

ADVERTISEMENT FOR BIDS
COBB COUNTY PURCHASING DEPARTMENT

BID OPENING DATE: MAY 28, 2009

Sealed bids from qualified contractors will be received before 12:00 NOON, May 28, 2009 in the Cobb County Purchasing Department, 1772 County Services Parkway, Marietta, GA 30008 for furnishing all labor, materials, equipment, appliances, etc. pursuant to the plans, specifications, conditions and addenda for:

**SEALED BID # 09 -5408
ROOFING SUPPLIES AND RELATED PRODUCTS AND SERVICES
COBB COUNTY PURCHASING DEPARTMENT**

PRE-BID/PROPOSAL MEETING: MAY 12, 2009 @ 10:30 A.M. EST
COBB COUNTY PURCHASING DEPARTMENT
1772 COUNTY SERVICES PARKWAY
MARIETTA, GEORGIA 30008

No bids will be accepted after the 12:00 noon deadline.

Bids are opened at 2:00 p.m. at Cobb County Purchasing Department, 1772 County Services Parkway, 2nd Floor, Bid/Meeting Room, Marietta, GA 30008. Bids received after the date and time indicated will not be considered.

Performance Bond and Labor and Material Payment Bond, or other security instruments as allowed by law each in the amount equal to 100% of the contract sum will be required of the successful bidder. Bonds must be written by a surety company licensed to do business in the State of Georgia, have a "Best's" rating of "A" or better, appear on the current U.S. Treasury Department list of sureties that are acceptable on bonds for the federal government (circular 570), and have recommended bond limits equal to or in excess of those required for this project; otherwise acceptable to the owner.

No proposal may be withdrawn for a period of sixty (60) days after date of bid opening, unless otherwise specified in the bid documents. Cobb County will consider the competency and responsibility of bidders in making the award. Cobb County reserves the right to reject any and all bids, to waive informalities and technicalities, to reject portions of the bids, and to award contracts in a manner consistent with the County and the laws governing the State of Georgia.

This solicitation and any addenda are available for download in PDF format on the Cobb County purchasing website. www.purchasing.cobbcountyga.gov

To request a copy of the proposal documents, **FAX** the following information to the Purchasing Department @ 770-528-1154 or **e-mail** requests to purchasing@cobbcounty.org:

Company name, contact name, company address, phone number and fax number.

Please reference the proposal number and the title of the proposal in the request

Advertise: MAY 1, 8, 15, 22, 2009



SUBMIT BID/PROPOSAL TO:
COBB COUNTY PURCHASING DEPARTMENT
1772 COUNTY SERVICES PARKWAY
MARIETTA, GA 30008-4012

BID/PROJECT NUMBER: 09-5408
ROOFING SUPPLIES AND RELATED PRODUCTS AND SERVICES
COBB COUNTY PURCHASING DEPARTMENT

DELIVERY DEADLINE: MAY 28, 2009 BEFORE 12:00 (NOON) EST
(NO BIDS/PROPOSALS WILL BE ACCEPTED AFTER THIS DEADLINE).

BID OPENING DATE: MAY 28, 2009 @ 2:00 P.M. IN THE PURCHASING DEPARTMENT BID ROOM.

BUSINESS NAME AND ADDRESS INFORMATION:

COMPANY NAME: _____

CONTACT NAME: _____

COMPANY ADDRESS: _____

E-MAIL ADDRESS: _____

PHONE NUMBER: _____

FAX NUMBER: _____

NAME AND OFFICIAL TITLE OF OFFICER GUARANTEEING THIS QUOTATION:

(PLEASE PRINT/TYPE) NAME _____ TITLE _____

SIGNATURE OF OFFICER ABOVE: _____
(SIGNATURE)

TELEPHONE: _____ FAX: _____

BIDDER WILL INDICATE TIME PAYMENT DISCOUNT: _____

BIDDER SHALL INDICATE MAXIMUM DELIVERY DATE: _____

BIDS RECEIVED AFTER THE DATE AND TIME INDICATED WILL NOT BE CONSIDERED. COBB COUNTY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, TO WAIVE INFORMALITIES, TO REJECT PORTIONS OF THE BID, TO WAIVE TECHNICALITIES AND TO AWARD CONTRACTS IN A MANNER CONSISTENT WITH THE COUNTY AND THE LAWS GOVERNING THE STATE OF GEORGIA.

THE ENCLOSED (OR ATTACHED) BID IS IN RESPONSE TO INVITATION NUMBER 09-5408; IS A FIRM OFFER, **AS DEFINED BY SECTION O.C.G.A. (S) 11-2-205 OF THE CODE OF GEORGIA (GEORGIA LAWS 1962 PAGES 156-178)**, BY THE UNDERSIGNED BIDDER. THIS OFFER SHALL REMAIN OPEN FOR ACCEPTANCE FOR A PERIOD OF 60 DAYS CALENDAR DAYS FROM THE BID OPENING DATE, AS SET FORTH IN THIS INVITATION TO BID UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS.

NOTICE TO BIDDERS - - BID QUOTES MUST INCLUDE INSIDE DELIVERY CHARGES

Advertise Dates: MAY 1, 8, 15, 22, 2009

BIDDING INSTRUCTIONS – TERMS AND CONDITIONS

1. PREPARATION OF BID:

- (A) Bidders are expected to examine the drawings, specifications, schedules, and all instructions. Failure to do so will be at the bidder's risk.
- (B) Each bidder shall furnish the information required by the bid form. The bidder shall sign and print or type his/her name where designated. The person signing the bid must initial erasures or other changes.
- (C) Unit price for each quotation shall be shown and such price shall include packing unless otherwise specified, along with a total and grand total where applicable. In case of discrepancy between a unit price and extended price, the unit price will be presumed correct.
- (D) Where not otherwise specified, bidders must definitely state DATE OF DELIVERY.

2. EXPLANATION TO BIDDERS:

Any explanation desired by a bidder regarding the meaning or interpretation of Invitation to Bids, Request for Proposals or Qualifications, drawings, specifications, etc., must be in writing. All questions must be received within seven (7) business days prior to the bid opening date for a response to be generated by the County to all bidders in the form of an addendum. If any statement in the bidding documents, specifications, etc., appears ambiguous to the bidder, the bidder is specifically instructed to make a written request to the Purchasing Department, unless otherwise outlined in the specifications. Any information given to a prospective bidder concerning an Invitation for Bid will be furnished to all prospective bidders, as an addendum to the invitation, if such information is necessary to bidders in submitting bids on the invitation or if the lack of such information would be prejudicial to uninformed bidders. Receipt of the addendum by a bidder must be acknowledged on the bid or by letter received before the date and time specified for the bid opening. **ORAL EXPLANATION OR INSTRUCTIONS GIVEN BEFORE THE AWARD OF THE CONTRACT WILL NOT BE BINDING.**

3. SUBMISSION OF BIDS: FACSIMILE BIDS WILL NOT BE CONSIDERED.

- (A) Any Bid Package and modifications thereof shall be enclosed in a sealed envelope, addressed to the office specified in the Invitation to Bid, with the name and address of the bidder, the date and hour of bid opening, and name of bid. A bid reply label will be included in most bid packages stating the above referenced information. Any bid package NOT having bid information on outside of package could be opened as regular mail, and bid could be disqualified.
- (B) Samples of items, when required, must be submitted within the time specified, unless otherwise specified by the County, and at no expense to the County
- (C) An item offered must at least meet specifications called for and must be of quality which will adequately service the purpose and use for which it was intended.
- (D) Full identification of each item bid upon, including brand name, make, model, and catalog number, must be furnished according to the bid specifications if requested to identify exactly what the bidder is proposing. Supporting literature may be furnished to further substantiate the proposal.
- (E) The bidder represents that the article(s) to be furnished under this Invitation to Bid is (are) new and that the quality has not deteriorated so as to impair its usefulness.
- (F) Bids cannot be withdrawn or corrected after the bid opening (except reductions or changes by the successful bidder which would be beneficial or advantageous to the County). The County as deemed necessary may reject changes.
- (G) Cobb County is exempt from Federal Excise Tax and Georgia Sales Tax.
- (H) Cobb County does not accept conditional bids.

4. DEFAULT:

The Award as a result of bids received under this invitation may be in part based on the delivery factor. Accordingly, should delivery fail to be performed within the time specified by the bidder, the bid may then be declared in default of the contract. In such event, the County may then proceed to purchase in the open market the items from another source.

5. F.O.B. POINT:

Unless otherwise stated in the Invitation to Bid and any resulting contract, all articles will be F.O.B. Destination. This means delivered, unloaded, and placed in the designated place.

6. AWARD OF CONTRACT:

The Contract will be awarded to the responsible bidder whose bid will be the most advantageous to the County, price, and other factors considered. The County will make the determination. The County reserves the right at any time to reject any and all bids, to waive informalities and technicalities, to award portions of the bid, and to award contracts consistent with the County and the laws governing the State of Georgia. Normal payment terms are net thirty (30) days after receipt of invoice by the Finance Department.



COBB COUNTY
PURCHASING DEPARTMENT
1772 County Services Parkway
Marietta, Georgia 30008-4012
(770) 528-8400/FAX (770) 528-1154
www.cobbcounty.org

IMPORTANT NOTICE – PLEASE READ CAREFULLY!!

All vendors are required to submit the ORIGINAL AND AT LEAST one (1) duplicated copy of any bid submitted to Cobb County. Please refer to your bid specifications to determine if more than one (1) copy is required. Non-submission of a duplicate copy may disqualify your bid/proposal.

A “**SEALED BID LABEL**” has been enclosed to affix to your bid. This label ***MUST*** be affixed to the outside of the envelope or package, **even if it is a “NO BID” response**. Failure to attach the label may result in your bid being opened in error or not being routed to the proper location for consideration. No bid will be accepted after the date and time specified. **IT IS THE VENDOR’S RESPONSIBILITY TO ENSURE THAT EACH BID HAS BEEN RECEIVED IN A TIMELY MANNER.**

BIDS MUST BE RECEIVED BEFORE 12:00 (NOON) ON BID OPENING DAY

Bids must be received at the Cobb County Purchasing Department. **Any bids received later than 12:00 (noon) will not be accepted.** The County accepts no responsibility for delays in the mail. Bids are to be mailed or hand delivered to:

COBB COUNTY PURCHASING DEPARTMENT
1772 COUNTY SERVICES PARKWAY
MARIETTA, GA 30008-4012

Bids will be opened at 2:00 P.M. in the Cobb County Purchasing Department, 1772 County Services Parkway, 2nd Floor, Conference/Bid Room, Marietta, GA 30008.

Thank you in advance for your cooperation.

SEALED BID LABEL

SEALED BID ENCLOSED

DELIVER TO:

COBB COUNTY PURCHASING
1772 County Services Parkway
Marietta, GA 30008-4012

SEALED BID # 09-5408 DATE: May 28, 2009

BIDS MUST BE RECEIVED BEFORE 12:00 NOON

**DESCRIPTION: Roofing Supplies and
Related Products and Services**

PLEASE ATTACH LABEL TO OUTSIDE OF BID PACKAGE



COBB COUNTY
PURCHASING DEPARTMENT
1772 County Services Parkway
Marietta, Georgia 30008-4012
(770) 528-8400/FAX (770) 528-8428
www.cobbcounty.org

Dear Vendor

Vendors wishing to do business with Cobb County Government need to activate and update their accounts in the new County financial and purchasing system.

Periodically the Vendor Account Listing within this Cobb County system is purged. **Vendors not activated in the Vendor Self Service System (VSS) may be deleted from the listing of those vendors eligible to do business with Cobb County.**

Activating vendor accounts and updating the commodities your company can provide will enable the Purchasing Department to more accurately solicit quotations from your company.

Cobb County Government would like to identify individuals/businesses certified and/or meeting the definition of a Disadvantaged Business Enterprise (DBE) who are providing products and/or services to Cobb County. Please specify when you activate or update your accounts if your company is a Disadvantaged Business Enterprise (DBE) participant (Female, Black American, Hispanic American and any other minority owned business).

Vendors should go on line at **www.cobbpurchasing.org** to activate and update accounts by creating their own user name and password.

Vendors must submit a new W-9 form to Cobb County Finance Department, 100 Cherokee Street, Suite 400, Marietta, GA 30090-7000, if the following updates/changes are made to your vendor account:

- ❖ **Vendor Name Change**
- ❖ **Vendor TIN Change**
- ❖ **Vendor Address Change**

Vendors who do not have computer access may active their accounts in the Cobb County Purchasing Department located at 1772 County Services Parkway, Marietta, GA 30008. For assistance please call the Purchasing Department at 770-528-8400.

Thank you for your interest in doing business with Cobb County.

Mark Kohntopp
Purchasing Division Manager



Cobb County...Expect the Best!

INVITATION TO BID

**SEALED BID # 09 – 5408
ROOFING SUPPLIES AND RELATED PRODUCTS AND SERVICES
COBB COUNTY PURCHASING DEPARTMENT**

BID OPENING DATE: MAY 28, 2009

**PRE-PROPOSAL CONFERENCE: MAY 12, 2009 @ 10:30 A.M. (E.S.T.)
COBB COUNTY PURCHASING DEPARTMENT
1772 COUNTY SERVICES PARKWAY
MARIETTA, GEORGIA 30008**

BIDS ARE RECEIVED IN THE
COBB COUNTY PURCHASING DEPARTMENT
1772 COUNTY SERVICES PARKWAY
MARIETTA, GEORGIA 30008
BEFORE 12:00 (NOON) BY THE BID OPENING DATE

BIDS WILL BE OPENED IN THE COBB COUNTY PURCHASING DEPARTMENT
BID/MEETING ROOM AT 2:00 P.M.

**VENDORS ARE REQUIRED TO SUBMIT THE ORIGINAL AND 7 PAPER COPIES AND
7 COPIES ON CR-ROM DISK
(UNLESS OTHERWISE SPECIFIED IN BID SPECIFICATIONS)**

N.I.G.P. COMMODITY CODE: 77072

NAME: _____

ADDRESS: _____

REPRESENTATIVE: _____

PHONE: _____ FAX: _____

E-MAIL _____

NOTE: The Cobb County Purchasing Department will not be responsible for the accuracy or completeness of the content of any Cobb County Invitation to Bid or Request for Proposal or subsequent addenda thereto received from a source other than the Cobb County Purchasing Department.



COMPETITIVE SOLICITATION

BY COBB COUNTY, GEORGIA

FOR

ROOFING SUPPLIES AND RELATED PRODUCTS AND SERVICES

ON BEHALF OF ITSELF AND OTHER GOVERNMENT AGENCIES

AND MADE AVAILABLE THROUGH THE U.S. COMMUNITIES

GOVERNMENT PURCHASING ALLIANCE

INVITATION TO BID (ITB) # 09-5408

Response Due: May 28, 2009

**BIDDING INFORMATION
INVITATION TO BID # 09-5408
ROOFING SUPPLIES AND
RELATED PRODUCTS AND SERVICES**

Sealed bids will be received until **12:00 noon on May 28th, 2009**, by the Board of Commissioners of Cobb County, Georgia, **at the Cobb County Purchasing Department located at 1772 County Services Parkway** in Marietta, Georgia. **NO BIDS WILL BE ACCEPTED AFTER THE 12:00 NOON DEADLINE.** Those received late will be unopened. No submitted bid may be withdrawn after the scheduled bid opening time for a period of ninety (90) days.

Indicate firm name, RFP number, and opening date on the front of each sealed proposal envelope or package. One (1) original and seven (7) copies (marked as such) of the proposal and seven (7) electronic copies (either flash drive or CD ROM). In addition, seven (7) copies of the pricing proposal shall be provided. Electronically submitted (email/fax) proposals will not be accepted.

A pre-bid conference will be held on Tuesday, May 12, 2009, at 10:30 am, at the Cobb County Purchasing Department, located at 1772 County Services Parkway, Marietta, GA 30008. All bidders are urged to attend. Bidders are strongly encouraged to review and become familiar with the solicitation documents prior to the pre-bid conference. All questions pertaining to this Invitation to Bid must be submitted in writing by Tuesday, May 19, 2009, 5:00 PM EST. to:

Mr. Rick Brun, Purchasing Director
Cobb County Purchasing Department
Marietta, GA 30008
1772 County Services Parkway
E-mail: purchasing@CobbCounty.org
Fax: 770-528-1154

OVERVIEW

1. MASTER AGREEMENT

Cobb County, Georgia (herein “Lead Public Agency”) on behalf of itself and all states, local governments, school districts, and higher education institutions in the United States of America, and other government agencies and nonprofit organizations (herein “Participating Public Agencies”) is soliciting bids from qualified suppliers to enter into a Master Agreement (ExhibitAA) for a complete line of Roofing Supplies and Related Products and Services (herein “Products and Services”).

ALL PRODUCTS OFFERED MUST BE NEW, UNUSED, LATEST DESIGN AND TECHNOLOGY.

1.1 Term of Master Agreement.

The Master Agreement awarded as a result of bids submitted under this Invitation to Bid shall extend from the date of award for a period of thirty six (36) full months.

1.2 Pricing.

Prices shall remain fixed for the first twelve months (12) of the Master Agreement term. Reasonable price changes based on market conditions and price/cost analysis may be made after the initial twelve months (12). The Supplier shall supply documentation satisfactory to Cobb County, such as: documented changes to Producers Price Indexes; Consumer Price Indexes; or a manufacturer’s published notification of price change(s).

Cobb County will evaluate this information to determine if revising the pricing is considered fair and reasonable to the satisfaction of Cobb County. Requests for any such change must be received in writing by the Cobb County Purchasing Department thirty (30) days prior to the expiration of the original contract term. The County may cancel the contract if the price increase request is not approved.

All price reductions at the manufacturers’ or distributors’ level shall be reflected in a reduction of the contract price(s) to Cobb County retroactive to the effective date of the price reduction(s).

1.3 Option to Extend the Term of the Master Agreement.

The Master Agreement is renewable, at the option of Cobb County Government, and upon written agreement by the vendor. However, the total duration of this contract, including the exercise of any options, shall not exceed five (5) years (initial thirty six (36) month period) and two (2) additional twelve (12) month extension periods.

2. OBJECTIVES

- A. Provide a comprehensive competitively solicited Master Agreement offering Products and Services to Participating Public Agencies;
- B. Establish the Master Agreement as a Supplier’s primary offering to Participating Public Agencies;

- C. Achieve cost savings for Suppliers and Participating Public Agencies through a single competitive solicitation process that eliminates the need for multiple bids or proposals;
- D. Combine the volumes of Participating Public Agencies to achieve cost effective pricing;
- E. Reduce the administrative and overhead costs of Suppliers and Participating Public Agencies through state of the art ordering and delivery systems;
- F. Provide Participating Public Agencies with environmentally responsible products and services.

3. GENERAL DEFINITION OF PRODUCTS AND SERVICES

Suppliers that are nationally recognized and qualified are expected to propose the broadest possible selection of roofing systems, products and related services that they offer commercially. The intent of this ITB is to provide Participating Public Agencies with turn-key solutions to meet their various roofing needs. Therefore, the supplier must demonstrate that it has sufficient experience in providing and installing roof systems, roofing services and other related services. The supplier must demonstrate in its response that it possesses the necessary qualifications, including financial stability, references, bonding, materials, equipment, and labor to Participating Public Agencies. The Master Agreement shall be available to Participating Public Agencies who wish to purchase roofing products separately, roofing installation services separately, or any combination of products and services together.

4. U.S. COMMUNITIES

U.S. Communities Government Purchasing Alliance (herein “U.S. Communities”) assists Participating Public Agencies reduce the cost of purchased goods through strategic sourcing that combines the volumes and the purchasing power of public agencies nationwide. This is accomplished through an award of competitively solicited contracts for high quality products and services by large and well recognized public agencies (herein “Lead Public Agencies”). The contracts provide for use by not only the respective Lead Public Agency, but also by other Participating Public Agencies.

National Sponsors

U.S. Communities is jointly sponsored by the National Institute of Governmental Purchasing (NIGP), the National Association of Counties (NACo), the National League of Cities (NLC), the Association of School Business Officials International (ASBO) and the United States Conference of Mayors (USCM) (herein “National Sponsors”).

Advisory Board

The U.S. Communities Advisory Board is made up of key government purchasing officials from across the United States.

Each Advisory Board Member is expected to actively participate in product bids and selection, participate in policy direction, and share expertise and purchasing innovations.

Current U.S. Communities Advisory Board Members

City of Charlotte/Mecklenburg, NC	Hillsborough Schools, FL
City of Los Angeles, CA	City of Houston, TX
Cobb County, GA	Los Angeles County, CA
Dallas County, TX	Maricopa County, AZ
Davis Joint Unified Schools, CA	Miami-Dade County/Public Health Trust, FL
City and County of Denver, CO	City of San Antonio, TX
Emory University	San Diego Unified School District, CA
Fairfax County, VA	City of Seattle, WA
Harford County Public Schools, MD	North Carolina State University, NC
Hennepin County, MN	Great Valley School District, PA

Participating Public Agencies

Today more than 36,000 public agencies utilize U.S. Communities contracts and suppliers to procure over \$1.3 Billion Dollars in products and services annually. Each month more than 400 new public agencies register to participate. The continuing rapid growth of public agency participation is fueled by the program's proven track record of providing public agencies unparalleled value.

The Supplier(s) must communicate directly with any Participating Public Agency concerning the placement of orders, issuance of the purchase order, contractual disputes, invoicing, and payment.

Cobb County, Georgia is acting as "Contracting Agent" for the Participating Public Agencies and shall **not** be held liable for any costs, damages, expenses, fees, liabilities, etc. incurred by any other Participating Public Agency.

Each Participating Public Agency enters into a Master Intergovernmental Cooperative Purchasing Agreement (MICPA) outlining the terms and conditions that allow access to the Lead Public Agencies' Master Agreements. Under the terms of the MICPA, the procurement by the Participating Public Agency shall be construed to be in accordance with, and governed by, the laws of the state in which the Participating Public Agency resides. A copy of the MICPA is attached as Appendix A.

Estimated Volume

The estimated dollar volume of Products and Services purchased under the proposed Master Agreement is \$150 Million Dollars annually. This estimate is based on the anticipated volume of the Lead Public Agency, the U.S. Communities Advisory Board members, and current sales within the U.S. Communities program. While there is no minimum quantity of products required to be purchased under the proposed Master Agreement, Cobb County, Georgia and the U.S. Communities Advisory Board Members are committed to utilizing the Master Agreement. The Advisory Board members shall determine if the Master Agreement is of value to their agency, and will promote the Master Agreement among other public agencies

nationwide and internationally. The Advisory Board in 2009 is estimated to purchase more than \$125 Million Dollars of products and services from existing U.S. Communities contracts.

Marketing Support

U.S. Communities provides marketing support for each Supplier's products through the following:

- National Sponsors as referenced above.
- State Associations of Counties, Schools and Municipal Leagues.
- Administrative and marketing personnel that directly promote the U.S. Communities Suppliers to Participating Public Agencies through public agency meetings, direct mail, national publications, annual meetings and a network of K-12, City, County, Higher Education and State Associations.
- U.S. Communities provides Suppliers government sales training, and a host of online marketing and sales management tools to effectively increase sales through U.S. Communities.

Multiple Awards

Multiple awards may be issued as a result of the solicitation. Multiple Awards will ensure that any ensuing Master Agreements fulfill current and future requirements of the diverse and large number of Participating Public Agencies.

Evaluation of Bids

Bids will be evaluated by the Lead Public Agency in accordance with, and subject to, the relevant statutes, ordinances, rules and regulations that govern its procurement practices.

U.S. Communities Advisory Board members or other public agencies will assist the Lead Public Agency in evaluating bids. The Supplier(s) that respond(s) affirmatively, meets the minimum qualifications and offers the lowest priced bid will be eligible for a contract award. U.S. Communities reserves the right to make available or not make available Master Agreements awarded by a Lead Public Agency to Participating Public Agencies.

SUPPLIER QUALIFICATIONS

5. SUPPLIERS

Commitments

U.S. Communities views the relationship with an awarded Supplier as an opportunity to provide maximum benefit to both the Participating Public Agencies and to the Supplier.

The successful foundation of the relationship requires commitments from both U.S. Communities and the Supplier. U.S. Communities requires the Supplier to make the four commitments set forth below (Corporate, Pricing, Economy, Sales) to ensure that Supplier is providing the highest level of public benefit to Participating Public Agencies:

(a) **Corporate**. Supplier shall ensure that the U.S. Communities program and the Master Agreement are actively supported by Supplier's senior executive management.

(i) The pricing, terms and conditions of the Master Agreement shall be Supplier's primary offering to Public Agencies.

(ii) Supplier shall advise all existing Public Agencies that are current customers of Supplier as to the value and pricing benefits offered under the Master Agreement.

(iii) Upon authorization by a Public Agency, Supplier shall transition such Public Agency to the pricing, terms and conditions of the Master Agreement.

(iv) Supplier shall provide a national/senior management account representative with the authority and responsibility to ensure that the Supplier's Commitments are maintained at all times. Supplier shall also designate a lead referral contact person who shall be responsible for receiving communications from U.S. Communities concerning new Participating Public Agency registrations and for ensuring timely follow-up by Supplier's staff to requests for contact from Participating Public Agencies. Supplier shall also provide the personnel necessary to implement and support a supplier-based internet web page dedicated to Supplier's U.S. Communities program and linked to U.S. Communities' website and shall implement and support such web page.

(v) Supplier shall demonstrate in its request for proposal ("RFP") or invitation to bid ("ITB") response and throughout the term of the Master Agreement that senior management fully supports the U.S. Communities program and its commitments and requirements. Senior management is defined as the executive(s) with companywide authority.

(vi) Supplier's field force (direct and/or authorized dealer or representative) must lead with the Master Agreement when calling on Public Agencies. If Supplier has alternate cooperative vehicles (i.e. state contracts, regional cooperatives) the Master Agreement shall be the lead offering and not just one of Supplier's options. If Supplier meets resistance or objection to utilizing the Master Agreement from a Public Agency, prior to offering an alternate contract option, Supplier's sales representative must contact the U.S.

Communities Program Manager in the area and request assistance in overcoming the barrier or objection. If the U.S. Communities Program Manager is unable to resolve the Public Agency's objection, Supplier is permitted to pursue other options.

(vii) In states where Supplier has an existing state contract or cooperative contract, Supplier shall notify the state of the Master Agreement and transition the state to the pricing, terms and conditions of the Master Agreement upon the state's request. Regardless of whether the state decides to transition to the Master Agreement, Supplier shall primarily offer the Master Agreement to all counties, cities, special districts, local governments, school districts, private K-12 schools, technical or vocational schools, higher education institutions (including community colleges, colleges and universities, both public and private), other government agencies and nonprofit organizations located within the state.

(b) **Pricing.** Supplier represents to U.S. Communities that the pricing offered under the Master Agreement is the lowest overall available pricing (net to purchaser) that it offers to Public Agencies.

(i) **Contracts Offering Lower Prices.** If a pre-existing contract and/or a Public Agency's unique buying pattern provide one or more Public Agencies a lower price than that offered under the Master Agreement, Supplier shall be required to match that lower pricing for customers under the Master Agreement and inform the eligible Public Agencies that the lower pricing is available under the Master Agreement. If an eligible Public Agency requests to be transitioned to the Master Agreement, Supplier shall do so and report the Public Agency's purchases under the U.S. Communities contract going forward. The price match only applies to the eligible Public Agencies. Below are three examples of Supplier's obligation to match the pricing under Supplier's contracts offering lower prices:

(A) Supplier holds a state contract with lower pricing that is available to all Public Agencies within the state. Supplier would be required to match the lower state pricing under the Master Agreement and make it available to all Public Agencies within the state.

