



PURCHASING DEPARTMENT
1772 County Services Parkway
Marietta, Georgia 30008-4012
(770) 528-8400/FAX (770) 528-1154

Mark Kohntopp
INTERIM DIRECTOR

ADDENDUM No. 1

**Sealed Bid # 11-5575
Request for Proposal
Alcohol/Drug Treatment Services for the Cobb County Drug Court**

DATE: May 6, 2011

Page 1 of 6

The following addendum hereby amends and/or modifies the Proposal Documents and specifications as originally issued for this project. All proposers are subject to the provisions of this Addendum.

Proposers shall acknowledge receipt of this addendum.
Include this original form inside your proposal package.

This Addendum consists of:

- **Minutes of the April 27, 2011 Pre-Proposal Conference**
- **Pre-Proposal Conference Attendee List**
- **Responses to questions submitted in writing will be provided in the next addendum**

All bids must be received before 12:00 (noon) by the Bid Opening date. Bids shall be delivered to Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, GA 30008.

Electronic / faxed bid response will not be considered.

I acknowledge that I have received Addendum No. 1

**Sealed Bid # 11-5575
Request for Proposal
Alcohol/Drug Treatment Services for the Cobb County Drug Court**

Company Name

Signature

Date Sent to Purchasing

Please Print Name

Please sign, date, and return this form **ONLY** to:
Cobb County Purchasing Department
Fax #: 770-528-1154
E-Mail: purchasing@cobbcounty.org

Please note: The deadline for questions is: May 3, 2011 by 5:00 pm
Any questions received after this deadline will not be considered.

Addendum 1
Sealed Bid # 11-5575
Request for Proposal
Alcohol/Drug Treatment Services for the Cobb County Drug Treatment Court

Minutes of the April 27, 2011 Pre-Proposal Meeting

Question: Is the Provider responsible for the cost of drug testing and should it be included in the bid?

Answer: No, the Provider is only expected to collect the drug screens. All collection consumables will be provided by the court.

Question: When referring to the weekly Court session meetings, does the Treatment representative have to be the same person from week to week?

Answer: No. As long as the representative is qualified and knowledgeable about the participants current weekly behavior.

Question: Does the program have a surveillance component?

Answer: Yes. The Cobb County Sheriff's department has dedicated one full time deputy to the program. He/She does home searches, job verifications, and curfew checks.

Questions: Do the participants have to live and/or work in Cobb?

Answer: They must live in Cobb but may work outside of the county.

Question: How long are weekly meetings?

Answer: Program quick sheet will be provided with the next addendum.

Question: What is the average census of participants?

Answer: 100 in phases 1 through 4

Question: Does Cobb County provide treatment space if needed?

Answer: Yes, there will 3 group rooms available inside the courthouse.

Question: Who collects fee?

Answer: The court does. The provider will bill the court and the participant will reimburse the court on a weekly basis.

Question: Will the new provider need to use the same treatment curriculum?

Answer: No. The curriculum will need to be approved by the court but also needs to be evidence based.

Question: How will the participants be transitioned to the new provider?

Answer: Effective as soon as a contract is in place, all new participants will attend services with the new provider. Approximately one month, the existing participants will be transferred to the new provider.

Question: Are there gender specific groups in place now?

Answer: No, there were in the past and I feel like it is a needed component that needs to be added back in.

Question: Do you have non-English speaking groups?

Answer: No, the current provider did not have the means to provide such services in the past. The court is interested in such service.

Question: When speaking about evidence based treatment, have you researched THE CHANGE products?

Answer: Yes.

Question: How often do participants report to the court?

Answer: Program quick sheet will be provided with the next addendum.

Questions: Once the provider collects the drug screens, what is the procedure?

Answer: The testing laboratory will be located in the same space as treatment in the courthouse.

Question: When do you anticipate the start of services?

Answer: Approximately one month after the bid closing and a contract is in place.

Question: Are you opposed to having a morning group and a night group?

Answer: No, not all. We would be able to serve more people if having both is financially possible.

Question: Is there a nurse practitioner on staff?

Answer: The current provider has one available and this has been very helpful.

Question: What is the youngest age eligible?

Answer: 17 years old

Question: Do you have a lot of prescription drug abuse and can a participant actively be prescribed narcotics for a chronic pain issue?

Answer: We have a lot of prescription abuse participants. We do not accept chronic pain participants. There is no way to effectively drug screen them to determine if they are using the medication as ordered or abusing it.

Question: How does the court test for marijuana?

