



PURCHASING DEPARTMENT
1772 County Services Parkway
Marietta, Georgia 30008-4012
(770) 528-8400/FAX (770) 528-1154

Rick Brun
DIRECTOR

ADDENDUM No. 3

**Sealed Bid # 10-5468
HVAC Full Service Monthly Maintenance Contract for
64 Cobb County Buildings**

DATE: February 10, 2010

Page 1 of 5

The following addendum hereby amends and/or modifies the Proposal Documents and Specifications as issued for this project. All proposers are subject to the provisions of this Addendum. **Proposers shall acknowledge receipt of this addendum.**

This Addendum consists of:

- **Minutes of the February 9, 2010 Pre-Bid Meeting**
- **Dates and times for equipment tours – Attachment A**
- **Pre-Bid Meeting attendee list**

Include this original form inside your proposal package when submitted.

If you have any questions concerning this addenda please contact: John Flood @ 770-528-8418

All bids must be received before 12:00 (noon) by the Bid Opening date. Bids should be sent/delivered to Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, GA 30008. Bids will be opened at 2:00 p.m. in the Cobb County Purchasing Department, 1772 County Services Parkway, Bid/Meeting Room, 2nd Floor, Marietta, GA 30008.

I acknowledge that I have received Addendum No. 3

Sealed Bid # 10-5468
**HVAC Full Service Monthly Maintenance Contract for
64 Cobb County Buildings**

Company Name

Signature

Date Sent to Purchasing

Please Print Name

Please sign, date, and fax back this form ONLY to:

Fax #: 770-528-1154

Attn.: John Flood

Please call 770-528-8400 for questions regarding this addendum.

Addendum 3
Pre-Bid Conference Minutes
HVAC Full Service Monthly Maintenance Contract for
64 Cobb County Buildings
Cobb County Parks, Recreation & Cultural Affairs Department
Sealed Bid # 10-5468
February 9, 2010

- Sealed Bid deadline to Purchasing – 12:00 pm (noon) February 25, 2010
- Bids will be opened – February 25th at 2:00 pm
- Submit an Original (noted clearly) document and 2 copies
- Bid Bond is required
- Submit questions to Purchasing by fax # 770-528-1154 or email <http://purchasing.cobbcountyga.gov>
- Questions must be submitted in writing to the Purchasing Department by 5:00 pm, February 16, 2010
- Distributed list of dates and times for equipment site inspections (Attachment A)
- There are 3 Groups of buildings that can you can bid on – Groups A & B are more critical
- If you attend tours you may ask Tony anything but there will not be an addendum

Question: Will we tour each facility?

Answer: Yes.

Question: Will we meet here (Parks Admin) to begin tour?

Answer: Yes.

Question: How were numbers obtained in reference to change orders?

Answer: Followed the last rate that was given by Property Management on previous bid.

Question: How are software upgrades handled for the controllers; will the county make Johnson's or Siemens give them to vendors?

Answer: There have not been any software upgrades and don't anticipate any.

Question: Verifying sequence of controls?

Answer: Obtained out of the programming.

Question: When was this last bid?

Answer: 2007.

Question: Vendors can look at old bid?

Answer: Yes, please contact Purchasing Department at 770-528-8400 to arrange for an appoint to view the bid files.

Attachment A

Dates and times for inspection of equipment for Parks HVAC contract

Group A: Thursday February 11th 9am till 3pm

Group B: Friday February 12th 9am till 3pm

Group C: February 15th, 16th and 17th 8am till 3pm

Equipment tours will start at Parks office at the times and dates listed above

Contact Tony Key (678) 488-8472 anthonytony.key@cobbcounty.org

Cobb County Parks and Recreation
1792 County Services Parkway
Marietta, GA 30008

PRE- BID CONFERENCE
HVAC FULL SERVICE MONTHLY MAINTENANCE CONTRACT FOR
64 COBB COUNTY BUILDINGS
SEALED BID #10-5468
COBB COUNTY PARKS, RECREATION AND CULTURAL AFFAIRS DEPARTMENT
FEBRUARY 9, 2010

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	FAX # (INCLUDE AREA CODE)	E-MAIL ADDRESS
Bill Thomas	CC Purchasing			
Tony Key	cc Parks & Recreation			
Tim O'Brien	Encon Services Aircard	770-444-3355	866-839-9768	TIMOBRIEN@AIRCARD.COM
Stacy Bailey	" " "			STBAILEY@AIRCARD.COM
Ken Cooper	Kenco - Lusk LLC	770-222-9220	770-783-8360	ken@kenco-lusk.com
Shelley Hollingsworth	Siemens 1745 Corporate Dr. Ste 240 Norcross, GA 30093	770-935-2000	770-935-2950	Shelley.Hollingsworth@Siemens.com
JEFF MINTON	Comfort Systems USA Southeast 2275 Northwest Pkwy suite 105 Marietta GA 30067	404-697-4176 Cell 770-544-0600	770-935-544-0646	Jeff.Minton@CSUSA Southeast.com
W. Kirk Gravatt	Howey Well	770-689-0420	770-689-0420	KIRK.GRAVATT@HOWEYWELL.COM

PRE- BID CONFERENCE
 HVAC FULL SERVICE MONTHLY MAINTENANCE CONTRACT FOR
 64 COBB COUNTY BUILDINGS
 SEALED BID #10-5468
 COBB COUNTY PARKS, RECREATION AND CULTURAL AFFAIRS DEPARTMENT
 FEBRUARY 9, 2010

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	FAX # (INCLUDE AREA CODE)	E-MAIL ADDRESS
Rusty Clough	Johnson Controls Inc. 1350 Northmeadow Pkwy Suite 100 Roswell Ga. 30076	770-243-9131	770-663-1490	russell.h.clough@jci.com
Rick Jenkins	BARSI MECHANICAL 2175 ROYAL PALM CT NORCROSS, GA 30071	770-263-9300	770-263-9400	RICK@JENKINS@BARSI.COM
LISA JAMES	CCPRCA			