(B) Supplier holds a regional cooperative contract with lower pricing that is available only to the ten cooperative members. Supplier would be required to match the lower cooperative pricing under the Master Agreement and make it available to the ten cooperative members.

(C) Supplier holds a contract with an individual Public Agency. The Public Agency contract does not contain any cooperative language and therefore other Public Agencies are not eligible to utilize the contract. Supplier would be required to match the lower pricing under the Master Agreement and make it available only to the individual Public Agency.

(ii) **Deviating Buying Patterns.** Occasionally U.S. Communities and Supplier may interact with a Public Agency that has a buying pattern or terms and conditions that considerably deviate from the normal Public Agency buying pattern and terms and conditions, and causes Supplier's pricing under the Master Agreement to be higher than an alternative contract held by Supplier. This could be created by a unique end-user preference or requirements. In the event that this situation occurs, Supplier may address the issue by lowering the price under the Master Agreement on the item(s) causing the large deviation for that Public Agency. Supplier would not be required to lower the price for other Public Agencies.

(iii) Supplier's Options in Responding to a Third Party RFP or ITB.

While it is the objective of U.S. Communities to encourage Public Agencies to piggyback onto its contracts rather than issue their own RFPs and ITBs, U.S. Communities recognizes that for various reasons some Public Agencies will issue their own solicitations. The following options are available to Supplier when responding to a Public Agency solicitation:

(A) Supplier may opt not to respond to the RFP or ITB. Supplier may make the Master Agreement available to the Public Agency as a comparison to its solicitation responses.

(B) Supplier may respond with the pricing, terms and conditions of the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement.

(C) If competitive conditions require pricing lower than the standard Master Agreement pricing, Supplier may submit lower pricing through the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement.

(D) Supplier may respond to the RFP or ITB with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement.

(E) Supplier may respond to the RFP or ITB with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement and if an alternative response is permitted, Supplier may offer the pricing under the Master Agreement as an alternative for consideration.

(c) **Economy.** Supplier shall demonstrate the benefits, including the pricing advantage, of the Master Agreement over alternative competitive solicitation pricing and shall proactively offer the terms and pricing under the Master Agreement to Public Agencies as a more effective alternative to the cost and time associated with such alternate bids and solicitations.

(d) **Sales.** Supplier shall market the Master Agreement through Supplier's sales force or dealer network that is properly trained, engaged and committed to offering the Master Agreement as Supplier's primary offering to Public Agencies. Supplier's sales force compensation and incentives shall be greater than or equal to the compensation and incentives earned under other contracts to Public Agencies.

(i) **Supplier Sales.** Supplier shall be responsible for proactive direct sales of Supplier's goods and services to Public Agencies and the timely follow-up to sales leads identified by U.S. Communities. Use of product catalogs, targeted advertising, direct mail and other sales initiatives are encouraged. All of Supplier's sales materials targeted towards Public Agencies shall include the U.S. Communities logo. U.S. Communities shall provide Supplier with its logo and the standards to be employed in the use of the logo. Supplier shall assist U.S. Communities by providing camera-ready logos and by participating in related trade shows and conferences. At a minimum, Supplier's sales initiatives shall communicate that (i) the Master Agreement was competitively solicited by the Lead Public Agency, (ii) the Master Agreement provides the best government pricing, (iii) there is no cost to Participating Public Agencies, and (iv) the Master Agreement is a non-exclusive contract.

(ii) Branding and Logo Compliance. Supplier shall be responsible for complying with the U.S. Communities branding and logo standards and guidelines. Prior to use by Supplier, all U.S. Communities related marketing material must be submitted to U.S. Communities for review and approval.

(iii) Sales Force Training. Supplier shall be responsible for the training of its national sales force on the Master Agreement and U.S. Communities program. U.S. Communities shall be available to train regional or district managers and generally assist with the education of sales personnel.

(iv) Participating Public Agency Access. Supplier shall establish the following communication links to facilitate customer access and communication:

(A) A dedicated U.S. Communities internet web-based homepage containing:

- (1) U.S. Communities standard logo with Founding Co-Sponsors logos;
- (2) Copy of original request for proposal or invitation to bid;
- (3) Copy of Master Agreement including any amendments;
- (4) Summary of products and pricing;
- (5) Electronic link to U.S. Communities' online registration page; and
- (6) Other promotional material as requested by U.S. Communities.

(B) A dedicated toll-free national hotline for enquiries regarding U.S. Communities.

(C) A dedicated email address for general inquiries in the following format: uscommunities@(name of supplier).com.

(v) Electronic Registration. Supplier shall be responsible for ensuring that each Public Agency has completed U.S. Communities' online registration process prior to processing the Public Agency's first sales order.

(vi) Supplier's Performance Review. Upon request by U.S. Communities, Supplier shall participate in a performance review meeting with U.S. Communities to evaluate Supplier's performance of the covenants set forth in this Agreement.

U.S. Communities Administration Agreement

The Supplier is required to execute the U.S. Communities Administration Agreement (attached hereto as Appendix B) prior to the award of the U.S. Communities contract. The Agreement outlines the Supplier's general duties and responsibilities in implementing the U.S. Communities contract.

The executed U.S. Communities Administration Agreement is required to be submitted with the supplier's bid response without exception or alteration. Failure to do so will result in disqualification.

SUPPLIER QUALIFICATION WORKSHEET

Suppliers are required to meet specific qualifications. Please respond in the spaces provided after each qualification statement below:

- A. State if pricing for all Products/Services offered will be the most competitive pricing offered by your company to Participating Public Agencies nationally.
YES___ NO___
- B. Does Supplier have the ability to provide service to any Participating Public Agencies in over 35 states?
YES___ NO___
- C. Does Supplier have a national sales force or dealer network with the ability to call on Participating Public Agencies in Over 35 states?
YES___ NO___
- D. Did Supplier have sales greater than \$50 million last year?
YES___ NO___
- E. Does Supplier have existing capacity to provide toll-free telephone and state of the art electronic, facsimile and internet ordering and billing?
YES___ NO___
- F. Will your company assign a dedicated Senior Management level Account Manager to support the resulting U.S. Communities contract?
YES___ NO___
- G. Does Supplier agree to respond to all agency referrals from U.S. Communities within 2 business days?
YES___ NO___
- H. Does Supplier maintain records of your overall Participating Public Agencies' sales that you can and will share with U.S. Communities to monitor program implementation progress?
YES___ NO___
- I. Will Supplier commit to the following program implementation schedule?
YES___ NO___
- J. Will the U.S. Communities contract be your lead public offering to Participating Public Agencies?
YES___ NO___

New Supplier Implementation Checklist		Target Completion After Award
1. First Conference Call		One Week
	<ul style="list-style-type: none"> Discuss expectations Establish initial contact people & roles Outline kickoff plan Establish WebEx training date 	
2. Administrative Agreement Signed		One Week
	<ul style="list-style-type: none"> Lead Public Agency agreement signed 	
3. Supplier Login Established		One Week
	<ul style="list-style-type: none"> complete Supplier initiation form Complete Supplier product template Create user account & user ID - Communicate to Supplier 	
4. Initial Sr. Management Meeting		Two Weeks
	<ul style="list-style-type: none"> Review commitments Discuss National Account Manager (NAM) role & staff requirements Discuss reporting process & requirements Review kickoff plan Determine field sales introductory communication plan 	
5. Initial NAM & Staff Training Meetings		Two Weeks
	<ul style="list-style-type: none"> Discuss expectations, roles & responsibilities Introduce and review web-based tools Discuss sales organization & define roles Review with NAM Review process & expectations with NAM and lead referral person Discuss marketing plan and customer communication strategy Discuss Admin process/expectations & provide admin support training 	
6. Review Top 10 Local Government Contracts		Two Weeks
	<ul style="list-style-type: none"> Determine strategies with NAM 	
7. Program Contact Requirements		Two Weeks
	<ul style="list-style-type: none"> Supplier contacts communicated to U.S. Communities Staff Dedicated email Dedicated toll free number Dedicated fax number 	
8. Web Development		
	<ul style="list-style-type: none"> Initiate IT contact 	Two Weeks
	<ul style="list-style-type: none"> Website construction 	Three Weeks
	<ul style="list-style-type: none"> Website final edit 	Four Weeks

Product upload to U.S. Communities site	Four Weeks
9. Sales Training & Roll Out	
Regional Manager (RM) briefing - Coordinate with NAM	One Week
Initial remote WebEx training for all sales - Coordinate with NAM	Two Weeks
Top 10 metro areas - Coordinate with NAM & RM	Four Weeks
Initiate contact with Advisory Board (AB) members	Four Weeks
Training plan for other metros	
10. Marketing	
General announcement	
1 Page Summary with Supplier contacts	
Branding of program	
Supplier handbook	
Announcement to AB and Sponsors	
11. Green Initiative	
Identify Green Products	Two Weeks
- Certifications	
- New product identification	
Identify green expert	
Green reporting	Six Weeks
Upload product to U.S. Communities website	Four Weeks
- Product description	
- Picture	
- SKU	
Green marketing material	Six Weeks
- Approved by U.S. Communities	
- Printed/ Images	
- Articles/ Best Practices/ Supplier internal green practices	
- Workshops	
- Green tradeshow	
- 3rd Party green vendors	

6. BIDDER QUALIFICATIONS FOR U.S. COMMUNITIES NATIONAL CONTRACT

In addition to the supplier commitments listed above, suppliers are required to meet specific qualifications. Respond to each qualification statement below:

6.1 State if pricing for all Products offered will be the most competitive pricing offered by your company to Participating Public Agencies nationwide.

6.2 Does your company have a national sales force or dealer network with the ability to call on Participating Public Agencies in over 35 states?

6.3 Will your company assign a dedicated National Account Manager to support the resulting U.S. Communities National Contract?

6.4 Will the program be your lead public offering to Participating Public Agencies?

7. SUPPLIER INFORMATION

7.1 Bidders are required to provide the following information:

7.2 Describe the capacity of your company to broaden the scope of the contract and keep the product offerings current and ensure that latest products, green products, standards and technology for Roofing and Related Products and Services are available.

7.3 Provide a description of any environmental attributes, including the use of recycled content and any green certifications related to the products and services to be provided.

7.4 Qualifications, Experience and Project Management, Capabilities

7.4.1 List the states where the bidder is licensed to do business.

7.4.2 List the states where the bidder has engaged sub-contractors who are licensed to do business and provide the names and contact information for such sub-contractors.

7.4.3 Bidders must have a license from the State of Georgia to perform the work as described in this Invitation Bid. Bidders must provide evidence of such license.

8. QUALIFICATION CRITERIA: EXPERIENCE

8.1 Bidders must provide a work history that describes their experience in providing labor, supervision, materials, equipment, tools, transport, supplies and installation services for Roofing and related products.

8.2 Bidders must have a minimum of five years experience in North America and must have successfully provided and installed a minimum of 150 turn-key roofing projects.

8.3 Bidders must provide the Contractor's Experience Record/Superintendent's Experience Record, attached hereto as Appendix C. A minimum of 20 different references must be provided. Please provide customers references from a minimum of 10 states. The Lead Public Agency reserves the right to check references other than those submitted. The following information shall be provided in reference to each contract

experience submitted:

- Customer name and location of contract
- Size and type of roof installed
- Start date and completion date
- Total cost of project
- Names and phone numbers of major subcontractors, if applicable
- Name, phone number, address, fax number, e-mail address, and title of the primary point of contact, a secondary point-of-contact may also be provided

9. QUALIFICATION CRITERIA: PAST PERFORMANCE

Bidders are required to submit with their bid package detailed descriptions of the following performance criteria:

9.1 Business Operations Plan should include, but is not limited to: A detailed description of the business or service offered, how the business functions on a continuing basis (short and long term projects), quality of relevant services, steps taken to adhere to project budgets, any problems encountered and how they were handled (if any). Include an explanation of any roof failures and how they were resolved.

9.2 Describe your firm's history of customer relationships with previous customers and/or Cobb County, Georgia.

9.3 The ability to meet set schedules with minimal disruption in service.

9.4 Provide the safety record of your firm for the past five years.

10. QUALIFICATION CRITERIA: PROJECT MANAGEMENT ABILITY

10.1 Bidders are required to describe their firm's plan to manage the Master Agreement. Explain how your firm would intend to staff and operate the project. Present your project management procedures and staffing in the following order:

10.1.1 Provide an organizational chart stating job titles, responsibilities and number of years of experience for each person. Identify the principals, supervisory staff and project superintendent to be assigned to the Master Agreement. Identify a key employee, and alternate, one of which shall be on-call, at all times, throughout an awarded contract period. Bidders must also include in their bid submission, the procedures by which key personnel assigned to a potential contract can be reached by the Lead Public Agency prior to and after the Master Agreement has been awarded. All Bidders are required to submit with their bid package the resumes for the individuals identified.

10.1.2 The Lead Public Agency shall be notified in writing, of any change to the list of key individuals identified in section 10.1.1 above. This notification must include a current resume of the individual's selected replacement. The replacement must meet all experience and other requirements set forth within this document.

10.2 Supplier and its sub-contractors, if applicable, must be able to demonstrate its past experience on at least 150 turnkey roofing systems in the United States within the past five years. Provide a list of major subcontractors used in the last 12 months including types of

installations and sizes of roofing project, location, subcontractor role and portion of the work, subcontractor contact names, telephone and fax numbers, and email addresses.

10.3. Describe your company's customer service/public relations program, down to the frontline crews and including sub-contractors (if applicable). Include examples all training provided to your employees.

10.4 Quality Control Procedures. Describe your firm's process for ensuring quality. State how a plan will be developed for the work performed for Participating Public Agencies. Describe any quality problems your firm has documented in the past five years.

11. QUALIFICATION CRITERIA: FINANCIAL STATEMENT

Bidders must show a recent history of financial solvency and provide the following:

11.1 Financial Statement: Attach a financial statement, independently certified, including your organization's latest balance sheet and income statement (stating the accounting method used) and showing the following items:

11.1.1 Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses).

11.1.2 Net Fixed Assets.

11.1.3 Other Assets.

11.1.4 Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes).

11.1.5 Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).

11.1.6 Name and address of firm preparing attached financial statement, and date thereof.

11.1.7 State whether the Bidder has ever had a bankruptcy petition filed in its name, voluntarily or involuntarily. If yes, specify the date, circumstances, and resolution.

11.1.8 State whether the Bidder is currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity. If yes, specify all relevant details.

11.1.9 All Bidders must provide current credit rating information including latest Dun and Bradstreet report.

12. QUALIFICATION CRITERIA: BONDING CAPACITY

Indicate your firm's maximum bonding capability. Bidders must be capable of securing a Performance Bond up to \$50,000,000. Bidders are required to provide a signed and notarized statement from a surety company authorized to transact business in all fifty (50) states.

13. EVALUATION CRITERIA

13.1 Bidders must provide all of the information required within the solicitation document to be eligible for qualification. The selection and advisory committee will review all submittals and evaluate the bids to determine if the Bidder meets all of the qualification criteria identified.

13.2 If a Bidder is not an organization meeting the minimum experience, past performance, project management, financial, bonding, safety, state license and registration, , it will be considered “not responsible” and will not be considered further in the evaluation process.

13.3 The Lead Public Agency also emphasizes its intention not to award any contract to a bidder whose past performance shows its firm to be generally late in performance of roofing contracts.

13.4 The ability of the low bidder to provide the required bonds will not in and of itself establish the responsibility of the bidder.

13.5 References may be contacted with the information contained in the Bid submittal. The relationship of the reference to the Bidder will be established and the title of the reference recorded. Any reference indicating the Bidder failed to perform, was difficult to work with, made unreasonable claims, or staffed the project with poorly qualified personnel may be basis for disqualification of a Bidder. Each reference will be questioned about the following:

- Bidder’s overall performance
- Any problems that developed while performing
- Bidder’s organization
- How well the Supplier cooperated
- Problems with roofing work
- Adherence to established schedule
- Quality and performance of Supplier’s personnel, subcontractors and/or its agents

13.6 ALTERNATIVE COSTING METHOD

If a project requires goods and services that are not covered in the pricing schedule or if a product or service is required that is more appropriate to be custom designed and manufactured to meet an individual project site’s conditions and/or provided for a unique application or project, the Supplier may use the alternative costing method as follows:

The Supplier will be required to:

Obtain three (3) written cost proposals from local providers;
Use the most advantageous cost proposal;
Apply the U.S. Communities discount as submitted on the Pricing Schedule;
All products and services falling under this category must be submitted in advance and approved by the Participating Public Agency prior to being included in any quote or proposal from the Supplier.

13.7 PRICE LISTS FOR ADDITIONAL PRODUCTS

The intent is to enter into a Master Agreement for a complete line of roofing systems, products and related services. Therefore, in addition to specific line items listed on the pricing schedules, bidders are encouraged to provide Manufacturer's Price Lists for additional related products including green products.

Bidders shall attach to the pricing schedule one copy of one price list or retail price sheet, clearly marking the column to which the discount is applied for each item listed. Manufacturer's Price Lists shall be the currently published National Standard Manufacturer's Price Lists. The supplier's Retail Price Sheets shall be the current Price Sheet at the time of bid submission. Bidders shall quote the percentage of discount from the Manufacturer's Price List or Retail Price Sheet cited above and shall furnish a copy of same with the bid submission. Discounts must be stated as a single percentage.

FAILURE TO PROVIDE THE MANUFACTURER'S PRICE LIST OR RETAIL PRICE SHEET MAY BE CAUSE FOR REJECTION OF THE BID.

When award is made, the successful Supplier shall furnish current catalogs and price lists which shall become a part of the contract. The Supplier's name and address shall appear on all catalogs and price lists. Where the price list shows more than one column of prices, Supplier shall clearly mark the column which represents its bid. If a fee or charge is to be made, it should be indicated on the Pricing Schedule.

The pricing schedules of those bidders deemed qualified in all respects pertaining to this Invitation for Bid will then be evaluated to determine the lowest responsive and responsible bid(s). The final basis for award will be the result of a sample project or projects based on your Pricing Schedule submitted at bid closing. Sample project(s) will be provided after bid opening.

14. SUPPLIER INFORMATION

Please respond to the following requests for information about your company:

Company

1. A brief history and description of your company;
2. Total number and location of sales persons employed by your company;
3. Number and location of distribution outlets (if applicable);
4. Number and location of support centers (if applicable);
5. Annual sales for 2006, 2007 and 2008;
6. Submit your current Federal Identification Number and latest Dun & Bradstreet report.

Products

1. Provide a description of the Products and Services to be provided by the major product category set forth in this document. The primary objective is for each Supplier to provide its complete product and service offerings so that Participating Public Agencies may order a range of product as appropriate for their needs;
2. Provide a description of all products and services to be provided your company;
3. Describe any special programs that your company offers that will improve customers' ability to access Products;
4. Describe the capacity of your company to broaden the scope of the contract and keep the product offerings current and ensure that latest products, standards and technology for roofing supplies and related materials and services; and
5. Provide a brief description of any company environmental initiatives, including any green products or solutions that that a Participating Public Agency may order.

Administration

1. Describe your company's capacity to employ EDI, telephone, electronic, with a specific proposal for processing orders under the Master Agreement. State which forms of ordering allow the use of a procurement card and the accepted banking (credit card) affiliation;
2. Describe your company's internal management system for processing orders from point of customer contact through delivery and billing;
3. Describe your company's implementation and success with existing cooperative purchasing programs, if any, and provide the entity's name(s), contact person(s) and contact information as reference(s);

4. Describe the capacity of your company to report quarterly sales under the Master Agreement by Participating Public Agency within each U.S. state;
5. Please provide any suggested improvements and alternatives for doing business with your company that will make this arrangement more cost effective for your company and Participating Public Agencies; and
6. Provide a list of any third party e-procurement services or portals that your company utilizes to facilitate public agency ordering and access.

15. State Notice Addendum

Pursuant to certain state notice provisions the following public agencies and political subdivisions of the referenced public agencies are eligible to access the contract award made pursuant to this solicitation. Public agencies and political subdivisions are hereby given notice of the foregoing Invitation to Bid for purposes of complying with the procedural requirements of said statutes:

Nationwide:

http://www.usa.gov/Agencies/Local_Government/Cities.shtml

Other states:

Cities, Towns, Villages and Boroughs

Registered Cities, Towns, Villages and Boroughs

CEDAR MILL COMMUNITY LIBRARY
CITY COUNTY INSURANCE SERVICES
CITY OF ADAIR VILLAGE
CITY OF ALBANY
CITY OF ASHLAND
CITY OF ASTORIA OREGON
CITY OF AUMSVILLE
CITY OF AURORA
CITY OF BEAVERTON
CITY OF BOARDMAN
CITY OF BURNS
CITY OF CANBY
CITY OF CANYONVILLE
CITY OF CENTRAL POINT POLICE DEPARTMENT
CITY OF CLATSKANIE
CITY OF COBURG
CITY OF CONDON
CITY OF COOS BAY
CITY OF CORVALLIS
CITY OF COTTAGE GROVE
CITY OF DALLAS
CITY OF DAMASCUS
CITY OF DUNDEE

CITY OF EAGLE POINT
CITY OF ECHO
CITY OF ESTACADA
CITY OF EUGENE
CITY OF FAIRVIEW
CITY OF FALLS CITY
CITY OF GATES
CITY OF GEARHART
CITY OF GERVAIS
CITY OF GOLD HILL
CITY OF GRANTS PASS
CITY OF GRESHAM
CITY OF HAPPY VALLEY
CITY OF HILLSBORO
CITY OF HOOD RIVER
CITY OF JOHN DAY
CITY OF KLAMATH FALLS
CITY OF LA GRANDE
CITY OF LAKE OSWEGO
CITY OF LAKESIDE
CITY OF LEBANON
CITY OF MALIN
CITY OF MCMINNVILLE
CITY OF MEDFORD
CITY OF MILL CITY
CITY OF MILLERSBURG
CITY OF MILWAUKIE
CITY OF MORO
CITY OF MOSIER
CITY OF NEWBERG
CITY OF NORTH PLAINS
CITY OF OREGON CITY
CITY OF PHOENIX
CITY OF PILOT ROCK
CITY OF PORT ORFORD
CITY OF PORTLAND
CITY OF POWERS
CITY OF REDMOND
CITY OF REEDSPORT
CITY OF RIDDLE
CITY OF SALEM
CITY OF SANDY
CITY OF SANDY
CITY OF SCAPPOOSE
CITY OF SEASIDE
CITY OF SHADY COVE
CITY OF SHERWOOD
CITY OF SPRINGFIELD
CITY OF ST. PAUL
CITY OF STAYTON
CITY OF TIGARD, OREGON
CITY OF TUALATIN, OREGON

CITY OF WARRENTON
CITY OF WEST LINN/PARKS
CITY OF WILSONVILLE
CITY OF WINSTON
CITY OF WOOD VILLAGE
CITY OF WOODBURN
CITY OF YACHATS
FLORENCE AREA CHAMBER OF COMMERCE
GASTON RURAL FIRE DEPARTMENT
GLADSTONE POLICE DEPARTMENT
HOUSING AUTHORITY OF THE CITY OF SALEM
KEIZER POLICE DEPARTMENT
LEAGUE OF OREGON CITIES
MALIN COMMUNITY PARK AND RECREATION DISTRICT
METRO
MONMOUTH - INDEPENDENCE NETWORK
PORTLAND DEVELOPMENT COMMISSION
RIVERGROVE WATER DISTRICT
SUNSET EMPIRE PARK AND RECREATION
THE NEWPORT PARK AND RECREATION CENTER
TILLAMOOK PEOPLES UTILITY DISTRICT
TUALATIN VALLEY FIRE & RESCUE
Registered Counties and Parishes
ASSOCIATION OF OREGON COUNTIES
BENTON COUNTY
CLACKAMAS COUNTY DEPT OF TRANSPORTATION
CLATSOP COUNTY
COLUMBIA COUNTY, OREGON
COOS COUNTY HIGHWAY DEPARTMENT
CROOK COUNTY ROAD DEPARTMENT
CURRY COUNTY OREGON
DESCHUTES COUNTY
DOUGLAS COUNTY
GILLIAM COUNTY
GILLIAM COUNTY OREGON
GRANT COUNTY, OREGON
HARNEY COUNTY SHERIFFS OFFICE
HOOD RIVER COUNTY
HOUSING AUTHORITY OF CLACKAMAS COUNTY
JACKSON COUNTY HEALTH AND HUMAN SERVICES
JEFFERSON COUNTY
KLAMATH COUNTY VETERANS SERVICE OFFICE
LAKE COUNTY
LANE COUNTY
LINCOLN COUNTY
LINN COUNTY
MARION COUNTY , SALEM, OREGON
MORROW COUNTY
MULTNOMAH COUNTY
MULTNOMAH LAW LIBRARY
NAMI LANE COUNTY
POLK COUNTY

SHERMAN COUNTY
UMATILLA COUNTY, OREGON
UNION COUNTY
WALLOWA COUNTY
WASCO COUNTY
WASHINGTON COUNTY
YAMHILL COUNTY
BOARD OF WATER SUPPLY
COUNTY OF HAWAII
MAUI COUNTY COUNCIL

Registered Higher Education

BIRTHINGWAY COLLEGE OF MIDWIFERY
BLUE MOUNTAIN COMMUNITY COLLEGE
CENTRAL OREGON COMMUNITY COLLEGE
CHEMEKETA COMMUNITY COLLEGE
CLACKAMAS COMMUNITY COLLEGE
COLUMBIA GORGE COMMUNITY COLLEGE
GEORGE FOX UNIVERSITY
KLAMATH COMMUNITY COLLEGE DISTRICT
LANE COMMUNITY COLLEGE
LEWIS AND CLARK COLLEGE
LINFIELD COLLEGE
LINN-BENTON COMMUNITY COLLEGE
MT. HOOD COMMUNITY COLLEGE
MULTNOMAH BIBLE COLLEGE
NATIONAL COLLEGE OF NATURAL MEDICINE
NORTHWEST CHRISTIAN COLLEGE
OREGON HEALTH AND SCIENCE UNIVERSITY
OREGON UNIVERSITY SYSTEM
PACIFIC UNIVERSITY
PORTLAND COMMUNITY COLLEGE
PORTLAND STATE UNIV.
REED COLLEGE
ROGUE COMMUNITY COLLEGE
SOUTHWESTERN OREGON COMMUNITY COLLEGE
TILLAMOOK BAY COMMUNITY COLLEGE
UMPQUA COMMUNITY COLLEGE
WESTERN STATES CHIROPRACTIC COLLEGE
WILLAMETTE UNIVERSITY
BRIGHAM YOUNG UNIVERSITY - HAWAII
RESEARCH CORPORATION OF THE UNIVERSITY OF HAWAII
UNIVERSITY OF HAWAII AT MANOA

Registered K - 12

ARCHBISHOP FRANCIS NORBERT BLANCHET SCHOOL
BAKER COUNTY SCHOOL DIST. 16J - MALHEUR ESD
BAKER SCHOOL DISTRICT 5-J
BANDON SCHOOL DISTRICT
BANKS SCHOOL DISTRICT
BEAVERTON SCHOOL DISTRICT
BEND / LA PINE SCHOOL DISTRICT
BEND-LA PINE SCHOOL DISTRICT
BROOKING HARBOR SCHOOL DISTRICT NO.17-C

