

Allocated Costs by Department

Central Service Departments	<u>RD TX SH CST</u>	<u>1% RD SALES TX</u>	<u>CAPITAL PROJECTS</u>	<u>WATER SYSTEM</u>	<u>DBT SRVC GO BNDS</u>	<u>WATER ADMIN</u>	<u>WTR STORMWTR</u>	<u>WTR R.E. &amp; I</u>	<u>WTR SYS DEV FEE</u>
BUILDING USE ALLOWANCE									
EQUIPMENT USE ALLOWANCE									
PROFESSIONAL SERVICES		\$98	\$706		\$1	\$4,030	\$62	\$10	\$30
INTEREST EXPENSE						\$116,182			
COUNTY CLERK						\$41,878			
COUNTY MANAGER						\$138,069			
COMMUNICATIONS				\$6,332					
LEGAL DEPARTMENT				\$83,872					
COMMUNITY DEVELOPMENT ADMIN									
INFORMATION SERVICES				\$442,231		\$873			
TRANPORTATION ADMINISTRATION									
DOT PLANNING									
DOT ENGINEERING									
INTERNAL AUDIT / MGMNT & BUDG				\$27,787					
FINANCE		\$1,501	\$71,857	\$30,762	\$3,320	\$381,446	\$1,122	\$3,551	\$3,905
PURCHASING	\$28	\$5,825	\$22,547			\$205,467			
PURCH RECORDS MANAGEMENT				\$53,701					
FLEET MANAGEMENT				\$724,105			\$5,917		
HUMAN RESOURCES						\$204,294			
PROPERTY MANAGEMENT									
PUBLIC SERVICES ADMIN									
SUPPORT SERVICES-GOVT CENTE				\$168,986					
SUPPORT SERVICES-ADMIN									
PUBLIC SAFETY									
DISTRICT ATTY'S ADMINISTRATION									
COMMISSIONERS OFFICE									
TAX ASSESSOR									
TAX COMMISSIONER									
ECONOMIC DEVELOPMENT						\$59,005			
Subtotal	\$28	\$7,424	\$95,110	\$1,537,776	\$3,321	\$1,151,244	\$7,101	\$3,561	\$3,935
Proposed Costs	\$28	\$7,424	\$95,110	\$1,537,776	\$3,321	\$1,151,244	\$7,101	\$3,561	\$3,935

Allocated Costs by Department

Central Service Departments	<u>SOLID WASTE</u>	<u>COMPOSTING</u>	<u>GOLF COURSE</u>	<u>M/H AMPHITHEATR E</u>	<u>HLTH BEN FD</u>	<u>CASUALTY FD</u>	<u>WKS COMP FD</u>	<u>EDUCATION</u>	<u>GEN FD TX ASSESS</u>
BUILDING USE ALLOWANCE	\$869								
EQUIPMENT USE ALLOWANCE									
PROFESSIONAL SERVICES		\$222			\$11	\$150	\$10		
INTEREST EXPENSE	\$8,887	\$6,534				\$1,307			
COUNTY CLERK	\$3,203	\$2,355				\$471			
COUNTY MANAGER	\$10,561	\$7,765				\$1,553			
COMMUNICATIONS								\$27,713	
LEGAL DEPARTMENT	\$33,541					\$320,356	\$228,426		
COMMUNITY DEVELOPMENT ADMIN									
INFORMATION SERVICES	\$61,498	\$35,668				\$5,536			
TRANSPORTATION ADMINISTRATION									
DOT PLANNING									
DOT ENGINEERING									
INTERNAL AUDIT / MGMNT & BUDG									
FINANCE	\$28,189	\$14,415	\$17,862	\$7,343	\$3,332	\$278,634	\$3,402		
PURCHASING	\$24,220	\$12,514	\$17,114		\$84	\$1,477			
PURCH RECORDS MANAGEMENT	\$12,508					\$235			
FLEET MANAGEMENT	\$159,754					\$2,586			
HUMAN RESOURCES	\$15,626	\$11,490			\$715,681	\$2,298	\$158,367		
PROPERTY MANAGEMENT					\$15,404				
PUBLIC SERVICES ADMIN									
SUPPORT SERVICES-GOVT CENTE	\$2,461								
SUPPORT SERVICES-ADMIN									
PUBLIC SAFETY									
DISTRICT ATTY'S ADMINISTRATION									
COMMISSIONERS OFFICE									
TAX ASSESSOR								\$3,939,850	
TAX COMMISSIONER								\$7,734,321	
ECONOMIC DEVELOPMENT	\$4,513	\$3,319				\$664			
Subtotal	\$365,830	\$94,282	\$34,976	\$7,343	\$734,512	\$615,267	\$390,205	\$11,701,884	
Proposed Costs	\$365,830	\$94,282	\$34,976	\$7,343	\$734,512	\$615,267	\$390,205	\$11,701,884	