Answer: All participants will be tested randomly, twice a week for at least their first year in treatment. Creatinine levels are used to get a THC/ creatinine ratio to determine new use.

Question: Are participants aloud to take psychotropics?

Answer: Yes, the court is in support of the medical model but does not support the use of narcotic or amphetamine based medications.

Question: Do you want the provider to provide a Psychiatric evaluation on each participant?

Answer: Yes if possible.

Question: What are the staff qualifications?

Answer: See

<http://w2.georgiacourts.org/gac/accountability/TreatmentStandards.pdf> and
<http://w2.georgiacourts.org/gac/accountability/DrugCourtStandards10KeyComponents.pdf>

Question: Will the county extend the bid opening?

Answer: No

Question: When will the bid be awarded?

Answer: Approximately one month after the close of bids.

Question: Will there be a negotiation for scope of services and fee after the bid is awarded?

Answer: No, all should be included in the bid.

Question: Does the court provide transportation?

Answer: No. Services are currently on the bus line.

Question: Will the software program for case management be downloadable?

Answer: No, it is all web based and written specifically for Georgia drug courts.

Question: Do you want paper documents?

Answer: Treatment plans need to be a printable document for the participant to sign. All group notes can be maintained in the case management system.

Question: Who's responsibility is it to write the treatment plans, court or provider?

Answer: Provider.

Question: Does the court require each participant to have a RPR, TB, and H and P at admission?

Answer: No, the court does not and it is up to the discretion of the provider.

Question: Will most participants be coming to treatment from jail?

Answer: About 40 % will be

Question: Who attends the weekly Team meetings at the courthouse and when are they?

Answer: The Judge, Coordinator, Administrator, Court Administrator, ADA, Circuit Defender, Deputy, Probation, and Treatment Representative. All Team meetings are Monday mornings at 8 am. Meetings are 1 ½ to 2 hours with court immediately following. The treatment representative is expected to attend court as well.

Question: Will the new provider receive the treatment plans of current participants to ensure continuity of care or will new ones be developed by the new provider?

Answer: The new provider will be given complete charts on all participants, including existing treatment plans.

PRE- BID CONFERENCE

SEALED BID #11 – 5575

REQUEST FOR PROPOSAL

ALCOHOL/DRUG TREATMENT SERVICES FOR THE COBB COUNTY DRUG TREATMENT COURT

COBB COUNTY SUPERIOR COURT

APRIL 27, 2011

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	FAX # (INCLUDE AREA CODE)	E-MAIL ADDRESS
John Bascom	WESTCARE GA. 2818 LAKEWOOD AVE SW ATH. GA. 30315	678-429-4105	404-761-8427	johnbascom@westcare.com
Bill Stone	Westcare GA 1399 Old Parker Pl Rd Ellijay, GA 30536	706-669-8047	706-276-7875	bill.stone@westcare.com
Andrew R. Warnecke	Warnecke Professional Counseling 2050 Roswell Rd Marietta, GA 30066	WK 678-784-4293 call 770-309-3171	678-784-4294	Warnecke PC @ Comcast.net
JANET BATY	COBB COUNTY CLERK'S OFFICE 3830 S. Cobb Drive, Smyrna, GA 30080	770-429-5028	770-	janetb@cobbsc.com
Debbie Dnewson	Cobb CSB 1650 County Sucs. Arway Marietta, GA 30008	770-514-2442 x2023		ddnewson@cobbsc.com
Annette Nordhoff	Cobb County Purchasing			
Stacy Hull	Cobb CSB 331 N. Marietta Parkway Marietta	770-499-2400 770-361-7041 cell	770-499-8289	shull@cobbsc.com
Michael Langford	2818 Lakewood Ave Atlanta, GA 30315 West Care Georgia	404-441-8877 404-761-8485	404-761-8427	m/langford@westcare.com

PRE- BID CONFERENCE

SEALED BID #11 – 5575

REQUEST FOR PROPOSAL

ALCOHOL/DRUG TREATMENT SERVICES FOR THE COBB COUNTY DRUG TREATMENT COURT

COBB COUNTY SUPERIOR COURT

APRIL 27, 2011

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	FAX # (INCLUDE AREA CODE)	E-MAIL ADDRESS
Jeannie Lewis	West Care Georgia 2818 Lakewood Ave Atlanta GA 30318	404 761 7485	404 761 8427	jlewis@west-care.com
Daphne Bailey	Cobb County Purchasing	7) 528-8423		
Kristie Garrett	Cobb County Drug Court	7) 528-8567	7-528-8588	Kristie.garrett@cobbcounty.org