CANBY SCHOOL DISTRICT
CANYONVILLE CHRISTIAN ACADEMY
CASCADE SCHOOL DISTRICT
CASCADES ACADEMY OF CENTRAL OREGON
CENTENNIAL SCHOOL DISTRICT
CENTRAL CATHOLIC HIGH SCHOOL
CENTRAL POINT SCHOOL DISTRICT NO. 6
CENTRAL SCHOOL DISTRICT 13J
CLACKAMAS EDUCATION SERVICE DISTRICT
COOS BAY SCHOOL DISTRICT
COOS BAY SCHOOL DISTRICT NO.9
COQUILLE SCHOOL DISTRICT 8
COUNTY OF YAMHILL SCHOOL DISTRICT 29
CRESWELL SCHOOL DISTRICT
CROSSROADS CHRISTIAN SCHOOL
CULVER SCHOOL DISTRICT NO.
DALLAS SCHOOL DISTRICT NO. 2
DAVID DOUGLAS SCHOOL DISTRICT
DAYTON SCHOOL DISTRICT NO.8
DE LA SALLE N CATHOLIC HS
DESCHUTES COUNTY SD NO.6 - SISTERS SD
DOUGLAS COUNTY SCHOOL DISTRICT 116
DOUGLAS EDUCATION SERVICE DISTRICT
DUFUR SCHOOL DISTRICT NO.29
ELKTON SCHOOL DISTRICT NO.34
ESTACADA SCHOOL DISTRICT NO.108
FOREST GROVE SCHOOL DISTRICT
GASTON SCHOOL DISTRICT 511J
GEN CONF OF SDA CHURCH WESTERN OR
GLADSTONE SCHOOL DISTRICT
GLENDALE SCHOOL DISTRICT
GLIDE SCHOOL DISTRICT NO.12
GRANTS PASS SCHOOL DISTRICT 7
GREATER ALBANY PUBLIC SCHOOL DISTRICT
GRESHAM-BARLOW SCHOOL DISTRICT
HARNEY COUNTY SCHOOL DIST. NO.3
HARNEY EDUCATION SERVICE DISTRICT
HEAD START OF LANE COUNTY
HERITAGE CHRISTIAN SCHOOL
HIGH DESERT EDUCATION SERVICE DISTRICT
HOOD RIVER COUNTY SCHOOL DISTRICT
JACKSON CO SCHOOL DIST NO.9
JEFFERSON COUNTY SCHOOL DISTRICT 509-J
JEFFERSON SCHOOL DISTRICT
KLAMATH FALLS CITY SCHOOLS
LA GRANDE SCHOOL DISTRICT
LAKE OSWEGO SCHOOL DISTRICT 7J
LANE COUNTY SCHOOL DISTRICT 4J
LANE COUNTY SCHOOL DISTRICT 69
LEBANON COMMUNITY SCHOOLS NO.9
LINCOLN COUNTY SCHOOL DISTRICT
LINN CO. SCHOOL DIST. 95C - SCIO SD

LOST RIVER JR/SR HIGH SCHOOL
LOWELL SCHOOL DISTRICT NO.71
MARION COUNTY SCHOOL DISTRICT - SALEM - KEIZER PS
MARION COUNTY SCHOOL DISTRICT 103 - WASHINGTON ES
MCMINNVILLE SCHOOL DISTRICT NO.40
MEDFORD SCHOOL DISTRICT 549C
MITCH CHARTER SCHOOL
MOLALLA RIVER SCHOOL DISTRICT NO.35
MONROE SCHOOL DISTRICT NO.1J
MORROW COUNTY SCHOOL DISTRICT
MT. ANGEL SCHOOL DISTRICT NO.91
MULTISENSORY LEARNING ACADEMY
MULTNOMAH EDUCATION SERVICE DISTRICT
MYRTLE POINT SCHOOL DISTRICT NO.41
NEAH-KAH-NIE DISTRICT NO.56
NESTUCCA VALLEY SCHOOL DISTRICT NO.101
NOBEL LEARNING COMMUNITIES
NORTH BEND SCHOOL DISTRICT 13
NORTH CLACKAMAS SCHOOL DISTRICT
NORTH SANTIAM SCHOOL DISTRICT 29J
NORTH WASCO CTY SCHOOL DISTRICT 21 - CHENOWITH
NORTHWEST REGIONAL EDUCATION SERVICE DISTRICT
NYSSA SCHOOL DISTRICT NO. 26
ONTARIO MIDDLE SCHOOL
OREGON TRAIL SCHOOL DISTRICT NO.46
OUR LADY OF THE LAKE SCHOOL
PHILOMATH SCHOOL DISTRICT
PHOENIX-TALENT SCHOOL DISTRICT NO.4
PORTLAND ADVENTIST ACADEMY
PORTLAND JEWISH ACADEMY
PORTLAND PUBLIC SCHOOLS
RAINIER SCHOOL DISTRICT
REDMOND SCHOOL DISTRICT
REEDSPORT SCHOOL DISTRICT
REYNOLDS SCHOOL DISTRICT
ROGUE RIVER SCHOOL DISTRICT NO.35
ROSEBURG PUBLIC SCHOOLS
SCAPPOOSE SCHOOL DISTRICT 1J
SEASIDE SCHOOL DISTRICT 10
SEVEN PEAKS SCHOOL
SHERWOOD SCHOOL DISTRICT 88J
SILVER FALLS SCHOOL DISTRICT
SIUSLAW SCHOOL DISTRICT
SOUTH COAST EDUCATION SERVICE DISTRICT
SOUTH LANE SCHOOL DISTRICT 45J3
SOUTHERN OREGON EDUCATION SERVICE DISTRICT
SOUTHWEST CHARTER SCHOOL
SPRINGFIELD SCHOOL DISTRICT NO.19
STANFIELD SCHOOL DISTRICT
SWEET HOME SCHOOL DISTRICT NO.55
THE CATLIN GABEL SCHOOL
TIGARD-TUALATIN SCHOOL DISTRICT

UMATILLA-MORROW ESD
VERNONIA SCHOOL DISTRICT 47J
WEST HILLS COMMUNITY CHURCH
WEST LINN WILSONVILLE SCHOOL DISTRICT
WHITEAKER MONTESSORI SCHOOL
YONCALLA SCHOOL DISTRICT NO.32
CONGREGATION OF CHRISTIAN BROTHERS OF HAWAII, INC.
EMMANUAL LUTHERAN SCHOOL
HANAHAU`OLI SCHOOL
HAWAII TECHNOLOGY ACADEMY
ISLAND SCHOOL
KAMEHAMEHA SCHOOLS
KE KULA O S. M. KAMAKAU
MARYKNOLL SCHOOL
PACIFIC BUDDHIST ACADEMY
Registered Nonprofit & Other
211INFO
ADDICTIONS RECOVERY CENTER, INC
ALLFOURONE/CRESTVIEW CONFERENCE CTR.
ALVORD-TAYLOR INDEPENDENT LIVING SERVICES
ALZHEIMERS NETWORK OF OREGON
ASHLAND COMMUNITY HOSPITAL
ATHENA LIBRARY FRIENDS ASSOCIATION
BARLOW YOUTH FOOTBALL
BAY AREA FIRST STEP, INC.
BENTON HOSPICE SERVICE
BETHEL CHURCH OF GOD
BIRCH COMMUNITY SERVICES, INC.
BLACHLY LANE ELECTRIC COOPERATIVE
BLIND ENTERPRISES OF OREGON
BONNEVILLE ENVIRONMENTAL FOUNDATION
BOYS AND GIRLS CLUBS OF PORTLAND METROPOLITAN AREA
BROAD BASE PROGRAMS INC.
CANBY FOURSQUARE CHURCH
CANCER CARE RESOURCES
CASCADIA BEHAVIORAL HEALTHCARE
CASCADIA REGION GREEN BUILDING COUNCIL
CATHOLIC CHARITIES
CATHOLIC COMMUNITY SERVICES
CENTRAL BIBLE CHURCH
CENTRAL CITY CONCERN
CENTRAL DOUGLAS COUNTY FAMILY YMCA
CENTRAL OREGON COMMUNITY ACTION AGENCY NETWORK
CHILDPEACE MONTESSORI
CITY BIBLE CHURCH
CLASSROOM LAW PROJECT
COAST REHABILITATION SERVICES
COLLEGE HOUSING NORTHWEST
COMMUNITY ACTION ORGANIZATION
COMMUNITY ACTION TEAM, INC.
COMMUNITY CANCER CENTER
COMMUNITY HEALTH CENTER, INC

COMMUNITY VETERINARY CENTER
CONFEDERATED TRIBES OF GRAND RONDE
CONSERVATION BIOLOGY INSTITUTE
CONTEMPORARY CRAFTS MUSEUM AND GALLERY
CORVALLIS MOUNTAIN RESCUE UNIT
COVENANT CHRISTIAN HOOD RIVER
COVENANT RETIREMENT COMMUNITIES
DECISION SCIENCE RESEARCH INSTITUTE, INC.
DELIGHT VALLEY CHURCH OF CHRIST
DOUGLAS ELECTRIC COOPERATIVE, INC.
EAST HILL CHURCH
EAST SIDE FOURSQUARE CHURCH
EAST WEST MINISTRIES INTERNATIONAL
ELMIRA CHURCH OF CHRIST
EMMAUS CHRISTIAN SCHOOL
EN AVANT, INC.
ENTERPRISE FOR EMPLOYMENT AND EDUCATION
EUGENE BALLET COMPANY
EUGENE SYMPHONY ASSOCIATION, INC.
EVERGREEN AVIATION MUSEUM AND CAP. MICHAEL KING.
FAIR SHARE RESEARCH AND EDUCATION FUND
FAITH CENTER
FAITHFUL SAVIOR MINISTRIES
FAMILIES FIRST OF GRANT COUNTY, INC.
FANCONI ANEMIA RESEARCH FUND INC.
FIRST CHURCH OF THE NAZARENE
FIRST UNITARIAN CHURCH
FORD FAMILY FOUNDATION
FOUNDATIONS FOR A BETTER OREGON
FRIENDS OF THE CHILDREN
GATEWAY TO COLLEGE NATIONAL NETWORK
GOAL ONE COALITION
GOLD BEACH POLICE DEPARTMENT
GOOD SHEPHERD COMMUNITIES
GRANT PARK CHURCH
GRANTS PASS MANAGEMENT SERVICES, DBA
HALFWAY HOUSE SERVICES, INC.
HEARING AND SPEECH INSTITUTE INC
HELP NOW! ADVOCACY CENTER
HIGHLAND HAVEN
HIGHLAND UNITED CHURCH OF CHRIST
HIV ALLIANCE, INC
HOUSING AUTHORITY OF PORTLAND
INDEPENDENT INSURANCE AGENTS AND BROKERS OF OREGON
INTERNATIONAL SOCIETY FOR TECHNOLOGY IN EDUCATION
INTERNATIONAL SUSTAINABLE DEVELOPMENT FOUNDATION
IRCO
JASPER MOUNTAIN
JUNIOR ACHIEVEMENT
KLAMATH HOUSING AUTHORITY
LA CLINICA DEL CARINO FAMILY HEALTH CARE CENTER
LA GRANDE UNITED METHODIST CHURCH

LANE ELECTRIC COOPERATIVE
LANE MEMORIAL BLOOD BANK
LANECO FEDERAL CREDIT UNION
LAUREL HILL CENTER
LIVING WAY FELLOWSHIP
LOCAL GOVERNMENT PERSONNEL INSTITUTE
LOOKING GLASS YOUTH AND FAMILY SERVICES
MAKING MEMORIES BREAST CANCER FOUNDATION, INC.
METRO HOME SAFETY REPAIR PROGRAM
METROPOLITAN FAMILY SERVICE
MID COLUMBIA COUNCIL OF GOVERNMENTS
MID-COLUMBIA CENTER FOR LIVING
MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC
MORNING STAR MISSIONARY BAPTIST CHURCH
MORRISON CHILD AND FAMILY SERVICES
MOSAIC CHURCH
NATIONAL PSORIASIS FOUNDATION
NATIONAL WILD TURKEY FEDERATION
NEW AVENUES FOR YOUTH INC
NEW BEGINNINGS CHRISTIAN CENTER
NEW HOPE COMMUNITY CHURCH
NEWBERG FRIENDS CHURCH
NORTHWEST FOOD PROCESSORS ASSOCIATION
NORTHWEST REGIONAL EDUCATIONAL LABORATORY
NORTHWEST YOUTH CORPS
OCHIN
OHSU FOUNDATION
OMNIMEDIX INSTITUTE
OPEN MEADOW ALTERNATIVE SCHOOLS, INC.
OREGON BALLET THEATRE
OREGON CITY CHURCH OF THE NAZARENE
OREGON COAST COMMUNITY ACTION
OREGON DEATH WITH DIGNITY
OREGON DONOR PROGRAM
OREGON EDUCATION ASSOCIATION
OREGON MUSUEM OF SCIENCE AND INDUSTRY
OREGON PROGRESS FORUM
OREGON REPERTORY SINGERS
OREGON STATE UNIVERSITY ALUMNI ASSOCIATION
OSLC COMMUNITY PROGRAMS
OUTSIDE IN
OUTSIDE IN
PACIFIC CASCADE FEDERAL CREDIT UNION
PACIFIC FISHERY MANAGEMENT COUNCIL
PACIFIC INSTITUTES FOR RESEARCH
PARTNERSHIPS IN COMMUNITY LIVING, INC.
PENDLETON ACADEMIES
PENTAGON FEDERAL CREDIT UNION
PLANNED PARENTHOOD OF SOUTHWESTERN OREGON
PORT CITY DEVELOPMENT CENTER
PORTLAND ART MUSEUM
PORTLAND BUSINESS ALLIANCE

PORTLAND HABILITATION CENTER, INC.
PORTLAND SCHOOLS FOUNDATION
PORTLAND WOMENS CRISIS LINE
PREGNANCY RESOUC E CENTERS OF GRETER PORTLAND
QUADRIPLIGICS UNITED AGAINST DEPENDENCY, INC.
REBUILDING TOGETHER - PORTLAND INC.
REGIONAL ARTS AND CULTURE COUNCIL
RELEVANT LIFE CHURCH
ROGUE FEDERAL CREDIT UNION
ROSE VILLA, INC.
SACRED HEART CATHOLIC DAUGHTERS
SAIF CORPORATION
SAINT ANDREW NATIVITY SCHOOL
SAINT CATHERINE OF SIENA CHURCH
SAINT JAMES CATHOLIC CHURCH
SALEM ALLIANCE CHURCH
SCIENCEWORKS
SECURITY FIRST CHILD DEVELOPMENT CENTER
SELF ENHANCEMENT INC.
SERENITY LANE
SEXUAL ASSAULT RESOURCE CENTER
SEXUAL ASSAULT RESOURCE CENTER
SHELTERCARE
SHERIDAN JAPANESE SCHOOL FOUNDATION
SHERMAN DEVELOPMENT LEAGUE, INC.
SILVERTON AREA COMMUNITY AID
SISKIYOU INITIATIVE
SMART
SOCIAL VENTURE PARTNERS PORTLAND
SOUTH COAST HOSPICE, INC.
SOUTH LANE FAMILY NURSERY DBA FAMILY RELIEF NURSE
SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.
SOUTHERN OREGON HUMANE SOCIETY
SPARC ENTERPRISES
SPIRIT WIRELESS
SPOTLIGHT THEATRE OF PLEASANT HILL
SPRINGFIELD UTILITY BOARD
ST. ANTHONY CHURCH
ST. ANTHONY SCHOOL
ST. MARYS OF MEDFORD, INC.
STAND FOR CHILDREN
STAR OF HOPE ACTIVITY CENTER INC.
SUMMIT VIEW COVENANT CHURCH
SUNNYSIDE FOURSQUARE CHURCH
SUNRISE ENTERPRISES
TENAS ILLAHEE CHILDCARE CENTER
THE EARLY EDUCATION PROGRAM, INC.
THE NEXT DOOR
THE OREGON COMMUNITY FOUNDATION
THE SALVATION ARMY - CASCADE DIVISION
TILLAMOOK CNTY WOMENS CRISIS CENTER
TILLAMOOK ESTUARIES PARTNERSHIP

TOUCHSTONE PARENT ORGANIZATION
TRAILS CLUB
TRAINING EMPLOYMENT CONSORTIUM
TRI-COUNTY HEALTH CARE SAFETY NET ENTERPRISE
TRILLIUM FAMILY SERVICES, INC.
UMPQUA COMMUNITY DEVELOPMENT CORPORATION
UNION GOSPEL MISSION
UNITED CEREBRAL PALSY OF OR AND SW WA
UNITED WAY OF THE COLUMBIA WILLAMETTE
US CONFERENCE OF MENONNITE BRETHREN CHURCHES
US FISH AND WILDLIFE SERVICE
USAGENCIES CREDIT UNION
VERMONT HILLS FAMILY LIFE CENTER
VIRGINIA GARCIA MEMORIAL HEALTH CENTER
VOLUNTEERS OF AMERICA OREGON
WE CARE OREGON
WESTERN RIVERS CONSERVANCY
WESTERN STATES CENTER
WESTSIDE BAPTIST CHURCH
WILD SALMON CENTER
WILLAMETTE FAMILY
WOODBURN AREA CHAMBER OF COMMERCE
WORD OF LIFE COMMUNITY CHURCH
WORKSYSTEMS INC
YOUTH GUIDANCE ASSOC.
YWCA SALEM
ALCOHOLIC REHABILITATION SVS OF HI INC DBA HINA MAUKA
AMERICAN LUNG ASSOCIATION
BISHOP MUSEUM
BUILDING INDUSTRY ASSOCIATION OF HAWAII
CTR FOR CULTURAL AND TECH INTERCHNG BETW EAST AND
WEST
EAH, INC.
EASTER SEALS HAWAII
GOODWILL INDUSTRIES OF HAWAII, INC.
HABITAT FOR HUMANITY MAUI
HALE MAHAOLU
HAWAII AGRICULTURE RESEARCH CENTER
HAWAII EMPLOYERS COUNCIL
HAWAII FAMILY LAW CLINIC DBA ALA KUOLA
HONOLULU HABITAT FOR HUMANITY
IUPAT, DISTRICT COUNCIL 50
LANAKILA REHABILITATION CENTER INC.
LEEWARD HABITAT FOR HUMANITY
MAUI ECONOMIC DEVELOPMENT BOARD
MAUI ECONOMIC OPPORTUNITY, INC.
MAUI FAMILY YMCA
NA HALE O MAUI
NA LEI ALOHA FOUNDATION
NETWORK ENTERPRISES, INC.
ORI ANUENUE HALE, INC.
POLYNESIAN CULTURAL CENTER

PUNAHOU SCHOOL
ST. THERESA CHURCH
WAIANAE COMMUNITY OUTREACH
WAILUKU FEDERAL CREDIT UNION
YMCA OF HONOLULU

Registered Special/Independent Districts

BAY AREA HOSPITAL DISTRICT
CENTRAL OREGON INTERGOVERNMENTAL COUNCIL
CENTRAL OREGON IRRIGATION DISTRICT
CHEHALEM PARK AND RECREATION DISTRICT
CITY COUNTY INSURANCE SERVICES
CLEAN WATER SERVICES
COLUMBIA 911 COMMUNICATIONS DISTRICT
COLUMBIA RIVER PUD
DESCHUTES COUNTY RFPD NO.2
DESCHUTES PUBLIC LIBRARY SYSTEM
EAST MULTNOMAH SOIL AND WATER CONSERVANCY
GASTON RURAL FIRE DEPARTMENT
GLADSTONE POLICE DEPARTMENT
GLENDALE RURAL FIRE DISTRICT
HOODLAND FIRE DISTRICT NO.74
HOODLAND FIRE DISTRICT #74
KLAMATH COUNTY 9-1-1
LANE EDUCATION SERVICE DISTRICT
LANE TRANSIT DISTRICT
MALIN COMMUNITY PARK AND RECREATION DISTRICT
MARION COUNTY FIRE DISTRICT #1
METRO
METROPOLITAN EXPOSITION-RECREATION COMMISSION
MONMOUTH - INDEPENDENCE NETWORK
MULTONAH COUNTY DRAINAGE DISTRICT #1
NW POWER POOL
OAK LODGE WATER DISTRICT
PORT OF ST HELENS
PORT OF UMPQUA
REGIONAL AUTOMATED INFORMATION NETWORK
RIVERGROVE WATER DISTRICT
SALEM AREA MASS TRANSIT DISTRICT
SANDY FIRE DISTRICT NO. 72
SUNSET EMPIRE PARK AND RECREATION
THE NEWPORT PARK AND RECREATION CENTER
THE PORT OF PORTLAND
TILLAMOOK PEOPLES UTILITY DISTRICT
TUALATIN HILLS PARK AND RECREATION DISTRICT
TUALATIN VALLEY FIRE & RESCUE
WEST MULTNOMAH SOIL AND WATER CONSERVATION DISTRICT
WILLAMALANE PARK AND RECREATION DISTRICT
YOUNGS RIVER LEWIS AND CLARK WATER DISTRICT

Registered State Agencies

BOARD OF MEDICAL EXAMINERS
OFFICE OF MEDICAL ASSISTANCE PROGRAMS

OFFICE OF THE STATE TREASURER
OREGON BOARD OF ARCHITECTS
OREGON CHILD DEVELOPMENT COALITION
OREGON DEPARTMENT OF EDUCATION
OREGON DEPARTMENT OF FORESTRY
OREGON DEPT OF TRANSPORTATION
OREGON DEPT. OF EDUCATION
OREGON LOTTERY
OREGON OFFICE OF ENERGY
OREGON STATE BOARD OF NURSING
OREGON STATE POLICE
OREGON TOURISM COMMISSION
SEIU LOCAL 503, OPEU
ADMIN. SERVICES OFFICE HAWAII
HAWAII HEALTH SYSTEMS CORPORATION
SOH- JUDICIARY CONTRACTS AND PURCH
STATE DEPARTMENT OF DEFENSE HAWAII
STATE OF HAWAII
STATE OF HAWAII
STATE OF HAWAII, DEPT. OF EDUCATION

Cobb County
General Instructions for Bidders, Terms and Conditions

I. Preparation of Bids

Each bidder shall examine the drawings, specifications, schedule and all instructions. Failure to do so will be at the bidder's risk, as the bidder will be held accountable for their bid response.

Each bidder shall furnish all information required by the bid form or document. Each bidder shall sign the bid and print or type his or her name on the schedule. The person signing the bid must initial erasures or other changes. An authorized agent of the company must sign bids.

Due to the large number of vendors listed in certain categories of the Cobb County vendor's list, not all vendors will necessarily be sent an Invitation to Bid each time one is issued. Invitations to Bid issued by Cobb County are advertised on Cobb County TV23, the Cobb County Internet site <http://www.cobbcounty.org> and every Friday in the Marietta Daily Journal.

II. Delivery

Each bidder should state the time of proposed delivery of goods or services. Words such as "immediate", "as soon as possible", etc. shall not be used. The known earliest date or the minimum number of calendar days required after receipt of order (delivery A.R.O.) shall be stated (if calendar days are used, include Saturday, Sunday and holidays in the number).

III. Explanation to Bidders

Any explanation desired by a bidder regarding the meaning or interpretation of the invitation for bids, drawings, specifications, etc. must be received in writing by 5:00 pm, Tuesday, May 19, 2009 in order for a reply to reach all bidders before the close of the bid. Any information given to a prospective bidder concerning an invitation to bid will be furnished as an addendum to the invitation if such information is necessary or if the lack of such information would be prejudicial to uninformed bidders.

The written bid documents supersede any verbal or written communication between parties. Receipt of addendum should be acknowledged in the bid. Although the Purchasing Division will take effort to send any addendum to known bidders, it is the bidder's ultimate responsibility to ensure that they have all applicable addenda prior to bid submittal.

IV. Submission of Bids

Bids shall be enclosed in sealed envelopes, addressed to the Cobb County Purchasing Department with the name of the bidder, the date and hour of opening and the invitation to bid number on the face of the envelope. Bids must be received in the Purchasing Department no later than the date and time (determined by the date/time stamp in the department) set forth in the Invitation to Bid. It is the sole responsibility of the bidder to ensure that his or her bid reaches the Purchasing Department. Telegraphic/faxed bids will not be considered. Any addenda should be enclosed in the sealed envelopes as well.

The bids will be publicly opened and read at the time and place set forth in the Invitation to Bid.

Samples of items, when required, must be submitted within the time specified and, unless otherwise specified by the County, at no expense to the County. Unless otherwise specified, samples will be returned at the bidder's request and expense if items are not destroyed by testing. Items offered must meet required specifications and must be of a quality, which will adequately serve the use and purpose for which intended.

Full identification of each item bid upon, including brand name, model, catalog number, etc. must be furnished to identify exactly what the bidder is offering. The bidder must certify that items to be furnished are new and that the quality has not deteriorated so as to impair its usefulness.

If no items are bid on, the "Statement of No Bid" must be returned, with the envelope plainly marked "No Bid" including the bid number. Where more than one item is listed, any items not bid upon must be indicated "No Bid".

Unsigned bids will not be considered except in cases where bid is enclosed with other documents, which have been signed. The County will determine this.

Cobb County is exempt from federal excise tax and Georgia sales tax with regards to goods and services purchased directly by Cobb County. Suppliers and contractors are responsible for federal excise tax and sales tax, including any taxes for materials incorporated in county construction projects. Suppliers and contractors should contact the State of Georgia Sales Tax Division for additional information. Tax Exemption Certificates will be furnished upon request.

Information submitted by a bidder in the bidding process shall be subject to disclosure after the public opening in accordance with the Georgia Open Records Act. Each page of proprietary information must be identified. Entire bid may not be deemed proprietary.

V. Withdraw Bid Due To Errors

The bidder shall give notice in writing of his claim of right to withdraw his bid without penalty due to an error within two (2) business days after the conclusion of the bid opening procedure. Bids may be withdrawn from consideration if the price was substantially lower than the other bids due solely to a mistake therein, provided the bid was submitted in good faith, and the mistake was a clerical mistake as opposed to a judgment mistake, and was actually due to an unintentional arithmetic error or an unintentional omission of a quantity of work, labor or material made directly in the compilation of the bid, which unintentional arithmetic or unintentional omission can be clearly shown by objective evidence drawn from inspection of original work papers, documents and materials used in the preparation of the bid sought to be withdrawn. The bidder's original work papers shall be the sole acceptable evidence of error and mistake if he elects to withdraw his bid. If a bid is withdrawn under the authority of this provision, the lowest remaining responsive bid shall be deemed to be low bid.

No bidder who is permitted to withdraw a bid shall, for compensation, supply any material or labor or perform any subcontract or other work agreement for the person or firm to whom the contract is awarded or otherwise benefit, directly or indirectly, from the performance of the project for which the withdrawn bid was submitted.

Supplier has up to forty-eight (48) hours to notify the Cobb County Purchasing Department of an obvious clerical error made in calculation of bid in order to withdraw a bid after bid opening. Withdrawal of bid for this reason must be done in writing within the forty-eight (48) hour period. Suppliers who fail to request the withdrawal of bid by the required forty-eight (48) hours shall automatically forfeit bid bond. Bid may not be withdrawn otherwise. Bid withdrawal is not automatically granted and will be allowed solely at the discretion of Cobb County.

VI. Testing and Inspection

Since tests may require several days for completion, the County reserves the right to use a portion of any supplies before the results of tests are determined. Cost of inspections and tests of any item, which fails to meet specifications, shall be borne by the bidder.

VII. F.O.B. Point

Unless otherwise stated in the Invitation to Bid and any resulting contract, or unless qualified by the bidder, items shall be shipped F.O.B. Destination. The seller shall retain title for the risk of transportation, including the filing for loss or damages. The invoice covering the items is not payable until items are delivered and the contract of carriage has been completed. Unless the F.O.B. clause states otherwise, the seller assumes transportation and related charges either by payment or allowance.

