

**COBB COUNTY
DEPARTMENT OF TRANSPORTATION
PRE CONSTRUCTION DIVISION**

**March 16, 2012
Pine Mountain Road
Project No. E6030**

ADDENDUM NO. 3

Proposals Received Until March 22, 2012 –12:00 Noon Local Time

The following addendum hereby amends and/or modifies the Request for Proposals (RFP) as issued for this project. All proposals are subject to the provisions of this Addendum. **Proposers shall acknowledge receipt of this addendum.**

I. Change to Evaluation Criteria

The Evaluation Criteria has been changed as shown on the attached Pages 2 and 3.

Any questions must be received no later than Friday, March 16, 2012 by 5:00 p.m. local time. All questions should be sent via email to Purchasing@CobbCounty.org.

Michael S. Cates, P.E.
Pre Construction Engineer

MSC/MSW/dlb

cc: *Electronic copies:*
purchasing@cobbcounty.org
John Flood, Cobb County Purchasing
Mike Wright, CCDOT
Deb Baltes, CCDOT
Lynn Lambert, CCDOT
Nancy Rouse, CCDOT

Attachments: Evaluation Criteria
Local Vendor Presence Affidavit
Addendum Acknowledgment Form

**ADDENDUM NO. 3
PINE MOUNTAIN ROAD
PROJECT NO. E6030
March 16, 2012**

EVALUATION CRITERIA

The technical proposals will be evaluated and ranked, with the three top-ranked proposals presented to the Board of Commissioners for approval for the Cobb County Department of Transportation to negotiate the final scope of services and fee with the Consultant submitting the top-ranked proposal. The evaluation of the technical proposals will be based on the following criteria:

1. Staffing – Evaluation of the list of personnel specifically assigned to the proposed project, including their qualifications, overall experience and recent experience on projects of similar scope and complexity to the proposed project. **(25 points)**
2. Experience/Performance – Review of past performance on Cobb County projects or other projects of similar nature and complexity as the proposed project; evaluation of client references whether included in the proposal response or not; evaluation of litigation history for the past five (5) years, including for each case: style of the case, parties to the litigation, court in which litigation was filed, and civil action number; nature of claims; whether the case is pending or resolved, and, if resolved, the date of and manner in which it was resolved (e.g., relief granted by court, settlement by or among parties, dispositive motion, trial verdict); overall responsiveness to County's needs. **(35 points)**
3. Approach – Evaluation of the overall understanding of the scope of the proposed project; completeness, adequacy and responsiveness to the required information of the request for proposals. **(25 points)**
4. Availability and Local Vendor Presence **(10 points)**
 - (a) Availability
Evaluation of the work load of the proposing firm and the staffing to be assigned to the proposed project; time schedule of the proposer in relation to that of the proposed project location of the offices or facilities from which the services are to be provided to the County
 - (b) Local Vendor Presence
 - (i) Five (5) **qualitative** evaluation criteria points will be given to each local vendor that meets approved qualifications where the estimated cost of professional services is expected to be between \$50,000.00 and \$100,000.00.
 - (ii) Three (3) **qualitative** evaluation criteria points will be given to each local vendor that meets the approved qualifications where the estimated cost of professional services is expected to exceed \$100,000.00.

The Local Vendor Presence Affidavit is attached and will not count toward the page limit.

5. Financial Stability – Financial Stability of the top proposer(s) will be evaluated by the Finance Department in the following areas: Liquidity Ratios (1 point); Financial Leverage Ratios (2 points); Profitability Ratios (1 point); and whether an audited or reviewed Financial Statement is submitted with the Proposal (1 point). **A maximum of 5 points may be awarded. Proposers who receive a score of 2 points or less will not be considered for award.** Finance will notify the selection committee of points to be awarded to the top proposers.

The following table indicates what will be ranked in terms of Financial Stability:

Financial Evaluation of Bidder							
Liquidity Ratios							
Current Ratio				Current Assets/ Current Liabilities			
Cash Ratio		1		Cash and Cash Equivalents / Current Liabilities			
Financial Leverage Ratios							
Debt Ratio				Long Term Debt / Total Assets			
Debt to Equity Ratio		2		Long Term Debt / Total Equity			
Profitability Ratios							
Return on Assets				Net Income / Total Assets			
Return on Equity		1		Net Income / Total Equity			
Audited or Reviewed		1					
Total Points		5					

Vendor may submit their financials in a separate sealed envelope but that does not exempt the financials from public disclosure. All documents will be available for public inspection after the contract has been awarded.

Local Vendor Presence Affidavit

By executing this affidavit, the undersigned vendor verifies that Cobb County may require additional documentation upon award or consideration of award regarding the applicant's qualifications for LVP status. This documentation may include but is not limited to information demonstrating: (1) the applicant has a physical office located within the geographical boundaries of Cobb County or a municipality located within the geographical boundaries of Cobb County for one (1) or more years; (2) the applicant has a current Cobb County Occupation Tax Certificate (or its equivalent from a Cobb municipality) on the closing date of solicitation for which a qualified bid has been submitted; and (3) the applicant has no outstanding or unresolved taxes, fees, fines or penalties with Cobb County or one of its municipalities. The applicant understands that failure to provide requested information may result in the County finding the applicant ineligible for the LVP program.

Company Name

Signature of LVP Applicant

Printed Name of LVP Applicant

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 201_ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires: _____

Signature of Notary

Form will not count toward page limit

Revised 02/27/2012