Allocated Costs by Department

Central Service Departments	<u>GEN FD DEBT</u> <u>SRVC</u>	<u>GEN FD TX</u> <u>COLL</u>	<u>OTHER</u>	<u>Subtotal</u>	<u>Direct Billed</u>	<u>Unallocated</u>	<u>Total</u>
BUILDING USE ALLOWANCE			\$35,782	\$836,382			\$836,382
EQUIPMENT USE ALLOWANCE							
PROFESSIONAL SERVICES			\$1,887	\$29,118			\$29,118
INTEREST EXPENSE				\$3,116,148			\$3,116,148
COUNTY CLERK				\$383,768			\$383,768
COUNTY MANAGER				\$1,265,252			\$1,265,252
COMMUNICATIONS				\$259,908			\$259,908
LEGAL DEPARTMENT			\$22,708	\$1,115,118			\$1,115,118
COMMUNITY DEVELOPMENT ADMIN				\$2,019,330			\$2,019,330
INFORMATION SERVICES			\$32,488	\$5,141,782	\$737,089	\$2,574,423	\$8,453,294
TRANSPORTATION ADMINISTRATION				\$1,721,336			\$1,721,336
DOT PLANNING				\$410,921			\$410,921
DOT ENGINEERING				\$1,985,434			\$1,985,434
INTERNAL AUDIT / MGMNT & BUDG			\$105,973	\$259,159			\$259,159
FINANCE			\$144,118	\$3,436,802			\$3,436,802
PURCHASING				\$787,920			\$787,920
PURCH RECORDS MANAGEMENT			\$121,884	\$974,868			\$974,868
FLEET MANAGEMENT				\$3,972,602	\$297,906		\$4,270,508
HUMAN RESOURCES				\$2,746,176			\$2,746,176
PROPERTY MANAGEMENT			\$666,250	\$6,967,035			\$6,967,035
PUBLIC SERVICES ADMIN				\$494,359			\$494,359
SUPPORT SERVICES-GOVT CENTE			\$50,168	\$1,097,122			\$1,097,122
SUPPORT SERVICES-ADMIN							
PUBLIC SAFETY				\$2,162,320			\$2,162,320
DISTRICT ATTY'S ADMINISTRATION				\$105,535		\$642,010	\$747,545
COMMISSIONERS OFFICE			\$2,306,253	\$2,306,253			\$2,306,253
TAX ASSESSOR	\$60,465			\$4,559,459		\$1,495,061	\$6,054,520
TAX COMMISSIONER	\$37,289			\$8,801,295		\$881,681	\$9,682,976
ECONOMIC DEVELOPMENT				\$573,926			\$573,926
Subtotal	\$97,754		\$3,487,511	\$57,529,328	\$1,034,995	\$5,593,175	\$64,157,498
Proposed Costs	\$97,754		\$3,487,511	\$57,529,328	\$1,034,995	\$5,593,175	\$64,157,498

PRE- BID CONFERENCE

REQUEST FOR PROPOSAL  
 PREPARATION FOR COBB COUNTY COST ALLOCATION PLANS  
 SEALED BID #11 - 5558  
 COBB COUNTY FINANCE DEPARTMENT  
 FEBRUARY 24, 2011

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	FAX # (INCLUDE AREA CODE)	E-MAIL ADDRESS
Richard Jamieson	COST PLANS PLUS LLC	301-839-2384	301-848-9642	CPPLUS@AOL.COM
Richard McLaughlin	MGT of America	850 219 4328	850 385 4501	rmclaugh@mgtamer.com
David Musser	Nichols, Conley & Assoc	404-214-1301	404-214-1302	dmusser@nicholconley.com
Andy Whittington	KPMG	404-658-5091	404 523 9436	twhittington@kpmg.com
Daphne Bailey	Cobb County Purchasing	770-528-8423	770-528-1154	dibailey@cobbcounty.org
Rebecca Watkins	Finance	770-528-1588		
Roxane Rush	Finance			
Bill Volckman	Finance			

Jim Peters Finance 1530 ~~1507~~