VIII. Patent Indemnity

The contractor guarantees to hold the County, its agents, officers, or employees harmless from liability of any nature or kind for use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used in the performance of contract, for which the contractor is not the patentee, assignee or licensee.

IX. Bid, Pay, & Performance Bonds

A one hundred percent (100%) performance bond, and a one hundred percent (100%) payment bond shall be furnished to Cobb County for any bid as required in bid package or document. Failure to submit appropriate bonding will result in automatic rejection of bid. Bonding company must be authorized to do business in Georgia by the Georgia Insurance Commission, listed in the Department of the Treasury's publication of companies holding certificates of authority as acceptable surety on Federal bonds and as acceptable reinsuring companies. The bonds shall be increased as the contract amount is increased.

X. Discounts

Not Applicable

XI. Insurance

Insurance requirements. Contractor shall procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damages to property that may

arise from or in connection with performance of the Work hereunder by the Contractor, his agents, representatives, employees, or subcontractors.

A. MINIMUM LIMITS OF INSURANCE

Contractor shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for comprehensive coverage including bodily injury, personal injury and property damage for premises/operations, products/completed operations, contractual liability, independent contractors, broad-from property damage, and underground, explosion and collapse hazard.
2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage including all owned, hired, and non-owned.
3. Workers' Compensation and Employers Liability: Workers' Compensation limits as required by the Labor code of the State of Georgia and Employers Liability of \$100,000 per accident.
4. Umbrella Liability: \$5,000,000 combined single limits per occurrence.
5. Builders Risk Insurance, if applicable: All Risk coverage on any buildings, structure of work and material in an amount equal to 100 per cent of the value of the contract. Coverage is to cover Cobb County interest and Cobb County shall be named as Loss Payee.

B. DEDUCTIBLES AND SELF-INSURED RETENTION

Any deductibles or self-insurance retentions must be declared to and approved by the Owner.. At the option of the Owner, either: The insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Owner, its officers officials, and employees; or the Contractor shall procure a bond guaranteeing payment of losses related to investigations, claim administration and defense expenses.

C. OTHER INSURANCE PROVISIONS

1. General Liability, Automobile Liability, and Umbrella Liability Coverages
The Owner and its officers, officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities performed by or on behalf of the Contractor.

Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Owner and its officers, officials employees or volunteers.

The Contractor is responsible for insuring its own property and equipment.

2. Workers' Compensation and Employers Liability Coverage. The insurer shall agree to waive all rights of subrogation against the Owner and its officers, officials, employees and volunteers for losses arising from the work performed by the Contractor for the Owner.

3. All Coverages: Each insurance policy required by this clause shall be endorsed to state that coverage shall not be changed, cancelled, suspended, terminated or non-renewed except after sixty (60) days prior written notice by certified mail, return receipt requested, has been given to Cobb County of said change of coverage, cancellation, suspension, termination / or non-renewal.

D. ACCEPTABILITY.

Insurance is to be placed with insurers with an A.M. Best's rating of no less than A: VII, or otherwise acceptable to the Owner.

E. VERIFICATION OF COVERAGE.

Contractor shall furnish the Owner with certificates of insurance and with original endorsements effecting coverage required by this clause. These certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the Owner before any work commences. The Owner reserves the right to require complete, certified copies of all required insurance policies at any time.

F. SUBCONTRACTORS

Subcontractor means one not in the employment of the Contractor who is performing all or part of the services under this Agreement under a separate contract with the Contractor.

Contractor shall include all subcontractors as insured under its insurance or shall ensure that subcontractors have met the insurance requirements of this agreement. Owner may request evidence of subcontractor's insurance.

Contractor is responsible for having all subcontractors comply with all terms and conditions of the Invitation to Bid.

G. WAIVER OF SUBROGATION

Vendor shall require all insurance policies in any way related to the work and secured and maintained by Vendor to include clauses stating each underwriter shall waive all rights of recovery, under subrogation or otherwise, against Customer. Vendor shall require of subcontractors, by appropriate written agreements, similar waivers each in favor of all parties enumerated in this section.

XII. Award

Award will be made to the lowest responsive and responsible bidder. Conditional bids are not be acceptable. The quality of articles to be supplied, their conformity with the specifications, their suitability to the requirements of the County, and the delivery terms will be taken into consideration in making the award. The County may make such investigations as it deems necessary to determine the ability of the bidder to perform, and

the bidder shall furnish to the County all such information and data for this purpose as the County may request. The County reserves the right to reject any bid if the evidence submitted by, or investigation of such bidder fails to satisfy the County that such bidder is properly qualified to carry out the obligations of the contract. The County reserves the right to reject or accept any or all bids and to waive technicalities, informalities, and minor irregularities in bids received.

The County reserves the right to purchase the goods or services described herein from other sources. The Bidder does not have the exclusive right to fill all of the County's requirements for the goods or services awarded nor will the County be obligated to purchase the estimated annual quantity or any quantity contained in the bid document.

The County reserves the right to make an award as deemed in its best interest, which may include awarding a bid to a single bidder or multiple bidders; or to award the whole bid, only part of the bid, or none of the bid to single or multiple bidders, based on its sole discretion of its best interest.

The County reserves the right to award by line item to more than one vendor. The County reserves the right to negotiate a lower price than the bid award price on any line item with the successful vendor, should the quantity required significantly exceed those on the Invitation to Bid. If the County is unable to negotiate an acceptable price, it reserves the right to rebid the item(s) involved. If after the award of the bid there is a decrease in the price of a product from the manufacturer, or a rebate, the successful bidder will pass that price decrease and/or rebate onto the County.

Bids are available for public inspection after bid award, by appointment only.

XIII. Delivery Failures

Failure of a contractor to deliver within the time specified or within reasonable time as interpreted by the Purchasing Director, or failure to make replacement of rejected articles/services when so requested, immediately or as directed by the Purchasing Director, shall constitute authority for the Purchasing Director to purchase in the open market articles/services of comparable grade to replace the articles/services rejected or not delivered. On all such purchases, the contractor shall reimburse the County within a reasonable time specified by the Purchasing Director for any expense incurred in excess of contract prices, or the County shall have the right to deduct such amount from monies owed the defaulting contractor. Alternatively, the County may penalize the contractor one percent (1%) per day for a period of up to ten (10) days for each day that delivery or replacement is late. Should public necessity demand it, the County reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Director.

XIV. County Furnished Property

No material, labor or facilities will be furnished by the County unless so provided in the invitation to bid.

XV. Reject And Withdraw Bids

Failure to observe any of the instructions or conditions in this invitation to bid may constitute grounds for rejection of bid.

XVI. Contract

Each bid is received with the understanding that the acceptance in writing by the County of the offer to furnish any or all commodities or services described therein shall constitute a contract between the bidder and the County which shall bind the bidder on his part to furnish and deliver the articles quoted at the prices stated in accordance with the conditions of said accepted bid. The County, on its part, may order from such contractor, except for cause beyond reasonable control, and to pay for, at the agreed prices, all articles specified and delivered. The County's normal payment terms are net thirty (30) days after receipt of invoice.

The Price and all unit prices shown shall be deemed to include all costs of Contractor's performance of the Work as set forth in the Bid Documents, including, but not limited to, the costs of labor, supervision, travel, services, materials, equipment, tools, scaffolds, hoisting, transportation, storage, insurance and taxes.

Upon receipt of a bid package, containing a Cobb County "Sample Contract" (**Exhibit AA**) as part of the requirements, it is understood that the bidder has reviewed the documents with the understanding that Cobb County requires all agreements between the parties must be entered into via this document. If any exceptions are taken to any part, each must be stated in detail and submitted as part of the bid. If no exceptions are stated, it is assumed that the bidder fully agrees to the provisions contained in the "Sample Contract" in its entirety.

When the contractor has performed in accordance with the provisions of this agreement, Cobb County shall pay the contractor, within thirty (30) days of receipt of any payment request based upon work completed or service provided pursuant to the contract, the sum so requested, less the retainage stated in this agreement, if any.

XVII. Non-Collusion

By submission of a bid, the vendor certifies, under penalty of perjury, that to the best of its knowledge and belief:

- (a) The prices in the proposal have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other vendor or with any competitor.
- (b) Unless otherwise required by law, the prices which have been quoted in the proposal have not been knowingly disclosed by the vendor prior to opening, directly or indirectly, to any other vendor or to any competitor.
- (c) No attempt has been made, or will be made, by the vendor to induce any other person, partnership or corporation to submit or not to submit a proposal for the purpose of restricting competition.

Collusions and fraud in bid preparation shall be reported to the State of Georgia Attorney General and the United States Justice Department.

XVIII. Conflict of Interest, Etc.

By submission of a bid, the responding firm certifies, under penalty of perjury, that to the best of its knowledge and belief:

1. No circumstances exist which cause a Conflict of Interest in performing the services required by this ITB, and
2. That no employee of the County, nor any member thereof, not any public agency or official affected by this ITB, has any pecuniary interest in the business of the responding firm or his sub-consultant(s) has any interest that would conflict in any manner or degree with the performance related to this ITB.

By submission of a bid, the vendor certifies under penalty of perjury, that to the best of its knowledge and belief:

- (a) The prices in the bid have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other vendor or with any competitor.
- (b) Unless otherwise required by law, the prices which have been quoted in the bid have not knowingly been disclosed by the vendor prior to opening, directly or indirectly, to any other vendor or competitor.
- (c) No attempt has been made, or will be made, by the vendor to induce any other person, partnership or cooperation to submit or not to submit a bid for the purpose of restricting competition.

For any breach or violation of this provision, the County shall have the right to terminate any related contract or agreement without liability and at its discretion to deduct from the price, or otherwise recover, the full amount of such fee, commission, percentage, gift, payment or consideration.

The successful responding firm shall require each of its sub-consultant(s) to sign a statement certifying to and agreeing to comply with the terms of the Sub-sections above.

XIX. Default

The contract may be cancelled or annulled by the Purchasing Director in whole or in part by written notice of default to the contractor upon non-performance or violation of contract terms. An award may be made to the next low responsive and responsible bidder, or articles specified may be purchased on the open market similar to those so terminated. In either event, the defaulting contractor (or his surety) shall be liable to the County for costs to the County in excess of the defaulted contract prices; provided, however, that the contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause. Failure of the contractor to deliver materials or services within the time stipulated on his bid, unless extending in writing by the Purchasing Director, shall constitute contract default.

XX. Disputes

Except as otherwise provided in the contract documents, any dispute concerning a question of fact arising under the contract which is not disposed of shall be decided after a hearing by the Purchasing Director, who shall reduce his/her decision to writing and mail or otherwise furnish a copy thereof to the contractor. The decision of the Purchasing Director shall be final and binding; however, the contractor shall have the right to appeal said decision to a court of competent jurisdiction.

XXI. Substitutions

Bidders offering and quoting on substitutions or who are deviating from the attached specifications shall list such deviations on a separate sheet to be submitted with their bid. The absence of such a substitution list shall indicate that the bidder has taken no exception to the specifications contained herein.

XXII. Ineligible Bidders

The County may choose not to accept the bid of a bidder who is in default on the payment of taxes, licenses, or other monies due to the County. Failure to respond three (3) consecutive times for any given commodity/service may result in removal from the supplier list under that commodity/service.

In compliance with the Americans With Disabilities Act (ADA), Cobb County provides reasonable accommodations to permit a qualified applicant with a disability to enjoy the privileges of employment equal to those employees without disabilities. Disabled individuals must satisfy job requirements for education background, employment experience, and must be able to perform those tasks that are essential to the job with or without reasonable accommodations.

XXIII. Alterations Of Documents

Alterations of County documents are strictly prohibited and will result in automatic disqualification of the firm's solicitation response. If there are "exceptions" or comments to any of the solicitation requirements or other language, then the firm may make notes to those areas, but may not materially alter any document language.

XXIV. Termination For Convenience

The County, by written notice, may terminate this contract, in whole or in part, when it is in the County's interest. If this contract is terminated, the County shall be liable only for goods or services delivered or accepted. The County Notice of Termination may provide the contractor thirty (30) days prior notice before it becomes effective. However, at the County's sole option a termination of convenience may be effective immediately and may apply to delivery orders (if applicable) or to the contract in whole.

XXV. Inter-governmental Agreement

Other cities and Authorities located in Cobb County will be allowed to purchase identical items at the same price and upon the same terms and conditions, pursuant to the Intergovernmental Cooperative Purchasing Agreements entered into between the BOC and all municipalities and Authorities in Cobb County and the Cobb County Board of Education.

XXVI. Indemnification and Hold Harmless

By submission of a bid, the selected responding firm agrees to the fullest extent permitted by law to indemnify Cobb County and protect, defend, indemnify and hold harmless Cobb County, its officers, officials, employees and volunteers from and against all claims, actions, liabilities, losses (including economic losses), or costs arising out of any

actual or alleged a) bodily injury, sickness, disease, or death; or injury to or destruction of tangible property including the loss of use resulting there from; or any other damage or loss arising out of or resulting claims resulting in whole or part from any actual or alleged act or omission of the responding firm, sub-consultant, anyone directly or indirectly employed by any firm or sub-consultant; or anyone for whose acts any of them may be liable in the performance of work; b) violation of any law, statute, ordinance, governmental administrative order, rule, regulation, or infringements of patent rights or other intellectual property rights by the responding firm in the performance of work; or c) liens, claims or actions made by the responding firm or other party performing the work, as approved by Cobb County. The indemnification obligations herein shall not be limited by any limitation on the amount, type of damages, compensation, or benefits payable by or for the responding firm or its sub-consultant(s), as approved by the County, under workers' compensation acts, disability benefit acts, other employee benefit acts, or any statutory bar or insurance.

XXVII. Special Terms and Conditions

Should these General Terms and Conditions be in conflict with any attached Special Terms and Conditions, the Special Terms and Conditions will control.

XXVIII. Disadvantaged Business Enterprises (DBE):

The following provisions should be carefully read to determine applicability to your business.

Cobb County Government encourages the participation of all businesses in offering their services and/or products. The Cobb County Government has the goal to fairly and competitively procure the best product at the most reasonable cost.

A Disadvantaged Business Enterprise (DBE) is generally defined as a Female, Black American, Hispanic American and any other minority owned business. The Federal Government has long had program in place to ensure participation of DBE vendors and suppliers. The State of Georgia has established a similar program whereby DBE firms are defined, certified and made known. This effort is managed by the Georgia Department of Transportation (GDOT). More information can be obtained from GDOT web site:

1. <http://www.dot.state.ga.us/eo-div/index.shtml>

The Cobb County Government addresses DBE business participation (frequency and dollar value) in the following ways:

1. Cobb County wishes to identify all DBE participation; both at the contractor and sub-contractor levels in the following ways.
 - a. DBE businesses are requested to identify such status at the time they register as a vendor.
 - b. DBE businesses are requested to identify themselves at the time they propose to do business. Please complete **EXHIBIT B** if applicable and return with bid submittal.

- c. All businesses will receive with each Purchase Order an instruction sheet for use of the furnished *Cobb County Government DBE Participation Report, EXHIBIT C*. Businesses are requested to complete this report and submit it with each invoice for the time period billed.

2. Cobb County has established a Disadvantaged Business Enterprise Plan in accordance with the regulations of the U.S. Department of Transportation (U. S. Department of Transportation (USDOT), 49 CFR Part 26.) The Cobb County Department of Transportation is the lead agency for implementing the USDOT DBE Program for the County.

The Plan applies only to projects which are clearly indicated by the County.

XXIX. Americans With Disabilities Act

Cobb County requires all contractors to comply with applicable sections of the Americans With Disabilities Act (ADA) as an equal opportunity employer. In compliance with the Americans With Disabilities Act (ADA), Cobb County provides reasonable accommodations to permit a qualified applicant with a disability to enjoy the privileges of employment equal to those employees without disabilities. Disabled individuals must satisfy job requirements for education background, employment experience, and must be able to perform those tasks that are essential to the job with or without reasonable accommodations.

XXX. Evidence of Compliance with Georgia Security & Immigration Compliance Act
(Applies only to Georgia based companies)

The County and Contractor agree that compliance with the requirements of O.C.G.A. Sec. 13-10-91 and Rule 300-10-1-.02 of the Rules of the Georgia Department of Labor are conditions of this Agreement for the physical performance of services.

The Contractor represents that it employs:

- _____ 500 or more employees;
- _____ 100 or more employees; or
- _____ fewer than 100 employees

(Contractor must initial appropriate category).

Contractor Name

The Contractor further agrees that its compliance with the requirements of O.C.G.A. Sec. 13-10-91 and DOL Rule 300-10-1-.02 is attested to on the executed Contractor Affidavit and Agreement attached hereto as EXHIBIT A.

If employing or contracting with any subcontractor(s) in connection with this Agreement, Contractor further agrees:

- (1) To secure from the subcontractor(s) such subcontractor(s)' indication of the employee-number category applicable to the subcontractor(s); and
- (2) To secure from the subcontractor(s) an affidavit attesting to the subcontractor's compliance with O.C.G.A. Sec. 13-10-91 and DOL Rule 300-10-1-.02; such affidavit being in the form attached hereto and referenced as EXHIBIT A-1; and
- (3) To submit such subcontractor affidavit(s) to the County when the subcontractor(s) is retained, but in any event, prior to the commencement of work by the subcontractor(s).

The failure of Contractor to supply the affidavit of compliance at the time of execution of this Agreement and/or the failure of Contractor to continue to satisfy the obligations of O.C.G.A. Sec. 13-10-91 and DOL Rule 300-10-1-.02 as set forth in this Agreement during the term of the Agreement shall constitute a material breach of the contract. Upon notice of such breach, Contractor shall be entitled to cure the breach within ten (10) days, upon providing satisfactory evidence of compliance with the terms of this Agreement and State law. Should the breach not be cured, the County shall be entitled to all available remedies, including termination of the contract and damages.

THIS PAGE MUST BE SUBMITTED WITH BID PACKAGE
SEE AFFIDAVITS ON FOLLOWING PAGES

CONTRACTOR AFFIDAVIT & AGREEMENT
EXHIBIT A
(Applies only to Georgia based companies)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is contracting with Cobb County, Georgia, has registered and is participating in a federal work authorization program* [an electronic verification of work authorization program operated by the U.S. Department of Homeland Security or any equivalent federal work authorization program operated by the U.S. Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned further agrees that should it employ or contract with any subcontractor(s) for the physical performance of services pursuant to the contract with Cobb County, Georgia, the contractor will secure from the subcontractor(s) verification of compliance with O.C.G.A. § 13-10-91 on the attached Subcontractor Affidavit. (EXHIBIT A-1). The contractor further agrees to maintain records of such compliance and shall provide a copy of each such verification to Cobb County, Georgia, at the time the subcontractor(s) is retained to perform such services.

BY: _____ Date: _____
Authorized Officer or Agent
[Contractor Name]

Title

Printed Name

Company Name

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
___ DAY OF _____, 200__

Notary Public
My Commission Expires:

**The applicable federal work authorization program as of the effective date of the statute is the Basic Pilot program of the Systematic Alien Verification for Entitlements (SAVE) Program Office of U.S. Citizenship and Immigration Service (USCIS).*

SUBCONTRACTOR AFFIDAVIT
EXHIBIT A-1
(Applies only to Georgia based companies)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Cobb County, Georgia, has registered and is participating in a federal work authorization program* [an electronic verification of work authorization program operated by the U.S. Department of Homeland Security or any equivalent federal work authorization program operated by the U.S. Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA)], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91.

BY: _____
Authorized Officer or Agent
[Contractor Name]

Date: _____

Title

Printed Name

Company Name

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 200_

Notary Public
My Commission Expires:

**The applicable federal work authorization program as of the effective date of the statute is the Basic Pilot program of the Systematic Alien Verification for Entitlements (SAVE) Program Office of U.S. Citizenship and Immigration Service (USCIS).*

EXHIBIT B

**DISADVANTAGED BUSINESS ENTERPRISE (DBE)
IDENTIFICATION FORM**

A Disadvantaged Business Enterprise (DBE) is generally defined as a Female, Black American, Hispanic American and any other minority owned business. If your firm is classified as a Disadvantaged Business Enterprise (DBE), please complete this form and submit with bid response or send to:

Cobb County Purchasing Department
Attn: Mr. Rick Brun, Purchasing Director
1772 County Services Parkway
Marietta, GA 30008
Fax: 770-528-1154
Email: purchasing@cobbcounty.org

Name of Firm: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

MBE Certification Number: _____

Name of Organization Certification _____

**This information is acquired for informational purposes only and
will have no bearing on the award unless otherwise stated**

Instructions for Completing Exhibit C
Disadvantaged Business Enterprise (DBE)
Participation Report

All contractors or vendors are requested to complete a report descriptive of any DBE subcontractor involvement in work for which the government is making payment. If otherwise specified in an RFP or contract, additional reporting forms may be required as well.

The objective of this request is to assist in the identification of Disadvantaged Business Enterprise (DBE) business participation with the Cobb County Government and to quantify that participation.

The Cobb County Government does not administer a DBE Certification Program. The principle certification agency for the State of Georgia is the Georgia Department of Transportation. As a Contractor/Vendor you are not responsible for verification of any DBE Certification information of your subcontractor.

*** **Instructions** ***

1. Contractor/Vendor is furnished the one-page ***DBE Participation Report*** form with each Cobb County Government-issued Purchase Order.
2. Contractor/Vendor completes this form for each billing period and attaches it to the invoice to then be sent to the Cobb County Government.
3. Upon receipt of a Contractor/Vendor invoice, County staff should simply separate the completed DBE form and transmit to:

Cobb County Purchasing Department,
Attn.: DBE Report

A Disadvantaged Business Enterprise (DBE) is a firm that is under the control of someone in an ownership position (at least 51%) that:

1. Has membership in one or more of the following groups: Female, Black American, Hispanic American, Native American, Subcontinent Asian American and Asian-Pacific America. There may be other groups that may be eligible to be certified as DBE;
2. Is a U.S. citizen or lawfully admitted permanent resident of the U.S.;
3. Has a personal net worth which does not exceed \$750,000; and,
4. The business meets the Small Business Administration's size standard for a small business and does not exceed \$17.42 million in gross annual receipts;
5. The business is organized as a for-profit business.
6. The business may also be DBE eligible as a certified U.S. Small Business Administration

EXHIBIT C
Cobb County Government Disadvantaged
Business Enterprise Participation Report

→ PLEASE keep this blank form to make copies for actual use as needed. Also, please print or type in the form. ←

Submitted by: _____

Period Invoiced: _____

Name of Prime Contractor/Vendor

From/To:

Cobb County Project Name: _____

Bid or P.O. Number: _____

Cobb County Department or Agency receiving service or product: _____

Description of Purchased Service/Product: _____

Full Contracted Amount: \$ _____ Payment amount requested at this time: \$ _____

1. Are YOU, the Prime Contractor or Vendor a DBE business? YES _____ NO _____
2. Please provide the following information for each subcontractor participating during this reporting period:

Subcontractor Business Name	Type Service or Product Supplied	Subcontractor Business/Contact Tel. Number	Actual Dollar Value of Subcontractor Participation this Reporting Period
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

Submitted by: _____

Printed Name

Title or position: _____

Signature of Authorized Representative

Date Completed: _____

County Departments: Please send this completed form to the Cobb County Purchasing Department, ATTN: DBE Report

Appendix A

MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

This Master Intergovernmental Cooperative Purchasing Agreement (“Agreement”) is made between certain government agencies that execute a Lead Public Agency Certificate (collectively, “Lead Public Agencies”) to be appended and made a part hereof and other government agencies (“Participating Public Agencies”) that agree to the terms and conditions hereof through the U.S. Communities registration process and made a part hereof.

RECITALS

WHEREAS, after a competitive solicitation and selection process by Lead Public Agencies, a number of suppliers (each, a “Contract Supplier”) have entered into Master Agreements with Lead Public Agencies to provide a variety of goods, products and services based on national and international volumes (herein “Products and Services”);

WHEREAS, Master Agreements are made available by Lead Public Agencies through U.S. Communities and provide that Participating Public Agencies may purchase Products and Services on the same terms, conditions and pricing as the Lead Public Agency, subject to any applicable local purchasing ordinances and the laws of the State of purchase;

WHEREAS, the parties desire to comply with the requirements and formalities of the Intergovernmental Cooperation Act as may be applicable to the laws of the State of purchase;

WHEREAS, the parties hereto desire to conserve resources and reduce procurement cost;

WHEREAS, the parties hereto desire to improve the efficiency, effectiveness and economy of the procurement of necessary Products and Services;

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, and of the mutual benefits to result, the parties agree as follows:

1. That each party will facilitate the cooperative procurement of Products and Services.
2. That the procurement of Products and Services subject to this Agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules and regulations that govern each party’s procurement practices.
3. That the cooperative use of solicitations obtained by a party to this Agreement shall be in accordance with the terms and conditions of the solicitation, except as modification of those terms and conditions is otherwise allowed or required by applicable law.
4. That the Lead Public Agencies will make available, upon reasonable request and subject to convenience, information which may assist in improving the effectiveness, efficiency and economy of Participating Public Agencies’ procurement of Products and Services
5. That the Participating Public Agency will make timely payments to the Contract Supplier for Products and Services received in accordance with the terms and conditions of the procurement. Payment, inspections and acceptance of Products and Services ordered by the Participating Public Agency shall be the exclusive obligation of such Participating Public Agency. Disputes between the Participating

Public Agency and Contract Supplier are to be resolved in accord with the law and venue rules of the State of purchase.

6. The Participating Public Agency shall not use this Agreement as a method for obtaining additional concessions or reduced prices for similar products or services.
7. The Participating Public Agency shall be responsible for the ordering of Products and Services under this Agreement. A Lead Public Agency shall not be liable in any fashion for any violation by a Participating Public Agency, and the Participating Public Agency shall hold the Lead Public Agency harmless from any liability that may arise from action or inaction of the Participating Public Agency.
8. The exercise of any rights or remedies by the Participating Public Agency shall be the exclusive obligation of such Participating Public Agency.
9. This Agreement shall remain in effect until termination by a party giving thirty (30) days prior written notice to U.S. Communities at 2033 N. Main Street, Suite 700, Walnut Creek, CA 94596.
10. This Agreement shall become effective after execution of the Lead Public Agency Certificate or Participating Public Agency registration, as applicable.

Appendix B

ADMINISTRATION AGREEMENT

This ADMINISTRATION AGREEMENT ("Agreement") is made as of _____, by and between U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE ("U.S. Communities") and _____ ("Supplier").

RECITALS

WHEREAS, _____ ("Lead Public Agency") has entered into a certain Master Agreement dated as of _____, referenced as Agreement No. _____, by and between Lead Public Agency and Supplier (as amended from time to time in accordance with the terms thereof, the "Master Agreement") for the purchase of _____ (the "Products & Services");

WHEREAS, the Master Agreement provides that any state, county, city, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution (including community colleges, colleges and universities, both public and private), other government agency or nonprofit organization (each a "Public Agency" and collectively, "Public Agencies") may purchase Products and Services at the prices indicated in the Master Agreement upon prior registration with U.S. Communities, in which case the Public Agency becomes a "Participating Public Agency";

WHEREAS, U.S. Communities has the administrative and legal capacity to administer purchases under the Master Agreement to Participating Public Agencies;

WHEREAS, U.S. Communities serves as the administrative agent for Lead Public Agency and other lead public agencies in connection with other master agreements offered by U.S. Communities;

WHEREAS, Lead Public Agency desires U.S. Communities to proceed with administration of the Master Agreement on the same basis as other master agreements;

WHEREAS, "U.S. Communities Government Purchasing Alliance" is a trade name licensed by U.S. Communities Purchasing & Finance Agency; and

WHEREAS, U.S. Communities and Supplier desire to enter into this Agreement to make available the Master Agreement to Participating Public Agencies.

