



PURCHASING DEPARTMENT  
1772 County Services Parkway  
Marietta, Georgia 30008-4012  
(770) 528-8400/FAX (770) 528-1154

Mark Kohntopp  
INTERIM DIRECTOR

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**ADDENDUM No. 1**

**Sealed Bid # 11-5594  
Request for Proposal  
Bus and Support Vehicle Maintenance Inspection**

**DATE: September 14, 2011**

Page 1 of 5

The following addendum hereby amends and/or modifies the Proposal Documents and specifications as originally issued for this project. All proposers are subject to the provisions of this Addendum.

**Proposers shall acknowledge receipt of this addendum.**

Include this original form inside your proposal package.

**This Addendum consists of:**

- **Minutes of the September 7, 2011 Pre-Proposal Conference**
- **Pre-Proposal Conference Attendee List**
- **Questions submitted in writing**

**All bids must be received before 12:00 (noon) by the Bid Opening date. Bids shall be delivered to Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, GA 30008.**

**Electronic / faxed bid response will not be considered.**

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**I acknowledge that I have received Addendum No. 1**

**Sealed Bid # 11-5594  
Request for Proposal  
Bus and Support Vehicle Maintenance Inspection**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Sent to Purchasing

\_\_\_\_\_  
Please Print Name

Please sign, date, and return this form ONLY to:  
Cobb County Purchasing Department  
Fax #: 770-528-1154  
E-Mail: [purchasing@cobbcounty.org](mailto:purchasing@cobbcounty.org)

Please note: The deadline for questions is: September 13, 2011 by 5:00 pm  
Any questions received after this deadline will not be considered.

PRE- BID CONFERENCE

SEALED BID #11 – 5594  
 REQUEST FOR PROPOSAL  
 BUS AND SUPPORT VEHICLE MAINTENANCE INSPECTION  
 COBB COUNTY COMMUNITY TRANSIT  
 SEPTEMBER 7, 2011

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	FAX # (INCLUDE AREA CODE)	E-MAIL ADDRESS
Stephanie Brice	Cobb County Purchasing	770-528-8439	770-528-8429	Stephanie.brice@cobbscounty.org
E Pimentel	TRC	407-977-4500		Busmaler@COMCAST.NET
Tami McKenzie	CAT	77528-1601		<del>tamimacke</del> tamisha.mckenzie@cobbscounty.org
<del>Rebecca Gutowsky</del>	CAT	77528-1614		REBECCA.GUTOWSKY@COBBCOUNTY.ORG

**SEALED BID #11-5594**

REQUEST FOR PROPOSAL  
BUS INSPECTIONS  
COBB COUNTY DEPARTMENT OF TRANSPORTATION  
COBB COUNTY COMMUNITY TRANSIT

I. PRE-PROPOSAL CONFERENCE

Minutes of the Pre-bid Conference held on Wednesday, September 7, 2011 as follows:

**BUS INSPECTION PROJECT NO. 11-5594**

**ATTENDEES:** See attached Sign-In Sheet

**MEETING MINUTES:**

(1) Introduction of Special Representatives in attendance.

(2) This is the Pre-bid Conference for Cobb DOT PROJECT NO. 11-5594, Bus Inspections. Bids will be received until 12:00 noon on September 22, 2011, at Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, Georgia. Bids will be opened and read aloud at 2:00 p.m. at the Cobb County Purchasing Department, 1772 County Services Parkway.

**NO BIDS WILL BE ACCEPTED AFTER THE 12:00 NOON DEADLINE. DO NOT DELIVER BIDS TO COBB DEPARTMENT OF TRANSPORTATION.** Those received late will be unopened.

Minutes of this meeting and any revisions will be issued as Addendum. **There is no bid bond required for this project. The successful bidder will be required to comply with all applicable FTA, Federal and State rules and regulations, as well as those of Cobb County.** The Contractor and their subcontractors are required to be in compliance with the "Georgia Security and Immigration Act," (Exhibit A-2). The Contractor must execute **and submit at the time of the bid** the "Contractor Affidavit and Agreement," (Exhibit A) **or bid will be determined non-responsive and will be disqualified.** The Contractor must also execute and submit the "Subcontractor Affidavit and Agreement" (Exhibit A-1), and "Employer Immigration and Compliance Certification" (Exhibit A-2 executed by all of their subcontractors **prior to beginning work** on the project.

Do not mark any forms with N/A. All Federal Attachments must be acknowledged with a signature to be considered responsive.

Floor opened to questions:

## **Bus Inspection Bid 11-5594**

### Questions and Answers

- 1) Due to the nature of some of some of the jobs, the area will need safety, directional and informational signs etc. Will a signage package be added to the bids?

No, a signage package is not needed and will not be added to the bids.

- 2) Regarding the fleet, the 45-footers MCI's are the commuters?

Yes

- 3) You have CNG Cutaways from Goshen Coach?

No the Nova's are CNG's.

- 4) Have the yearly internal inspections been done on the CNG tanks and pressure tanks on the Nova buses or will that be required?

No, yearly internal inspections have been performed.

- 5) Will there be pits or bays at the facility?

There will be bays.

- 6) Will we be able to lift the 45 footers?

Yes there are lifts.

- 7) Will there be a facilitator during the inspection time or a mover to drive the buses in and out as we need them?

No one is available usually on Sundays but we will need to make arrangements.

- 8) Is a complete 100% inspection including cosmetic, photographs of damage and assessment of road worthiness required for the 45ft MCI?

Yes.

- 9) Will maintenance records be made available?

Yes.

- 10) Regarding the timeline for the inspections, is it two weeks?

There are two inspections, an initial inspection that nets a report for any repairs. The second inspection will be done two weeks prior to the end of the contract.

- 11) The Nova's are CNG's?

Yes.

- 12) Tires will have to be pulled to check for brakes and brake line, will there be support for that?

No you will have to bring your own people. The support provided will only assist in bringing the buses in and out for inspections.

- 13) Bid deadline is September 22<sup>nd</sup>?

Yes, that is correct.

- 14) Deadline for questions is September 13<sup>th</sup>?

Yes, that is correct.

- 15) Are these vehicles to be inspected at a Cobb County facility or will the inspection take place at our location? And if the inspection takes place at our location, will we be responsible for pick up and delivery of the vehicles?

Inspection will take place on site at the Cobb Community Transit Maintenance Facility.

- 16) For clarification purposes, in the RFP, there is no mention of actual contract turnover date. Could we be made aware of this date?

July 1, 2012 is the contract turnover date.

- 17) Would all the work be done on county property or by the contractor work shop?

Inspections must be done onsite. The buses cannot be driven off site.

- 18) What county does the contractor work shop have to be in or how many miles to be in compliance if needed?

Inspections must be done onsite. The buses cannot be driven off site.