NOW, THEREFORE, in consideration of the payments to be made hereunder and the mutual covenants contained in this Agreement, U.S. Communities and Supplier hereby agree as follows:

ARTICLE I

GENERAL TERMS AND CONDITIONS

1.1 The Master Agreement, attached hereto as Exhibit AA and incorporated herein by reference as though fully set forth herein, and the terms and conditions contained therein shall apply to this Agreement except as expressly changed or modified by this Agreement.

1.2 U.S. Communities shall be afforded all of the rights, privileges and indemnifications afforded to Lead Public Agency under the Master Agreement, and such rights, privileges and indemnifications shall accrue and apply with equal effect to U.S. Communities under this Agreement including, without limitation, Supplier's obligation to provide insurance and certain indemnifications to Lead Public Agency.

1.3 Supplier shall perform all duties, responsibilities and obligations required under the Master Agreement in the time and manner specified by the Master Agreement.

1.4 U.S. Communities shall perform all of its duties, responsibilities and obligations as administrator of purchases under the Master Agreement as set forth herein, and Supplier acknowledges that U.S. Communities shall act in the capacity of administrator of purchases under the Master Agreement.

1.5 With respect to any purchases made by Lead Public Agency or any Participating Public Agency pursuant to the Master Agreement, U.S. Communities (a) shall not be construed as a dealer, remarketer, representative, partner, or agent of any type of Supplier, Lead Public Agency or such Participating Public Agency, (b) shall not be obligated, liable or responsible (i) for any orders made by Lead Public Agency, any Participating Public Agency or any employee of Lead Public Agency or a Participating Public Agency under the Master Agreement, or (ii) for any payments required to be made with respect to such order, and (c) shall not be obligated, liable or responsible for any failure by a Participating Public Agency to (i) comply with procedures or requirements of applicable law, or (ii) obtain the due authorization and approval necessary to purchase under the Master Agreement. U.S. Communities makes no representations or guaranties with respect to any minimum purchases required to be made by Lead Public Agency, any Participating Public Agency, or any employee of Lead Public Agency or a Participating Public Agency under this Agreement or the Master Agreement.

ARTICLE II

TERM OF AGREEMENT

2.1 This Agreement is effective as of _____ and shall terminate upon termination of the Master Agreement or any earlier termination in accordance with the terms of this Agreement, provided, however, that the obligation to pay all amounts owed by Supplier to U.S. Communities through the termination of this Agreement and all indemnifications afforded by Supplier to U.S. Communities shall survive the term of this Agreement.

ARTICLE III

REPRESENTATIONS AND COVENANTS

3.1 U.S. Communities views the relationship with Supplier as an opportunity to provide benefits to both Public Agencies and Supplier. The successful foundation of the relationship requires certain representations and covenants from both U.S. Communities and Supplier.

3.2 U.S. Communities' Representations and Covenants.

(a) Marketing. U.S. Communities shall proactively market the Master Agreement to Public Agencies using resources such as a network of major sponsors including the National League of Cities (NLC), National Association of Counties (NACo), United States Conference of Mayors (USCM),

Association of School Business Officials (ASBO) and National Institute of Government Purchasing (NIGP) (collectively, the “Founding Co-Sponsors”) and individual state-level sponsors. In addition, the U.S. Communities staff shall enhance Supplier’s marketing efforts through meetings with Public Agencies, participation in key events and tradeshow and by providing online tools to Supplier’s sales force.

(b) Training and Knowledge Management Support. U.S. Communities shall provide support for the education, training and engagement of Supplier’s sales force as provided herein. Through its staff (each, a “Program Manager” and collectively, the “Program Managers”), U.S. Communities shall conduct training sessions with Supplier and shall conduct calls jointly with Supplier to Public Agencies. U.S. Communities shall also provide Supplier with access to U.S. Communities’ private intranet website which provides presentations, documents and information to assist Supplier’s sales force in effectively promoting the Master Agreement.

3.3 Supplier’s Representations and Covenants. Supplier hereby represents and covenants as follows in order to ensure that Supplier is providing the highest level of public benefit to Participating Public Agencies (such representations and covenants are sometimes referred to as “Supplier’s Commitments” and are comprised of the Corporate Commitment, Pricing Commitment, Economy Commitment and Sales Commitment):

(a) Corporate. Supplier shall ensure that the U.S. Communities program and the Master Agreement are actively supported by Supplier’s senior executive management.

(i) The pricing, terms and conditions of the Master Agreement shall be Supplier’s primary offering to Public Agencies.

(ii) Supplier shall advise all existing Public Agencies that are current customers of Supplier as to the value and pricing benefits offered under the Master Agreement.

(iii) Upon authorization by a Public Agency, Supplier shall transition such Public Agency to the pricing, terms and conditions of the Master Agreement.

(iv) Supplier shall provide a national/senior management account representative with the authority and responsibility to ensure that the Supplier’s Commitments are maintained at all times. Supplier shall also designate a lead referral contact person who shall be responsible for receiving communications from U.S. Communities concerning new Participating Public Agency registrations and for ensuring timely follow-up by Supplier’s staff to requests for contact from Participating Public Agencies. Supplier shall also provide the personnel necessary to implement and support a supplier-based internet web page dedicated to Supplier’s U.S. Communities program and linked to U.S. Communities’ website and shall implement and support such web page.

(v) Supplier shall demonstrate in its request for proposal (“RFP”) or invitation to bid (“ITB”) response and throughout the term of the Master Agreement that senior management fully supports the U.S. Communities program and its commitments and requirements. Senior management is defined as the executive(s) with companywide authority.

(vi) Supplier’s field force (direct and/or authorized dealer or representative) must lead with the Master Agreement when calling on Public Agencies. If Supplier has alternate cooperative vehicles (i.e. state contracts, regional cooperatives) the Master Agreement shall be the lead offering and not just one of Supplier’s options. If Supplier meets resistance or objection to utilizing the Master Agreement from a Public Agency, prior to offering an alternate contract option, Supplier’s sales

representative must contact the U.S. Communities Program Manager in the area and request assistance in overcoming the barrier or objection. If the U.S. Communities Program Manager is unable to resolve the Public Agency's objection, Supplier is permitted to pursue other options.

(vii) In states where Supplier has an existing state contract or cooperative contract, Supplier shall notify the state of the Master Agreement and transition the state to the pricing, terms and conditions of the Master Agreement upon the state's request. Regardless of whether the state decides to transition to the Master Agreement, Supplier shall primarily offer the Master Agreement to all counties, cities, special districts, local governments, school districts, private K-12 schools, technical or vocational schools, higher education institutions (including community colleges, colleges and universities, both public and private), other government agencies and nonprofit organizations located within the state.

(b) **Pricing.** Supplier represents to U.S. Communities that the pricing offered under the Master Agreement is the lowest overall available pricing (net to purchaser) that it offers to Public Agencies.

(i) **Contracts Offering Lower Prices.** If a pre-existing contract and/or a Public Agency's unique buying pattern provide one or more Public Agencies a lower price than that offered under the Master Agreement, Supplier shall be required to match that lower pricing for customers under the Master Agreement and inform the eligible Public Agencies that the lower pricing is available under the Master Agreement. If an eligible Public Agency requests to be transitioned to the Master Agreement, Supplier shall do so and report the Public Agency's purchases under the U.S. Communities contract going forward. The price match only applies to the eligible Public Agencies. Below are three examples of Supplier's obligation to match the pricing under Supplier's contracts offering lower prices:

(A) Supplier holds a state contract with lower pricing that is available to all Public Agencies within the state. Supplier would be required to match the lower state pricing under the Master Agreement and make it available to all Public Agencies within the state.

(B) Supplier holds a regional cooperative contract with lower pricing that is available only to the ten cooperative members. Supplier would be required to match the lower cooperative pricing under the Master Agreement and make it available to the ten cooperative members.

(C) Supplier holds a contract with an individual Public Agency. The Public Agency contract does not contain any cooperative language and therefore other Public Agencies are not eligible to utilize the contract. Supplier would be required to match the lower pricing under the Master Agreement and make it available only to the individual Public Agency.

(ii) **Deviating Buying Patterns.** Occasionally U.S. Communities and Supplier may interact with a Public Agency that has a buying pattern or terms and conditions that considerably deviate from the normal Public Agency buying pattern and terms and conditions, and causes Supplier's pricing under the Master Agreement to be higher than an alternative contract held by Supplier. This could be created by a unique end-user preference or requirements. In the event that this situation occurs, Supplier may address the issue by lowering the price under the Master Agreement on the item(s) causing the large deviation for that Public Agency. Supplier would not be required to lower the price for other Public Agencies.

(iii) **Supplier's Options in Responding to a Third Party RFP or ITB.** While it

is the objective of U.S. Communities to encourage Public Agencies to piggyback onto its contracts rather than issue their own RFPs and ITBs, U.S. Communities recognizes that for various reasons some Public Agencies will issue their own solicitations. The following options are available to Supplier when responding to a Public Agency solicitation:

(A) Supplier may opt not to respond to the RFP or ITB. Supplier may make the Master Agreement available to the Public Agency as a comparison to its solicitation responses.

(B) Supplier may respond with the pricing, terms and conditions of the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement.

(C) If competitive conditions require pricing lower than the standard Master Agreement pricing, Supplier may submit lower pricing through the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement.

(D) Supplier may respond to the RFP or ITB with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement.

(E) Supplier may respond to the RFP or ITB with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement and if an alternative response is permitted, Supplier may offer the pricing under the Master Agreement as an alternative for consideration.

(c) **Economy.** Supplier shall demonstrate the benefits, including the pricing advantage, of the Master Agreement over alternative competitive solicitation pricing and shall proactively offer the terms and pricing under the Master Agreement to Public Agencies as a more effective alternative to the cost and time associated with such alternate bids and solicitations.

(d) **Sales.** Supplier shall market the Master Agreement through Supplier's sales force or dealer network that is properly trained, engaged and committed to offering the Master Agreement as Supplier's primary offering to Public Agencies. Supplier's sales force compensation and incentives shall be greater than or equal to the compensation and incentives earned under other contracts to Public Agencies.

(i) **Supplier Sales.** Supplier shall be responsible for proactive direct sales of Supplier's goods and services to Public Agencies and the timely follow-up to sales leads identified by U.S. Communities. Use of product catalogs, targeted advertising, direct mail and other sales initiatives are encouraged. All of Supplier's sales materials targeted towards Public Agencies shall include the U.S. Communities logo. U.S. Communities shall provide Supplier with its logo and the standards to be employed in the use of the logo. Supplier shall assist U.S. Communities by providing camera-ready logos and by participating in related trade shows and conferences. At a minimum, Supplier's sales initiatives shall communicate that (i) the Master Agreement was competitively solicited by the Lead Public Agency, (ii) the Master Agreement provides the best government pricing, (iii) there is no cost to Participating Public Agencies, and (iv) the Master Agreement is a non-exclusive contract.

(ii) **Branding and Logo Compliance.** Supplier shall be responsible for complying with the U.S. Communities branding and logo standards and guidelines. Prior to use by

Supplier, all U.S. Communities related marketing material must be submitted to U.S. Communities for review and approval.

(iii) Sales Force Training. Supplier shall be responsible for the training of its national sales force on the Master Agreement and U.S. Communities program. U.S. Communities shall be available to train regional or district managers and generally assist with the education of sales personnel.

(iv) Participating Public Agency Access. Supplier shall establish the following communication links to facilitate customer access and communication:

- (A) A dedicated U.S. Communities internet web-based homepage containing:
- (1) U.S. Communities standard logo with Founding Co-Sponsors logos;
 - (2) Copy of original request for proposal or invitation to bid;
 - (3) Copy of Master Agreement including any amendments;
 - (4) Summary of products and pricing;
 - (5) Electronic link to U.S. Communities' online registration page; and
 - (6) Other promotional material as requested by U.S. Communities.
- (B) A dedicated toll-free national hotline for enquiries regarding U.S. Communities.
- (C) A dedicated email address for general inquiries in the following format: uscommunities@(name of supplier).com.

(v) Electronic Registration. Supplier shall be responsible for ensuring that each Public Agency has completed U.S. Communities' online registration process prior to processing the Public Agency's first sales order.

(vi) Supplier's Performance Review. Upon request by U.S. Communities, Supplier shall participate in a performance review meeting with U.S. Communities to evaluate Supplier's performance of the covenants set forth in this Agreement.

3.4 Breach of Supplier's Representations, Warranties and Covenants. The representations and covenants set forth in this Agreement are the foundation of the relationship between U.S. Communities and Supplier. If Supplier is found to be in violation of, or non-compliance with, one or more of the representations and covenants set forth in this Agreement, Supplier shall have ninety (90) days to cure such violation or non-compliance. Failure by Supplier to cure such violation or non-compliance within ninety (90) days shall result in termination of this Agreement.

ARTICLE IV

PRICING AUDITS

4.1 Supplier shall, at Supplier's sole expense, maintain an accounting of all purchases made by Lead Public Agency and Participating Public Agencies under the Master Agreement. U.S. Communities and Lead Public Agency each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. U.S. Communities shall have the authority to conduct random audits of Supplier's pricing that is offered to Participating Public Agencies at U.S. Communities' sole cost and expense. Notwithstanding the foregoing, in the event that U.S. Communities is made aware of any pricing being offered to Participating Public Agencies that is inconsistent with the pricing under the Master Agreement, U.S. Communities shall have the ability to conduct an extensive audit of Supplier's pricing at Supplier's sole cost and expense. U.S. Communities may conduct the audit internally or may engage a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Lead Public Agency or U.S. Communities.

ARTICLE V

FEES & REPORTING

5.1 Administrative Fees. Supplier shall pay to U.S. Communities a monthly administrative fee based upon the total sales price of all purchases shipped and billed pursuant to the Master Agreement, excluding taxes, in the amount of (a) one percent (1%) of aggregate purchases made during the month which comprise annual sales of the first \$10,000,000.00; then (b) one and one-half percent (1.5%) of aggregate purchases made during the month which comprise annual sales of \$10,000,000.01 to \$20,000,000.00; then (c) two percent (2%) of aggregate purchases made during the month which comprise annual sales of \$20,000,000.01 to \$340,000,000.00; and then (d) two and one-half percent (2.5%) of aggregate purchases made during the month which comprise annual sales exceeding \$340,000,000.00 (individually and collectively, "Administrative Fees"). Supplier's annual sales shall be measured on a calendar year basis. All Administrative Fees shall be payable in U.S. Dollars and shall be made by check or wire to U.S. Communities, or its designee or trustee as may be directed in writing by U.S. Communities. Administrative Fees shall be due and payable within thirty (30) days of the end of each calendar month for purchases shipped and billed during such calendar month.

5.2 Sales Reports. Within thirty (30) days of the end of each calendar month, Supplier shall deliver to U.S. Communities an electronic accounting report, in the format prescribed by Exhibit B, attached hereto, summarizing all purchases made under the Master Agreement during such calendar month ("Sales Report"). All purchases indicated in the Sales Report shall be denominated in U.S. Dollars. All purchases shipped and billed pursuant to the Master Agreement for the applicable calendar month shall be included in the Sales Report. U.S. Communities reserves the right upon reasonable advance notice to Supplier to change the prescribed report format to accommodate the distribution of the Administrative Fees to its program sponsors and state associations.

(a) Monthly Sales Reports shall include all sales reporting under the Master Agreement, and a breakout of Environmental Preferable (Green) sales reporting. Supplier must make reasonable attempts at filling in all required information and contact U.S. Communities with a plan to correct any deficiencies of data field population.

(b) Submitted reports shall be verified by U.S. Communities against its registration database. Any data that is inconsistent with the registration database shall be changed prior to processing.

5.3 Exception Reporting/Sales Reports Audits. U.S. Communities or its designee may, at its sole discretion, compare Supplier's Sales Reports with Participating Public Agency records or other sales analysis performed by Participating Public Agencies, sponsors, advisory board members or U.S. Communities staff. If there is a discrepancy between the Sales Report and such records or sales analysis as determined by U.S. Communities, U.S. Communities shall notify Supplier in writing and Supplier shall have thirty (30) days from the date of such notice to resolve the discrepancy to U.S. Communities' reasonable satisfaction. Upon resolution of the discrepancy, Supplier shall remit payment to U.S. Communities' trustee within fifteen (15) calendar days. Any questions regarding an exception report should be directed to U.S. Communities in writing to reporting@uscommunities.org. If Supplier does not resolve the discrepancy to U.S. Communities' reasonable satisfaction within thirty (30) days, U.S. Communities shall have the right to engage outside services to conduct an independent audit of Supplier's reports and Supplier shall be obligated to reimburse U.S. Communities for any and all costs and expenses incurred in connection with such audit.

5.4 Online Reporting. Within sixty (60) days of the end of each calendar quarter, U.S. Communities shall provide online reporting to Supplier containing Supplier's sales reporting for such calendar quarter. Supplier shall contact U.S. Communities within fifteen (15) days of receiving notification of the online reporting and report to U.S. Communities any concerns or disputes regarding the reports, including but not limited to concerns regarding the following:

Report Name	Follow up with U.S. Communities
5 Qtr Drop Sales Analysis	Financial & Reporting Manager
Zero States Sales Report	Program Manager
Registered Agency Without Sales Report	Program Manager

Supplier shall have access to the above reports through the U.S. Communities intranet website. The following additional reports are also available to Supplier and are useful in resolving reporting issues and enabling Supplier to better manage its Master Agreement:

- (i) Agency Sales by Population/Enrollment Report
- (ii) Hot Prospect Sales Report
- (iii) New Lead Sales Report
- (iv) State Comparison Sales Report
- (v) Advisory Board Usage Report
- (vi) Various Agency Type Comparison Reports
- (vii) Sales Report Builder

5.5 Supplier's Failure to Provide Reports or Pay Administrative Fees. Failure to provide a Sales Report or pay Administrative Fees within the time and in the manner specified herein shall be regarded as a material breach under this Agreement and if not cured within thirty (30) days of written notice to Supplier, shall be deemed a cause for termination of the Master Agreement at Lead Public Agency's sole discretion or this Agreement at U.S. Communities' sole discretion. All Administrative Fees not paid within thirty (30) days of the end of the previous calendar month shall bear interest at the rate of one and one-half percent (1.5%) per month until paid in full.

ARTICLE VI

MISCELLANEOUS

6.1 Entire Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement,

statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding.

6.2 Attorney's Fees. If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs in addition to any other relief to which such party may be entitled.

6.3 Assignment.

(a) Supplier. Neither this Agreement nor any rights or obligations hereunder shall be assignable by Supplier without prior written consent of U.S. Communities, and any assignment without such consent shall be void.

(b) U.S. Communities. This Agreement and any rights or obligations hereunder may be assigned by U.S. Communities in U.S. Communities' sole discretion, to an existing or newly established legal entity that has the authority and capacity to perform U.S. Communities' obligations hereunder.

6.4 Notices. All reports, notices or other communications given hereunder shall be delivered by first-class mail, postage prepaid, or overnight delivery requiring signature on receipt to the addresses as set forth below. U.S. Communities may, by written notice delivered to Supplier, designate any different address to which subsequent reports, notices or other communications shall be sent.

U.S. Communities: U.S. Communities
2033 N. Main Street, Suite 700
Walnut Creek, California 94596
Attn: Program Manager Administration

Lead Public Agency: _____

Attn: _____

Supplier: _____

Attn: U.S. Communities Program Manager

6.5 Severability. If any provision of this Agreement shall be deemed to be, or shall in fact be, illegal, inoperative or unenforceable, the same shall not affect any other provision or provisions herein contained or render the same invalid, inoperative or unenforceable to any extent whatever.

6.6 Waiver. Any failure of a party to enforce, for any period of time, any of the provisions under this Agreement shall not be construed as a waiver of such provisions or of the right of said party thereafter to enforce each and every provision under this Agreement.

6.7 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

6.8 Modifications. This Agreement may not be effectively amended, changed, modified, altered or terminated without the prior written consent of the parties hereto.

6.9 Governing Law; Arbitration. This Agreement will be governed by and interpreted in accordance with the laws of the State of California without regard to any conflict of laws principles. In the event of any dispute concerning the validity, interpretation, enforcement or breach of this Agreement, U.S. Communities and Supplier (each a “Party” and collectively, the “Parties”) unconditionally and irrevocably agree that the dispute will be resolved by arbitration (and accordingly they hereby consent to personal jurisdiction over them) in the City of Walnut Creek, County of Contra Costa, or such other venue as agreed upon by the Parties, in accordance with JAMS pursuant to its Comprehensive Arbitration Rules and Procedures. The arbitration will be heard and determined by a single arbitrator. The arbitrator’s decision in any such arbitration will be final and binding upon the parties and may be enforced in any court of competent jurisdiction. The prevailing Party will be entitled to recover its attorneys’ fees and arbitration costs from the other Party. The Parties agree that the arbitration will be kept confidential and that the existence of the proceeding and any element of it (including, but not limited to, any pleadings, briefs or other documents submitted or exchanged and any testimony or other oral submissions and awards) will not be disclosed beyond the arbitration panel, except as may lawfully be required in judicial proceedings relating to the arbitration or by disclosure rules and regulations of securities regulatory authorities or other governmental agencies.

6.10 Successors and Assigns. This Agreement shall inure to the benefit of and shall be binding upon U.S. Communities, Supplier and any successor and assign thereto; subject, however, to the limitations contained herein.

IN WITNESS WHEREOF, U.S. Communities has caused this Agreement to be executed in its name and Supplier has caused this Agreement to be executed in its name, all as of the date first written above.

U.S. Communities:

U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE

By: _____

Name: _____

Title: _____

Supplier:

By: _____

Name: _____

Title: _____

ADMINISTRATION AGREEMENT ADDENDUM

AFFILIATE PROGRAMS

U.S. Communities recently established Canadian Communities, an affiliate program in Canada which offers certain qualified contract awards. U.S. Communities shall continue to explore other practical international opportunities based upon the capacity of its contract suppliers to efficiently serve Public Agencies internationally.

Understanding that Supplier may not have the capacity or desire to participate in Canadian Communities or other affiliate programs, U.S. Communities offers these opportunities on a voluntary basis to Supplier.

The terms, conditions and commitments outlined and agreed upon in the U.S. Communities Administration Agreement shall be applied to Canadian Communities and any other international opportunities.

_____Supplier wishes to participate in Canadian Communities and other international opportunities, currently has the capacity to serve Canadian Public Agencies, and agrees to abide by the terms, conditions and commitments of the executed U.S. Communities Administration Agreement.

_____Supplier does not wish to participate in Canadian Communities or other international opportunities.

SUPPLIER:

_____,

By _____

Name: _____

Title: _____

EXHIBIT AA

MASTER AGREEMENT
(SAMPLE CONTRACT)

PAGE 1 OF 1	DATE: May 28, 2009
--------------------	---------------------------

MASTER AGREEMENT

OWNER: COBB COUNTY BOARD OF COMMISSIONERS
100 CHEROKEE STREET
MARIETTA, GEORGIA 30060

CONTRACTOR: CONTRACTOR NAME:
ADDRESS:

WORK: **ROOFING SUPPLIES AND RELATED PRODUCTS AND SERVICES:** The undersigned parties understand and agree to comply with and be bound by the entire contents of Sealed Bid #09-5408: ROOFING SUPPLIES AND RELATED PRODUCTS AND SERVICES, (aka Project Manual), and the Contractor's Bid Proposal. Contractor understands and agrees that the bonds and insurance required by the Project Manual are to be kept current at all times through the length of each term and for 90 Days following completion of each term. Bonds and insurance must be renewed and presented to the owner at the time of each renewal term if Owner chooses to renew. Bonds and insurance shall be written by a firm acceptable to the Owner as specified in the Project Manual.

TERM: _____ to _____, with full renewal options per the Project Manual. Owner shall exercise renewal options by issuance and delivery to Contractor of a written notice to renew this Agreement and appropriate purchase orders.

PROJECT: **ROOFING SUPPLIES AND RELATED PRODUCTS AND SERVICES** in accordance with the Project Manual.

PRICE: Prices as stated for all schedules included in the Project Manual.

BILLING: All original invoices shall be submitted directly to the Cobb County Finance Department. Invoices shall bill only for Work completed during the period covered by the invoice and shall clearly identify such work in accordance with invoicing guidelines in the Project Manual.

IN WITNESS WHEREOF, this Agreement has been executed by Owner and accepted by Contractor to be effective as of the date first above written.

Cobb County Board of Commissioners
100 Cherokee Street
Marietta, Ga. 30060

Contractor Name:
Street Address:
City, State, ZIP

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

Federal Tax ID Number: _____

EXHIBIT BB
SALES REPORT FORMAT

SAMPLE

Sales Report Template												
TIN	Supplier ID	Account No.	Agency Name	Dept Name	Address	City	State	Zip	Agency Type	Year	Qtr	Amount
956000735	144	89518997	CITY OF LA/MGMT EMPL SVCS		555 RAMIREZ ST STE 312	LOS ANGELES	CA	90012	20	2008	4	25400.50

APPENDIX C

CONTRACTOR'S EXPERIENCE RECORD (attach additional sheets as necessary) Name of Bidder: _____				
Name & Location of Project	Number of Square Feet / Type of Roofing	Completion Date	Total Cost of Project	Client Reference
				NAME
				ORGANIZATION/COMPANY
				ADDRESS
				PHONE NUMBER
				EMAIL
				NAME
				ORGANIZATION/COMPANY
				ADDRESS
				PHONE NUMBER
				EMAIL
				NAME
				ORGANIZATION/COMPANY
				ADDRESS
				PHONE NUMBER
				EMAIL
				NAME
				ORGANIZATION/COMPANY
				ADDRESS
				PHONE NUMBER
				EMAIL

APPENDIX D

SUPERINTENDENT'S EXPERIENCE RECORD (attach additional sheets as necessary) Name of Bidder: _____				
Name & Location of Project	Number of Square Feet / Type of Roofing	Completion Date	Total Cost of Project	Client Reference
				NAME
				ORGANIZATION/COMPANY
				ADDRESS
				PHONE NUMBER
				EMAIL
				NAME
				ORGANIZATION/COMPANY
				ADDRESS
				PHONE NUMBER
				EMAIL
				NAME
				ORGANIZATION/COMPANY
				ADDRESS
				PHONE NUMBER
				EMAIL
				NAME
				ORGANIZATION/COMPANY
				ADDRESS
				PHONE NUMBER
				EMAIL

Line Item	Work as per Specifications	Unit	\$ per Unit	ROOF Systems Material
1.00	Professional Services			
1.01	Full-time Quality Assurance monitoring	DAY		
1.02	Asbestos core testing and analysis (testing only, excludes labor for sampling and repair)	EA		
1.03	Analysis and evaluation (14" x 14" roof core) (Lab testing only, repairs charged at roof repair rates for appropriate system type)	EA		
1.04	Nuclear Moisture Survey, Non destructive roof scan			
1.04.01	Non destructive roof scan, up to 20 000 SF	EA		
1.04.02	Non destructive roof scan, over 20,000 SF	SF		
1.05	Infrared scanning equipment for rooftop analysis	DAY		
1.06	Nighttime Infrared scans	NIGHT		
1.07	Roof investigation (visual roof survey)			
1.07.01	Roof investigation, per hour	HOURL		
1.07.02	Visual Roof Survey up to 20,000 SF	EA		
1.07.03	Visual Roof Survey over 20,000 SF	SF		
1.08	Comprehensive report	HOURL		

1.09	Wind Uplift Testing – Mobilize and provide wind uplift testing per Factory Mutual System Roof Design Manual FM 1-52		EA		
1.10	Field/shop drawings		EA		
1.11	Additional and Occasional Services				
1.11.01	Architect/design professional services		HOUR		
1.11.02	Engineer		HOUR		
1.11.03	Structural Analysis/Engineering Services		HOUR		
1.11.04	Roof Consultant		HOUR		
1.11.05	CAD Draftsman		HOUR		
1.12.01	Laboratory Fungal Analysis: Culturable Fungi Identification & Enumeration (Not including engineering time for sampling.)		EA		
1.12.02	Laboratory Fungal Analysis: Total Fungi Spore Count (Not including engineering time for sampling.)		EA		
1.12.03	Laboratory Fungal Analysis: Viable Airborne Mold Analysis (Not including engineering time for sampling.)		EA		
1.12.04	Laboratory Fungal Analysis: Viable Surface Swab or Bulk Substrate Analysis (Not including engineering time for sampling.)		EA		
1.12.05	Laboratory Fungal Analysis: Non-Viable Surface Swab or Bulk Substrate Analysis (Not including engineering time for sampling.)		EA		
1.13	Travel Expenses				
1.13.01	Per Diem – Meals and Incidentals		DAY		
1.13.02	Lodging		DAY		
1.13.03	Mileage on Company / Personal Vehicle		MILE		

1.13.04	Airfare (Economy)		JOB		
1.13.05	Vehicle Rental		DAY		
1.14	Seamer Rental Charges				
1.15	Set-up Charges for Metal In-Shop Fabrication				
1.16	Set-up On-Site Roll Forming				
1.17	Roof Fastener Pull Tests		EA		
1.18	Wind Uplift Design Calculations		HR		
	Additional professional services				
1.19	Option 1 - Estimating repairs can be done on a labor and material cost plus basis		%		
1.20	Option 2 R.S. Means		%		
Line Item	Work as per Specifications		Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
2.00	Tear-off & Dispose of Debris				
2.11	SYSTEM TYPE BUR W/ Insulation and Gravel Surfacing - Metal Deck		SF		
2.12	SYSTEM TYPE BUR W/ Insulation and Gravel Surfacing - Wood / Tectum Deck		SF		
2.13	SYSTEM TYPE BUR W/ Insulation and Gravel Surfacing - Lightweight / Gyp Deck		SF		
2.14	SYSTEM TYPE BUR W/ Insulation and Gravel Surfacing - Concrete Deck		SF		
2.15	SYSTEM TYPE BUR W/ Insulation and Mineral Surfacing - Metal Deck		SF		

2.16	SYSTEM TYPE BUR W/ Insulation and Mineral Surfacing - Wood / Tectum Deck	SF		
2.17	SYSTEM TYPE BUR W/ Insulation and Mineral Surfacing - Lightweight / Gyp Deck	SF		
2.18	SYSTEM TYPE BUR W/ Insulation and Mineral Surfacing - Concrete Deck	SF		
2.19	SYSTEM TYPE Single-Ply W/ Insulation - Metal Deck	SF		
2.20	SYSTEM TYPE Single-Ply W/ Insulation - Wood / Tectum Deck	SF		
2.21	SYSTEM TYPE Single-Ply W/ Insulation - Lightweight / Gyp Deck	SF		
2.22	SYSTEM TYPE Single-Ply W/ Insulation - Concrete Deck	SF		
2.23	SYSTEM TYPE Ballasted Single-Ply W/ Insulation - Metal Deck	SF		
2.24	SYSTEM TYPE Ballasted Single-Ply W/ Insulation - Wood / Tectum Deck	SF		
1.27	SYSTEM TYPE Ballasted Single-Ply W/ Insulation - Lightweight / Gyp Deck	SF		
2.25	SYSTEM TYPE Ballasted Single-Ply W/ Insulation - Concrete Deck	SF		
2.26	SYSTEM TYPE Coal Tar BUR W/ Insulation and Gravel Surfacing - Metal Deck	SF		

2.27	SYSTEM TYPE Coal Tar BUR W/ Insulation and Gravel Surfacing - Wood / Tectum Deck	SF		
2.28	SYSTEM TYPE Coal Tar BUR W/ Insulation and Gravel Surfacing - Lightweight / Gyp Deck	SF		
2.29	SYSTEM TYPE Coal Tar BUR W/ Insulation and Gravel Surfacing - Concrete Deck	SF		
2.30	SYSTEM TYPE Coal Tar BUR W/ Insulation and Mineral Surfacing - Metal Deck	SF		
2.31	SYSTEM TYPE Coal Tar BUR W/ Insulation and Mineral Surfacing - Wood / Tectum Deck	SF		
2.32	SYSTEM TYPE Coal Tar BUR W/ Insulation and Mineral Surfacing - Lightweight / Gyp Deck	SF		
2.33	SYSTEM TYPE Coal Tar BUR W/ Insulation and Mineral Surfacing - Concrete Deck	SF		
2.34	SYSTEM TYPE Metal Roofing System - Metal Deck	SF		
2.35	SYSTEM TYPE Metal Roofing System - Wood / Tectum Deck	SF		
2.36	SYSTEM TYPE Metal Roofing System - Lightweight / Gypsum Deck	SF		
2.37	SYSTEM TYPE Metal Roofing System - Concrete Deck	SF		
2.38	SYSTEM TYPE BUR w/ Gravel Surfacing to the Existing Insulation (Insulation to be Re-Used)	SF		

2.39	SYSTEM TYPE BUR w/ Mineral Surfacing to the Existing Insulation (Insulation to be Re-Used)	SF		
2.40	SYSTEM TYPE Single-Ply to the Existing Insulation (Insulation to be Re-Used)	SF		
2.41	SYSTEM TYPE Ballasted Single-Ply to the Existing Insulation (Insulation to be Re-Used)	SF		
2.42	SYSTEM TYPE Coal Tar BUR with Gravel Surfacing to the Existing Insulation (Insulation to be Re-Used)	SF		
2.43	SYSTEM TYPE Coal Tar BUR with Mineral Surfacing to the Existing Insulation (Insulation to be Re-Used)	SF		
2.44	SYSTEM TYPE Polyurethane Foam (PUF) Roof W/ Insulation and Gravel Surfacing - Metal Deck	SF		
2.45	SYSTEM TYPE Polyurethane Foam (PUF) Roof W/ Insulation and Gravel Surfacing - Wood / Tectum Deck	SF		
2.46	SYSTEM TYPE Polyurethane Foam (PUF) Roof W/ Insulation and Gravel Surfacing - Lightweight / Gyp Deck	SF		
2.47	SYSTEM TYPE Polyurethane Foam (PUF) Roof W/ Insulation and Gravel Surfacing - Concrete Deck	SF		
2.480	MULTIPLIER - TEAR-OFF & DISPOSE OF DEBRIS Each Additional Roof System	%		
Line Item	Work as per Specifications	Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
3.00	Removal & Replacement of Roof Deck			
3.11	DECK TYPE Metal Deck	SF		

3.12	DECK TYPE Wood Deck	SF		
3.13	DECK TYPE Gypsum Deck	SF		
3.14	DECK TYPE Concrete Deck	SF		
3.15	DECK TYPE Lightweight Deck	SF		
3.16	DECK TYPE Tectum Deck	SF		
Line Item	Work as per Specifications	Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
4.00	Insulation Recovery Board & Insulations Options			
4.11	RECOVERY BOARD TYPE 1/2" Wood Fiber or Perlite Board Installed Over an Existing Roof Adhered in Hot ASTM D 312 Type III or IV Asphalt; Mopped	SF		
4.12	RECOVERY BOARD TYPE 1/2" Wood Fiber or Perlite Board Installed Over an Existing Roof Adhered with Insulation Adhesive	SF		
4.13	RECOVERY BOARD TYPE 1/2" Wood Fiber or Perlite Board Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Metal Deck	SF		
4.14	RECOVERY BOARD TYPE 1/2" Wood Fiber or Perlite Board Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Wood / Tectum Deck	SF		
4.15	RECOVERY BOARD TYPE 1/2" Wood Fiber or Perlite Board Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Lightweight / Gypsum Deck	SF		
4.16	RECOVERY BOARD TYPE 1/2" Wood Fiber or Perlite Board Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Concrete Deck	SF		

4.17	RECOVERY BOARD TYPE 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed Over an Existing Roof Adhered in Hot ASTM D 312 Type III or IV Asphalt; Mopped	SF		
4.18	RECOVERY BOARD TYPE 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed Over an Existing Roof Adhered with Insulation Adhesive	SF		
4.19	RECOVERY BOARD TYPE 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Metal Deck	SF		
4.2	RECOVERY BOARD TYPE 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Wood / Tectum Deck	SF		
4.21	RECOVERY BOARD TYPE 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Lightweight / Gypsum Deck	SF		
4.22	RECOVERY BOARD TYPE 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Concrete Deck	SF		
4.23	INSULATION SUBSTITUTION OPTION Deduct for Providing an R-Value of greater than or equal to 10, but less than 15; instead of the Standard R-Value of 20 (Should be Negatively Priced) - All Applications Other Than Metal Roof Systems	SF		
4.24	INSULATION SUBSTITUTION OPTION Deduct for Providing an R-Value of greater than or equal to 15, but less than 18; instead of the Standard R-Value of 20 (Should be Negatively Priced) - All Applications Other Than Metal Roof Systems	SF		
4.25	INSULATION SUBSTITUTION OPTION: Deduct for Providing an R-Value of greater than or equal to 18, but less than 20 instead of the Standard R-Value of 20 (Should be Negatively Priced) - All Applications Other Than Metal Roof Systems	SF		
4.26	INSULATION SUBSTITUTION OPTION: Add for Providing an R-Value of 25 Instead of the Standard R-Value of 20 - All Applications Other Than Metal Roof Systems	SF		

4.27	INSULATION SUBSTITUTION OPTION: Add for Providing an R-Value of 30 Instead of the Standard R-Value of 20 - All Applications Other Than Metal Roof Systems	SF		
4.28	INSULATION SUBSTITUTION OPTION Substitute 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Place of the Wood Fiber or Perlite - Adhered in Hot ASTM D 312 Type III or IV Asphalt; Mopped	SF		
4.29	INSULATION SUBSTITUTION OPTION Substitute 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Place of the Wood Fiber or Perlite - Adhered with Insulation Adhesive	SF		
4.3	INSULATION SLOPE OPTION Provide a 1/4" Tapered Polyisocyanurate Insulation System while Maintaining the Average R-Value Including Tapered Crickets; Adhered in ASTM D 312 Type III or IV Hot Asphalt; Mopped	SF		
4.31	INSULATION SLOPE OPTION Provide a 1/8" Tapered Polyisocyanurate Insulation System while Maintaining the Average R-Value; Adhered in ASTM D 312 Type III or IV Hot Asphalt; Mopped	SF		
4.32	INSULATION SLOPE OPTION Provide a 1/4" Tapered Polyisocyanurate Insulation System while Maintaining the Average R-Value Including Tapered Crickets; Adhered with Insulation Adhesive	SF		
4.33	INSULATION SLOPE OPTION Provide a 1/8" Tapered Polyisocyanurate Insulation System while Maintaining the Average R-Value; Adhered with Insulation Adhesive	SF		
4.34	INSULATION SUBSTITUTION OPTION Provide a 1/4" Tapered Insulating Lightweight Concrete System while Maintaining Average R-Value	SF		
4.35	INSULATION SUBSTITUTION OPTION Provide a 1/8" Tapered Insulating Lightweight Concrete System while Maintaining Average R-Value	SF		

4.36	INSULATION ATTACHMENT OPTION: Provide Attachment Pattern in Compliance with FM 1-60 Wind Uplift Instead of FM 1-90	SF		
4.37	INSULATION ATTACHMENT OPTION: Provide Attachment Pattern in Compliance with FM 1-120 Wind Uplift Instead of FM 1-90	SF		
Line Item	Work as per Specifications	Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
5.00	Coat New Roofing With Elastomeric Coating			
5.11	ROOF SYSTEM TYPE Apply an Acrylic Coating per Specifications (1 gallon per square per Coat - 2 Coats required) - Smooth or Mineral Surfaced Modified	SF		
5.12	ROOF SYSTEM TYPE Apply an Acrylic Coating per Specifications (1 gallon per square per Coat - 2 Coats required) - Pre-Primed Smooth or Mineral Surfaced Coal Tar	SF		
5.21	ROOF SYSTEM TYPE Apply an Urethane Coating per Specifications (1 gallon per square per Coat - 2 Coats required) - Smooth or Mineral Surfaced Modified; With Reinforced Seams	SF		
5.22	ROOF SYSTEM TYPE Apply an Urethane Coating per Specifications (1 gallon per square per Coat - 2 Coats required) - Pre-Primed Smooth or Mineral Surfaced Coal Tar; With Reinforced Seams	SF		
5.31	ROOF SYSTEM TYPE Apply an Aluminum Coating per Specifications (1 gallon per square per Coat - 2 Coats required) - Smooth or Mineral Surfaced Modified	SF		

5.32	ROOF SYSTEM TYPE Apply an Aluminum Coating per Specifications (1 gallon per square per Coat - 2 Coats required) - Pre-Primed Smooth or Mineral Surfaced Coal Tar		SF		
5.41	ROOF SYSTEM TYPE Apply an Fibered Aluminum Coating per Specifications (1 gallon per square per Coat - 2 Coats required) - Smooth or Mineral Surfaced Modified		SF		
5.42	ROOF SYSTEM TYPE Apply an Fibered Aluminum Coating per Specifications (1 gallon per square per Coat - 2 Coats required) - Pre-Primed Smooth or Mineral Surfaced Coal Tar		SF		
Line Item	Work as per Specifications		Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
6.00	Roof Deck and Insulation Option				
6.11	METAL ROOF DECK - HOT APPLICATION - ASTM D 312 TYPE III OR IV ASPHALT				
6.11.01	INSULATION OPTION:	Mechanically Fasten Polyisocyanurate / Hot Mop Wood Fiber or Perlite to Provide an Average R-Value of 20 In Compliance with FM 1-90 Requirements	SF		
6.12	WOOD ROOF DECK - HOT APPLICATION - ASTM D 312 TYPE III OR IV ASPHALT				

6.12.01	INSULATION OPTION:	WOOD DECK: Mechanically Fasten Polyisocyanurate / Hot Mop Wood Fiber or Perlite to Provide an Average R-Value of 20 In Compliance with FM 1-90 Requirements	SF		
6.12.02	INSULATION OPTION:	Without Insulation - Must Include Rosin & Mechanically Fasten Glasbase Sheet Installed with FM 1-90 Attachment Patterns	SF		
6.13	TECTUM ROOF DECK - HOT APPLICATION - ASTM D 312 TYPE III OR IV ASPHALT				
6.13.01	INSULATION OPTION:	TECTUM DECK: Mechanically Attach Base Sheet Utilizing FM 1-90 Attachment Patterns & Adhere Polyisocyanurate in Hot Asphalt / Hot Mop Wood Fiber or Perlite to Provide an Average R-Value of 20 In Compliance with FM 1-90 Requirements	SF		
6.13.02	INSULATION OPTION:	Without Insulation - Must Include Rosin & Mechanically Fasten Glasbase Sheet Installed with FM 1-90 Attachment Patterns	SF		
6.14	LIGHTWEIGHT CONCRETE / GYPSUM ROOF DECK - HOT APPLICATION - ASTM D 312 TYPE III OR IV ASPHALT				
6.14.01	INSULATION OPTION:	Must Mechanically Attach a Base Sheet; Hot Mop Polyisocyanurate / Hot Mop Wood Fiber or Perlite to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	SF		

6.14.02		INSULATION OPTION:	Without Insulation - Must at Least Mechanically Fasten a Base Sheet to the Roof Deck Prior to Installation Installed with FM 1-90 Attachment Patterns	SF		
6.15	CONCRETE ROOF DECK - HOT APPLICATION - ASTM D 312 TYPE III OR IV ASPHALT					
6.15.01		INSULATION OPTION:	Prime Roof Deck; Hot Mop Polyisocyanurate / Hot Mop Wood Fiber or Perlite to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	SF		
6.15.02		INSULATION OPTION:	Without Insulation - Prime Roof Deck; Must at Least 1/2" Wood Fiber or Perlite Hot Mopped to Deck In Compliance FM 1-90 Requirements	SF		
6.16	METAL ROOF DECK - COLD PROCESS APPLICATION					
6.16.01		INSULATION OPTION:	Mechanically Fasten Polyisocyanurate / Adhere High Density Asphalt Coated Wood Fiber with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	SF		
6.17	WOOD ROOF DECK - COLD PROCESS APPLICATION					

6.17.01	INSULATION OPTION:	WOOD DECK: Mechanically Fasten Polyisocyanurate / Adhere High Density Asphalt Coated Wood Fiber with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	SF		
6.17.02	INSULATION OPTION:	Without Insulation - Must Include Rosin & Mechanically Fasten Glasbase Sheet Installed with FM 1-90 Attachment Patterns	SF		
6.18	TECTUM ROOF DECK - COLD PROCESS APPLICATION				
6.18.01	INSULATION OPTION:	TECTUM DECK: Mechanically Attach Base Sheet & Adhere Polyisocyanurate in Insulation Adhesive / Adhere High Density Asphalt Coated Wood Fiber with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	SF		
6.18.02	INSULATION OPTION:	Without Insulation - Must Include Rosin & Mechanically Fasten Glasbase Sheet Installed with FM 1-90 Attachment Patterns	SF		
6.19	LIGHTWEIGHT CONCRETE / GYPSUM ROOF DECK - COLD PROCESS APPLICATION				

6.19.01	INSULATION OPTION:	Must Mechanically Attach a Base Sheet; Adhere Polyisocyanurate in Insulation Adhesive / Adhere High Density Asphalt Coated Wood Fiber with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	SF		
6.19.02	INSULATION OPTION:	Without Insulation - Must at Least Mechanically Fasten a Base Sheet to the Roof Deck Prior to Installation Installed with FM 1-90 Attachment Patterns	SF		
6.2	CONCRETE ROOF DECK - COLD PROCESS APPLICATION				
6.20.01	INSULATION OPTION:	Adhere Polyisocyanurate in Insulation Adhesive / Adhere High Density Asphalt Coated Wood Fiber with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	SF		
6.20.02	INSULATION OPTION:	Without Insulation - Must at Least 1/2" High Density Asphalt Coated Wood Fiber Adhered with Insulation Adhesive to Deck In Compliance FM 1-90 Requirements	SF		
6.21	METAL ROOF DECK - TORCH APPLIED / SELF-ADHERING APPLICATION				

6.21.01	INSULATION OPTION:	Mechanically Fasten Polyisocyanurate / Adhere Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	SF		
6.22	WOOD ROOF DECK - TORCH APPLIED / SELF-ADHERING APPLICATION				
6.22.01	INSULATION OPTION:	WOOD DECK: Mechanically Fasten Polyisocyanurate / Adhere Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	SF		
6.22.02	INSULATION OPTION:	Without Insulation - Must Mechanically Attach 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed with FM 1-90 Attachment Patterns	SF		
6.23	TECTUM ROOF DECK - TORCH APPLIED / SELF-ADHERING APPLICATION				

6.23.01	INSULATION OPTION:	TECTUM DECK: Mechanically Attach Base Sheet & Adhere Polyisocyanurate in Insulation Adhesive / Adhere Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	SF		
6.23.02	INSULATION OPTION:	Without Insulation - Must Mechanically Attach 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed with FM 1-90 Attachment Patterns	SF		
6.24	LIGHTWEIGHT CONCRETE / GYPSUM ROOF DECK - TORCH APPLIED / SELF-ADHERING APPLICATION				
6.24.01	INSULATION OPTION:	Must Mechanically Attach a Base Sheet; Adhere Polyisocyanurate in Insulation Adhesive / Adhere Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	SF		
6.24.02	INSULATION OPTION:	Without Insulation - Must at Least Mechanically Fasten a Base Sheet to the Roof Deck Prior to Installation Installed with FM 1-90 Attachment Patterns	SF		

6.25	CONCRETE ROOF DECK - TORCH APPLIED / SELF-ADHERING APPLICATION				
6.25.01	INSULATION OPTION:		Adhere Polyisocyanurate in Insulation Adhesive / Adhere Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	SF	
6.25.02	INSULATION OPTION:		Without Insulation - Must Adhere 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Insulation Adhesive In Compliance FM 1-90 Requirements	SF	
Line Item	Work as per Specifications			Unit	INSTALLED w/ Material 20K SF
7.00	BUILT-UP MODIFIED ROOF WITH FLOOD COAT AND AGGREGATE IN HOT ASTM D 312 TYPE III OR IV ASPHALT				
7.11	ROOF CONFIGURATION 2 ply of Glasfelt, Cap Sheet, Flood Coat and Aggregate All in Hot ASTM D 312 Type III OR IV Asphalt				
7.11.01	ROOFING MEMBRANE OPTION:		ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type II - 80 lbf/in tensile	SF	
7.11.02	ROOFING MEMBRANE OPTION:		ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - 220 lbf/in tensile	SF	

7.11.03	ROOFING MEMBRANE OPTION:	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 310 lbf/in tensile	SF		
7.11.04	ROOFING MEMBRANE OPTION:	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 500 lbf/in tensile	SF		
7.11.05	ROOFING MEMBRANE OPTION:	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 600 lbf/in tensile	SF		
7.11.06	WARRANTY CHARGES:	20-Year No Dollar Limit Warranty	SF		
7.999	PER SQUARE FOOT COST - Hot Applied Modified BUR Each Additional Glasfelt (Hot Applications) Inter-ply Installed		SF		
Line Item	Work as per Specifications		Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
8.00	BUILT-UP MODIFIED ROOF WITH FLOOD COAT AND AGGREGATE IN COLD PROCESS ASPHALT				
8.11	ROOF CONFIGURATION 2 ply Glasbase, Cap Sheet, Flood Coat and Aggregate All in Cold Process Asphalt				
8.11.01	ROOFING MEMBRANE OPTION:	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type II - 80 lbf/in tensile	SF		
8.11.02	ROOFING MEMBRANE OPTION:	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - 220 lbf/in tensile	SF		

8.11.03	ROOFING MEMBRANE OPTION:	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 310 lbf/in tensile	SF		
8.11.04	ROOFING MEMBRANE OPTION:	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 500 lbf/in tensile	SF		
8.11.05	ROOFING MEMBRANE OPTION:	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 600 lbf/in tensile	SF		
8.11.06	WARRANTY CHARGES:	20-Year No Dollar Limit Warranty	SF		
8.999	PER SQUARE FOOT COST - Cold Applied Modified BUR Each Additional Glasbase (Cold Applications) Inter-ply Installed		SF		
Line Item	Work as per Specifications		Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
9.00	BUILT-UP MODIFIED ROOF ADHERED IN HOT ASTM D 312 TYPE III OR IV ASPHALT - FLOOD COAT & AGGREGATE IN MODIFIED COAL TAR PITCH				
9.11	ROOF CONFIGURATION 2 ply of Glasfelt, Cap Sheet, Set in Hot Asphalt, Flood Coat in Modified Coal Tar Pitch and Aggregate				
9.11.01	ROOFING MEMBRANE & COATING OPTION:	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type II - 80 lbf/in tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF		

9.11.02	ROOFING MEMBRANE & COATING OPTION	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 220 lbf/in tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF		
9.11.03	ROOFING MEMBRANE & COATING OPTION	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 310 lbf/in tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF		
9.11.04	ROOFING MEMBRANE & COATING OPTION	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 500 lbf/in tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF		
9.11.05	ROOFING MEMBRANE & COATING OPTION	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 600 lbf/in tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF		
9.11.06	COATING OPTION:	Add/Deduct for Installing Flood Coat in Cold Process Coal Tar Pitch	SF		
9.11.07	WARRANTY CHARGES:	20-Year No Dollar Limit Warranty	SF		
Line Item	Work as per Specifications		Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material

10.00	BUILT-UP MODIFIED ROOF WITH MINERAL CAP SHEET ADHERED IN HOT ASTM D 312 TYPE III OR IV ASPHALT						
10.11	ROOF CONFIGURATION 2 ply of Glasfelt, Mineral Surfaced Cap Sheet, Set in Hot ASTM D 312 Type III or IV Asphalt						
10.11.01		ROOFING MEMBRANE OPTION:	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type II - 80 lbf/in tensile	SF			
10.11.02		ROOFING MEMBRANE OPTION:	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - 220 lbf/in tensile	SF			
10.11.03		ROOFING MEMBRANE OPTION:	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 310 lbf/in tensile	SF			
10.11.04		ROOFING MEMBRANE OPTION:	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 500 lbf/in tensile	SF			
10.11.05		ROOFING MEMBRANE OPTION:	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 600 lbf/in tensile	SF			
10.11.06		WARRANTY CHARGES:	15-Year No Dollar Limit Warranty	SF			
Line Item	Work as per Specifications			Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material	

11.00	BUILT-UP MODIFIED ROOF WITH MINERAL CAP SHEET ADHERED IN COLD PROCESS ASPHALT				
11.11	ROOF CONFIGURATION 2 ply Glasbase, Mineral Cap Sheet, Set in Cold Process Asphalt				
11.11.01	ROOFING MEMBRANE OPTION:	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type II - 80 lbf/in tensile	SF		
11.11.02	ROOFING MEMBRANE OPTION:	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - 220 lbf/in tensile	SF		
11.11.03	ROOFING MEMBRANE OPTION:	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 310 lbf/in tensile	SF		
11.11.04	ROOFING MEMBRANE OPTION:	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 500 lbf/in tensile	SF		
11.11.05	ROOFING MEMBRANE OPTION:	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 600 lbf/in tensile	SF		
11.11.06	WARRANTY CHARGES:	15-Year No Dollar Limit Warranty	SF		
Line Item	Work as per Specifications		Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material

12.00	BUILT-UP TORCH APPLIED ROOF WITH MODIFIED MINERAL TORCH APPLIED CAP SHEET			
12.11	ROOF CONFIGURATION 1 Ply of Torch Base, Mineral Surfaced Torch Cap Sheet, Torch Applied System			
12.11.01	ROOFING MEMBRANE OPTION:	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 300 lbf/in tensile Torch Applied Membrane Over an SBS, Fiberglass Reinforced Torch Base Sheet - 80 lbf/in tensile Torch Applied Base Sheet (ASTM D 5147)	SF	
12.11.02	WARRANTY CHARGES:	20-Year No Dollar Limit Warranty	SF	
12.12	ROOF CONFIGURATION 1 Ply of Torch Base, Smooth Surfaced Torch Cap Sheet, Torch Applied System with a Flood Coat & Aggregate in Cold Process Asphalt			
12.12.01	ROOFING MEMBRANE OPTION:	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 300 lbf/in tensile Torch Applied Membrane Over an SBS, Fiberglass Reinforced Torch Base Sheet - 80 lbf/in tensile Torch Applied Base Sheet (ASTM D 5147)	SF	
12.12.02	WARRANTY CHARGES:	20-Year No Dollar Limit Warranty	SF	
12.999	PER SQUARE FOOT COST - TORCH APPLIED ROOF Each Additional Torch Applied Base Sheet Inter-Ply Installed		SF	

Line Item	Work as per Specifications	Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
13.00	BUILT-UP COAL TAR ROOF WITH FLOOD COAT AND AGGREGATE IN MODIFIED HOT COAL TAR PITCH			
13.11	ROOF CONFIGURATION 1 Ply of Glasbase, 3 ply of Polyester Mat or 4 ply of Coal Tar Felts in Modified Hot Coal Tar Pitch (CTP), [Insulation & Glasbase] Set in Hot ASTM D 312 Type III or IV Asphalt			
13.11.01	ROOF CONFIGURATION OPTION:	4-ply of ASTM D 4990 Type I Coal Tar Saturated Felts in Modified Coal Tar Pitch; Modified CTP with 2000% Elongation	SF	
13.11.02	ROOF CONFIGURATION OPTION:	3-ply of a Continuous Filament Polyester Mat (5.0 oz/yd ²) in Modified Coal Tar Pitch; Modified CTP with 2000% Elongation	SF	
13.11.03	WARRANTY CHARGES:	20-Year No Dollar Limit Warranty	SF	
13.999	PER SQUARE FOOT COST - SUBSTITUTE STANDARD COAL TAR PITCH Add/Deduct for Using Standard Coal Tar Pitch Instead of Modified Coal Tar Pitch		SF	
Line Item	Work as per Specifications	Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
14.00	BUILT-UP COAL TAR BUILT-UP ROOF IN MODIFIED HOT COAL TAR PITCH; FLOOD COAT IN COLD APPLIED COAL TAR PITCH			
14.11	ROOF CONFIGURATION 1 Ply of Glasbase, 3 ply of Polyester Mat or 4 ply of Coal Tar Felts in Modified Hot Coal Tar Pitch (CTP); Flood Coat in Cold Applied CTP, [Insulation & Glasbase] Set in Hot ASTM D 312 Type III or IV Asphalt			

14.11.01	ROOF CONFIGURATION OPTION:	4-ply of ASTM D 4990 Type I Coal Tar Saturated Felts in Modified Coal Tar Pitch; Modified CTP with 2000% Elongation; Flood Coat in Cold Applied Coal Tar Pitch	SF		
14.11.02	ROOF CONFIGURATION OPTION:	3-ply of a Continuous Filament Polyester Mat (5.0 oz/yd ²) in Modified Coal Tar Pitch; Modified CTP with 2000% Elongation; Flood Coat in Cold Applied Coal Tar Pitch	SF		
14.11.03	WARRANTY CHARGES:	20-Year No Dollar Limit Warranty	SF		
14.999	PER SQUARE FOOT COST - SUBSTITUTE STANDARD COAL TAR PITCH Add/Deduct for Using Standard Coal Tar Pitch Instead of Modified Coal Tar Pitch		SF		
Line Item	Work as per Specifications		Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
15.00	SELF-ADHERING ROOF SYSTEM WITH MODIFIED MINERAL SELF-ADHERING CAP SHEET				
15.11	ROOF CONFIGURATION 1 Ply of Self-Adhering Base, Mineral Self-Adhering Cap Sheet, Self-Adhering System				
15.11	ROOF CONFIGURATION OPTION:	ASTM D 6161 (Polyester) OR 6162 (Fiberglass/Polyester) OR 6163 (Fiberglass) Self-Adhering Reinforced Modified Bituminous Sheet Material Type III - 130 lbf/in tensile - Installed Over an SBS Polyester OR Fiberglass/Polyester OR Fiberglass Reinforced Self-Adhering Base Sheet - 50 lbf/in tensile	SF		

15.999	PER SQUARE FOOT COSTS - EACH ADDITIONAL SELF-ADHERING BASE PLY SHEET INSTALLED SBS Polyester OR Fiberglass/Polyester OR Fiberglass Reinforced Self-Adhering Base Sheet - 50 lbf/in tensile		SF		
Line Item	Work as per Specifications		Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
16.00	METAL ROOFING SYSTEMS - LOW SLOPE & STEEP SLOPE (2)				
16.11	INSULATION OPTIONS FOR ARCHITECTURAL STANDING SEAM ROOF INSTALLATION OVER SUBSTRATE				
16.11.01	INSULATION OPTION:	Architectural Application - No Insulation; 30 lbs. Felt Underlayment Over Deck	SF		
16.11.02	INSULATION OPTION:	Architectural Application - No Insulation - WOOD DECK: with Class A Fire-Retardant Underlayment	SF		
16.11.03	INSULATION OPTION:	Architectural Application - Minimal Insulation - WOOD OR METAL DECK: Must Have 1/2" Treated Gypsum Board with Glass-Mat (e.g. DensDeck / Securock / Equal); & 40 mil Self-Adhering Underlayment	SF		
16.11.04	INSULATION OPTION:	Architectural Application - Mechanically Fasten Polyisocyanurate to Provide an Average R-Value of 20; with 40 mil Self-Adhering Underlayment	SF		

16.11.05		INSULATION OPTION:	Structural Application Over Open Framing; Over Retrofit Framing; Over an Existing Roof Using Steel Furring - No Insulation	SF		
16.11.06		INSULATION OPTION:	Structural Application Over Open Framing or Over Retrofit Framing - Fiberglass Batten Insulation with an R-Value of 30	SF		
16.11.07		INSULATION OPTION:	Structural Application Over Retrofit Framing - Loose Laid Fiberglass Blanket on Existing Deck with an R-Value of 30	SF		
16.11.08		INSULATION OPTION:	Structural Application Over an Existing Roof Using Steel Furring - Fiberglass Batten Insulation with an R-Value of 20	SF		
16.11.09		INSULATION OPTION:	Structural Application Over an Existing Roof Using Steel Furring - Mechanically Fastened Polyisocyanurate on Existing Roof with an R-Value of 20	SF		
16.12	ROOF CONFIGURATION Architectural or Structural Standing Seam Roof System; Seam Height at or above 2"					
16.12.01		THICKNESS OPTION:	Bare Aluminum Panel Price - 0.032" Aluminum, 18" Wide Panels	SF		
16.12.02		THICKNESS OPTION:	Add for Bare Aluminum 0.040" Aluminum , 18" Wide Panels	SF		
16.12.03		PANEL WIDTH OPTION:	Add for 12" Panel Width - Aluminum	SF		

16.12.04	PANEL WIDTH OPTION:	Add for 16" Panel Width - Aluminum	SF		
16.12.05	THICKNESS OPTION:	Bare Galvalume Coated Steel or Equal Panel Price - 24 Ga, 18" Wide Panels	SF		
16.12.06	THICKNESS OPTION:	Bare Galvalume Coated Steel or Equal Panel Price - 22 Ga, 18" Wide Panels	SF		
16.12.07	PANEL WIDTH OPTION:	Add for 12" Panel Width - Galvalume Coated Steel or Equal	SF		
16.12.08	PANEL WIDTH OPTION:	Add for 16" Panel Width - Galvalume Coated Steel or Equal	SF		
16.12.09	COLOR OPTION:	Add for Standard Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF		
16.12.10	COLOR OPTION:	Add for Designer Colors - Fluorocarbon Paint System Over Aluminum or Galvalum Coated Steel Or Equal	SF		
16.12.11	COLOR OPTION:	Add for Premium or Custom Colors - Fluorocarbon Paint System Over Aluminum or Galvalum Coated Steel Or Equal	SF		
16.12.12	THICKNESS OPTION:	Stainless Steel Panel Price - 24 Ga , 18" Wide Panels	SF		
16.12.13	THICKNESS OPTION:	Stainless Steel Panel Price - 22 Ga, 18" Wide Panels	SF		

16.12.14	PANEL WIDTH OPTION:	Add for 12" Panel Width - Stainless Steel	SF		
16.12.15	PANEL WIDTH OPTION:	Add for 16" Panel Width - Stainless Steel	SF		
16.12.16	THICKNESS OPTION:	Copper Panel Price - 16 oz, 18" Wide Panels	SF		
16.12.17	THICKNESS OPTION:	Copper Panel Price - 20 Oz, 18" Wide Panels	SF		
16.12.18	PANEL WIDTH OPTION:	Add for 12" Panel Width - Copper	SF		
16.12.19	PANEL WIDTH OPTION:	Add for 16" Panel Width - Copper	SF		
16.12.20	THICKNESS OPTION:	Zinc Panel Price - 0.032", 18" Wide Panels	SF		
16.12.21	THICKNESS OPTION:	Zinc Panel Price - 0.040", 18" Wide Panels	SF		
16.12.22	PANEL WIDTH OPTION:	Add for 12" Panel Width - Zinc	SF		
16.12.23	PANEL WIDTH OPTION:	Add for 16" Panel Width - Zinc	SF		
16.12.24	PANEL INSTALLATION OPTION:	Architectural Application - Installed Over a Deck At or Above 3:12 Slope	SF		
16.12.25	PANEL INSTALLATION OPTION:	Architectural Application - Installed Over a Deck Below 3:12 Slope	SF		

16.12.26	PANEL INSTALLATION OPTION:	Structural Application - Installed Over Open Framing At or Above 3:12 Slope	SF		
16.12.27	PANEL INSTALLATION OPTION:	Structural Application - Installed Over Open Framing Below 3:12 Slope	SF		
16.12.28	PANEL INSTALLATION OPTION:	Structural Application - At or Above 3:12 Slope - Installed Over Retrofit Framing System	SF		
16.12.29	PANEL INSTALLATION OPTION:	Structural Application - Installed Over Retrofit Framing System Below 3:12 Slope	SF		
16.12.30	PANEL INSTALLATION OPTION:	Structural Application - Installed Over Existing Roof Using Steel Furring At or Above 3:12 Slope	SF		
16.12.31	PANEL INSTALLATION OPTION:	Structural Application - Installed Over Existing Roof Using Steel Furring Below 3:12 Slope	SF		
16.12.32	WARRANTY CHARGES:	25 Year - No Dollar Limit Warranty	SF		
16.13	ROOF CONFIGURATION Architectural or Structural Standing Seam Roof System; Seam Height at or above 1" below 2"; Aluminum Panels				
16.13.01	THICKNESS OPTION:	Bare Aluminum Panel Price - 0.032" Aluminum, 18" Wide Panels	SF		

16.13.02	THICKNESS OPTION:	Add for Bare Aluminum 0.040" Aluminum , 18" Wide Panels	SF	
16.13.03	PANEL WIDTH OPTION:	Add for 12" Panel Width - Aluminum	SF	
16.13.04	PANEL WIDTH OPTION:	Add for 16" Panel Width - Aluminum	SF	
16.13.05	THICKNESS OPTION:	Bare Galvalume Coated Steel or Equal Panel Price - 24 Ga, 18" Wide Panels	SF	
16.13.06	THICKNESS OPTION:	Bare Galvalume Coated Steel or Equal Panel Price - 22 Ga, 18" Wide Panels	SF	
16.13.07	PANEL WIDTH OPTION:	Add for 12" Panel Width - Galvalume Coated Steel or Equal	SF	
16.13.08	PANEL WIDTH OPTION:	Add for 16" Panel Width - Galvalume Coated Steel or Equal	SF	
16.13.09	COLOR OPTION:	Add for Standard Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF	
16.13.10	COLOR OPTION:	Add for Designer Colors - Fluorocarbon Paint System Over Aluminum or Galvalum Coated Steel Or Equal	SF	

16.13.11	COLOR OPTION:	Add for Premium or Custom Colors - Fluorocarbon Paint System Over Aluminum or Galvalum Coated Steel Or Equal	SF		
16.13.12	THICKNESS OPTION:	Stainless Steel Panel Price - 24 Ga , 18" Wide Panels	SF		
16.13.13	THICKNESS OPTION:	Stainless Steel Panel Price - 22 Ga, 18" Wide Panels	SF		
16.13.14	PANEL WIDTH OPTION:	Add for 12" Panel Width - Stainless Steel	SF		
16.13.15	PANEL WIDTH OPTION:	Add for 16" Panel Width - Stainless Steel	SF		
16.13.16	THICKNESS OPTION:	Copper Panel Price - 16 oz,18" Wide Panels	SF		
16.13.17	THICKNESS OPTION:	Copper Panel Price - 20 Oz, 18" Wide Panels	SF		
16.13.18	PANEL WIDTH OPTION:	Add for 12" Panel Width - Copper	SF		
16.13.19	PANEL WIDTH OPTION:	Add for 16" Panel Width - Copper	SF		
16.13.20	THICKNESS OPTION:	Zinc Panel Price - 0.032", 18" Wide Panels	SF		
16.13.21	THICKNESS OPTION:	Zinc Panel Price - 0.040", 18" Wide Panels	SF		
16.13.22	PANEL WIDTH OPTION:	Add for 12" Panel Width - Zinc	SF		

16.13.23	PANEL WIDTH OPTION:	Add for 16" Panel Width - Zinc	SF		
16.13.24	PANEL INSTALLATION OPTION:	Architectural Application - Installed Over Substrate At or Above 3:12 Slope	SF		
16.13.25	PANEL INSTALLATION OPTION:	Architectural Application - Installed Over Substrate Below 3:12 Slope	SF		
16.13.26	PANEL INSTALLATION OPTION:	Structural Application - Installed Over Open Framing At or Above 3/12 Slope	SF		
16.13.27	PANEL INSTALLATION OPTION:	Structural Application - Installed Over Retrofit Framing System At or Above 3:12 Slope	SF		
16.13.28	PANEL INSTALLATION OPTION:	Structural Application - Installed Over Existing Roof Using Steel Furring At or Above 3:12 Slope	SF		
16.13.29	WARRANTY CHARGES:	20 Year - No Dollar Limit Warranty	SF		
16.14	ROOF CONFIGURATION Architectural Standing Seam Roof System; Seam Height below 1"				
16.14.01	THICKNESS OPTION:	Bare Aluminum Panel Price - 0.032" Aluminum, 14.5" Wide Panels	SF		
16.14.02	THICKNESS OPTION:	Add for Bare Aluminum 0.040" Aluminum, 14.5" Wide Panels	SF		

16.14.03	THICKNESS OPTION:	Bare Galvalume Coated Steel or Equal Panel Price - 24 Ga, 14.5" Wide Panels	SF		
16.14.04	THICKNESS OPTION:	Bare Galvalume Coated Steel or Equal Panel Price - 22 Ga, 14.5" Wide Panels	SF		
16.14.05	COLOR OPTION:	Add for Standard Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF		
16.14.06	COLOR OPTION:	Add for Designer Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF		
16.14.07	COLOR OPTION:	Add for Premium or Custom Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF		
16.14.08	THICKNESS OPTION:	Stainless Steel Panel Price - 24 Ga, 14.5" Wide Panels	SF		
16.14.09	THICKNESS OPTION:	Stainless Steel Panel Price - 22 Ga, 14.5" Wide Panels	SF		
16.14.10	THICKNESS OPTION:	Copper Panel Price - 16 Oz., 14.5" Wide Panels	SF		
16.14.11	THICKNESS OPTION:	Copper Panel Price - 20 Oz., 14.5" Wide Panels	SF		
16.14.12	THICKNESS OPTION:	Zinc Panel Price - 0.032" , 14.5" Wide Panels	SF		

16.14.13	THICKNESS OPTION:	Zinc Panel Price - 0.040", 14.5" Wide Panels	SF		
16.14.14	PANEL INSTALLATION OPTION:	Architectural Application - Installed Over Substrate At or Above 3:12 Slope	SF		
16.14.15	PANEL INSTALLATION OPTION:	Architectural Application - Installed Over Substrate Below 3:12 Slope	SF		
16.14.16	WARRANTY CHARGES:	15 Year - No Dollar Limit Warranty	SF		
16.15	ROOF CONFIGURATION Flat Seam Metal Roof System Over ISO - 8' Wide / 30 Gauge				
16.15.01	INSULATION OPTION:	3/4" of Expanded Polystyrene (Minimum 1.5 lbs/cft) - Includes Panel and Installation of Roof System	SF		
16.15.02	INSULATION OPTION:	Mechanically Fastened Polyisocyanurate with an Average R-Value of 20 - Includes Panel and Installation of Roof System	SF		
16.15.03	UNDERLAYMENT OPTION:	Add Install 40 mil self- adhesive membrane as an Underlayment	SF		
16.15.04	PANEL WIDTH OPTION:	Add/Deduct for 6' Wide Option	SF		
16.15.05	PANEL WIDTH OPTION:	Add/Deduct for 10' Wide Option	SF		

16.15.06	PANEL WIDTH OPTION:	Add/Deduct for 12' Wide Option	SF		
16.15.07	WARRANTY CHARGES:	15 Year - No Dollar Limit Warranty	SF		
Line Item	Work as per Specifications		Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
17.00	RESTORATIONS - RECOATING OF EXISTING ROOF SYSTEMS				
17.11	RESATURATION OF ASPHALT ROOF SYSTEMS Wet Vac Roof to Remove Aggregate, Apply Cold Applied Asphalt Flood Coat & New Aggregate as Specified - Coating Applied at 6-8 Gallons per Sqr w/ New Gravel (New Flashings also Required Separate Line Item)		SF		
17.12	RESATURATION OF COAL-TAR PITCH ROOF SYSTEMS Wet Vac Roof to Remove Aggregate, Apply Cold Applied Coal Tar Flood Coat & New Aggregate as Specified Applied at 6-8 Gallons per Sqr w/ New Gravel Flashings (New Flashings also Required Refer to Flashing Line Item)		SF		
17.21	ELASTOMERIC URETHANE COATING FOR METAL ROOF Power Wash & Clean with TSP; Use Portable Blowers to Clear Roof of Moisture; Prime, then Install Base Coat / Top Coat as Specified with Reinforced Seams of Polyester or Fiberglass - Urethane Coating w/ Reinforced Seams (Urethane 2 Gallons per Sqr); Seams Need 2 1/2" Gallons per Sqr w/ Reinforcement and Rust Inhibitive Primer (Primer 1/2" Gallon to 1 Gallon per Sqr)		SF		
17.22	ELASTOMERIC URETHANE COATING FOR SINGLE-PLY ROOF SYSTEMS Power wash & Clean with TSP or Simple Green, Use Portable Blowers the Clear the Roof of Moisture; Install Base Coat / Top Coat as Specified - Urethane Coating w/ Reinforced Seams (Urethane 2 Gallons per Sqr); Seams Need 2 1/2" Gallons per Sqr w/ Reinforcement.		SF		

17.23	URETHANE COATING FOR SMOOTH OR MINERAL SURFACED MODIFIED ROOFS Power wash & Clean with TSP or Simple Green, Install Base Coat / Top Coat as Specified - Urethane Coating w/ Reinforced Seams (Urethane 2 Gallons per Sqr); Seams Need 2 1/2" Gallons per Sqr w/ Reinforcement.	SF		
17.31	ELASTOMERIC ASPHALT-BASED LIQUID APPLIED MEMBRANE SYSTEM FOR SMOOTH OR MINERAL SURFACED ROOFS Power Wash and Prime then Install Base Coat / Top Coat as Specified with Reinforced Seams - Restoration Coating Fully Reinforced System w/ Reflective Top Coat (3 Gallons per Sqr of Restoration Coating - Reinforcement - Additional 3 Gallons per Sqr of Restoration Coating; Allow 30 Day Cure and Install Reflective Coating at 1 Gallon per Sqr (New Flashings also Required Refer to Flashing Line Item)	SF		
Line Item	Work as per Specifications	Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
18.00	REPLACEMENT OF SHAKE, TILE, OR SHINGLE ROOF SYSTEMS			
18.11	REPLACING THREE-TAB SHINGLE ROOF SYSTEM - New Three-Tab Shingles with Base Sheet as an Underlayment; Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys	SF		
18.12	REPLACING CEDAR SHAKE ROOF SYSTEM - New Cedar Shake Roof System with Base Sheet as an Underlayment; Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys	SF		
18.13	REPLACING DIMENSIONAL SHINGLE ROOF SYSTEM - New Dimensional Shingle Roof System with Base Sheet as an Underlayment; Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys	SF		
18.14	REPLACING BARREL CLAY/CEMENT TILE ROOF SYSTEM - New Barrel Clay/Cement Tile Roof System with Base Sheet as an Underlayment; Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys	SF		

18.15	REPLACING SLATE TILE ROOF SYSTEM - New Slate Tile Roof System with Base Sheet as an Underlayment; Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys		SF		
18.16	REPLACING ARCHITECTURAL SHINGLE ROOF SYSTEM - New Dimensional Shingle Roof System with Base Sheet as an Underlayment, Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys		SF		
Line Item	Work as per Specifications		Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
19.00	FULLY ADHERED SINGLE-PLY ROOF SYSTEMS				
19.11	METAL DECK - SINGLE-PLY APPLICATION				
19.11.01	INSULATION OPTION:	Mechanically Fasten Polyisocyanurate / Adhere 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20	SF		
19.12	WOOD/TECTUM DECK - SINGLE-PLY APPLICATION				
19.12.01	INSULATION OPTION:	WOOD DECK: Mechanically Fasten Polyisocyanurate / Adhere Treated 1/2" Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20	SF		

19.12.02	INSULATION OPTION:	TECTUM DECK: Mechanically Attach Base Sheet & Adhere Polyisocyanurate in Insulation Adhesive / Adhere 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Insulation Adhesive to Provide an Average R-Value of 20	SF		
19.12.03	INSULATION OPTION:	Without Insulation - Must Include Rosin & Mechanically Fasten Glasbase Sheet	SF		
19.13	LIGHTWEIGHT CONCRETE/GYPSUM DECK - SINGLE-PLY APPLICATION				
19.13.01	INSULATION OPTION:	Adhere Polyisocyanurate in Insulation Adhesive / Adhere 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Insulation Adhesive to Provide an Average R-Value of 20	SF		
19.13.02	INSULATION OPTION:	Without Insulation - Follow Description-above	SF		
19.14	CONCRETE DECK - SINGLE-PLY APPLICATION				
19.14.01	INSULATION OPTION:	Adhere Polyisocyanurate in Insulation Adhesive / Adhere 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Insulation Adhesive to Provide an Average R-Value of 20	SF		

19.14.02	INSULATION OPTION:	Minimal Insulation - Must Adhere 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Insulation Adhesive to Provide an Average R-Value of 20	SF		
19.15	ROOF CONFIGURATION: Fully Adhered Single-Ply Roof System Installed Over Prepared Surface or Insulation (Use Line Items 19.11A - 19.14B or 3.11 - 3.26 w/ Installation)				
19.15.01	SINGLE-PLY ROOF TYPE:	ASTM D 4637 - Ethylene Propylene Diene Terpolymer (EPDM) - 60 Mil Thickness	SF		
19.15.02	SINGLE-PLY ROOF TYPE:	ASTM D 4637 - Ethylene Propylene Diene Terpolymer (EPDM) - 80 Mil Thickness	SF		
19.15.03	SINGLE-PLY ROOF TYPE:	ASTM D 6878 - Thermoplastic Polyolefin (TPO) - 60 Mil Thickness	SF		
19.15.04	SINGLE-PLY ROOF TYPE:	ASTM D 6878 - Thermoplastic Polyolefin (TPO) - 80 Mil Thickness	SF		
19.15.05	SINGLE-PLY ROOF TYPE:	ASTM D 6754 - Ketone Ethylene Ester (KEE) - 50 Mil Thickness	SF		
19.15.06	SINGLE-PLY ROOF TYPE:	ASTM D 6754 - Ketone Ethylene Ester (KEE) - 60 Mil Thickness	SF		
19.15.07	WARRANTY CHARGES:	15 - Year No Dollar Limit Warranty	SF		
Line Item	Work as per Specifications		Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
20.00	WALL COATINGS FOR COATING WALL SYSTEMS				

20.11	ELASTOMERIC COATING FOR STUCCO WALL SYSTEM - Base Coat of Coating @ 1 Gallon per Sqr / Top Coat @ 1 Gallon per Sqr Applied as Specified		SF		
20.12	ELASTOMERIC COATING FOR EFIS WALL SYSTEM - Base Coat of Coating @ 1 Gallon per Sqr / Top Coat @ 1 Gallon per Sqr Applied as Specified		SF		
20.13	ELASTOMERIC COATING FOR CMU WALL SYSTEM - Base Coat of Coating @ 1 Gallon per Sqr / Top Coat @ 1 Gallon per Sqr Applied as Specified		SF		
20.14	ELASTOMERIC COATING FOR CONCRETE TILT WALL SYSTEM - Base Coat of Coating @ 1 Gallon per Sqr / Top Coat @ 1 Gallon per Sqr Applied as Specified		SF		
Line Item	Work as per Specifications		Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
21.00	NEW FLASHINGS FOR ROOFING SYSTEMS & RESTORATION OPTIONS				
21.11	ROOF FLASHINGS FOR MODIFIED & COAL TAR PITCH ROOF SYSTEMS: Minimum 1 Ply of Base Flashing and Mineral Cap Sheet Installed in Hot ASTM D 312 Type III or IV Asphalt				
21.11.01	FLASHING OPTION:	BASE PLY: SBS Modified Fiberglass Reinforced Base Flashing Ply w/ Tensile Strength of 215 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type II - 80 lbf/in tensile	SF		

21.11.02	FLASHING OPTION:	BASE PLY: SBS Modified Fiberglass Reinforced Base Flashing Ply w/ Tensile Strength of 215 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - 220 lbf/in tensile	SF		
21.11.03	FLASHING OPTION:	BASE PLY: SBS Modified Fiberglass Reinforced Base Flashing Ply w/ Tensile Strength of 215 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 310 lbf/in tensile	SF		
21.11.04	FLASHING OPTION:	BASE PLY: SBS Modified Fiberglass Reinforced Base Flashing Ply w/ Tensile Strength of 215 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 500 lbf/in tensile	SF		

21.11.05	FLASHING OPTION:	BASE PLY: SBS Modified Fiberglass Reinforced Base Flashing Ply w/ Tensile Strength of 215 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 600 lbf/in tensile	SF		
21.11.06	FLASHING OPTION:	BASE PLY: SBS Modified Polyester/Fiberglass Reinforced Base Flashing Ply - 315 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type II - 80 lbf/in tensile	SF		
21.11.07	FLASHING OPTION:	BASE PLY: SBS Modified Polyester/Fiberglass Reinforced Base Flashing Ply - 315 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - 220 lbf/in tensile	SF		
21.11.08	FLASHING OPTION:	BASE PLY: SBS Modified Polyester/Fiberglass Reinforced Base Flashing Ply - 315 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 310 lbf/in tensile	SF		

21.11.09	FLASHING OPTION:	BASE PLY: SBS Modified Polyester/Fiberglass Reinforced Base Flashing Ply - 315 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 500 lbf/in tensile	SF		
21.11.10	FLASHING OPTION:	BASE PLY: SBS Modified Polyester/Fiberglass Reinforced Base Flashing Ply - 315 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 600 lbf/in tensile	SF		
21.999	PER SQUARE FOOT COSTS - INSTALLING IN COLD PROCESS FLASHING ADHESIVE Substitute Hot Asphalt Application for Cold Process Flashing Adhesive Application of Flashings		SF		
21.21	Torch Applied Flashings - Minimum 1 Ply of Torch Base and Torch Mineral Cap Sheet; Torch Applied				
21.21.01	FLASHING OPTION:	BASE PLY: SBS Modified Polyester/Fiberglass Reinforced Base Torch Applied Flashing Ply - 80 lbf/inch tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 300 lbf/in Tensile Torch Applied Membrane	SF		

21.31.	Self-Adhering Flashings -Minimum 1 Ply of Self-Adhering Base and Self-Adhering Mineral Cap Sheet; Self-Adhering				
21.31.01	FLASHING OPTION:	BASE PLY: SBS Polyester OR Fiberglass/Polyester OR Fiberglass Reinforced Self- Adhering Flashing Ply - 50 lbf/ tensile (ASTM D 5147); TOP PLY: ASTM D 6161 (Polyester) OR 6162 (Fiberglass/Polyester) OR 6163 (Fiberglass) Self- Adhering Reinforced Modified Bituminous Membrane Type III - 130 lbf/in tensile	SF		
21.41	Single-Ply Flashings - Fully Adhered Single-Ply Roof Flashings Installed on Corresponding Single-Ply Roof Systems (Self-Adhering Roof Applications Only)				
21.41.01	ROOF MEMBRANE OPTION:	ASTM D 4637 - Ethylene Propylene Diene Terpolymer (EPDM) - 60 Mil Thickness	SF		
21.41.02	ROOF MEMBRANE OPTION:	ASTM D 4637 - Ethylene Propylene Diene Terpolymer (EPDM) - 80 Mil Thickness	SF		
21.41.03	ROOF MEMBRANE OPTION:	ASTM D 6878 - Thermoplastic Polyolefin (TPO) - 60 Mil Thickness	SF		
21.41.04	ROOF MEMBRANE OPTION:	ASTM D 6878 - Thermoplastic Polyolefin (TPO) - 80 Mil Thickness	SF		
21.41.05	ROOF MEMBRANE OPTION:	ASTM D 6754 - Ketone Ethylene Ester (KEE) - 50 Mil Thickness	SF		

21.41.06	ROOF MEMBRANE OPTION:	ASTM D 6754 - Ketone Ethylene Ester (KEE) - 60 Mil Thickness	SF			
Line Item	Work as per Specifications			Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material
22.00	METAL WALL PANEL SYSTEMS					
22.11	WALL SYSTEM Exposed Fastener Wall Panel System					
22.11.01	THICKNESS OPTION:	Bare Aluminum Panel Price - 0.032" Aluminum, 36" Wide Panels	SF			
22.11.02	THICKNESS OPTION:	Add for Bare Aluminum 0.040" Aluminum, 36" Wide Panels	SF			
22.11.03	PANEL WIDTH OPTION:	Add for 32" Panel Width - Aluminum	SF			
22.11.04	THICKNESS OPTION:	Bare Galvalume Coated Steel or Equal Panel Price - 24 Ga, 36" Wide Panels	SF			
22.11.05	THICKNESS OPTION:	Bare Galvalume Coated Steel or Equal Panel Price - 22 Ga, 36" Wide Panels	SF			
22.11.06	PANEL WIDTH OPTION:	Add for 32" Panel Width - Galvalume Coated Steel or Equal	SF			
22.11.07	COLOR OPTION:	Add for Standard Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF			

22.11.08	COLOR OPTION:	Add for Designer Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF		
22.11.09	COLOR OPTION:	Add for Premium or Custom Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF		
22.11.10	THICKNESS OPTION:	Stainless Steel Panel Price - 24 Ga, 36" Wide Panels	SF		
22.11.11	THICKNESS OPTION:	Stainless Steel Panel Price - 22 Ga, 36" Wide Panels	SF		
22.11.12	PANEL WIDTH OPTION:	Add for 32" Panel Width - Stainless Steel	SF		
22.11.13	THICKNESS OPTION:	Copper Panel Price - 16 Oz., 36" Wide Panels	SF		
22.11.14	THICKNESS OPTION:	Copper Panel Price - 20 Oz., 36" Wide Panels	SF		
22.11.15	PANEL WIDTH OPTION:	Add for 32" Panel Width - Copper	SF		
22.11.16	THICKNESS OPTION:	Zinc Panel Price - 0.032", 36" Wide Panels	SF		
22.11.17	THICKNESS OPTION:	Zinc Panel Price - 0.040", 36" Wide Panels	SF		
22.11.18	PANEL WIDTH OPTION:	Add for 32" Panel Width - Zinc	SF		

22.11.19	PANEL INSTALLATION & INSULATION OPTION:	Over Girts; 3/4" of Expanded Polystyrene (Minimum 1.5 lbs/cft) Installed Between Girts	SF		
22.11.20	PANEL INSTALLATION & INSULATION OPTION:	Over Girts; Mechanically Fastened Polyisocyanurate with an Average R-Value of 19 Installed Between Girts	SF		
22.11.21	PANEL INSTALLATION & INSULATION OPTION:	Over Girts; Mechanically Attach Batten Fiberglass Insulation with an Average R-Value of 19 Installed Between Girts	SF		
22.11.22	PANEL INSTALLATION & INSULATION OPTION:	Over Plywood; No Insulation	SF		
22.12	WALL SYSTEM Concealed Fastener Wall Panel System - 12" Wide Panels				
22.12.01	THICKNESS OPTION:	Bare Aluminum Panel Price - 0.032" Aluminum Thickness	SF		
22.12.02	THICKNESS OPTION:	Add for Bare Aluminum, 0.040" Aluminum	SF		
22.12.03	THICKNESS OPTION:	Bare Galvalume Coated Steel or Equal Panel Price - 24 Ga	SF		
22.12.04	THICKNESS OPTION:	Bare Galvalume Coated Steel or Equal Panel Price - 22 Ga	SF		
22.12.05	COLOR OPTION:	Add for Standard Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF		
22.12.06	COLOR OPTION:	Add for Designer Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF		

22.12.07	COLOR OPTION:	Add for Premium or Custom Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF			
22.12.08	THICKNESS OPTION:	Stainless Steel Panel Price - 24 Ga Thickness	SF			
22.12.09	THICKNESS OPTION:	Stainless Steel Panel Price - 22 Ga Thickness	SF			
22.12.10	THICKNESS OPTION:	Copper Panel Price - 16 Oz Thickness	SF			
22.12.11	THICKNESS OPTION:	Copper Panel Price - 20 Oz Thickness	SF			
22.12.12	THICKNESS OPTION:	Zinc Panel Price - 0.032" Thickness	SF			
22.12.13	THICKNESS OPTION:	Zinc Panel Price - 0.040" Thickness	SF			
22.12.14	PANEL INSTALLATION & INSULATION OPTION:	Over Girts; 3/4" of Expanded Polystyrene (Minimum 1.5 lbs/cft) Installed Between Girts	SF			
22.12.15	PANEL INSTALLATION & INSULATION OPTION:	Over Girts; Mechanically Fastened Polyisocyanurate with an Average R-Value of 19 Installed Between Girts	SF			
22.12.16	PANEL INSTALLATION & INSULATION OPTION:	Over Girts; Mechanically Attach Batten Fiberglass Insulation with an Average R-Value of 19 Installed Between Girts	SF			
22.12.17	PANEL INSTALLATION & INSULATION OPTION:	Over Plywood; No Insulation	SF			
22.12.18	PANEL TYPE OPTION:	Add for Factory Insulated Concealed Fastener Wall Panel	SF			
Line Item	Work as per Specifications			Unit	INSTALLED w/ Material 20K SF	ROOF Systems Material

23.00	JOB SITE SPECIFIC MULTIPLIERS APPLIED TO EACH LINE ITEM ON ASSOCIATE JOB			
23.11	MULTIPLIER - LIMITED / OBSTRUCTED / DIFFICULT ROOF ACCESS Multiplier Applied when Access to the Roof is Limited to Specific Entry Points, Equipment & Materials Cannot be Lifted by Crane on the Roof, or Access is Dependent Upon Road Closure	%		
23.12	MULTIPLIER - ROOF HEIGHT IS GREATER THAN 2 STORIES EQUAL TO OR LESS THAN 5 STORIES Multiplier Applied when the Roof Height Exceeds 2 Stories, but is Equal to or Less than 5 Stories. Situation Creates the Need for Additional Safety Protection and Increased Crane Work.	%		
23.13	MULTIPLIER - ROOF HEIGHT IS GREATER THAN 5 STORIES LESS EQUAL TO OR LESS THAN 10 STORIES Multiplier Applied when the Roof Height Exceeds 5 Stories, but is Equal to or Less than 10 Stories. Situation Creates the Need for Additional Safety Protection and Increased Crane Work and Crane Equipment	%		
23.14	MULTIPLIER - ROOF HEIGHT IS GREATER THAN 10 STORIES Multiplier Applied when the Roof Height Exceeds 10 Stories. Situation Creates the Need for Additional Safety Protection and Increased Crane Work and Crane Equipment	%		
23.15	MULTIPLIER - ROOF HAS LARGE AMOUNT OF PENETRATIONS / ROOF TOP OBSTRUCTIONS Multiplier Applied when Open Roofing Area is Limited Due to a Large Number of Roof Penetrations such as Soil Stacks, Sky Lights, Roof Drains, Exhaust Vents, HVAC Units, etc., or when there are a Large Amount of Roof Top Obstructions such as: Pipes, Duct Work, Electrical Wires, Hoses, etc.	%		
23.16	MULTIPLIER - ROOF IS CONSIDERED NON-STANDARD ARCHITECTURE OR HAS GREATER THAN 4/12 SLOPE Multiplier Applied when Roof Area is not Boxed-Shaped, Contains Multiple Sharp Angles and/or Curves, or the Roof has a Greater than 4/12 Slope, Very Steep.	%		

23.17	<p>MULTIPLIER - ROOF IS CONSIDERED NON-STANDARD ARCHITECTURE OR HAS GREATER THAN 8/12 SLOPE Multiplier Applied when Roof Area is not Boxed-Shaped, Contains Multiple Sharp Angles and/or Curves, or the Roof has a Greater than 4/12 Slope, Very Steep.</p>	%		
23.18	<p>MULTIPLIER - ROOF SIZE IS LESS THAN 5K SF Multiplier Applied when Roof Size is Abnormally Small Less than 3,000 SF Situation Creates the Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor to be Allocated Across a Smaller Roof Area Causing Fixed Costs to be Large Portion of Job Costs</p>	%		
23.19	<p>MULTIPLIER - ROOF SIZE IS GREATER THAN 5K SF. LESS THAN 10K SF Multiplier Applied when Roof Size is Less than 10,000 SF, but Greater than 5,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Not Completely Absorbed Across Roof Area</p>	%		
23.2	<p>MULTIPLIER - ROOF SIZE IS GREATER THAN 10K SF LESS THAN 20K SF Multiplier Applied when Roof Size is Less than 15,000 SF, but Greater than 10,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Not Completely Absorbed Across Roof Area</p>	%		
23.21	<p>MULTIPLIER - ROOF SIZE IS GREATER THAN 20K SF LESS THAN 30K SF Multiplier Applied when Roof Size is Less than 25,000 SF, but Greater than 15,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Not Completely Absorbed Across Roof Area</p>	%		
23.22	<p>MULTIPLIER - ROOF SIZE IS GREATER THAN 30K SF LESS THAN 50K SF Multiplier Applied when Roof Size is Less than 50,000 SF, but Greater than 25,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Spread Amongst a Large Roof Area</p>	%		

23.23	MULTIPLIER - ROOF SIZE IS GREATER THAN 50K SF LESS THAN 100K SF Multiplier Applied when Roof Size is Less than 100,000 SF, but Greater than 50,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Spread Amongst a Large Roof Area	%		
23.24	MULTIPLIER - ROOF SIZE IS GREATER THAN 100K SF LESS THAN 200K SF Multiplier Applied when Roof Size is Less than 200,000 SF, but Greater than 100,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Spread Amongst a Large Roof Area	%		
23.25	MULTIPLIER - ROOF SIZE IS GREATER THAN 200K SF. Multiplier Applied when Roof Size is Greater than 200,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Spread Amongst a Large Roof Area	%		

Metal Stretch-Out Pricing

Sheet Metal Accessories Covered Under these Pricing Tables:

- Drip Edge
- Gravel Stop
- Gutters, Straps, Hangers & Fasteners
- Coping
- Surface Mounted Counter Flashing
- Reglet Mounted Counter Flashing
- Skirt Flashing
- Expansion Joints
- Miscellaneous Metal Fabricated Details

Aluminum Stretch-Out Table

Size / Gauge	.040	.050	.063	.080
6"				
8"				
10"				
12"				
14"				
16"				
18"				
20"				
22"				
24"				
26"				
28"				
30"				

32"				
34"				
36"				
38"				
40"				
42"				
44"				
46"				
48"				
Price Per Bend				

Stainless Steel & Copper Stretch-Out Table				
Size / Gauge / Thickness	SS 24 Ga	SS 26 Ga	Copper 16 oz	Copper 20 oz
6"				
8"				
10"				
12"				
14"				
16"				
18"				
20"				
22"				
24"				
26"				
28"				

30"				
32"				
34"				
36"				
38"				
40"				
42"				
44"				
46"				
48"				
Price Per Bend				

Kynar Coated Steel Stretch-Out Table				
Size / Gauge	20 Ga	22 Ga	24 Ga	26 Ga
6"				
8"				
10"				
12"				
14"				
16"				
18"				
20"				
22"				
24"				
26"				
28"				

30"				
32"				
34"				
36"				
38"				
40"				
42"				
44"				
46"				
48"				
Price Per Bend				

Galvanized Steel Stretch-Out Table				
Size / Gauge	20 Ga	22 Ga	24 Ga	26 Ga
6"				
8"				
10"				
12"				
14"				
16"				
18"				
20"				
22"				
24"				
26"				
28"				

30"				
32"				
34"				
36"				
38"				
40"				
42"				
44"				
46"				
48"				
Price Per Bend				

	UNIT	\$ per Unit
Pressure Wash to Clean Horizontal Surfaces	SF	
Pressure Wash to Clean Vertical Surfaces	SF	
Blow-Off Surface Area with Portable Blower to Remove Moisture	SF	
Caulking: Remove Existing Caulking & Clean and Prime Joint	LF	
Install Backer Rod in Properly Prepared Opening, Polyethylene - 3/8" Diameter	LF	
Install Backer Rod in Properly Prepared Opening, Polyethylene - 1/2" Diameter	LF	
Install Backer Rod in Properly Prepared Opening, Polyethylene - 3/4" Diameter	LF	
Install Backer Rod in Properly Prepared Opening, Polyethylene - 1" Diameter	LF	
Vapor Barriers	UNIT	\$ per Unit
Install Vapor Barrier, 2 Plies of Type IV Fiberglass Felts, Applied in Type IV Asphalt (or appropriate type)	SF	
Install Vapor Barrier, 2 Plies of Type IV Fiberglass Felts, Applied with Asphalt Over DensDeck on a Metal Deck	SF	
Masonry section	UNIT	\$ per Unit
Remove and Reset Bricks; 1-50 SF	SF	
Remove and Reset Bricks; Over 50 SF	SF	
Remove and Reset Blocks	SF	
Remove and Reset Coping Stones	Each	
Remove Bricks, Blocks, Coping Stones; 1-50 SF	SF	
Remove Bricks, Blocks, Coping Stones; Over 50 SF	SF	
Brick, block and brick exterior wall maintenance, repair and application of protective coatings.	UNIT	\$ per Unit
Selective Demolition of Concrete Block Masonry Units (CMU) with perimeter saw cutting-swing stage 4", 6" and 8" block (high-rise)	Each	
Selective Demolition of Brick Masonry Units with perimeter saw cutting - swing stage (high-rise)	SF	
Selective Demolition of Brick Masonry Units with perimeter saw cutting - scaffolding (low-rise)	SF	
Selective Demolition of Mortar Joint with Perimeter Saw cutting – Swing stage (high-rise)	UNIT	\$ per Unit
Removal of existing mortar (1/2" wide by 3/4" depth)	SF	
Removal of existing mortar (3/4" wide by 3/4" depth)	SF	
Removal of existing mortar (1/2" wide by 1 1/2" depth)	SF	
Removal of existing mortar (3/4" wide by 1 1/2" depth)	SF	

Selective Demolition of Mortar Joint with Perimeter Saw cutting – Scaffolding (low-rise)	UNIT	\$ per Unit
Removal of existing mortar (1/2" wide by 3/4" depth)	SF	
Removal of existing mortar (3/4" wide by 3/4" depth)	SF	
Removal of existing mortar (1/2" wide by 1 1/2" depth)	SF	
Removal of existing mortar (3/4" wide by 1 1/2" depth)	SF	
New Pointing Work – Swing stage (High-rise)	UNIT	\$ per Unit
Furnish and install new mortar (1/2" wide by 3/4" depth)	SF	
Furnish and install new mortar (3/4" wide by 3/4" depth)	SF	
Furnish and install new mortar (1/2" wide by 1 1/2" depth)	SF	
Furnish and install new mortar (3/4" wide by 1 1/2" depth)	SF	
New Pointing Work – Scaffolding (Low-rise)	UNIT	\$ per Unit
Furnish and install new mortar (1/2" wide by 3/4" depth)	SF	
Furnish and install new mortar (3/4" wide by 3/4" depth)	SF	
Furnish and install new mortar (1/2" wide by 1 1/2" depth)	SF	
Furnish and install new mortar (3/4" wide by 1 1/2" depth)	SF	
Removal of Roof Parapets – Swing stage (High-rise)	UNIT	\$ per Unit
Removal of parapet wall (24" high)	SF	
Removal of parapet wall (42" high)	SF	
Removal of parapet wall (24" high)	SF	
Removal of parapet wall (42" high)	SF	
Removal of Roof Parapets – Scaffolding (Low-rise)	UNIT	\$ per Unit
Removal of brick parapet wall (24" high)	SF	
Removal of brick parapet wall (42" high)	SF	
Removal of brick parapet wall (24" high)	SF	
Removal of brick parapet wall (42" high)	SF	
Reconstruction of Brick Masonry Roof Parapets – Swing stage (High-rise)	UNIT	\$ per Unit
New brick masonry parapet w/stone coping and flashings (24" high)	SF	
New brick masonry parapet w/stone coping and flashings (42" high)	SF	
New brick masonry parapet w/stone coping and flashings (24" high)	SF	
New brick masonry parapet w/stone coping and flashings (42" high)	SF	
Reconstruction of Brick Masonry Roof Parapets – Scaffolding (low-rise)	UNIT	\$ per Unit
New brick masonry parapet w/stone coping and flashings (24" high)	SF	
New brick masonry parapet w/stone coping and flashings (42" high)	SF	
New brick masonry parapet w/stone coping and flashings (24" high)	SF	
New brick masonry parapet w/stone coping and flashings (42" high)	SF	
New Through wall Flashings – Swing stage (high-rise)	UNIT	\$ per Unit

Removal of 4 courses brick wall w/Temporary Shoring	SF	
Removal and replacement of steel lintel	SF	
Furnish and install new flashings (Bituthane)	SF	
Furnish and install new flashings (Lead coated copper)	SF	
Parging and waterproofing of back-up wall	SF	
New Through wall Flashings – Scaffolding (low-rise)	UNIT	\$ per Unit
Removal of 4 courses brick wall w/Temporary Shoring	SF	
Removal and replacement of steel lintel	SF	
Furnish and install new flashings (Bituthane)	SF	
Furnish and install new flashings (Lead coated copper)	SF	
Parging and waterproofing of back-up wall	SF	
Brick Masonry/Stone Stabilization	UNIT	\$ per Unit
Drilling and installation of new friction pins with mortar cap	SF	
Drilling and installation of new friction pins for lime stone with mortar cap	SF	
Limestone Removal and Replacement.	UNIT	\$ per Unit
Removal of existing deteriorated architectural limestone	SF	
Furnish and install new limestone replacement.	SF	
Replacement of stone with lightweight polymer resin to match	SF	
Minor patching of existing stone to match	SF	
Terra Cotta Removal and Replacement.	UNIT	\$ per Unit
Removal of existing deteriorated architectural Terra Cotta	SF	
Furnish and install new Terra Cotta replacement.	SF	
Replacement of stone with lightweight polymer resin to match	SF	
Minor patching of existing stone to match	SF	
Roof Coping Stones.	UNIT	\$ per Unit
Removal of existing roof coping stones (16 inches)	SF	
Removal and parging of existing substrate	SF	
Furnish and install new lead coated copper flashings	SF	
Drilling and epoxy grouting stainless steel pins	SF	
Reinstallation of existing stones with cleaning	SF	
Furnish and install new coping stones	SF	
Furnish and install new sealants between coping stones.	SF	
Cleaning and coating of existing stones.	SF	
CMU Backup Wall Repair and Waterproofing.	UNIT	\$ per Unit
Replacement of Deteriorated CMU Back-up	SF	
Parging of CMU back-up wall	SF	
Waterproofing of back-up wall	SF	

Brick Masonry Piers	UNIT	\$ per Unit
Isolated repair of existing masonry piers (removal and replacement)	SF	
Reconstruction of isolated areas of pier	SF	
Construction of new masonry piers.	SF	
Crack Repair	UNIT	\$ per Unit
Drill and install new stainless steel pins.	Each	
Grouting of open cracks	SF	
Replacement of cracked bricks	SF	
Concrete Removal	UNIT	\$ per Unit
Perimeter saw cutting	SF	
Removal of existing concrete (2" depth).	SF	
Removal of existing concrete (3.5" depth).	SF	
New Concrete and Coating	UNIT	\$ per Unit
Placement of new high strength patching mortar (2" depth)	SF	
Placement of new high strength patching mortar (3.5" depth).	SF	
Cleaning and coating of concrete surface.	SF	
Sidewalk Bridging.	SF	
Temporary Roof Protection	SF	
Roof Drainage, Scuppers, Stacks, Curbs and Pitch Pockets	UNIT	\$ per Unit
Install & Connect new 4" roof drain & Flashing; Excluding Plumbing	EA	
Install & Connect new 6" roof drain & Flashing; Excluding Plumbing	EA	
Install & Connect new 8" roof drain & Flashing; Excluding Plumbing	EA	
Pitch pocket, 24 gauge, GI, 12" x 12", with storm collar, hemmed to outside, soldered corners and seams	EA	
Pitch pocket, 24 gauge, GI, 6" x 6", with storm collar hemmed to outside, soldered corners and seams	EA	
Pitch pocket, 24 gauge, GI, 8" x 8", with storm collar, hemmed to outside, soldered corners and seams	EA	
Plumbing stack, 16 oz. copper flashing	EA	
Plumbing stack, 24 gad Zinc flashing	EA	
Plumbing stack, 4# lead flashing	EA	
Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 12" Straight	EA	
Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 2" Corners	EA	
Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 3" Kit	EA	
Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 5" Kit	EA	
Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 5" Rounds	EA	
Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 6" Kit	EA	

Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 6" Straight	EA	
Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 7.5" Kit	EA	
Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 7.5" Kit with 2-Part Filler	EA	
Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 7.5" Rounds	EA	
Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 9" Kit	EA	
Provide a cast iron drain strainer	EA	
Reflash existing roof drain	EA	
Scupper, .050 Aluminum, match existing configuration	LF	
Scupper, 16 oz Copper, match existing configuration	LF	
Scupper, 20 gad Stainless Steel, match existing configuration	LF	
Sleeper Cap - 24 Gad Galvanized	LF	
Roof Accessories	UNIT	\$ per Unit
Walkway Pads		
30" wide roll goods, tape attached	EA	
30" wide roll, hot asphalt attached	EA	
30" wide roll, adhesive attached	EA	
Expansion joint, butyl or neoprene bellows, galvanized flange	LF	
Roof ladder, security ladder guard	EA	
Roof ladder, steel, bolted to concrete, 20 feet and up, with cage; with intermediate landings as required by Code	EA	
Roof ladder, steel, bolted to concrete, up to 20 feet, without cage	EA	
Roof ventilators	EA	
Termination bar, aluminum, 1/4" x 1"	LF	
Common Roof Repair Items	UNIT	\$ per Unit
3-Course Application; Mastic-Mesh-Mastic; 15" Wide Total; 12" Wide Mesh	LF	
3-Course Application; Mastic-Mesh-Mastic; 9" Wide Total; 6" Wide Mesh	LF	
3-Course Application; Urethane-Reinforcement-Urethane (< 500 SF)	SF	
3-Course Application; Urethane-Reinforcement-Urethane (> 500 SF)	SF	
Set Roofing Cap Sheet Membrane in Mastic Installed Over Repair Area (< 500 SF)	SF	
Set Roofing Cap Sheet Membrane in Mastic Installed Over Repair Area (> 500 SF)	SF	
Equipment	UNIT	\$ per Unit
Forklift/Manlift Equipment Rental	Day	
Crane Equipment Rental - up to 80'	Day	
Crane Equipment Rental - up to 150'	Day	
Manlift per day	Day	
Skytrack	Day	
Additional Equipment (rental) % off published price	%	

Other Services	UNIT	\$ per Unit
"As-Built" Drawings Upon Project Completion	EA	
Demobilization - Pre-Planned or Additional Un-planned	EA	
Dew Point Calculations	EA	
Energy Payback Calculations	EA	
Final Walkthrough with Report	EA	
On-Site Quality Control Inspections with Report from Manufacturer's Rep- 3 Days per Week	Week	
P.E. Reviewed and Stamped Shop Drawings	EA	
P.E. Reviewed and Stamped Specifications	EA	
Remobilization - Pre-Planned or Additional Un-planned	EA	
Roof Asset Management with Reports and Budgeting	EA	
Additional repair options	UNIT	\$ per Unit
Option 1 - Estimating repairs can be done on a labor and material cost plus basis	%	
Option 2 R.S. Means	%	
Catalog Pricing	UNIT	\$ per Unit
Please provide a price list with your complete material catalog(s) - A manufacturers catalog can be used. You may provide a net-pricer or a catalog with a discount.		
Green Roofing	UNIT	\$ per Unit

Please provide your green environmentally friendly roofing options, please provide as much information as possible to include line items necessary to complete a green roof

Caulking Chart pricing per Linear Foot Installed

2 Component Epoxied Urethane Compound

Joint Size	1/8"	3/16"	1/4"	5/16"	3/8"	7/16"	1/2"	5/8"	3/4"	7/8"	1"	1-1/8"	1-1/4"
1/8"													
3/16"													
1/4"													
5/16"													
3/8"													
7/16"													
1/2"													
5/8"													
3/4"													
7/8"													
1"													
1-1/8"													
1-1/4"													

Caulking Chart pricing per Linear Foot Installed

1 Component Polyurethane

Joint Size	1/8"	3/16"	1/4"	5/16"	3/8"	7/16"	1/2"	5/8"	3/4"	7/8"	1"	1-1/8"	1-1/4"
1/8"													
3/16"													
1/4"													
5/16"													
3/8"													
7/16"													
1/2"													
5/8"													
3/4"													
7/8"													
1"													
1-1/8"													
1-1/4"													

Caulking Chart pricing per Linear Foot Installed

1 Component Silicone Rubber

Joint Size	1/8"	3/16"	1/4"	5/16"	3/8"	7/16"	1/2"	5/8"	3/4"	7/8"	1"	1-1/8"	1-1/4"
1/8"													
3/16"													
1/4"													
5/16"													
3/8"													
7/16"													
1/2"													
5/8"													
3/4"													
7/8"													
1"													
1-1/8"													
1-1/4"													

**Line Item Multiplier to Adjust Labor
Costs Based Upon the Prevailing
Wage Rate. Prevailing wage found at
<http://www.wdol.gov/dba.aspx#0>**

Journeyman Prevailing Wage Rate	Multiplier for Prevailing Wage Rate
\$10.00	
\$12.50	
\$15.00	
\$17.50	
\$20.00	
\$22.50	
\$25.00	
\$27.50	
\$30.00	
\$32.50	
\$35.00	
\$37.50	
\$40.00	
\$42.50	
\$45.00	
\$47.50	
\$50.00	
\$52.50	
\$55.00	
\$57.50	
\$60.00	
\$62.50	
\$65.00	
\$67.50	
\$70.00	
\$72.50	
\$75.00	

\$77.50	
\$80.00	
\$82.50	
\$85.00	
\$87.50	
\$90.00	
\$92.50	
\$95.00	
\$97.50	
\$100.00	
\$102.50	
\$105.00	
\$107.50	
\$110.00	
\$112.50	
\$115.00	
\$117.50	
\$120.00	